

## NOTICE

Notice is hereby given that the City Council of the City of Santaquin will hold a Work Session on Tuesday, September 1, 2020, 275 W Main, at 7:00 pm, in the Court Room/Council Chambers (2<sup>nd</sup> Floor).

**Santaquin City Meetings Will Be Held Both Online and In-Person** (Temporary Restrictions on In-Person Attendees while responding to Coronavirus public gathering restrictions):

- **YouTube Live** - Santaquin City public meetings will be shown live on the **Santaquin City YouTube Channel**, which can be found at:

[https://www.youtube.com/channel/UCTzZT\\_yW2H2Hd-58M2\\_ddSw](https://www.youtube.com/channel/UCTzZT_yW2H2Hd-58M2_ddSw)

or by searching for Santaquin City Channel on YouTube.

- **Public Comment & Public Hearing Participation** – As with all City Council and Planning Commission Meetings, we will continue to invite the public to provide “Public Comment” (30-minute duration, maximum of 5-minutes per comment). We will also continue to hold Public Hearings, as needed and required on specific issues. We invite the public to provide comment in the following ways:
  - **By Email** – Comments will be accepted by email up to 5:00 P.M. on the date of the meeting. Comments will be read during the meeting and made part of the official record of the city. Comments should be submitted to [PublicComment@Santaquin.org](mailto:PublicComment@Santaquin.org)
  - **By Telephone** – For those who would like to have their own voice heard during the Public Comment or Public Hearing periods, please submit an email to [PublicComment@Santaquin.org](mailto:PublicComment@Santaquin.org) providing us your Telephone Number. When it is your turn to speak, a Santaquin City staff member will call you and put you on speakerphone so that you can personally share your comments within the meeting.
  - **In Person** – For those who would like to attend in person, we welcome you but ask that you follow all public health guidelines regarding hygiene as outline by the Utah Health Department

## DISCUSSION ITEMS

1. Training – Video(s) on National Incident Management System (NIMS)
2. Financial Report – Discussion Regarding Possible Future Reinstatement of Budgetary Hold Items Stemming from COVID-19 Restrictions
3. Upcoming Agenda Items, time permitting
4. Other, time permitting

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

## CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651.

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By: K. Aaron Shirley, City Recorder



TUESDAY, SEPTEMBER 1, 2020  
WORK SESSION MINUTES

The meeting was called to order by Mayor Kirk Hunsaker at 5:30 p.m.

**Council Members Attending:** Mayor Kirk Hunsaker, Council Member Nicholas Miller, Council Member Betsy Montoya, Council Member Lynn Mecham, Council Member David Hathaway, Council Member Jennifer Bowman

**Other's Attending:** City Manager Benjamin Reeves, Assistant City Manager Norm Beagley, Finance Director Shirley

## DISCUSSION ITEMS

### *Training – Video(s) on National Incident Management System (NIMS)*

NIMS Training videos were shown to help Council understand their role in setting policies that set forth appropriate Incident Center System (ICS) Emergency Operation Centers (EOC's) in case of an emergency. Videos were shown that outlined the basics of EOC's as well as the basic procedures of an ICS.

City Manager Reeves shared his experiences as City Manager in two cities and emphasized the importance of having an ICS system and EOC to fall back on in those cases of emergencies and disasters.

### *Financial Report – Discussion Regarding Possible Future Reinstatement of Budgetary Hold Items Stemming from COVID-19 Restrictions*

Finance Director Shirley presented on the financial position of the city and informed the Council that both Building Permits and Sales Tax Revenues were going strong and recommended that Council begin restoration of the budget with certain items and a hold on projects for the time being.

*Upcoming Agenda Items, time permitting*

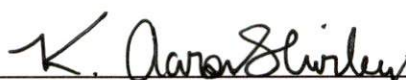
*Other, time permitting*

## ADJOURNMENT

At 6:40 p.m. the meeting was adjourned.

Attest:

  
Kirk F. Hunsaker, Mayor

  
K. Aaron Shirley, City Recorder