#### NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Tuesday, February 5, 2019 in the Court Room, 275 W Main, upper level at 6:00 pm.

- 1. ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. INVOCATION/INSPIRATIONAL THOUGHT
- 4. DECLARATION OF ANY CONFLICT OF INTEREST
- 5. CONSENT AGENDA
  - a. Minutes:
    - 1. January 15, 2019 Council Meeting
  - b. Bills:
    - 1. \$453,755.08
  - c. Consent Action Items:
    - 1. Out of State Training Request Community Development
    - 2. Change Order Approval To approve 'Surcharge' efforts to prepare the ground at the future irrigation tank construction site with proper soil compactions VanCon Const.
    - 3. Change Order Approval To approve a 'Time Only' change order request for the WRF Project due to production and delivery delays of the new 'Screw Press' Ellsworth Paulsen Const.
    - 4. Resolution 02-01-2019 "A Resolution Approving a Modified Purchase Offer of Real Property at the corner of Highland Drive and Canyon Road" Replaces Resolution 12-04-2018

#### 6. PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

- a. Volunteer of the Month Award February 2019 Officer Manny Escoto
- b. Payson Santaguin Chamber of Commerce Business of the Month Award
- 7. FORMAL PUBLIC HEARING
- 8. BUSINESS LICENSES

#### 9. NEW BUSINESS & ADOPTION OF ORDINANCES AND RESOLUTIONS

- a. Discussion and Possible Action with Regard to the Preprimary Plan for the Orchards East Development
- b. Resolution 02-02-2019 "A Resolution Approving an Interlocal Agreement with Utah County for Emergency Watershed Protection (EWP)"
- c. Ordinance 02-01-2019 "A Temporary Ordinance Approving A Moratorium on Construction of New Multi-Family Development to Provide Time for the Planning Commission and City Council to Strategically Plan For Multi-Family Developments within Santaquin City"
- d. Foothill Village Development:
  - 1. Resolution 02-03-2019 "A Resolution Approving an Amendment to the Foothill Village Development Agreement"
  - 2. Ordinance 02-02-2019 "An Ordinance Amending the City's Zoning Map and Rezoning Approximately 26 Acres of Property from the C-1 and R-15 Zones to the R-10 PUD Zone.
  - 3. Ordinance 02-03-2019 "An Ordinance Amending the City's Zoning Map and Rezoning Approximately 11.2 Acres of Property from the C-1 Zone to R-15 PUD Zone.
  - 4. Discussion and Possible Action with Regard to the Preliminary Plan for the Foothill Village Development
- e. Discussion and Possible Action Regarding the formation of a Youth City Council
- 10. CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AGENCY BOARD
- 11. CONVENE OF THE LOCAL BUILDING AUTHORITY OF SANTAQUIN CITY
- 12. CONVENE OF THE SANTAQUIN WATER DISTRICT
- 13. WORK MEETING
- 14. PETITIONS AND COMMUNICATIONS
- 15. REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES
  - a. City Manager Reeves
  - b. Community Development Director Bond
  - c. City Engineering Director Beagley

#### 16. REPORTS BY MAYOR AND COUNCIL MEMBERS

- a. Mayor Hunsaker
- b. Council Members
- **17. EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)

- **18. EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
- 19. ADJOURNMENT

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

#### **CERTIFICATE OF MAILING/POSTING**

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted on <a href="https://www.santaquin.org">www.santaquin.org</a>, as well as posted on the State of Utah's Public Website.

Y:		
-	Susan Farnsworth,	City Recorder

#### MINUTES OF A CITY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS FEBRUARY 05, 2019

The meeting was called to order by Mayor Kirk Hunsaker at 6:00 p.m. Council Members attending: Lynn Mecham, Nick Miller, Betsy Montoya, and Chelsea Rowley. Keith Broadhead was excused.

Others present: City Manager Ben Reeves, City Engineer Norm Beagley, Director Jason Bond, Police Chief Rod Hurst, Legal Counsel Brett Rich, Director Amy Johnson, Police Officer Manny Escoto, Penny Reeves, Hannah Tervort, Nikki Mortensen, Loretta Moshier, Jim Moshier, Cindy Johnson, Aaron Jensen, Mark Openshaw, Kim Hunsaker, Ty Jones, and other unidentified individuals.

#### PLEDGE OF ALLEGIANCE

Council Member Miller led the Pledge of Allegiance.

#### INVOCATION/INSPIRATIONAL THOUGHT

Mayor Hunsaker Offered an Invocation.

#### **DECLARATION OF ANY CONFLICT OF INTEREST**

Mayor Hunsaker reported his employer VanCon has projects within the City.

#### **CONSENT AGENDA**

Minutes:

January 15, 2019 Council Meeting

Bills:

\$453,755.08

Consent Action Items:

Out of State Training Request - Community Development

Change Order Approval – To approve 'Surcharge' efforts to prepare the ground at the future irrigation tank construction site with proper soil compactions – VanCon Const.

Change Order Approval – To approve a 'Time Only' change order request for the WRF Project due to production and delivery delays of the new 'Screw Press' – Ellsworth Paulsen Const.

Resolution 02-01-2019 "A Resolution Approving a Modified Purchase Offer of Real Property at the corner of Highland Drive and Canyon Road" – Replaces Resolution 12-04-2018

A short discussion was held with regard to the Consent Action Items and moving Resolution 02-01-2019 to the end of the agenda (see attachments "A" for information on discussion items). After the discussion, Council Member Miller moved to approve the Consent Agenda. Council Member Rowley seconded the motion. The vote was as follows:

Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The motion passed 4 to 0.

#### PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Ms. Tervort invited the Mayor and Council Members to attend the Miss Santaquin Pageant March 23<sup>rd</sup>.

Miss Santaquin Nikki Mortensen thanked the Mayor and Council Members for their support for the Miss Santaquin Program. She currently is using the scholarship money to attend a Dental Assisting Program. She also extended a second invitation to attend the Pageant.

Mr. Openshaw voiced his support for the Santaquin Museum and would like to have an update on the plans for moving the museum to a different location. He voiced his concern of the city losing their identity. City Manager Reeves reported about 6 years ago a Museum Board was created with the intent of addressing the needs of museum. The City is examining all options.

#### Volunteer of the Month Award – February 2019 – Officer Manny Escoto

Ms. Reeves introduced Officer Escoto as the February 2019 Volunteer of the Month. Officer Escoto is currently volunteering to help the Hispanic Community to gain their driving privileges. Thank you Officer Escoto for your dedication to the residents.

#### Payson Santaguin Chamber of Commerce Business of the Month Award

Mr. Jones reported January's Business of the Month was awarded to Rowley's Red Barn. Mr. Rowley could not attend this evening as he is coaching a Jr. Jaz team.

Mr. Jones also reported February's Business of the Month has been awarded to the Veterans Home located in Payson. Congratulations to both businesses.

Mr. Jones concluded by reviewing the direction the Chamber of Commerce is headed. Also he stated the Chamber is publishing a magazine in which unique stories are needed.

#### FORMAL PUBLIC HEARING

There wasn't a need to hold a Formal Public Hearing.

#### **BUSINESS LICENSES**

It was reported year to date there have been 18 Multi-family unit permits issued. Following are the new business licenses issued:

- Laura's Love Hair Laura M. Martinez 160 S. 100 W. Hair Salon
- CSW Tools LLC Chris Commichaux 58 E. 500 N. Tool Sales
- Detailing Work Clean Leticia Munoz 132 E. 580 N. House Cleaning

#### **NEW BUSINESS & ADOPTION OF ORDINANCES AND RESOLUTIONS**

#### Discussion and Possible Action with Regard to the Preliminary Plan for the Orchards East Development

Director Bond led the discussion with regard to the preliminary approval for the Orchards East Development (see attachments "B"). After the discussion, Council Member Mecham moved to approve the Preliminary Plan for the Orchards East Development with the following conditions; 900 North be plowed by the HOA, because of the access needed for units 60-68, until such time the roadway becomes a through street to 200 East, the CC&R's indicate the removal/relocation of any snow that is plowed for driveway access off of 1050 North and 20 East is the responsibility of the HOA and the developer gets direction from the Post Office in

regards to mailbox location. Council Member Montoya seconded the motion. The vote was as follows:

Council Member Mecham
Council Member Miller
Council Member Montoya
Council Member Rowley
Aye
Nay

The motion passed 3 to 1.

## Resolution 02-02-2019 "A Resolution Approving an Interlocal Agreement with Utah County for Emergency Watershed Protection (EWP)"

A discussion was held with regard to the proposed interlocal agreement (see attachment "C"). After the discussion, Council Member Miller moved to approve Resolution 02-02-2019, "A Resolution Approving and Interlocal Agreement with Utah County for Emergency Watershed Protection (EWP)". Council Member seconded the motion. The vote was as follows:

Council Member Mecham
Council Member Miller
Council Member Montoya
Council Member Rowley
Aye

The motion passed 4 to 0.

Ordinance 02-01-2019 "A Temporary Ordinance Approving a Moratorium on Construction of New Multi-Family Development to Provide Time for the Planning Commission and City Council to Strategically Plan for Multi-Family Developments within Santaquin City"

City Manager Reeves read a memo with regard to multi-family development (see Attachment "E"). Council Member Mecham questioned if the City had the money to outsource the development of a plan. Director Bond presented a map showing the proposed developments that would not be effected by the moratorium. Council Member Miller voiced his support of multi-family developments. He would like to stop the "shotgun approach". Council Member Rowley voiced her concern with this issue not being the Staff's highest priority.

After the discussion, Council Member Miller moved to deny Ordinance 02-01-2019, "A Temporary Ordinance Approving a Moratorium on Construction of New Multi-Family Development to Provide Time from the Planning Commission and City Council to Strategically Plan for Multi-Family Developments within Santaquin City" and direct staff to address the multi-family development. Council Member Mecham seconded the motion. The vote was as follows:

Council Member Mecham
Council Member Miller
Council Member Montoya
Council Member Rowley
Aye
Nay

The motion passed 3 to 1.

Foothill Village Development:

# Resolution 02-03-2019 "A Resolution Approving an Amendment to the Foothill Village Development Agreement"

Council Member Montoya moved to approve Resolution 02-03-2019, "A Resolution Approving an Amendment to the Foothill Village Development Agreement regarding the clarification and modification of certain development parameters between Santaquin City and Salisbury Land Development LLC, Salisbury Land LLC and Salisbury Developers Inc.". Council Member Miller seconded the motion. The vote was as follows:

Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The motion passed 4 to 0.

# Ordinance 02-02-2019 "An Ordinance Amending the City's Zoning Map and Rezoning Approximately 26 Acres of Property from the C-1 and R-15 Zones to the R-10 PUD Zone.

Council Member Mecham moved to approve Ordinance 02-02-2019, "An Ordinance Amending the City's Zoning Map and Rezoning Approximately 26 Acres of Property from the C-1 and R-15 Zones to the R-10 PUD Zone. Council Member Montoya seconded the motion. The vote was as follows:

Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The motion passed 4 to 0.

# Ordinance 02-03-2019 "An Ordinance Amending the City's Zoning Map and Rezoning Approximately 11.2 Acres of Property from the C-1 Zone to R-15 PUD Zone.

Council Member Miller moved to approve Ordinance 02-03-2019, "An Ordinance Amending the City's Zoning Map and Rezoning Approximately 11.2 Acres of Property from the C-1 Zone to R-15 PUD Zone. Council Member Montoya seconded the motion. The vote was as follows:

Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The motion passed 4 to 0.

# Discussion and Possible Action with Regard to the Preliminary Plan for the Foothill Village Development

A discussion was held with regard to the proposed preliminary plan (see attachment "D"). After the discussion, Council Member Montoya moved to approve the Preliminary Plan for the Foothill Village Subdivision with the following condition; the Developer provide details and a

visual of the masonry wall that will be installed on the East side of the trail which is located along the Frontage Road. Council Member Mecham seconded the motion. The vote was as follows:

Council Member Mecham
Council Member Miller
Council Member Montoya
Council Member Rowley
Aye

The motion passed 4 to 0.

Discussion and Possible Action Regarding the formation of a Youth City Council

Council Member Montoya reported, due to the desire to continue city events, celebrations and service projects and our desire to reduce and prioritize the load on city staff, she proposed a Youth Council be created (see attachment "E").

Council Member Mecham moved to create a Youth City Council with a request of a \$1000 budget. Council Member Rowley seconded the motion. The vote was as follows:

Council Member Mecham
Council Member Miller
Council Member Montoya
Council Member Rowley
Aye

The motion passed 4 to 0.

At 7:25 pm, Council Member Montoya requested a 5-minute recess.

At 7:30 pm the meeting resumed.

# Resolution 02-01-2019 "A Resolution Approving a Modified Purchase Offer of Real Property at the corner of Highland Drive and Canyon Road" – Replaces Resolution 12-04-2018

Council Member Mecham moved to approve Resolution 02-01-2019, "A Resolution Approving a Modified Purchase Offer of Real Property at the Corner of Highland Drive and Canyon Road – Replaces Resolution 12-04-2018. Council Member Miller seconded the motion. The vote was as follows:

Council Member Mecham
Council Member Miller
Council Member Montoya
Council Member Rowley
Aye

The motion passed 4 to 0.

#### CONVENE OF THE SANTAQUIN COMMUNITY DEVELOPMENT AGENCY BOARD

There wasn't a need to convene the Santaquin Community Development Agency Board.

#### CONVENE OF THE LOCAL BUILDING AUTHORITY OF SANTAQUIN CITY

There wasn't a need to convene the Local Building Authority Board.

#### CONVENE OF THE SANTAQUIN WATER DISTRICT

There wasn't a need to convene the Santaguin Water District Board.

#### WORK MEETING

There wasn't a need to call a work meeting.

#### PETITIONS AND COMMUNICATIONS

There weren't any Petitions or Communications to address.

#### REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

#### City Manager Reeves

City Manager Reeves reported Mark Openshaw has contacted him with regard to renewing his water agreement. Manager Reeves was directed to extend the current agreement and bring it back to the Council for approval.

He reported the President and Secretary of Summit Creek Irrigation will be attending the next Council Meeting to discuss irrigation issues. He requested any questions be given to him in advance.

Also reported was the analyzation of local facilities is going forward.

In closing Manager Reeves reported he had a ranking of the projects the Council Members would like to see continued. The ranking will be sent to each of the Council Members for review

#### Community Development Director Bond

Director Bond reported the Transportation Plan is going forward. More information will be shared as it is available.

#### City Engineering Beagley

Engineer Beagley reported all the projects are moving forward. He is excited to see the Parkway project dirt being moved.

He also reported a preconstruction meeting for the Soccer Field project will be held on Monday.

#### REPORTS BY MAYOR AND COUNCIL MEMBERS

#### Mavor Hunsaker

Mayor Hunsaker didn't have any additional information to share.

#### **Council Members**

Council Member Rowley reported the Library is still selling Valentines "Candy Grams". You can order them through the Library Staff.

Council Member Mecham was told there isn't anything new to report with regard to the store.

#### CITY COUNCIL MEETING FEBRUARY 05, 2019 PAGE 7 OF 7

**EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)

There wasn't a need to hold an Executive Session to discuss the character, professional competence, or physical or mental health of an individual.

**EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

There wasn't a need to hold an Executive Session to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property.

#### **ADJOURNMENT**

At 7:48 pm Council Member Miller moved to adjourn. Council Member Montoya seconded the motion. The vote was as follows:

Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The motion passed 4 to 0.

Approved on February 19, 2019.

Kirk Hunsaker, Mayor

Susan B. Farnsworth, City Recorder

## **MEMO**



To: Mayor Hunsaker and City Council

From: Jason Bond, Community Development Director

Date: February 5, 2019

Re: Employee Out of State Training (EduCODE International Conference & Expo 2019)

Santaquin City Building Inspectors (Randy Spadafora and Jared Shepherd) ask that the Santaquin City Council approve their attendance at the annual EduCODE International Conference and Expo in Las Vegas, Nevada. This opportunity will provide our building inspectors a chance to receive some of the best educational training in the country related to building code along with several networking opportunities. The conference also allows them to earn the required continuing education units (CEU) to maintain their residential and commercial certifications.

The cost of this training can be sufficiently funded for in accordance with the 2018-2019 approved budget for building inspection education, travel and training. Their attendance also correlates with goals and objectives of Santaquin City which is to "encourage a highly motivated and well-trained municipal workforce".

The registration cost per employee to attend the conference is \$800.00. Additional costs include; Hotel (5 nights), meals, and travel.



### MEMORANDUM

January 30, 2019

To:

Santaquin City Mayor and City Council

From:

Norm Beagley, City Engineer

RE:

Santaquin Pressure Irrigation Tank

Mayor and Council Members,

As directed by the Council, the design for the pressure irrigation tank is moving forward.

We very much appreciate VanCon's help on the design phase of the tank project. Their input has been helpful to understand and overcome possible construction challenges as well as helping us understand how best to keep construction costs down.

The geotechnical report requires that surcharge material be placed across the tank area before construction can begin. The surcharge needs to remain in place for approximately 30-60 days in preparation for the tank construction.

Definition: Surcharge or preloading is used by the soil engineers to improve the weak compressible earth, by subjecting the site to an additional fill. This fill weight will exceed the loading to be applied by the finished-construction. Monitor plates are used to examine the rate of magnitude of settlements to compute the total time required for the surcharge to cause the necessary level of settlement.

As a time sensitive matter, we are asking that the Council approve a change order to the CM/GC contract we have with VanCon (for the booster pump station) to perform this work for the surcharge to be placed. This will allow any consolidation (settlement) below the tank to be taking place now, so as to not delay construction once final design in complete.

We anticipate bringing a final proposed Guaranteed Maximum Price (GMP) change order for the Council to consider in March, 2019. By this time (March), final design will be completed and VanCon can determine a proposed GMP for tank construction.

I am happy to answer any questions that you may have regarding this item.

<u>Overall Staff Recommendation</u>: Staff recommends approval of a change order to the VanCon CM/GC contract for surcharge placement.

#### **Recommended Motion:**

Motion to approve a change order in an amount not to exceed \$20,700.00 for the VanCon CM/GC contract.

### Santaquin PI Tank Surcharge



#### VanCon Inc.

1825 North Mountain Springs Pkwy

Springville, UT 84663

Contact:

**Chad Hunsaker** 

Phone:

801-491-8898

Fax:

801-491-8883

Quote To:

Santaquin City

Job Name:

Zone 11E Pressure Irrigation Storage Tar

Norm Beagley

Date of Plans:

Revision Date:

Phone: Fax:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
1	Mobilization	1.00	LS	4,800.00	4,800.00
2	Clear & Grub	1.00	LS	7,000.00	7,000.00
3	Surcharge Fill	1,600.00	CY	4.00	6,400.00
4	Surcharge Device & Install	2.00	EA	750.00	1,500.00
5	Design Service Fee	1.00	LS	1,000.00	1,000.00

GRAND TOTAL	\$20,700.00

#### NOTES:

The following proposal is to perform the following work:

Item #1: Mobilization/Demobilization includes general requirements, sanitation facilities, transporting to and from site, permits for transport.

Item #2: Clear & Grub includes removal of tree's by chipping and leaving on site. Also removal of up to 6 Inches of top soil and stockpile on site.

Item #3: Surcharge Fill: Price to move dirt from the uphill slope to the down hill slope for surcharge. The quantity is priced using JUB quantities. VanCon will Survey the site before and after to determine actual quantities for billing purposes. If you would like to do something else please let us know.

Item #4: Surcharge Devices these will be a plate and pipe as discussed and installed in the field, we have estimated two for the project but this can be increased based on the unit price as desired.

Item #5: Design Service Fee from meeting with Owner and Engineer on constructability of PI Tank

Schedule: We can start within one week of approval.

Let me know if you have questions.

Thanks.

Chad Hunsaker VanCon Inc.



### **MEMORANDUM**

January 31, 2019

To: Santaquin City Mayor and City Council

From: Norm Beagley, City Engineer

**RE:** Time Only Change Order WRF Phase II Expansion

Mayor and Council Members,

As previously discussed with the Council, the new dewatering screw press has been delayed in production and delivery.

The new screw press will be shipped from Japan in mid to late February 2019. Delivery to the Santaquin WRF site will be in mid to late March 2019. The contractor will then need time to install and the startup the screw press. With this delay, we have need to extend the contract time on the WRF Phase II CM/GC contract.

We recommend that the Council authorize a time only change order to the WRF Phase II CM/GC contract. Upon Council authorization, the new dates will fix Substantial Completion on May 15, 2019 and Final Completion on May 31, 2019.

No additional project costs are included in this time only change order. The project is still currently within the original GMP amount authorized by the Council.

I am happy to answer any questions you may have regarding this Change Order.

#### Overall Staff Recommendation:

Staff recommends approval of a time only change order to the Ellsworth-Paulsen CM/GC contract for an extension of time as noted above.

#### **Recommended Motion:**

Motion to approve a time only change order for the Ellsworth-Paulsen CM/GC contract as noted above.



#### Memorandum

To:

Mayor & Council

From:

City Manager Reeves

Date:

February 5, 2019

Subject:

Revised SCIC Purchase Offer

#### Mayor & Council,

As mentioned during our last council meeting and during the retreat, we revised the purchase offer made to SCIC for the purchase of property needed to realign the intersection of Highland Drive and Canyon Road.

The chain link fence requirement has been revised to be replaced by field fencing this provided a cost saving. We also included language to include the construction of the berm, which was on the exhibit but is now more clearly defined. Lastly, we have increased the purchase offer price from \$40,000 to \$47,500 which is the exact cost that the city paid to Julie Early for the Water Tank property which was of similar size.

It is important to note that the SCIC Board still needs to meet on this issue. However, we wanted to have the backing of the council on the formal offer that is being presented to their board. Thank you!

Staff Recommendation: Approval of the Revised Purchase Contract

<u>Recommended Motion:</u> Motion to approve Resolution 02-01-2019, a Resolution a Modified Purchase Offer of Real Property at the corner of Highland Drive and Canyon Road – which replaces Resolution 12-04-2018

## **MEMO**

To: Mayor Hunsaker and City Council

From: Jason Bond, Community Development Director

Date: February 5, 2019

Re: Orchards East Subdivision Preliminary Review

Santaquin

Zone: R-10 PUD Size: 40.32 acres Units: 265

The Orchards East subdivision is located east of Center Street and south of Ginger Gold Road (just north of Apple Valley Elementary School). The development is proposed to be done in five phases and includes 91 single-family lots, 114 townhome units, and 60 apartment units in five separate buildings. The total project size is approximately 40.32 acres and includes a total of 2.65 acres of common space. The proposed residential types and density complies with the Orchards development agreement. Water dedication will need to be provided in accordance with the attached map.

The DRC has coordinated with the developer on a few unique aspects of this development for the City Council to review and consider for approval. The road, with townhomes on each side, is proposed to have 36' feet of asphalt with 2' of curb and gutter on each side and no park strip or sidewalk. Pedestrian access is proposed to be on the interior of the block where the fronts of each townhome unit will be facing. Because of the significant amount of garages that will be accessed from the public road in that area, it was felt that sidewalk would not be safe or appealing for pedestrians to use. The 36' wide asphalt provided for this road is wider than what would be usually be provided (29' wide) which will help accommodate snowplowing during winter months. The developer has also agreed to have the HOA remove/relocate snow that is plowed for driveway access off of 1050 North and 20 East.

Additionally, the developer has agreed to have the HOA plow snow on the 990 North stub street until such time when the roadway becomes a through street to 200 East. Townhome units 60-68 have driveway access on this stub street.

The Planning Commission's recommendation is as follows:

**Motion:** Commissioner Tolman motioned to forward a positive recommendation to the City Council for the Orchards East Preliminary Subdivision plan with the condition that the developer gets direction for the Post Office in regards to the mail box location. Commissioner Sperry seconded.

#### Roll Call:

Commissioner Tolman, Aye. Commissioner Colson, Aye. Commissioner Sperry, Aye. Commissioner Adcock, Aye. Commissioner Wood, Aye. The vote passed 5 to 0.

The Architectural Review Committee has approved architectural renderings for the Apple Grove Apartments. The townhome units are proposed to match the architectural style of the townhome units on the west side of Center Street.

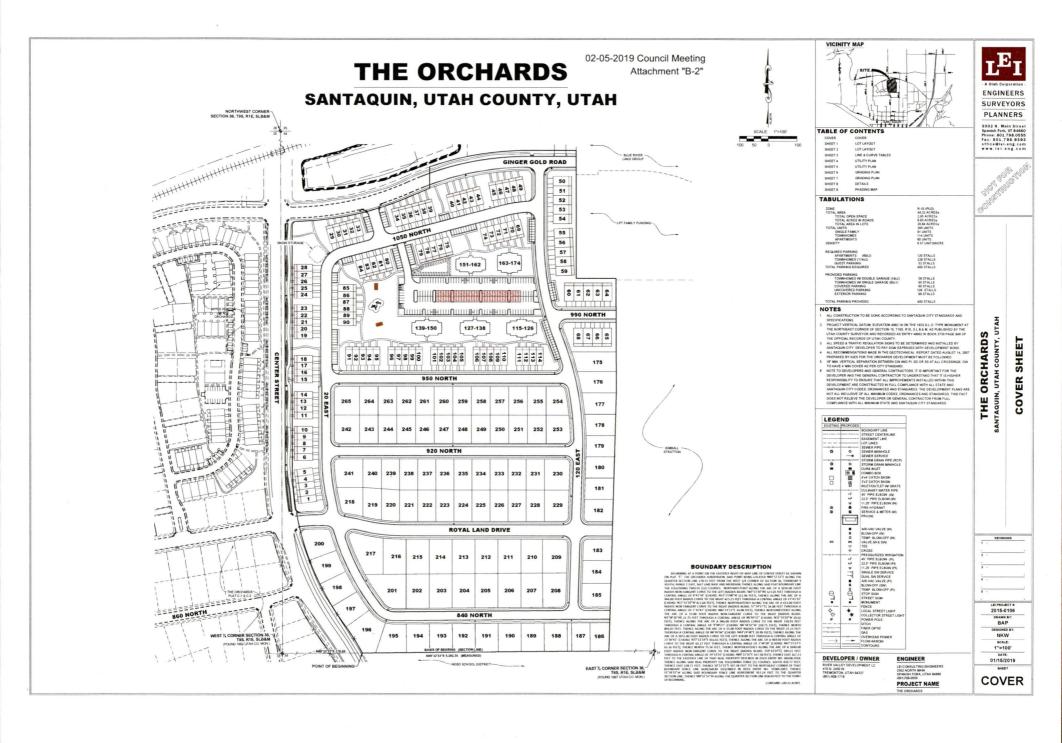
After preliminary approval from the City Council is received, the Development Review Committee (DRC) will still need to approve the final plat before any lots are recorded. The Development Review Committee may only approve a plat submittal after finding the that the development standards of subdivision title, the zoning title, the laws of the State of Utah, and any other applicable ordinances, rules, and regulations have been or can be met prior to the recordation or construction beginning (Santaquin City Code 11-5-6B).

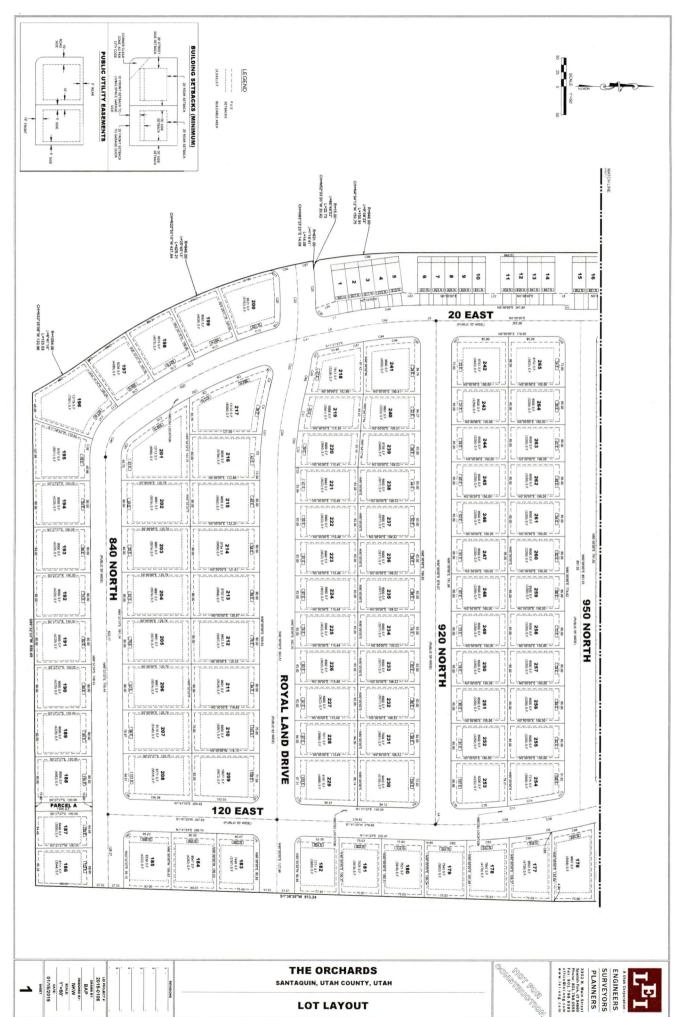
**Staff Recommendation:** It is recommended that the City Council approve the Orchards East Subdivision preliminary plan with the following conditions:

- That 990 N. be plowed by the HOA, because of the access needed for units 60-68, until such time that the roadway becomes a through street to 200 East;
- That the CC&R's indicate the removal/relocation of any snow that is plowed for driveway access off of 1050 North and 20 East is the responsibility of the HOA; and
- That the developer gets direction from the Post Office in regards to mailbox locations."

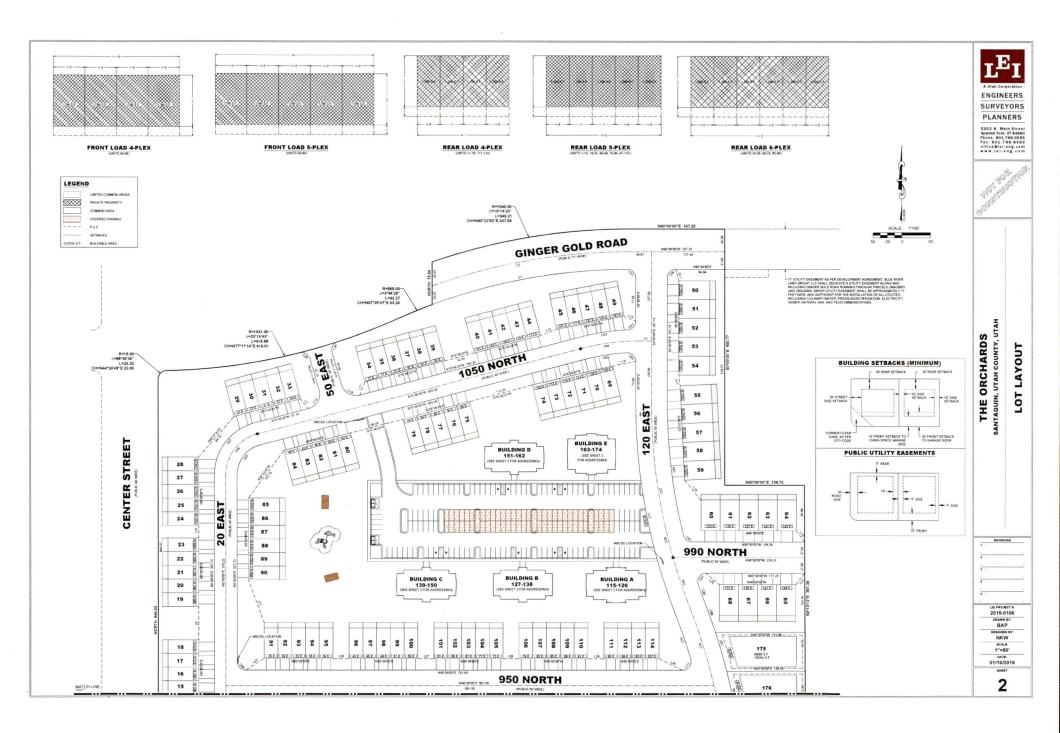
**Recommended Motion:** "Motion to grant preliminary plan approval for the Orchards East subdivision with the following conditions:

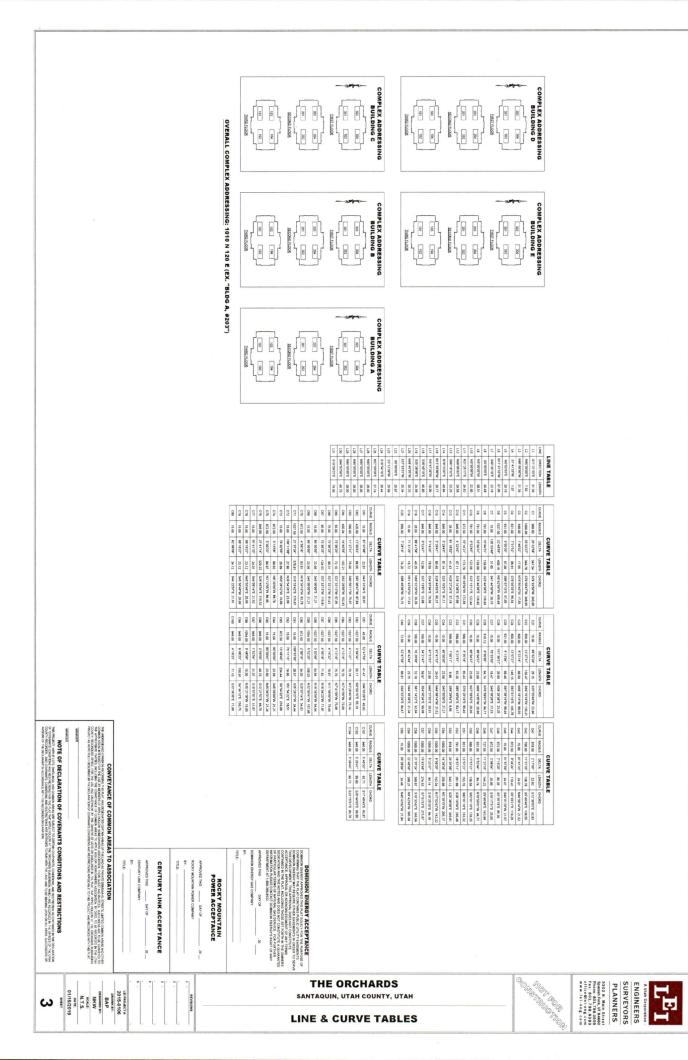
- That 990 N. be plowed by the HOA, because of the access needed for units 60-68, until such time that the roadway becomes a through street to 200 East;
- That the CC&R's indicate the removal/relocation of any snow that is plowed for driveway access off of 1050 North and 20 East is the responsibility of the HOA; and
- That the developer gets direction from the Post Office in regards to mailbox locations."

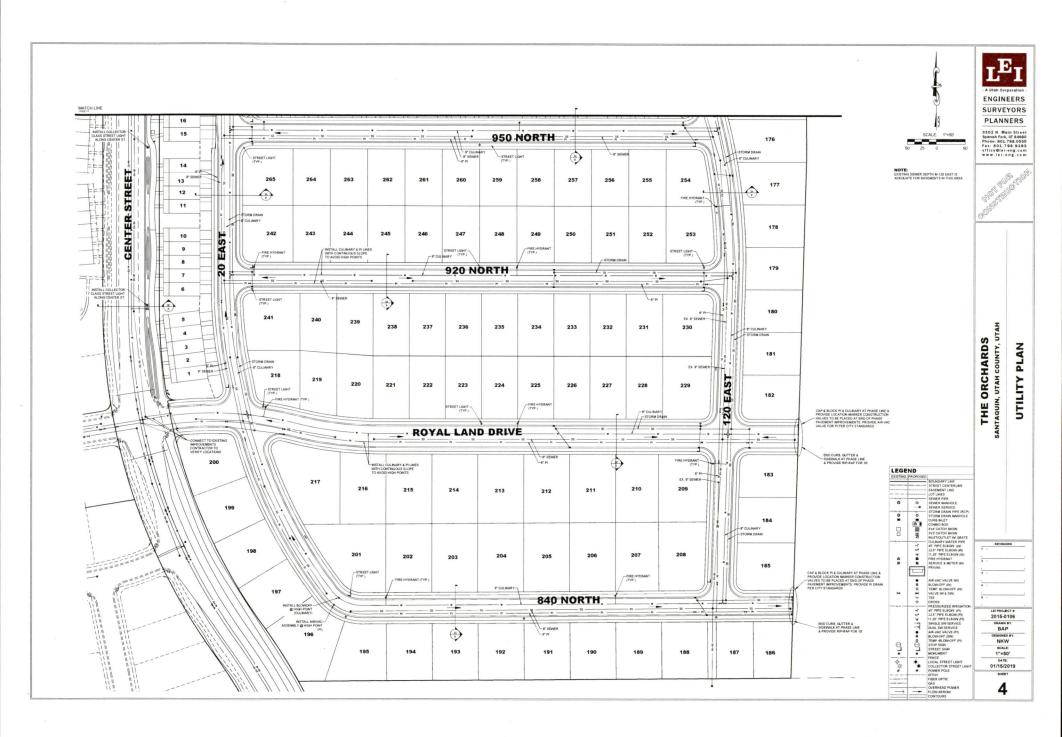


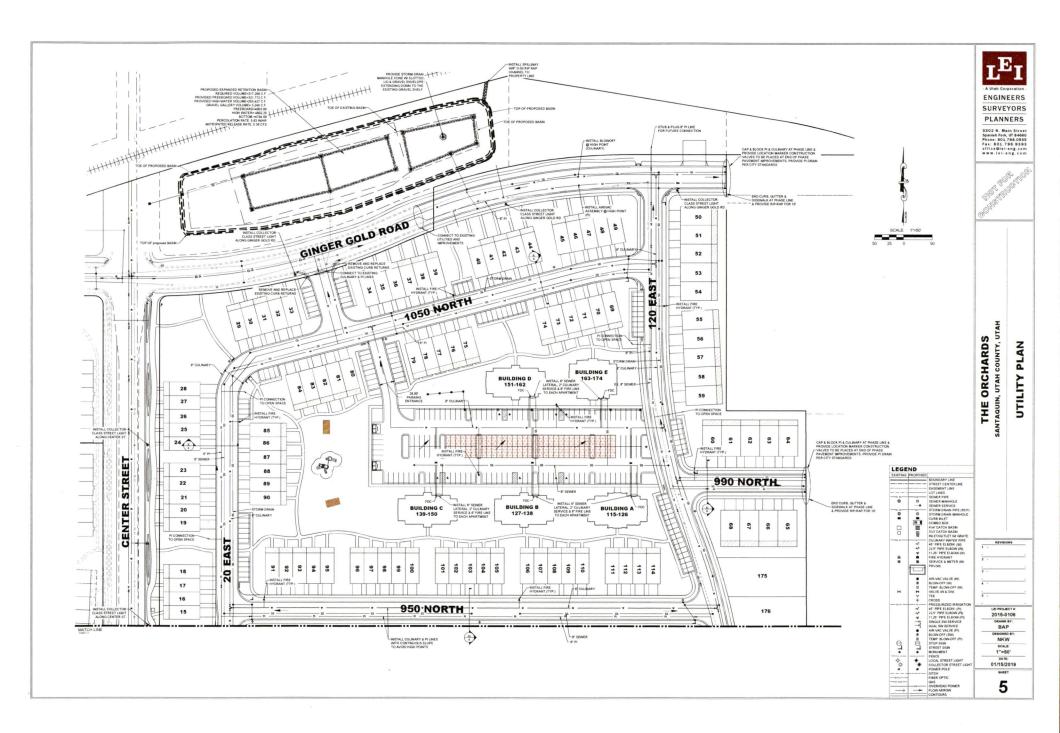


**LOT LAYOUT** 



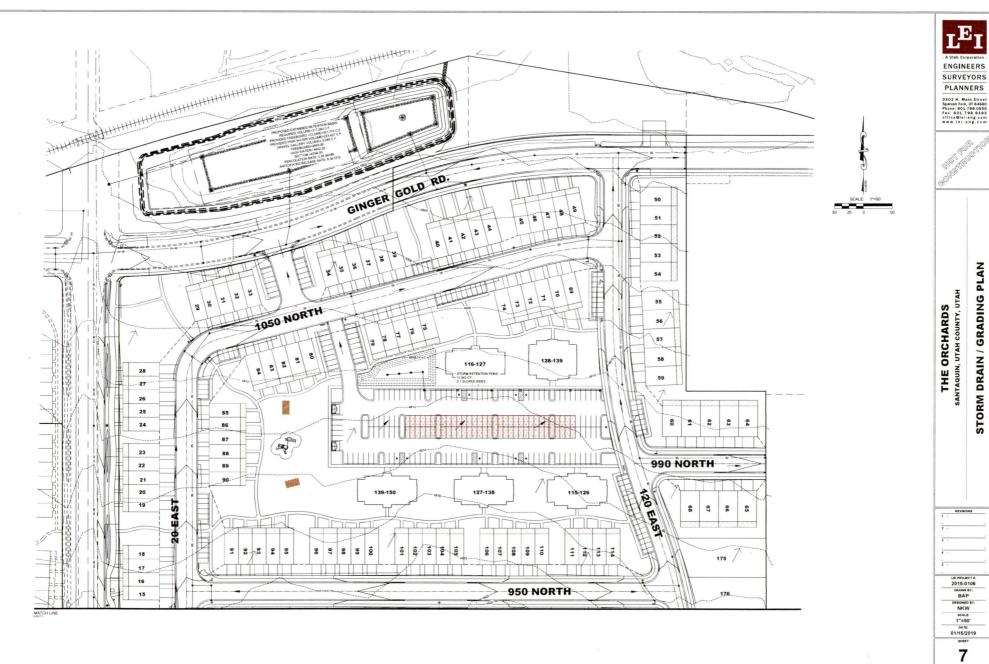


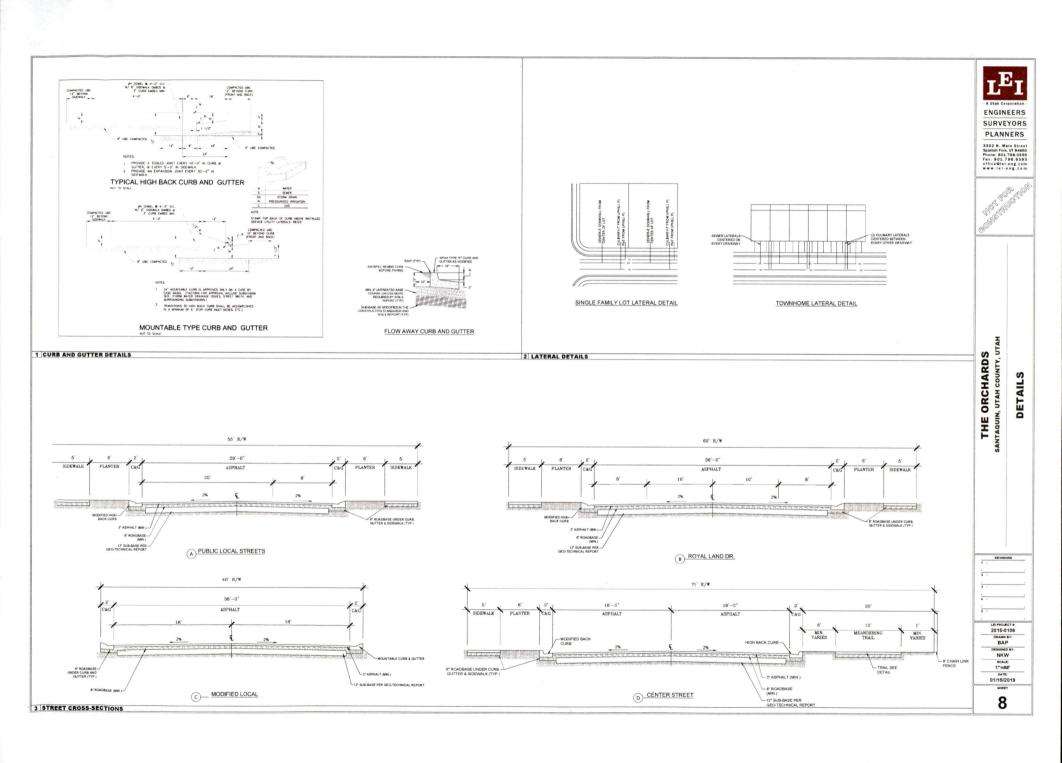


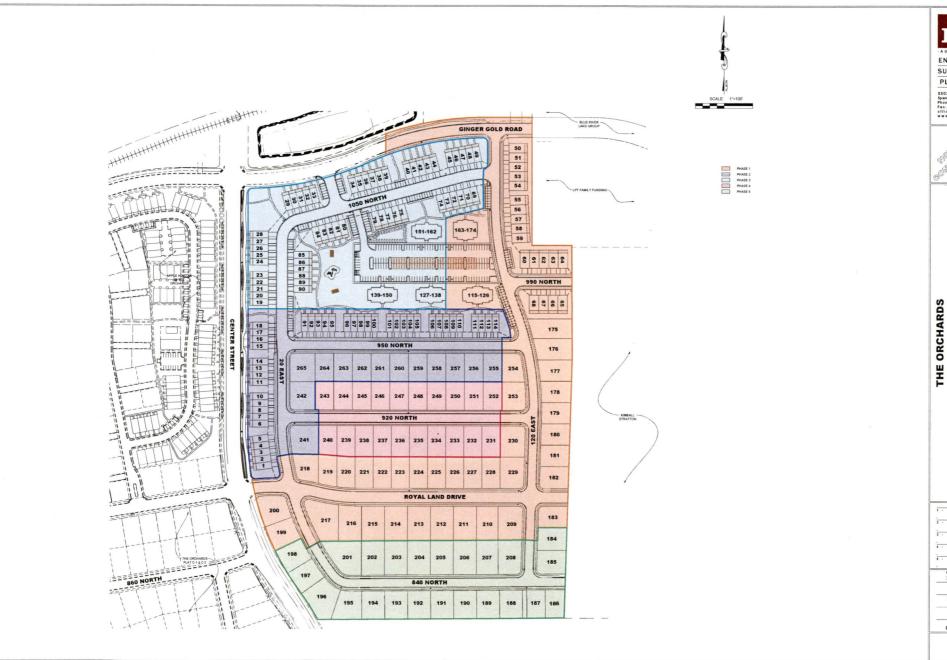




SURVEYORS PLANNERS







ENGINEERS SURVEYORS **PLANNERS** 

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SANTAQUIN, UTAH COUNTY, UTAH

2015-0106 DRAWN BY: DESIGNED BY SCALE: 1"=100"

01/15/2019 SHEET 9



#### Memorandum

To:

Mayor & Council

From:

City Manager Reeves

Date:

February 5, 2019

Subject:

Emergency Watershed Protection (EWP) Interlocal Agreement

#### Mayor & Council,

There is a proposed interlocal agreement on your agenda for your consideration with regard to EWP needed due to the wildland fire last summer. It is a cost sharing agreement to split the local match requirement with Utah County that will enable us to seek funding from NRCS to protect our community from debris flows resulting from burned over conditions.

This interlocal contemplates the full funding and full buildout of every project needed to protect our community. We wanted to be as inclusive as possible so that we can obtain as much funding as available from the Federal government to mitigate the negative impacts of the fire caused by their actions. Due to the fact that we are asking for as much as we are asking, the local match to Utah County and Santaquin City is significant. However, both entities reserve the right to pick and choose the projects for which we want to proceed based upon our available resources.

It is important to note that Utah County Commissioner Bill Lee is heading up an effort to initiate a bill during this legislative session that will request that the State of Utah cover all of the local match amounts from all of the affected cities and counties (\$7.5M). The bill will also seek to have the State to take the lead to work with (and or fight with) the Federal government to possibly recover all or part of those costs associated with the local match due to the fact that the fire was started on US Forest Service managed property and was allowed to grow out of their control. With that said, if there is a possibility of having the State cover our local match, it was prudent for us to seek for the full funding of all projects needed to restore the safety to our community.

Staff Recommendation: Approval of the Interlocal EWP Agreement with Utah County

<u>Recommended Motion:</u> Motion to approve Resolution 02-02-2019, a Resolution Approving an Interlocal Agreement with Utah County for Emergency Watershed Protection.

### **MEMO**

To: Mayor Hunsaker and City Council

From: Jason Bond, Community Development Director

Date: February 5, 2019

Re: Foothill Village Subdivision Preliminary Review



Zone: R-10 PUD & R-15 PUD Size: 143.22 acres Units: 537 Lots

The Foothill Village subdivision is located on the east side of I-15 and west of 100 West. Phases A, B, C, and E have already been completed. The remaining portion of the development is proposed to be done in 21 phases (D and F through Y) and includes 469 single-family lots. The total project size is approximately 121.56 acres and includes a total of 20.87 acres of common space and public open space. A second amendment to the development agreement is also being proposed in conjunction with the preliminary plan. The main purpose of the amendment to the development agreement is to clarify and modify certain development parameters and incorporate what has previously been referred to as the "Brubaker Property". In addition to approval of the preliminary plan and approval of the development agreement, the developer is asking for two separate areas of the development to be rezoned.

All of the lots in the in the subdivision will be single-family lots. However, 100 lots will not have their own yard space but will share common open space that will be taken care of by an HOA. Two areas for parks are proposed to be dedicated to the City as public open space. Additionally, a 10' wide meandering trail, with landscaping on each side, will be installed along Frontage Road on the east side by the developer. The City will be responsible for maintaining this trail corridor. A reinforced masonry wall will also be provided on the east side of the trail. There is additional property on the west side of the Frontage Road that will also be dedicated to the City.

The Planning Commission's recommendation is as follows:

**Motion:** Commissioner Adcock motioned to forward a positive recommendation to the City Council for the Foothill Village Subdivision preliminary plan with the condition that the following DRC conditions be addressed:

- The Engineering redlines be addressed;
- The cul-de-sac lengths are verified and meet City Code;
- The developer provides details and a visual for the masonry wall that will be installed along the Frontage Road prior to the Planning Commission and City Council's review;
- That the trail width is increased to 20 feet with 10 feet of asphalt and xeriscape on the sides.

Commissioner Tolman seconded.

#### Roll Call:

Commissioner Tolman, Aye. Commissioner Colson, Aye. Commissioner Sperry, Aye. Commissioner Adcock, Aye. Commissioner Wood, Aye. The vote passed 5 to 0.

After preliminary approval from the City Council is received, the Development Review Committee (DRC) will still need to approve the final plat before any lots are recorded. The Development Review Committee may only approve a plat submittal after finding the that the development standards of subdivision title, the zoning title, the laws of the State of Utah, and any other applicable ordinances, rules, and regulations have been or can be met prior to the recordation or construction beginning (Santaquin City Code 11-5-6B).

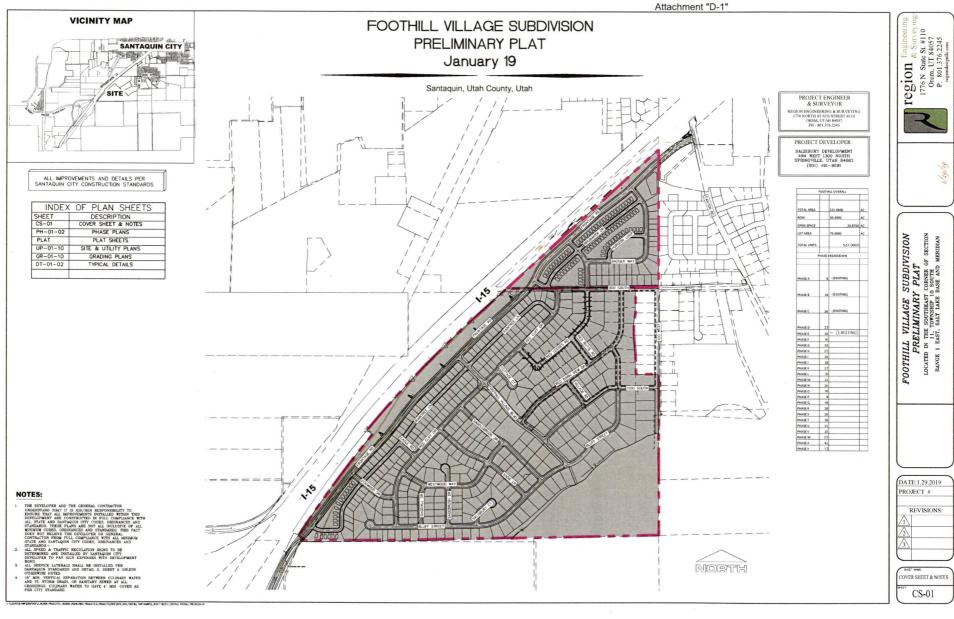
**Staff Recommendation:** It is recommended that the City Council approve the Foothill Village Subdivision preliminary plan with the following conditions:

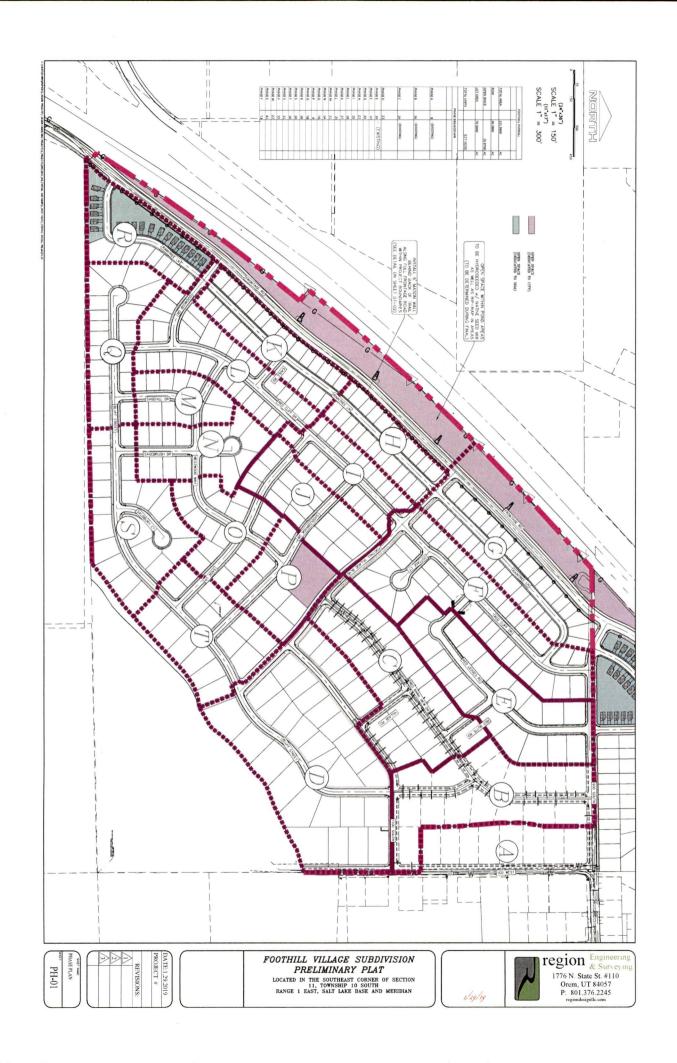
- That the Developer provide details and a visual of the masonry wall that will be installed on the east side of the trail which is located along the Frontage Road.

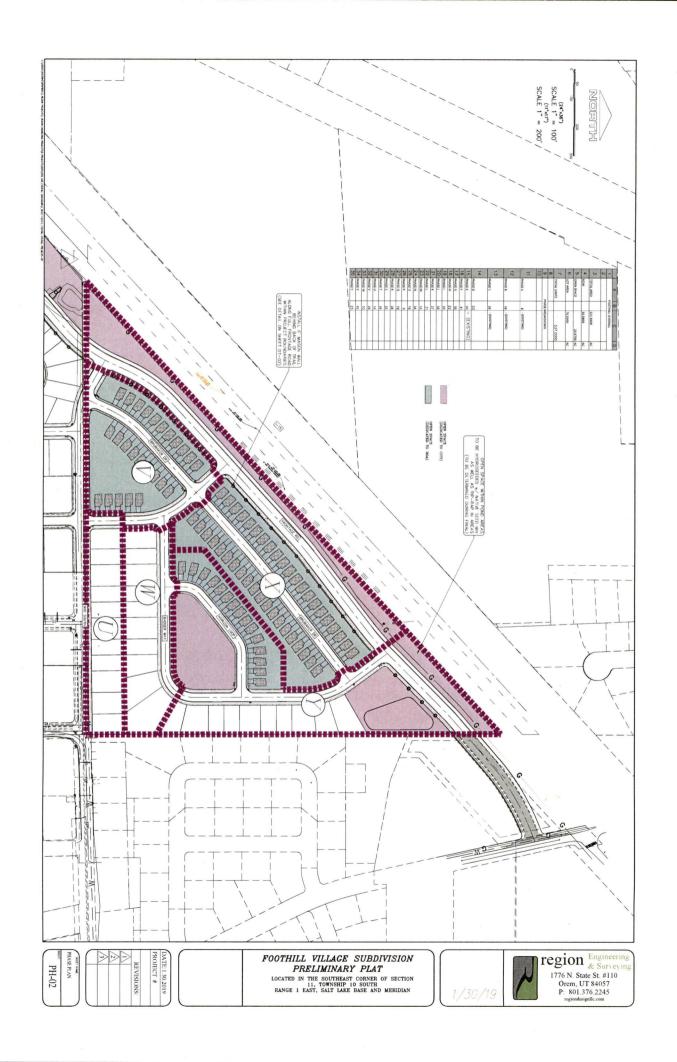
**Recommended Motion:** "Motion to grant preliminary plan approval for the Foothill Village subdivision with the following conditions:

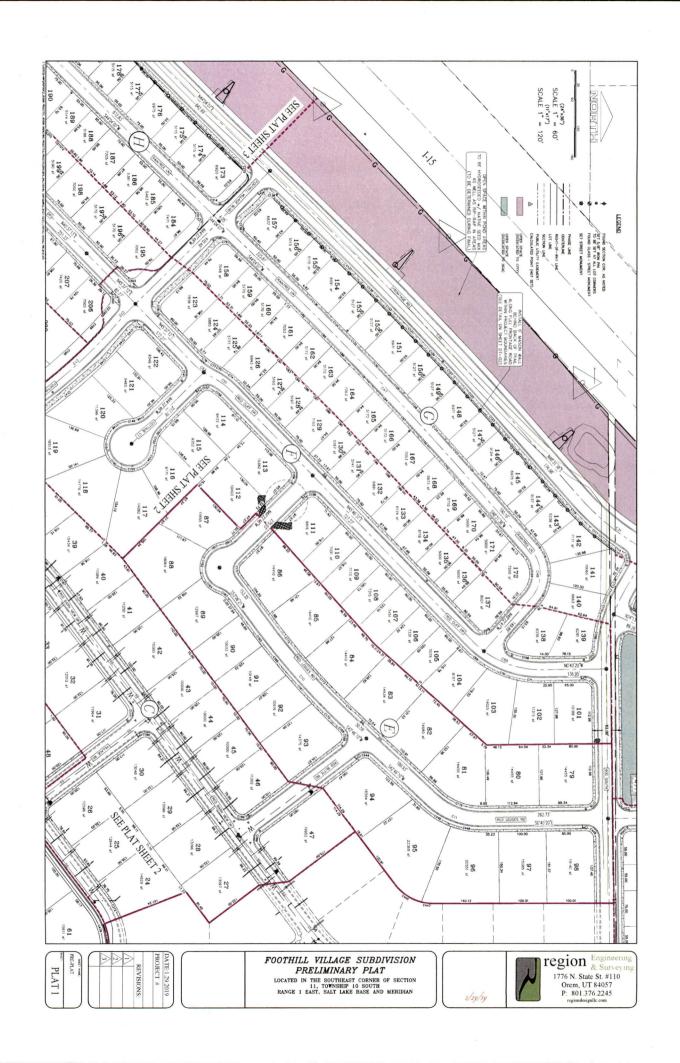
- That the Developer provide details and a visual of the masonry wall that will be installed on the east side of the trail which is located along the Frontage Road."

#### 02-05-2019 Council Meeting

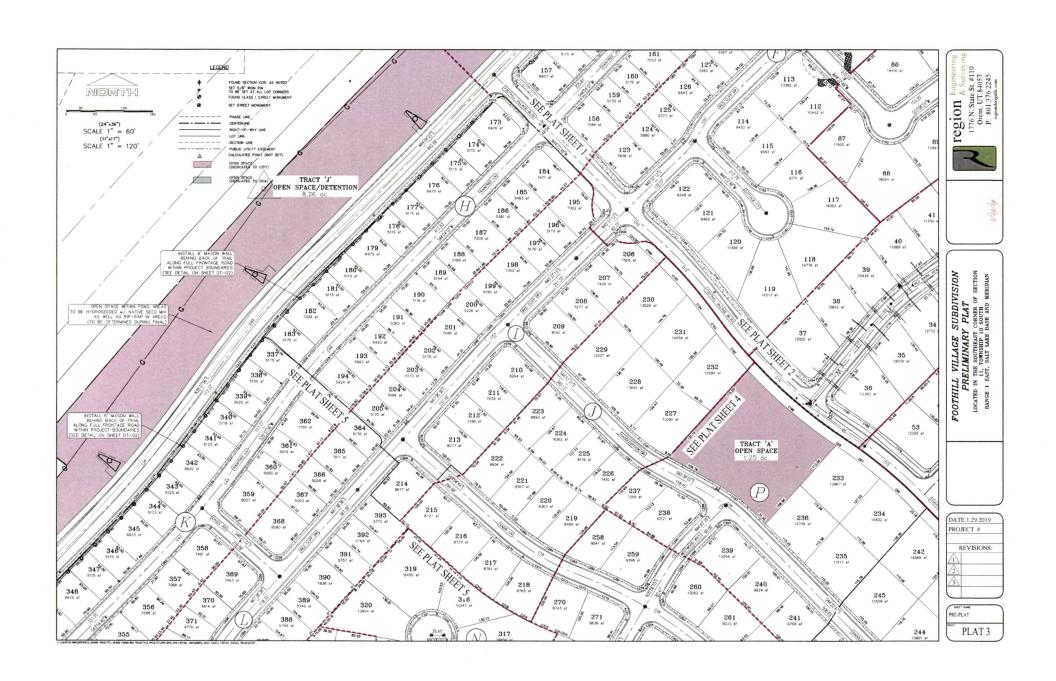


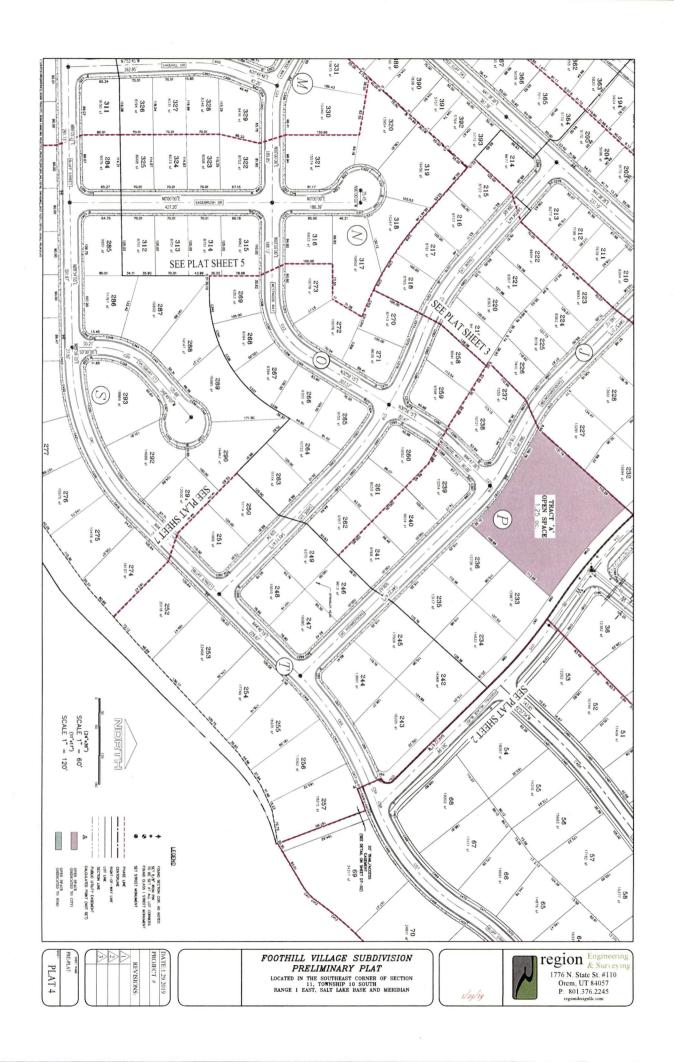


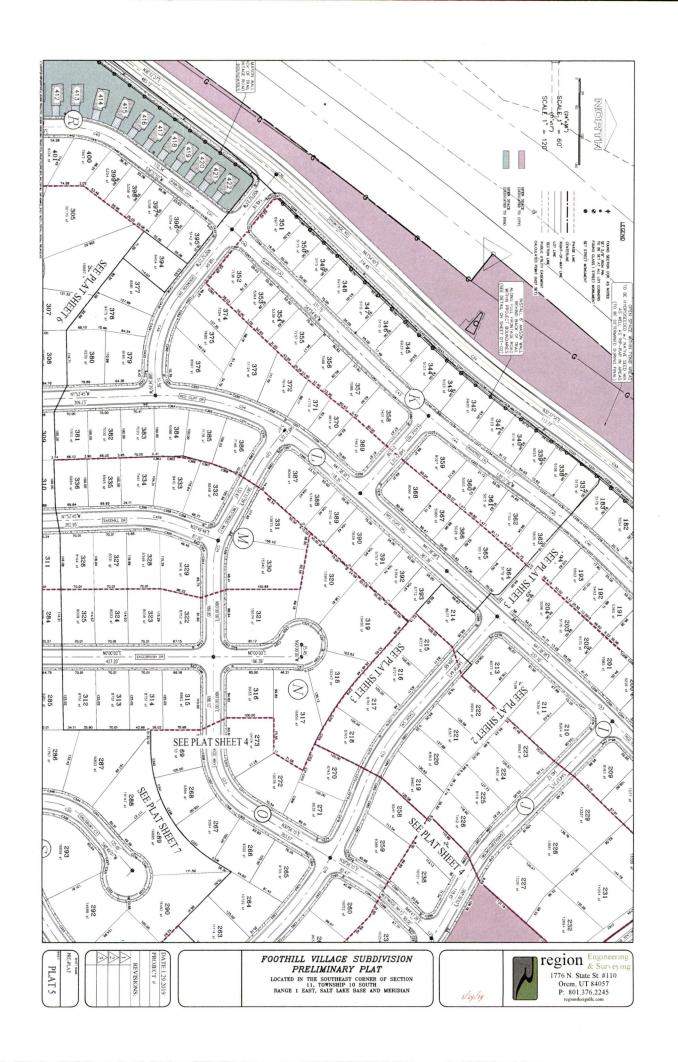


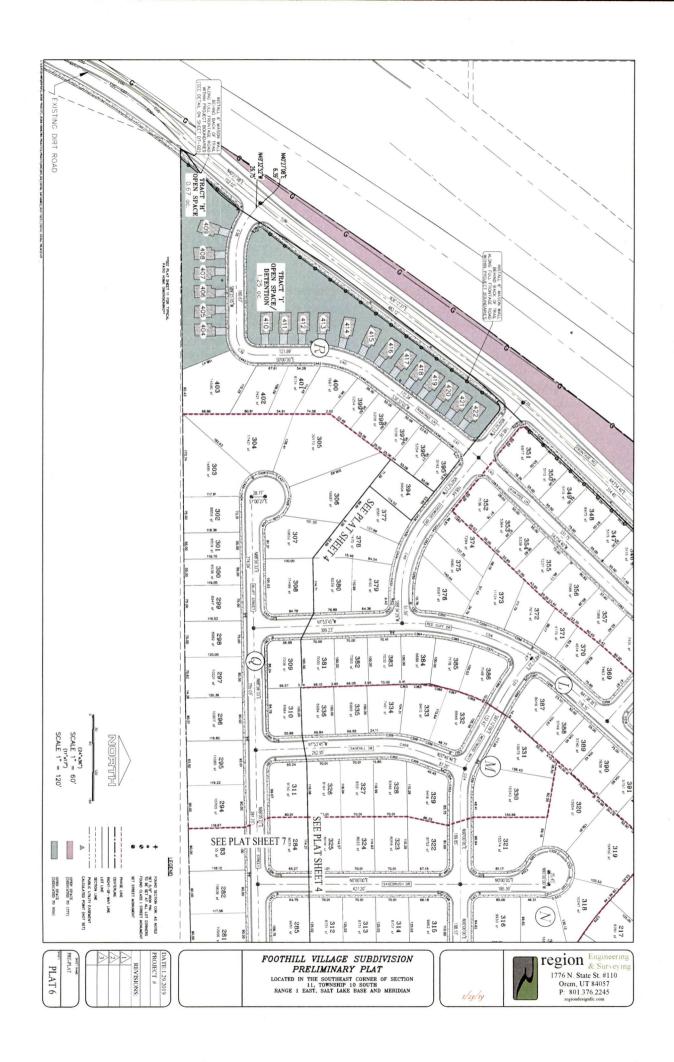




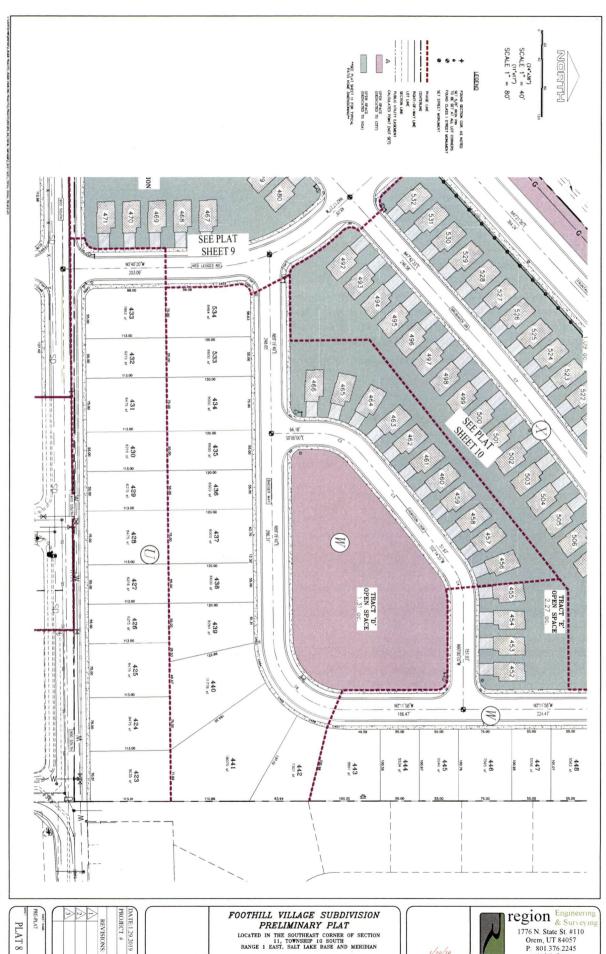


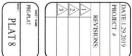






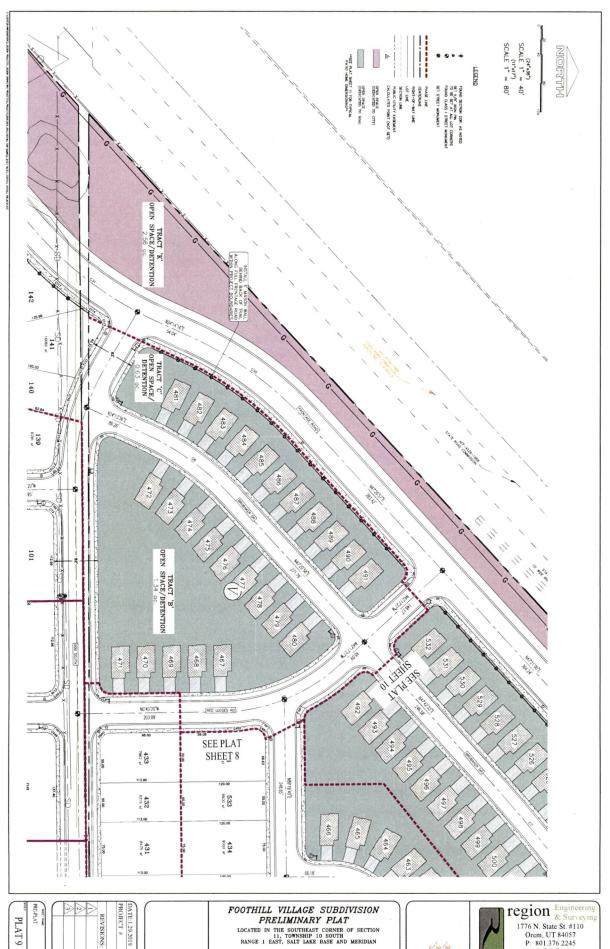










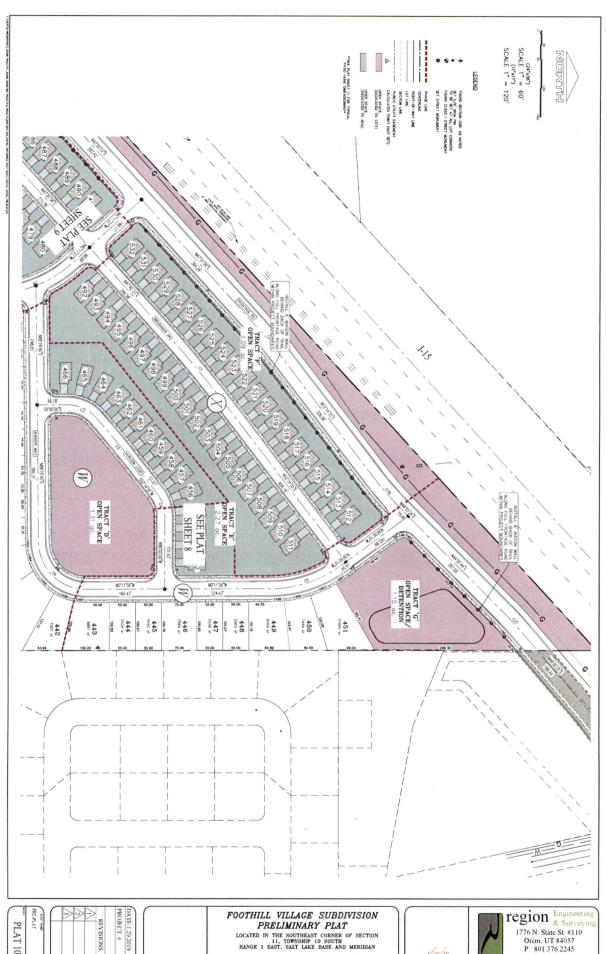










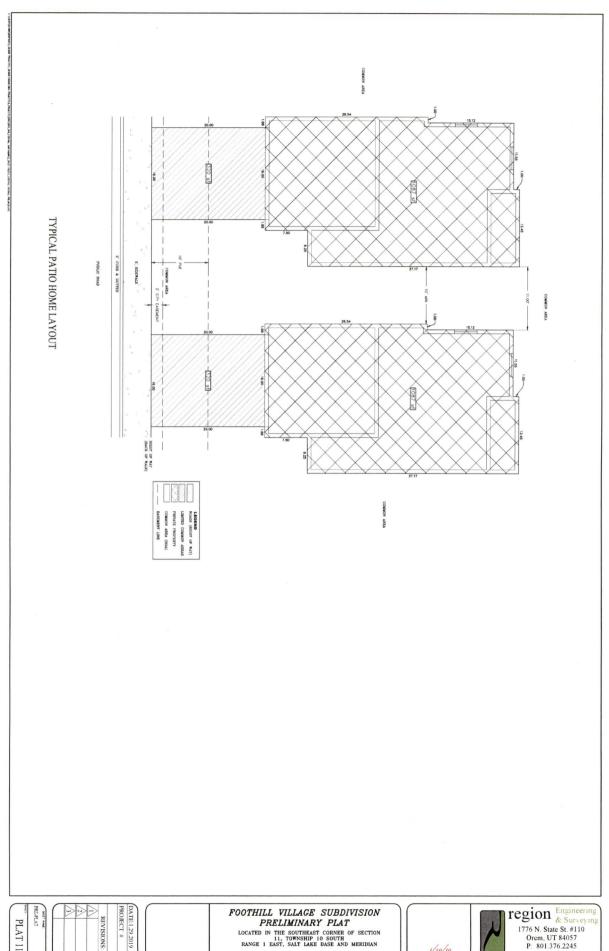


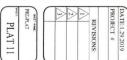
PLAT 10















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-	-		108.77 75	-		123.50' 135		159.23 214	78.88' 150	114.65' 150	127.53 200	+	+	437.15 150	-	201.61' 150	288.99" 200	220.86" 150	-	-	201.69' 500	64.13" 750	95.82' 754	+	+	112.11' 500	+	-	84.65" 350	16.78 350	127.81' 150	$\rightarrow$	-	95.86 35	-	370.07 101	237.02' 98	$\rightarrow$	$\rightarrow$	-	181.80" 254	-	197 44 240	-	+	+-		LENGTH RA	
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51.70"	157.73	173.27	99.49	532.96"	75.34	123.45	151.32"	159.20	78.87	114.62"	125.38	59.80	99.89	435.60	111.03	201.46	288.74	220.66	544.59	210.38	200.32	64.11"	95.76	53.36	257.42"	111.87	74.60	147.87	84.44	16.77	123.98"	184.34	355.33	99.08	207.45	368.01	236.45	42.78	111.03"	270.24	177.61	100.70	140.84	153.69	50.14	153.76	63.48	ORD DIST.	
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0101	C100	099	C98	C97	C948	C95	294	C93	C92	C91	C90	C89	C88	C87	086	CBS	084	CBS	C82	Qi .	CBO	C79	C78	c77	C76	C75	C74	C73	C72	C71	C70	069	C88	080	085	084	C83	C62	C61	080	250	200	2 28	CSS	C54	CSS	C52	CURVE	
19.11	75.55	0.93	73.59	55.41	1.44"	53.20	55.41	1.81	52.83	75.55	217	72.34	55.41	2.66	51.98	55.41	3.02	51.62"	67.73	3.39	63.41	23.16	23.56	16.55	25.54	10.48	51.00	24.65	23.56	51.51	68.39	64.54	5.71	89.92	105.02	28.96	109.76	22.64	347.05	282.42	20.00	27 40'	279.73	176.60	379.96	104.10	51.55	LENGTH	
6734.00	6828.00"	6732.93	6734.00	6828.00	6734.13	6734.00	6828.00	6734.16	6734.00	6828.00"	6733.98	6734.00	6828.00	6733.94	6734.00	6828.00	6733.99	6734.00	6828.00"	6733.99	6734.00	15.00	15.00	122.50	122.50	177.50	177.50	15.00	15.00	227.50	227.50	227.50	1049.50	950.50	720.00	15.00	720.00	-		692.50	100.000	440.07	439.63	150.00	500.00	1500.00	150.00	RADIUS	
19.11	75.55	0.93	73.59	55.41	1.44	53.20	55.41	1.81	52.83	75.55	217	72.34	55.41	2.66	51.98	55.41"	3.02"	51.62	67.73	3.39	63.41	20.92	21.21	16.54	25.50	10.48	50.83	21.97	21.21"	51.40	68.13	64.32	5.71"	89.89	104.93	24.67	109.65	20.55	338.51	280.47	24.44	27 48'	275.03	166.58	370.88	104.08"	51.29"	LENGTH RADIUS CHORD DIST. CHORD BRG.	
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+	-	-	W 0'37'34"	TE 0'27'54"	Н	.M 0.21.08.	-	.M. 0.00.24		E 0.38.02.		+	+	W 0'01'22"	W 0'26'32"		-	-	-	-	-	$\vdash$	,00,00,00 M.	-	W 1136'51	$\vdash$	-		-	-	-	$\rightarrow$	+	+-	-	-	$\vdash$	$\rightarrow$	-	+	+	+	+	+	-	-	-	RG. DELTA	
009'45"	0'38'02"	0'00'28"	734"	754"	000'44"	7'09"	02754	96.	0'26'58"	5'02"	20,100	0'36'56"	0'27'54"	.22.	5'32"	0'27'54"	0.01,33,	0'26'21"	0'34'06"	0.01.44.	0'32'22"	88"26"54"	0'00"	7'44'30"	6.51.	3'22'55"	16"27"50"	9'18"	0.00	12"58"19"	1773'22"	1675'16"	018.42	57514	8"21"26"	110'36'58"	8'44'03"	86'28'31"	*4"1"14"	2'00"	244.47	30.32.30	36"27"21"	67"27"22"	43'32'23"	3'58'35"	19"41"20"	TA	
CISI	050	C149	C148	C147	C146	C145	C144	C143	C142	C141	C140	C139	C138	C137	C136	C135	C134	CIAS	C132	C131	C130	C129	C128	C127	C126	C125	C124	C123	C122	C121	C120	C119	CIIA	CITE	CHS	C114	CHI3	C112	CIII	C110	200	010/	C106	C105	C104	C103	C102	CURVE	
N 44.	100.29	9.91	68.91	129.97	27.11	72.02"	44.26	9.92	24.50	23.56	45.96	23.97	23,16	70.72	69.77	55.50	54.76	55.50	54.76	75.47	74.46	55.50	54.76"	55.50	54.76	75.47	74.46	55.50	54.76	42.92"	42.35	26.86	7.9.Y	42.24	42.06	21.20	23.02"	12.74	19.25	57.97	60.93	22.30	64.40	29.04	76.14	27.57	63.32	LENGTH	
55.00	972.50	50.00'	55.00'	1027.50	50.00'	1027.50	1027.50	472.50	15.00	15.00	55.00	15.00	15.00	6966.00"	6873.00"	8966.00	6873.00	6966.00	6873.00	6966.00"	6873.00	6966.00"	6873.00"	6965.00"	6873.00"	6966.00"	6873.00"	6966.00	6873.00	6966.00"	6873.00	534.00	97 50	97.50	97.50	534.00	15.00	327.50	327.50	327.50	327.50	15.00	172.50	15.00	52.50	6828.00	6828.00	RADIUS	
X5.78'	100.25	9.90"	64.49	129.89"	26.78	72.00	44.25	9.92	21.87	21.21	44.64	21.50	20.92	70.72	69.77	55,50"	54.76	55.50	54.76	75.46	74.46	55.50'	54.76	55.50'	54.76	75.46	74,46	55.50'	54.76	42.92"	42.35	26.86	100.12	41.91	41.75	21.20	20.82"	12.74"	19.25	57.89	60.84	20.31	64.02	24.71	69.64	27.57	63.32	HORD DIST.	
1,00,2 L28N	N38724'06"W	\$7"37"47"E	\$37'50'29"E	M_91,70.65N	\$28'50'42"E	N44*42'10"W	N47"56"40"W	N48'34'38"W	N170'40"W	S89"22"47"E	N44'21'36"E	S89"50"40"W	N0.08.50.M	N44"21"34"E	S44"21"34"W	N44"52"43"E	S44'52'43"W	N45"20"06"E	\$45'20'06"W	N45'52'25"E	\$45'52'25"W	N46"24"44"E	S46"24"44"W	N46"52"07"E	\$46"52"07"W	N47"24"26"E	S47"24"26"W	N47'56'45*E	\$47'56'45"W	N48"21"02"E	S48"21"02"W	N47'05'10'E	M.80.91.095	S64"25"21"W	S89"11"32"W	N33"44"59"E	N76'34'21'E	360'34'55'E	\$6372751°E	370'08'08"E	3 60 75 085	3437670978	S10'01'20'W	\$76"10"09"W	3,15,95,68S	N48"24"42"E	3,64,10,84N	CURVE LENGTH RADIUS CHORD DIST. CHORD BRG.	
X7'87'86"	5'54'32"	11'21'39"	71'47'04"	774'51"	31'04'12"	4'00'57"	2"28"04"	172'10"	93'35'45"	9000000	47'52'54"	91'33'06"	88"26"54"	0'34'54"	0'34'54"	0'27'23"	077725	0727723	0'27'23"	0'37'15"	0'37'15"	0727'23"	077723	077723	0"27"23"	0'37'15"	0'37'15"	027'23"	0'27'23"	0'21'11"	0721'11"	2'52'56"	*10,00a	+	-	2"16"29"	87"55"13"	213'45"	3"22"07"	10'08'27"	+	+	21723720"	110'54'20"	83'05'41"	013'53"	0'31'53"	DELTA	
0000	C200	C199	C198	C197	C196	0195	C194	C193	C192	C191	C190	C189	C188	C187	C186	C185	C184	CIBS	C182	CIBI	C180	C179	C178	C177	C176	C175	C174	C173	C172	C171	C170	C169	5167	C166	C165	C164	C163	C162	2181	C159	C158	C157	C156	C155	C154	C153	C152	CURVE	
	4.01	66.34	23.71"	107.20	245.62	87.31	70.13	31.76	101.08	88.32	23.56	23.56	23.56	22.06	90.85	14.27	24.23	115.60	47.43	53.72	24.23	43.43	70.51	23.56	23.56	92.88	39.93	118.00	107.71	21.60	83.29	20.20	80.41	80.10	31.41	46.38	29.28	63.84	23.40	23.52	23.60	19.68	32.05	11.96"	56.97	25.07		LENGTH	
+	-	-	$\rightarrow$	-	-	$\rightarrow$	-	_	-	322.50	15.00	15.00	15.00	527.50	-	-	-	$\rightarrow$	-	-	-	472.50	-	-	-	_	$\rightarrow$	$\rightarrow$	-	-	+	299.04	+	+	$\rightarrow$	$\rightarrow$	+	35.00	+	+	+	+	+	50.00	55.00	$\rightarrow$			
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			S	CURVE TABLE	m	
	CURVE	LENGTH	RADIUS	짇	CHORD BRG.	DELTA
	C422	116.92	477.50	116.63	N81"58"40"E	14'01'46"
	C423	0.53	477.50	0.53"	N89"01"28"E	003'50"
	C424	1.69	55.00	1.69	N89"55"47"E	1'45'32"
	C425	53.85	55.00"	51.72"	3,55,80,195	56'05'46"
	C426	48.41	55.00	46.87	57'52'39"E	50'26'07"
	0427	48.83	55.00	47.24	\$42"46"24"W	50'51'58"
	C428	64.61	55.00	80.96	N78'08'29"W	67"18"18"
	C429	20.60	15.00"	19.02"	N51'39'45"W	78'41'23"
	C430	30.88	55.00	30.48	N28'24'12"W	32"10"17"
	0431	23.79	15.00'	21.38	\$43'32'54"W	90"53"18"
	0432	23.44	15.00	21.13	\$46"39"38"E	89'31'46"
_	0433	71.95	277.50	71.75	3,19,05,095	14'51'21"
_	C434	46.30	277.50	48.24	571'47'24"E	9'33'33"
_	0435	55.24	277.50	55.15	S6178'28"E	11724'18"
	C436	22.92"	277.50	22.91"	\$5374'21"E	4'43'56"
_	C437	23.52"	15.00	21.18	N84'12'26'E	89"50"21"
_	C438	40.05	1480.50	40.04	N38'30'47"E	1'32'59"
	C439	31.12"	1480.50	31.12"	3708'09"E	172'15"
	C440	16.81	177.50	16.81	N33'49'13"E	5"25"38"
	C441	83.29	177.50	82.53	N17'39'48"E	2653'11"
	C442	13.07	177.50	13.07	N2'06'36"E	47313
	C443	68.08	65.00	65.01	N30'00'24"E	60'00'48"
	C444	20.86	15.00	19.22	N2"56"16"E	79"39"49"
	C445	68.26	100.00	55.94	833.33.02.W	39706'32"
_	0440	67.88	177.50	67.47	N314851-E	215439
_	C448	24.5/	177 50	24.51	M. 67.70.00	24.31.21
_	C449	23.56	15.00	21.21	N44719'40'E	90'00'00"
	C450	23.56	15.00	21.21	N45'40'20"W	90'00'00"
-	C451	25.93	15.00"	22.82"	N39'48'43"E	99'01'54"
	C452	43.74	277.50	43.70	W.ZI,115N	9701'54"
	C453	5.36	127.50	5.36	N88"07"22"E	2724'35"
	C454	58.31	127.50	57.80	N73'49'01'E	26"12"08"
	C455	64.77	127.50	64.07	3,87,60.91N	29'06'18"
	C456	45.08	127.50	44.84	N21"28"58"E	2075'21
	7640	25.71	127.50	70.07	3.04.40.F	11 33 10
	C459	20.77	277.50	28.09	W.24 60.5N	555.37
	C460	60.27	277.50	60.15	N23'56'19"W	12"26"40"
	C461	51.00	716.50	50.99"	N46"58"04"E	4'04'42"
	C462	5.42	15.00	5.39"	N34'34'42"E	20"42"01"
	C463	5.41	15.00"	5.38"	N34'35'17"E	20'40'51"
	C464	15.77	15.00"	15.05	N5'53'14"W	6073'51"
	C465	28.13	277.50	28.12"	N33'05'54"W	5'48'31"
	C466	99.16	250.00	98.51	N9"28"01"E	22'43'31"
	C467	18.89	15.00	17.67	NB0'27'36"W	72'09'38"
	C468	85.07	412.57	84.92"	\$57"33"10"W	11'48'51"
	C469	113.06	412.57	112.72	S43'47'38"W	15*42'13"
	C470	35.58	412.57	35.57	S33'28'16"W	4'56'30"

		CU	CURVE TABLE	'n	
CURVE	LENGTH RADIUS		CHORD DIST.	CHORD BRG.	DELTA
C472	90.05	467.13	89.91	844'08'33"W	11702'43
C473	90.05	467.13	89.91	S5571'16"W	11702'43
C474	55.00	467.13	54.97	S84'05'00"W	6.44.46
C475	65.56	122.50	64.78	\$52'07'25"W	30'39'55"
C476	78.66	122.50	77.32	S18"23"44"W	36'47'28"
C477	23.58	15.00	21.23	\$45°02'26"E	90'04'51"
C478	78.71	122.50	77.36	N71'30'45"E	36'48'48"
0479	63.47	972.50	63.46	3,01,71,19N	3'44'21"
C480	88.65	972.50	88.62"	N46'45'19"E	513'22"
C481	20.01	972.50	20.01	N43'33'16"E	170'43
C482	22.87	15.00	20.72	N0'42'26"W	8770'41
C483	23.61	15.00	21.25	\$8803'22"W	90'10'56'
C484	59.05	1027.50	59.04	S44'36'42"W	37735
C485	75.46	1027.50	75.45	S48"21"43"W	472'29"
C486	23.56	15.00"	21.21	S8'06'21"W	90'00'00"
C487	47.34	1027.50	47.34	S51'47'09"W	2'36'23"
C488	176.99	1000.00	176.76	\$48°02'08"W	10'08'27"

PRE-PLAT PLAT 13

C471 62.12' 467.13' 62.08' \$34"48"37"W 7"37"10"

PROJECT # REVISIONS

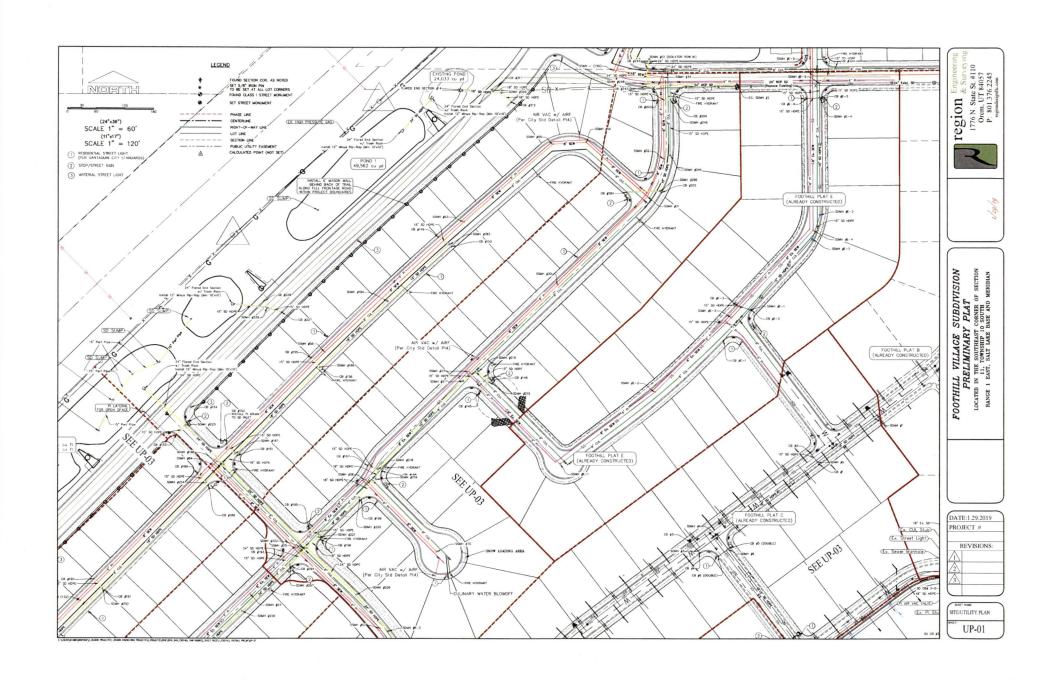
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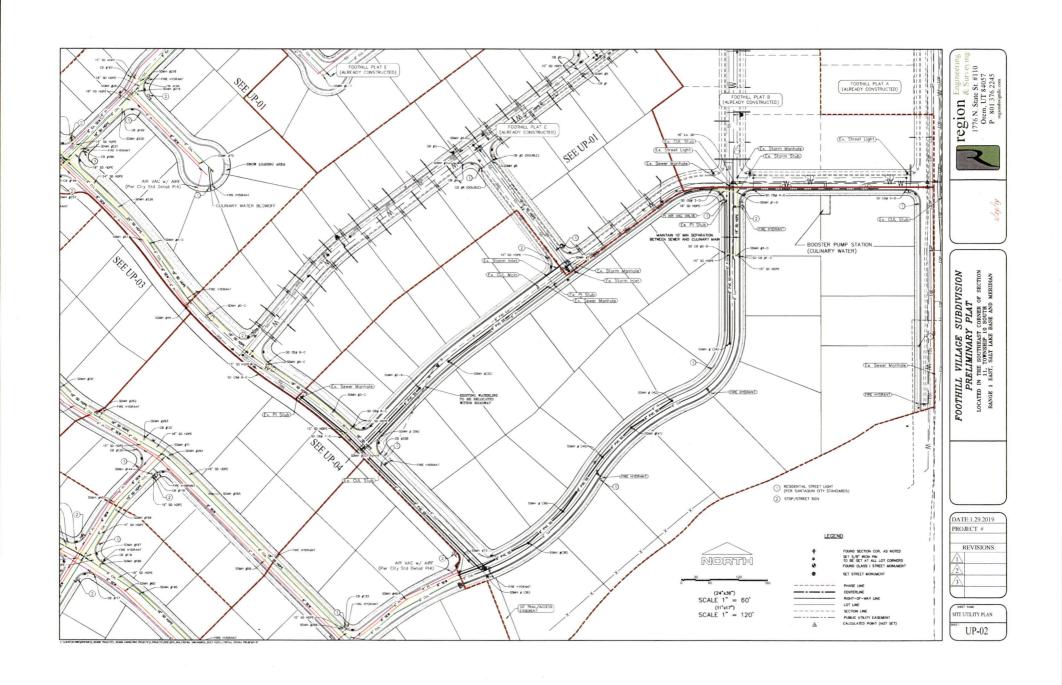
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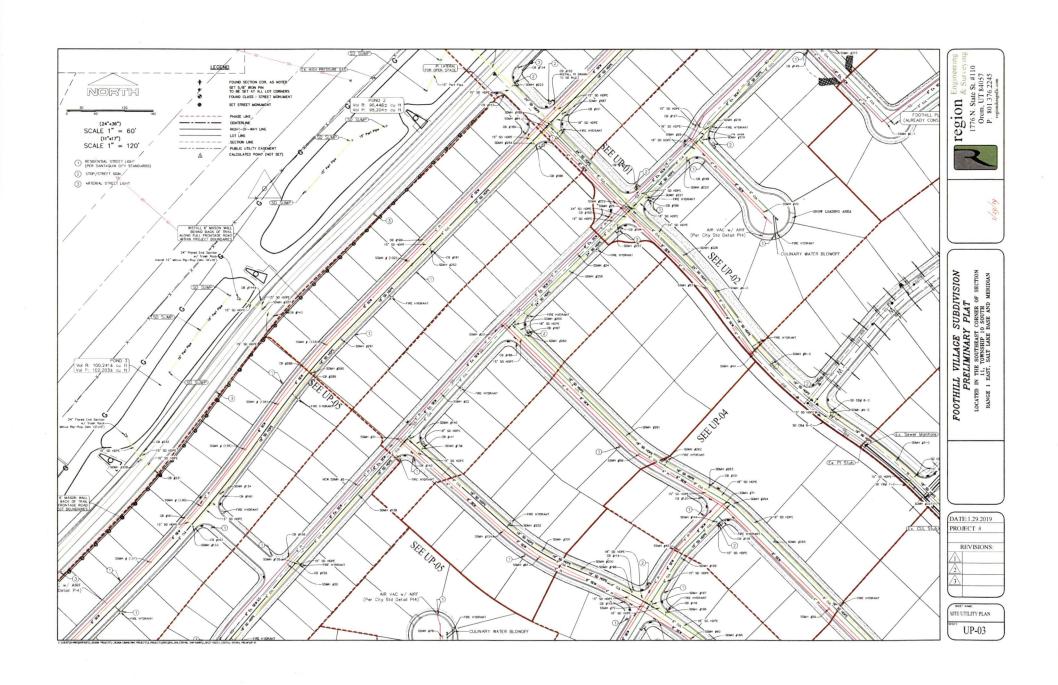
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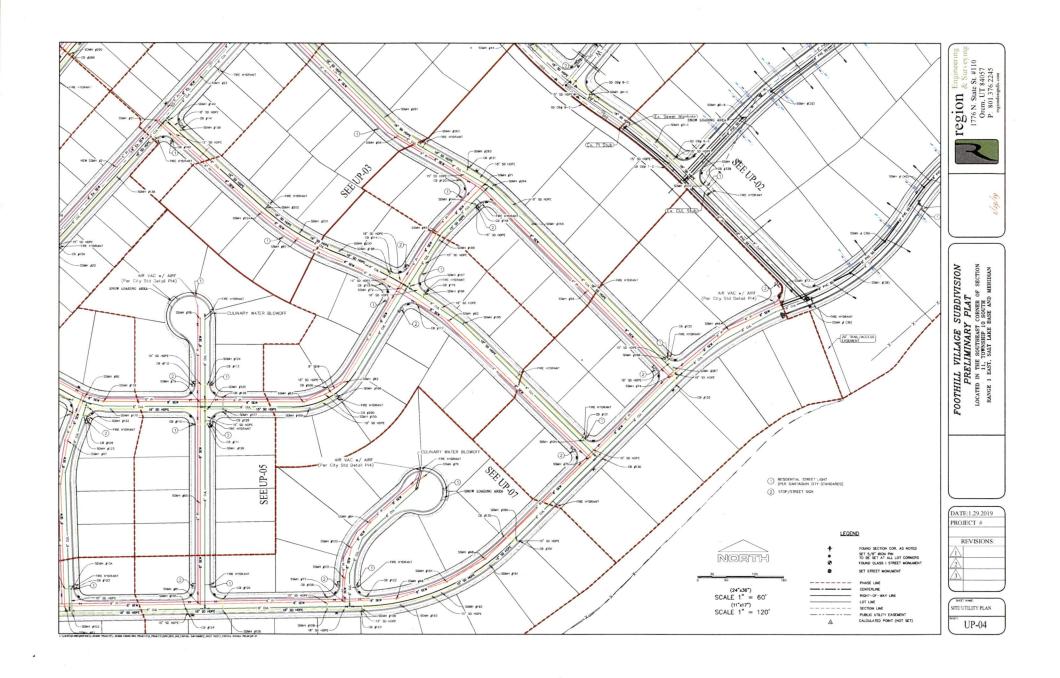


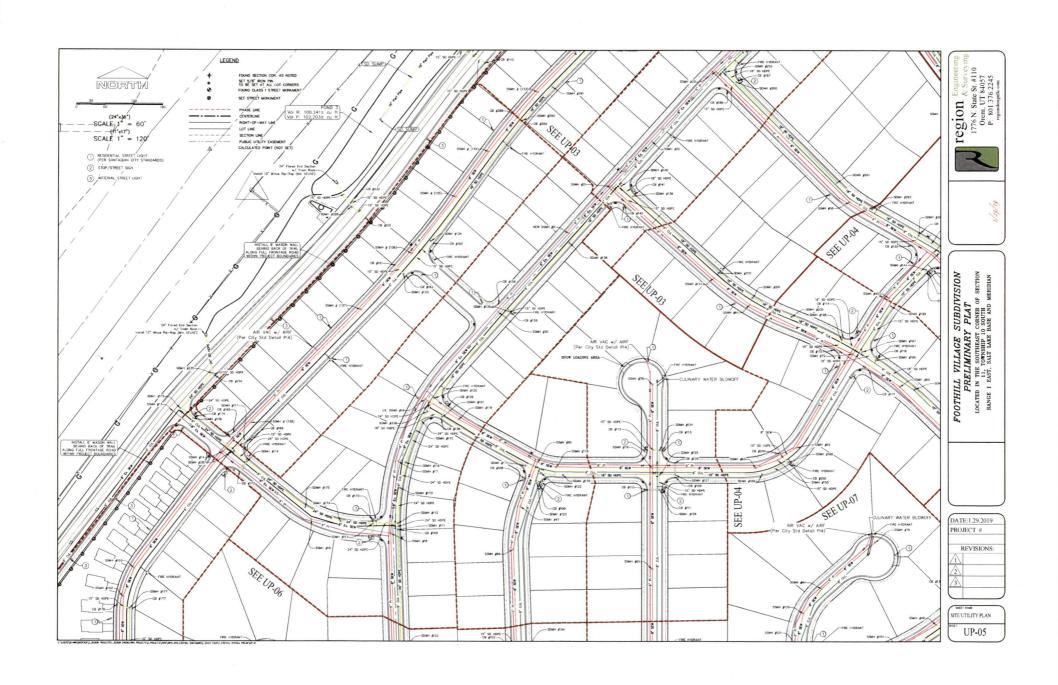


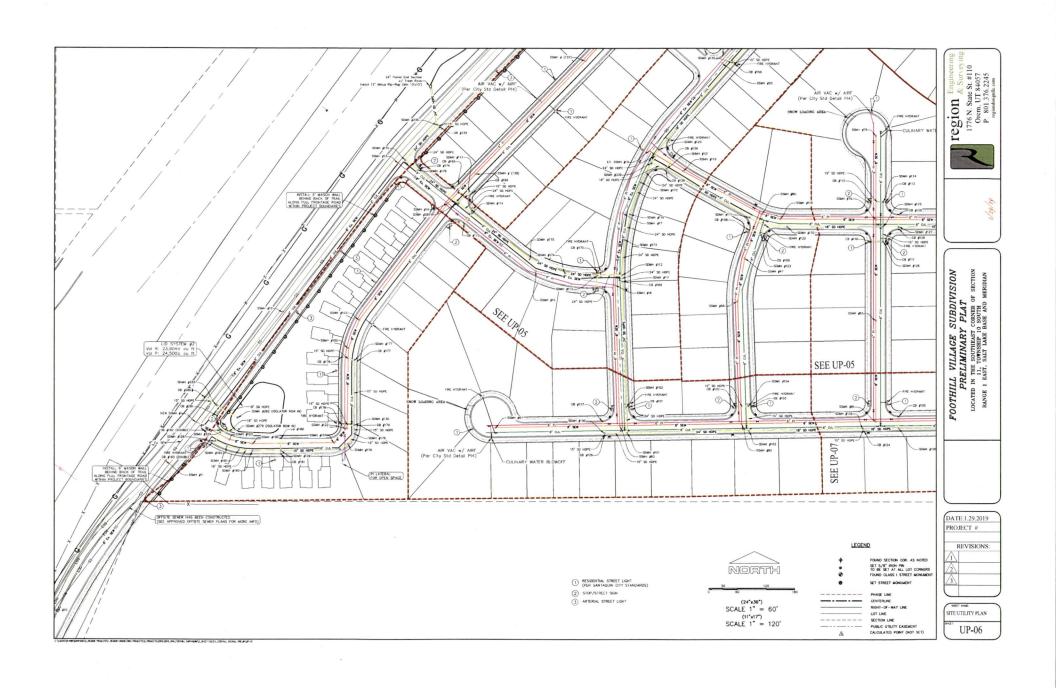


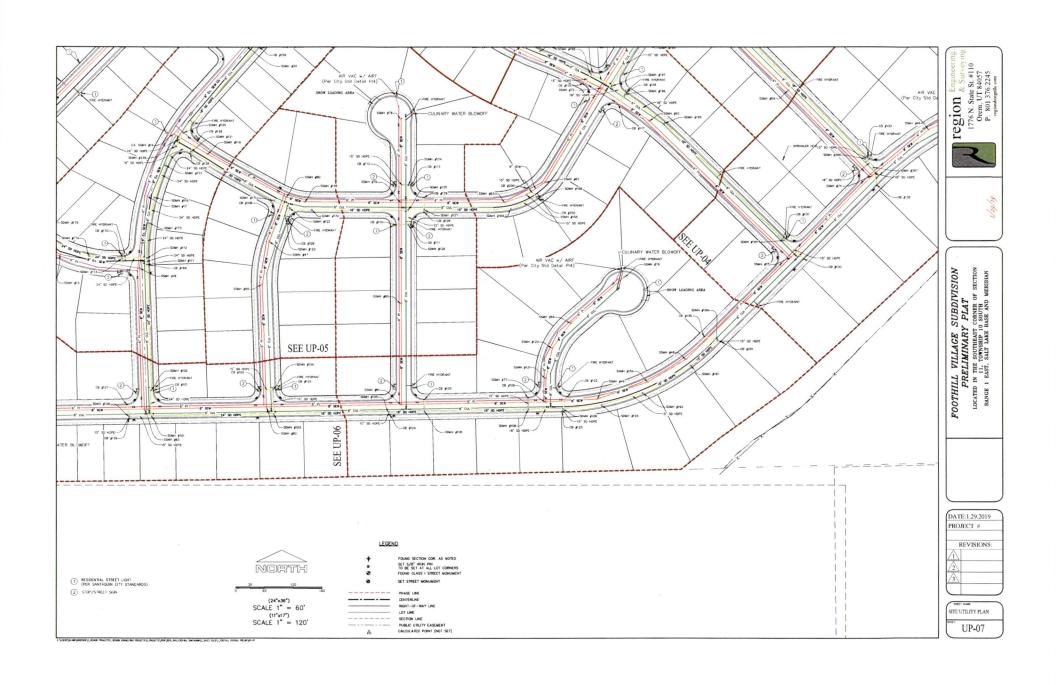












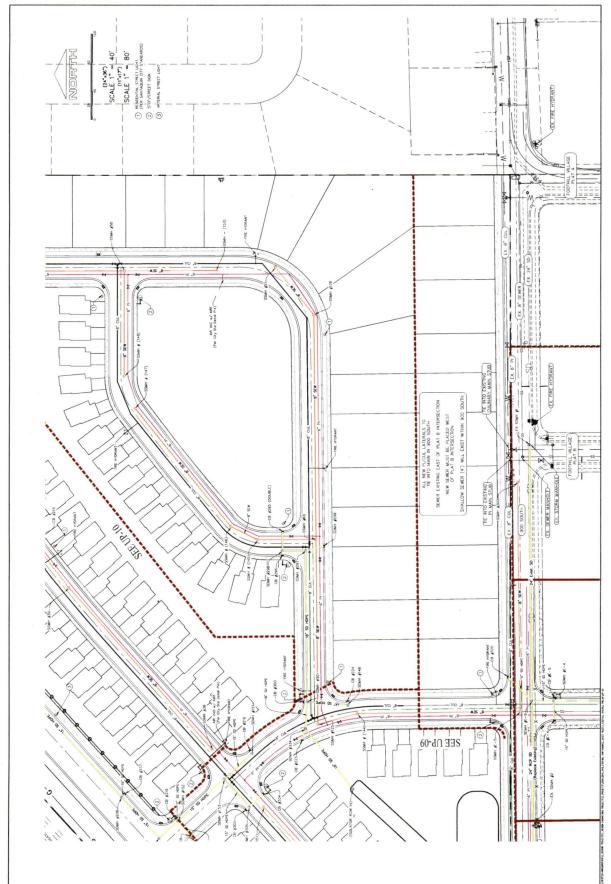
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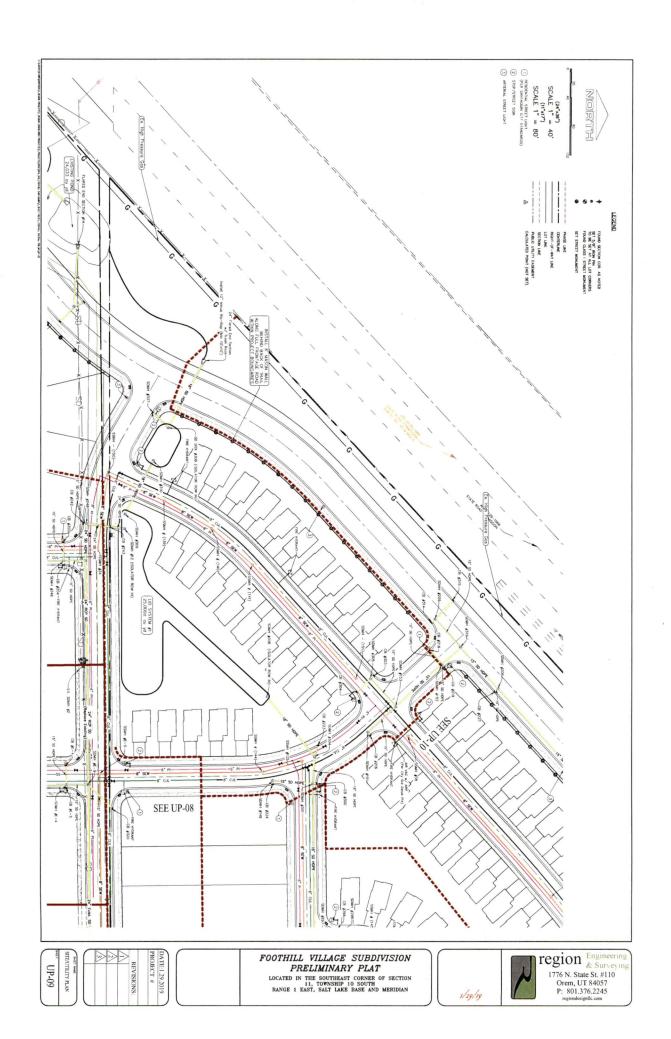
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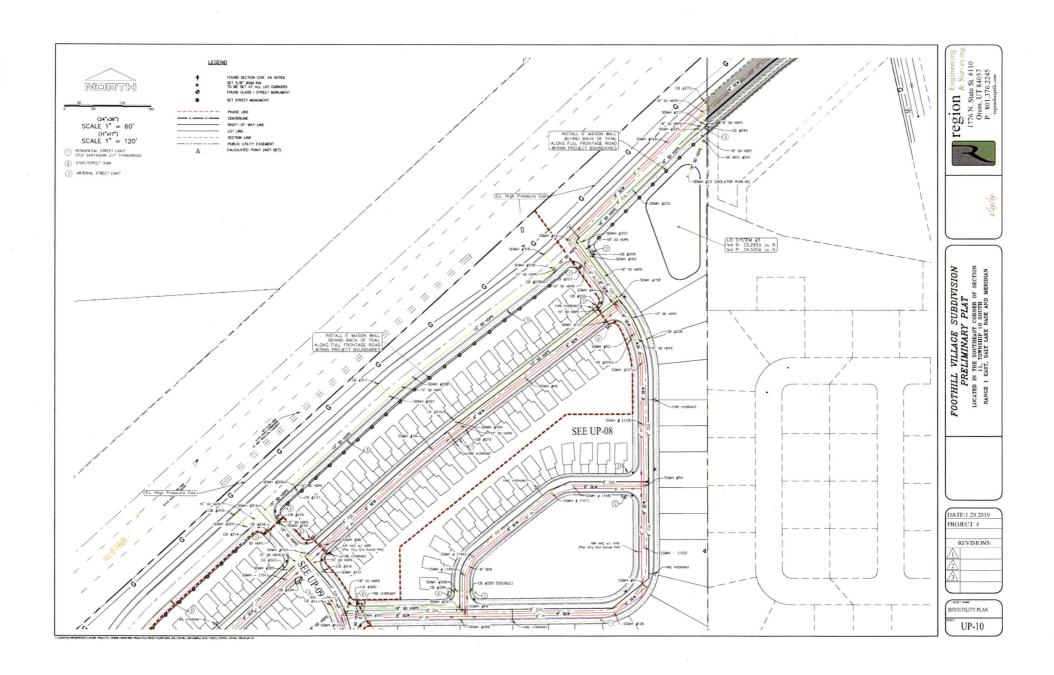
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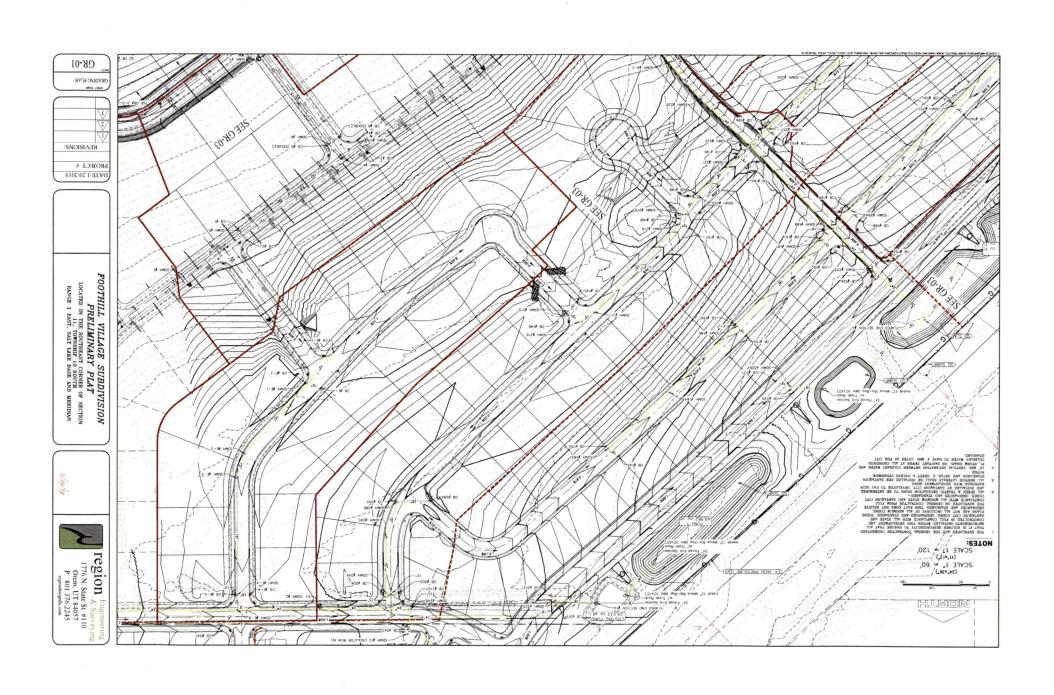
DATE:1.29.2019 PROJECT # REVISIONS

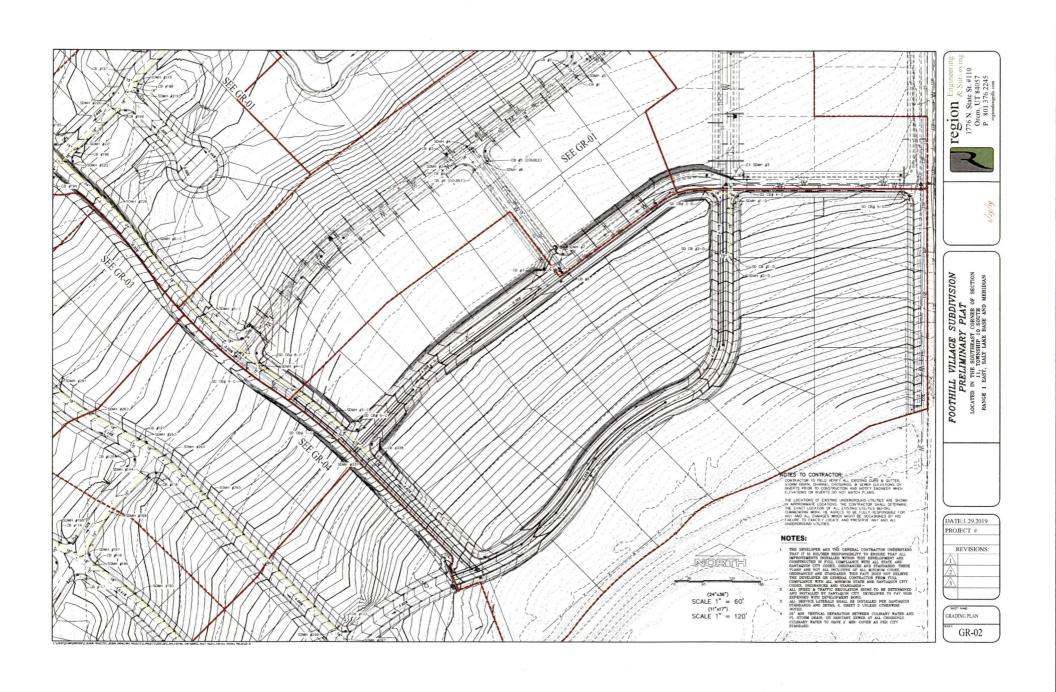
SITE UTILITY PLAN UP-08

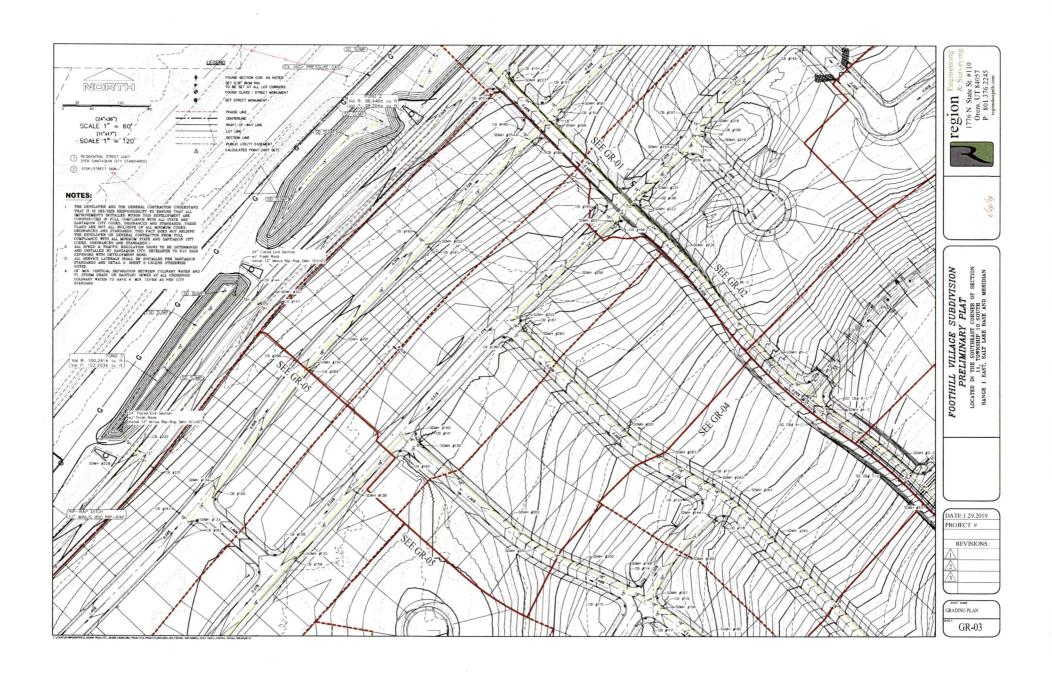










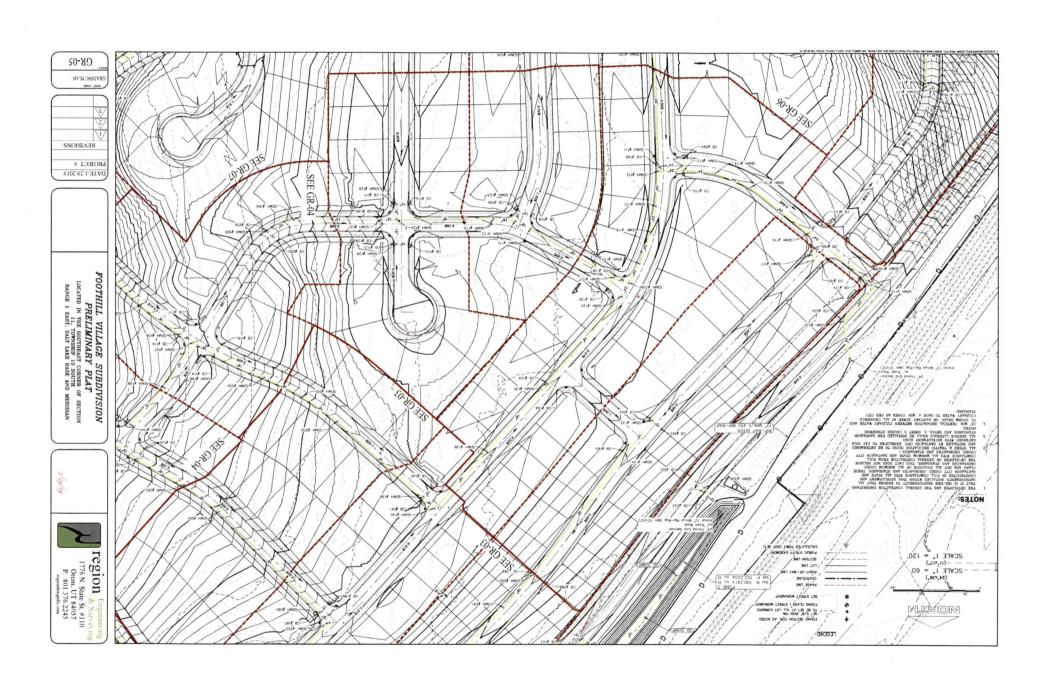


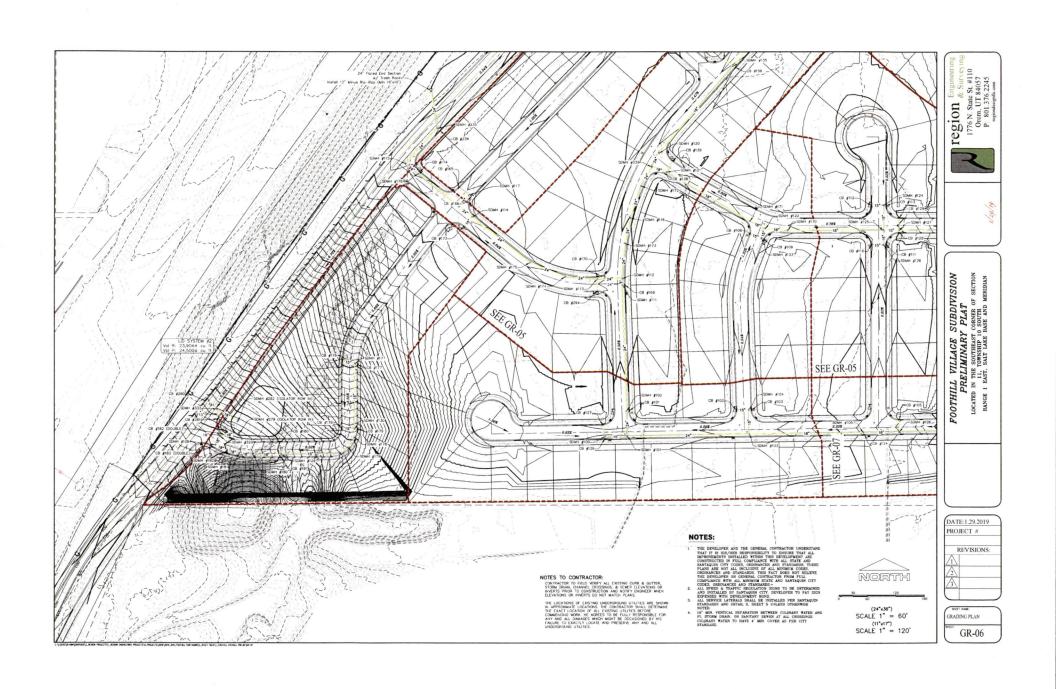
**CK-04** RIGHT-OF-WAY LIME

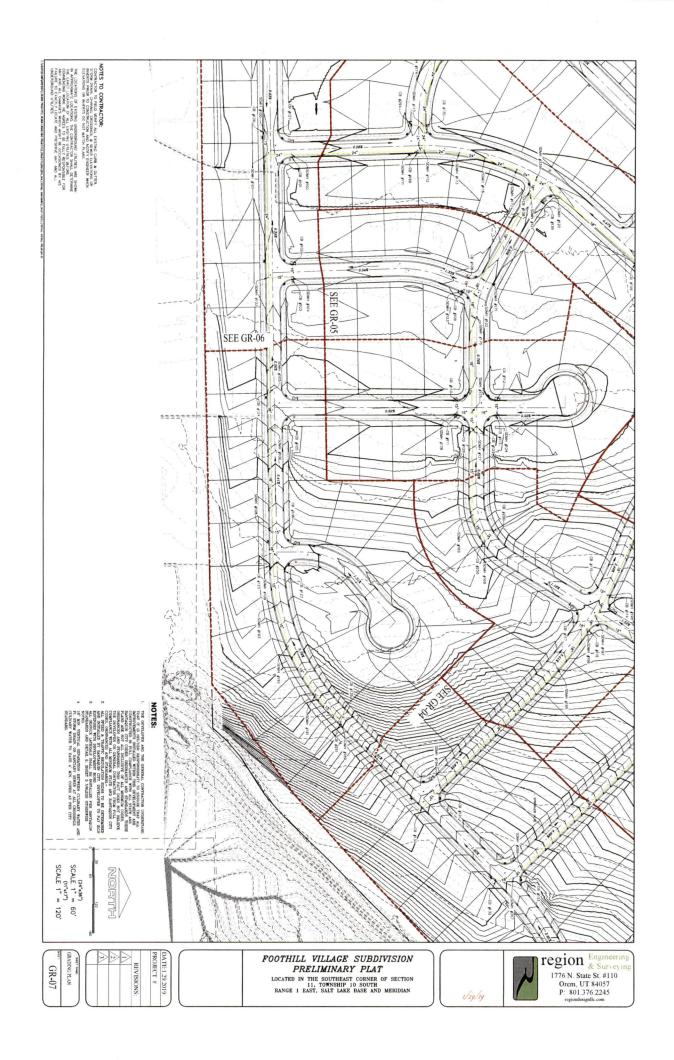
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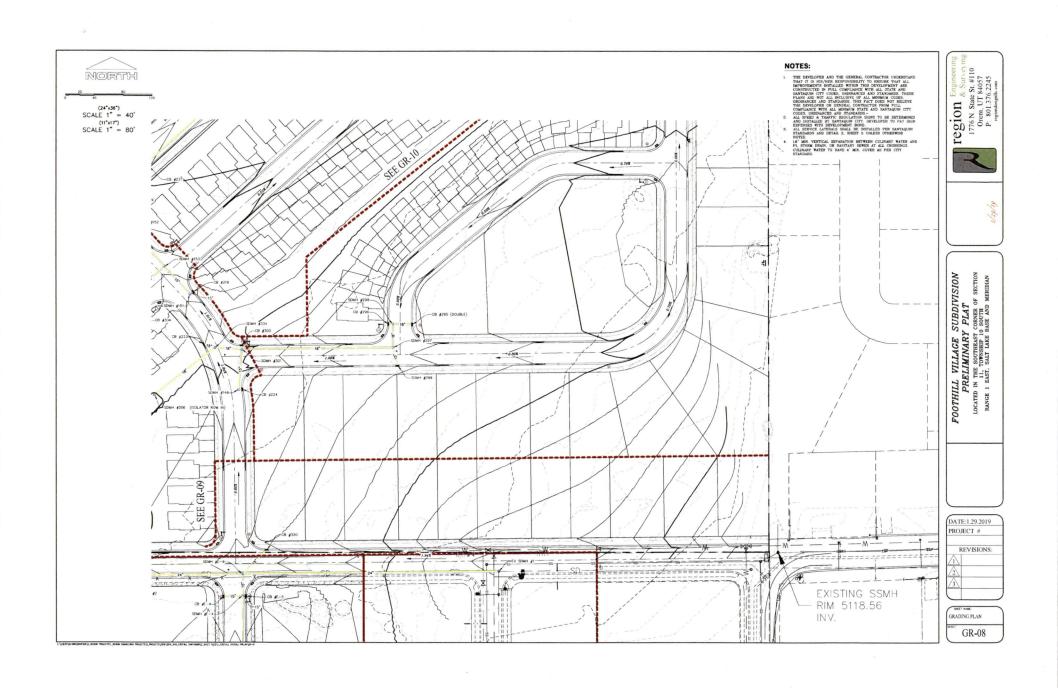
SECTION LIME

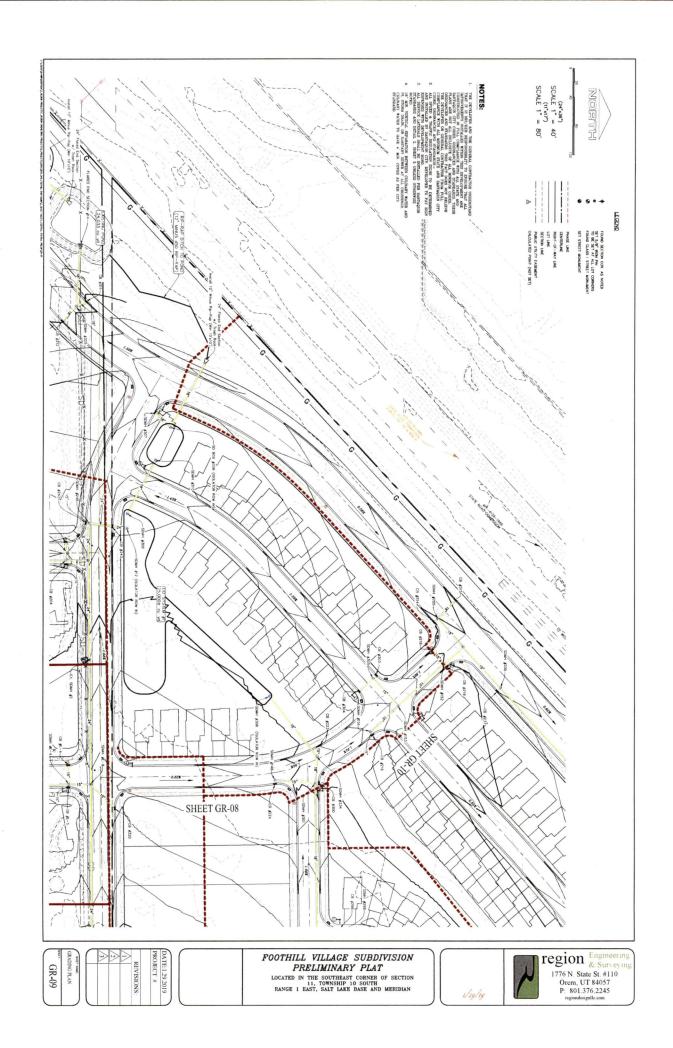
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176 N. State St. #110
Orem, UT 84057
P: 801.376.2245
regiondesignile.com

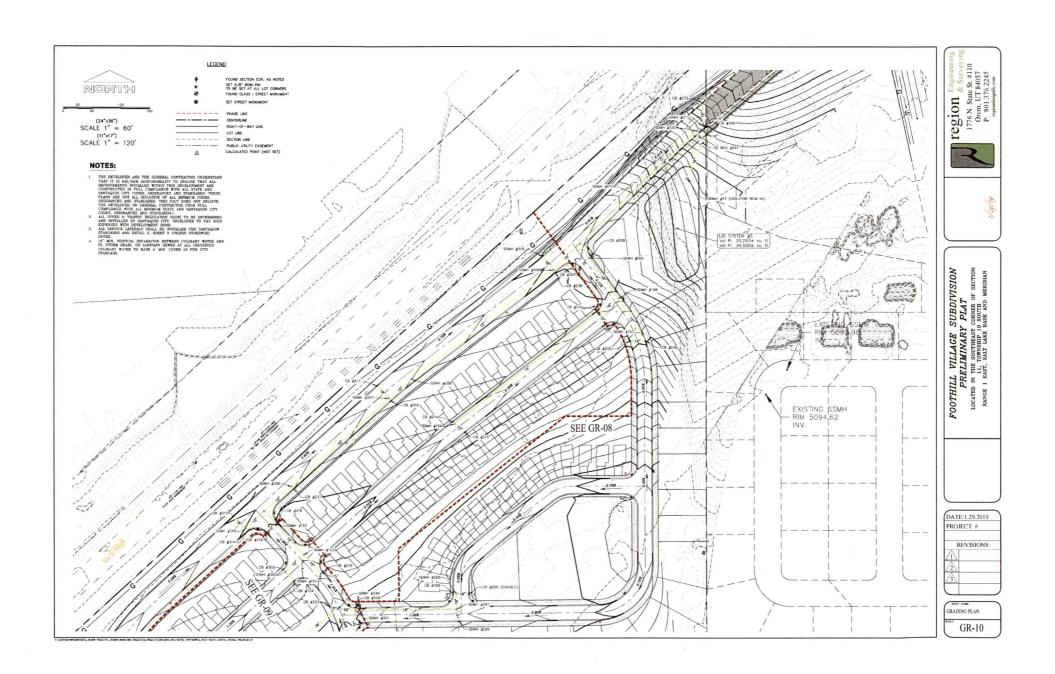


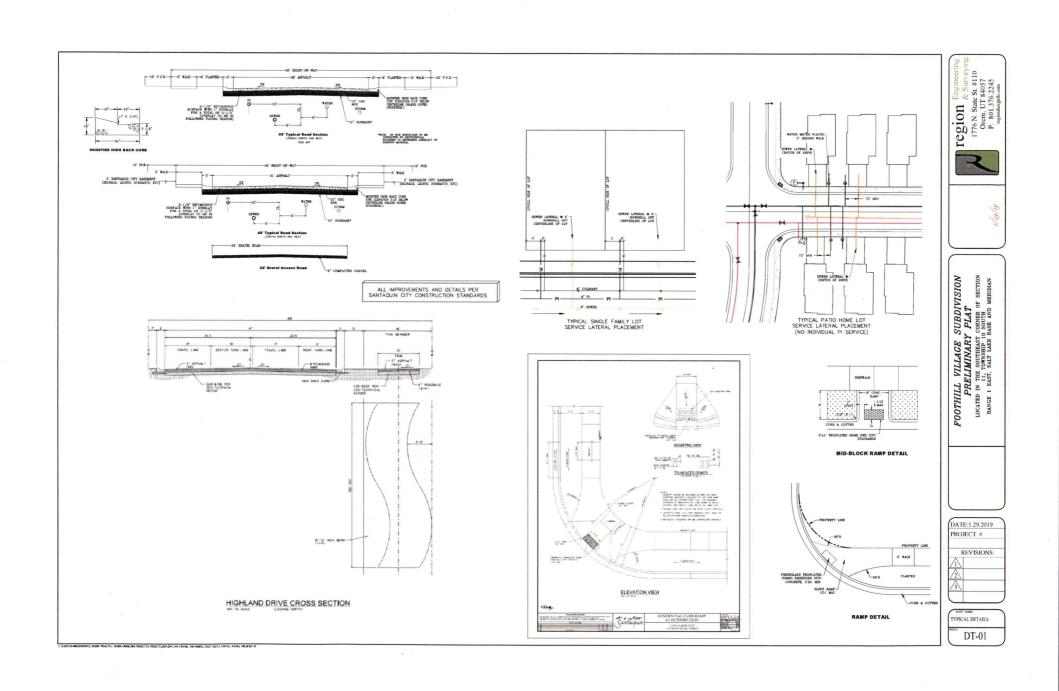


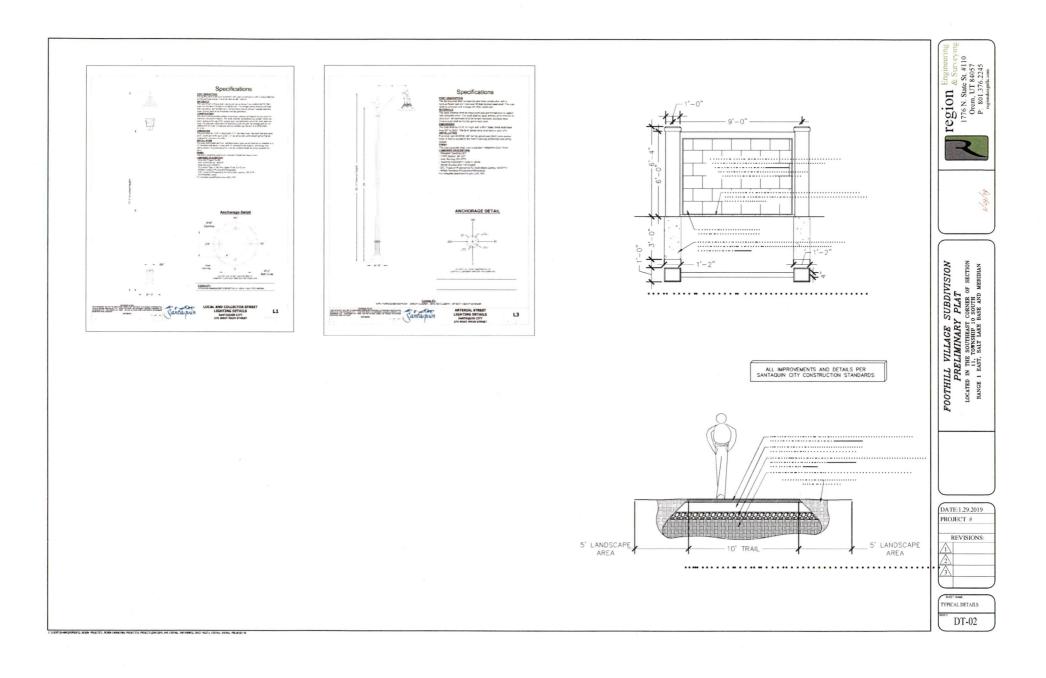














## Memorandum

To:

Mayor & Council

From:

Council Member Betsy Montoya

Date:

February 5, 2019

Subject:

Proposal for the formation of a Youth City Council

To Mayor Hunsaker and Santaquin City Council Members,

Due to our desire to continue city events, celebrations and service projects and our desire to reduce and prioritize the load on city staff, I propose that we create a youth city council.

While attending the Local Official's day at the State Capitol, I visited with youth from three different cities. I asked them about their experiences and inquired as to how they benefit their community as well as gaining insight and knowledge into how their cities operate, how local government is run and what the needs of their community are.

I believe a youth council can be of great benefit to our staff and our community. The youth of our city are an untapped resource.

I would like to volunteer to be the council representative and Suzy McDowell has offered to be the staff representative. I have also spoken with Kim Lefler, from Nebo School District, and she is more than happy to help as well.

I would request \$1000 as a budget to get the council up and running this year, and \$1500 as a budget for next fiscal year in order to offer a one-time \$500 scholarship to a youth who applies, who is in good standing, and who scores the highest on tabulated criteria that we can determine at a later date. The rest of the budget will be used for operating costs, youth t shirts, registration and travel to Local Official's day and possibly the youth council training held in Logan, Utah.

I look forward to discussing the possibility of a youth council at city council meeting on Tuesday, Feb. 5, 2019 and receiving your input.

Best regards, Council member Betsy Montoya



## Memorandum

To:

Mayor & Council

From:

City Manager Reeves

Date:

February 5, 2019

Subject:

Agenda Item 9.c Temporary Moratorium on Multi-Family Development

Mayor Hunsaker and Santaquin City Council Members,

As expressed in the January 15, 2019 Santaquin City Council Meeting, there is a desire of our elected leaders to more strategically plan for multi-family developments within our community. Specifically, the council has expressed a desire to review its zoning regulations to allow for larger multi-family developments along our arterial streets, with access to public transportation, and with enough acreage to enhance the overall quality and livability of the development for the benefit of the future residents of said development (e.g. to provide additional amenities such as club houses, pools, parks space and/or trails to enhance the quality of life for the residents of those developments by increasing the overall scale of said developments).

Concurrently, the elected leaders have expressed a desire to evaluate multi-family development standards within our existing residential neighborhoods to both enhance and better regulate infill development. For example, the elected leaders have expressed a desire to work with the Planning Commission and staff to evaluate the potential benefits of allowing for Accessory Dwelling Units (ADUs – commonly referred to as casitas) within our residential neighborhoods while possibly restricting higher-density developments on smaller sized parcels which cannot feasibly be built with the aforementioned amenities.

Due to these concurrent desires, the Council directed staff to prepare a Temporary Ordinance to establish a Moratorium on Multi-Family Developments to provide time to strategically plan for said developments. This temporary ordinance was prepared and awaits your formal consideration. However, we would like the council to consider three possible courses of action:

• Option 1: As proposed, the council may choose to pass this moratorium which would prohibit the acceptance of any new multi-family developments throughout the entire community during this evaluative period (six month maximum) while the staff works with the Planning Commission to reevaluate the City's multi-family development standards. It is important to note that the moratorium would not affect any projects that have submitted an approved application prior to the effective date of this ordinance; or

- Option 2: The council may choose to modify, by motion, the proposed temporary ordinance, to only apply it to the residential areas of the core part of town (which is currently the area of greatest impact in our community) and thus limit the restriction in the remainder of our community. Concurrently, the council could direct the staff to work with the Planning Commission to reevaluate the City's multi-family development standards; or
- Option 3: The council may choose to deny the temporary ordinance as proposed, and thus not impose the proposed moratorium, while currently directing the staff to place the highest possible priority to work with the Planning Commission to reevaluate multifamily development standards on an expedited schedule (perhaps approving the use of outside consultants to assist the staff in this endeavor.)

## Staff Recommendation:

The staff fully supports our elected leader's desire to reevaluate multi-family developments within our community. However, we believe that with proper direction from the council, the staff can establish a high priority to complete the multi-family development analysis without the need for a moratorium. As always, we as staff work at the pleasure of the Mayor and Council and will proceed as directed.

## Recommended Motion:

Motion to deny Ordinance 02-01-2019 and concurrently direct the city staff to place the highest possible priority to complete a reevaluation of multi-family development standards within Santaquin City by work with the Planning Commission, City Council, and an outside planning consultants as needed.