

NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Wednesday, February 7, 2018 in the Council Chambers, 45 West 100 South, at 6:00 pm.

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. INVOCATION/INSPIRATIONAL THOUGHT**
- 4. DECLARATION OF ANY CONFLICT OF INTEREST**
- 5. CONSENT AGENDA**
 - a. Minutes:
 1. January 17, 2018
 2. January 24, 2018
 - b. Bills:
 1. \$750,071.88
- 6. PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS**
 - a. Payson Santaquin Area Chamber of Commerce Business of the Month
 - b. Appointment of Planning Commissioners
 - c. City Council Assignments & Appointments
 - d. Award of Bid for the Screw Press for the WRF Upgrade Project
- 7. FORMAL PUBLIC HEARING**
- 8. BUSINESS LICENSES**
- 9. NEW BUSINESS & ADOPTION OF ORDINANCES AND RESOLUTIONS**
 - a. Discussion and Possible Action Regarding the Preliminary Plat for Orchards D-1
 - b. Discussion and Possible Action Regarding Water Right Dedication and Money in Lieu of Water Request for the Orchards Development
 - c. Discussion and Possible Action Regarding a Modification to the Vistas Plat C Preliminary Plat and Creation of a Vistas Plat E Preliminary Plat
 - d. Discussion and Possible Action Regarding Possible Code Changes to Parking and Business Licensing Regulations
 - e. Resolution 02-01-2018, "A Resolution Approving Background Verification Requirement for Employment and Volunteer Service with Santaquin City"
 - f. Resolution 02-02-2018, "A Resolution Approving a Library Cooperative Agreement with Payson City"
 - g. Resolution 02-03-2018, "A Resolution Approving an Interlocal Agreement for EMS Services with the Town of Goshen"
 - h. Resolution 02-04-2018 "A Resolution Approving an Agreement with Rio Hot Inc. for the 2018 Concert at the Rodeo Grounds and Related Matters"
 - i. Ordinance 02-01-2018, "An Ordinance Prohibiting RV Parks In Every Zone (Located in Santaquin City Code Sections 10-7A-2, 10-7B-2, 10-7C-2, 10-7D-2, 10-7E-2, 10-7F-3, 10-7G-2, 10-7I-2, 10-7M-2, 10-7O-3 and 10-7P-2)"
 - j. Ordinance 2-02-2018, "An Ordinance Eliminating References to the Santaquin Gas Company (Located in Santaquin City Code Sections 11-9-6, and 11-9-7 and renumbering Sections 11-9-7 thru 11-9-12 accordingly)"
 - k. Ordinance 2-03-2018, "An Ordinance Modifying Setbacks for Accessory Uses (Located in Sections 10-7A-5, 10-7B-5, 10-7C-5, 10-7D-5, 10-7E-5, 10-7I-8, 10-7P-5)."
 - l. Discussion and Possible Action Regarding Employee Out of State Training Request
 - m. Discussion and Possible Action Regarding the FY2018-19 Budget – Mission, Goals and Objectives
- 10. CONVENE OF THE COMMUNITY DEVELOPMENT BOARD**
- 11. CONVENE OF THE SPECIAL SERVICE DISTRICT FOR ROADS MAINTENANCE**
- 12. CONVENE OF THE LOCAL BUILDING AUTHORITY OF SANTAQUIN CITY**
- 13. CONVENE OF THE SANTAQUIN WATER DISTRICT**
- 14. WORK MEETING**
- 15. PETITIONS AND COMMUNICATIONS**
- 16. REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**
 - a. City Manager Reeves
 - b. Community Development Director Bond
 - c. City Engineer Beagley
 - d. Chief of Police Hurst – Citizens Academy

17. REPORTS BY MAYOR AND COUNCIL MEMBERS

- a. Mayor Hunsaker
- b. Council Members

18. EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

19. EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

20. ADJOURNMENT

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted in 3 places; City Center, Post Office and Zions Bank as well as posted on the State of Utah's Public Website.

BY: _____
Susan Farnsworth, City Recorder

**MINUTES OF A COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
FEBRUARY 7, 2018**

The meeting was called to order by Mayor Kirk Hunsaker at 6:00 pm. Council Members attending: Keith Broadhead, Lynn Mecham, Nick Miller, Betsy Montoya, and Chelsea Rowley.

Others attending: City Manager Ben Reeves, Police Chief Rod Hurst, Community Development Director Jason Bond, City Engineer Norm Beagley, Utah County Chief Deputy Darin Durfey, Payson/Santaquin Chamber of Commerce Representative Jade Walker, Ty Jones, Catherine Holman, Cindy Johnson, Carrie Hurst, Scouts Brodie Howarth and Ethan Bolton, Aaron Jensen, David Wride, Gwen Wride, Recreation Director Amy Johnson, Librarian Lyn Oryall, Kim Hunsaker, and other unidentified individuals.

PLEDGE OF ALLEGIANCE

Led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Offered an Invocation.

DECLARATION OF ANY CONFLICT OF INTEREST

Council Member Broadhead reported he works for EPIC Engineering who has invoices included in the bills.

Council Member Miller reported he occasionally does work for Sierra Homes who has an action item on the agenda this evening.

CONSENT AGENDA

Minutes

January 17, 2018

January 24, 2018

Bills

\$750,071.88

Council Member Miller moved to approve the Consent Agenda. Council Member Mecham seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Mr. Wride addressed the Mayor and Council Members with regard to their neighbors who are running a business out of their home which involves large dump trucks. He has voiced his and the neighbor's concerns with regard to the large trucks coming and going. He also has a concern with the safety of the children in the neighborhood. Mr. Durrant is performing maintenance on the large vehicles, some that are not his. Ms. Wride voiced her concern with the business not being regulated. Mayor Hunsaker thanked the Wride's for their comments.

Mr. Durfey introduced himself as a candidate for Utah County Sheriff. He has been employed by the Sheriff's Department for over 20 years with over 27 years of overall law enforcement experience. He has been actively engaged in key issues that affect the residents of our County, to include; homelessness, opioid epidemic, domestic violence awareness and current legislative changes. If those in attendance would like more information on "Darin Durfey for Utah County Sheriff" visit his website at www.durfeyforsheriff.com.

Ms. Holman asked "where the new Council Members were when it was time to run for office". She voiced her displeasure with 3 members of the Council choosing 1/3 of the remaining Council Members. She felt those who participated in the election should have been appointed to the empty seats. Council Member Broadhead reported the State Law needs to be followed when appointing individuals to fill the vacant seats. He indicated the State Law does not require holding an election. Ms. Holman indicated she still felt appointing those who were appointed was wrong because they didn't run during the election. Ms. Holman was thanked for her comments.

Payson Santaquin Area Chamber of Commerce Business of the Month

Ms. Walker introduced Ty Jones owner of Insurance Center, as the Payson-Santaquin Area Chamber of Commerce Business of the Month for February 2018. Mr. Jones will be serving as the Chamber Treasurer this upcoming year. Mr. Jones thanked the Chamber for being chosen Business of the Month, February 2018.

Appointment of Planning Commissioners

Mayor Hunsaker indicated he is not prepared to appoint any Planning Commission Members this evening.

City Council Assignments & Appointments

City Manager Reeves reported the Mayor had met with the individual Council Members to discuss the proposed assignments (see attachment "A" for the Council assignments).

Award of Bid for the Screw Press for the WRF Upgrade Project

City Engineer Beagley reviewed the bids received for the Wastewater Reclamation Facility's screw press. Upon evaluation of the bids, it was determined that the bid should be awarded to FKC (see attachment "B").

Council Member Miller moved to award the bid for the WRF screw press to FKC in the amount of \$249,770.00. Council Member Montoya seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

FORMAL PUBLIC HEARING

There wasn't a need for a Public Hearing.

BUSINESS LICENSES

Since the January 17th City Council Meeting, the following have received a new Business License:

- K & K Sales -Kevin Verwer - 363 West 650 North - (Firearm Sales)
- Pat-A-Cake Preschool - Allison Cottle - 202 West 580 South - (Preschool)
- Harmons Heating and Air - Sara Harmon - 554 South 250 East - (Heating & Air)

Also reported, year to date there have been 11 new single family RDU's permits issued.

NEW BUSINESS & ADOPTION OF ORDINANCES AND RESOLUTIONS

Discussion and Possible Action Regarding the Preliminary Plat for Orchards D-1

Director Bond reviewed the plat for the Orchards D-1. He indicated the Planning Commission moved to forward a positive recommendation to the City Council with findings and recommendations (see attachment "C" for Director Bond's Memo and maps). Council Member Broadhead questioned why the developer is being allowed to install a gravel road when an Ordinance is being proposed to require a full width road. City Manager Reeves indicated the Ordinance would allow the gravel road if it improved fire access.

After the discussion, Council Member Miller moved to grant Preliminary Plat approval for Orchards D-1 as recommend by City Staff. Council Member Mecham seconded the motion. Council Member Rowley voiced her concern with the permanent access road not being installed as quickly as the City thinks it will be. After the discussion the vote was as follows:

Council Member Broadhead	Nye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 4 to 1.

Discussion and Possible Action Regarding Water Right Dedication and Money in Lieu of Water Request for the Orchards Development

Engineer Beagley reported in December 2017 Aaron Jensen, representing Blue River Land Group requested a particular water right be accepted by the City (see attachment "D" for Engineer Beagley's memo)

After the discussion Council Member Broadhead moved to approve in whole the acceptance of the proposed water right to meet Santaquin City water dedication requirements on the condition that Blue River Land Group, or its representatives, complete all necessary filing, payment, etc., per City Code, to effect the change of this water right into the name and service area of Santaquin City Corporation. Council Member Miller seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Engineer Beagley reviewed the water needs/dedication for the complete development. He indicated there are plats that do not have water dedication. The question was asked what the total water dedication requirement was. Engineer Beagley requested time to compile that information.

Council Member Miller to table additional discussion until Engineer Beagley can review the water requirements over all the development. Council Member Mecham seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

At 8:15 the Council Members revisited this water dedication issue. Engineer Beagley recommended allowing the developers to move forward with the Plat D-1 since the difference between the amount of water dedicated and required was approximately .46 acre feet short. Following is the formula used to arrive at that number.

- 5.56 acres they are wanting to develop
- 16.68 acre feet per acre requirement
- 9.5 acre feet current credit
- 7.15 acre feet difference
- 6.72 acre feet approved earlier in the meeting (water right)
- 0.46 acre feet short

Council Member Broadhead reminded the Council Members it is at their discretion if a developer is allowed to pay up to 20% of the required water dedication in money.

Council Member Miller moved to allow the Developer to move forward according to the City Engineer's recommendation. Council Member Montoya seconded the motion.

Council Member Miller amended the motion to take into account a possible "haircut", by the State, on the water right dedication. Council Member Montoya seconded the amendment. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Discussion and Possible Action Regarding a Modification to the Vistas Plat C Preliminary Plat and Creation of a Vistas Plat E Preliminary Plat

Director Bond reported the property owners in and around The Vistas at Summit Ridge Plat C are proposing to vacate lots 185 and 186 and create The Vistas at Summit Ridge Plat E (see attachment "E").

After the discussion, Council Member Mecham moved to approve the vacation of lots 185 and 186 of The Vistas at Summit Ridge Plat C and approve of The Vistas at Summit Ridge Plat E with the following conditions: 1. The public utilities (Rocky Mountain Power, Dominion Energy, Comcast, Centracom and CenturyLink) agree to adjust the existing public utility easements and sign the plat to be recorded and 2. the redlines be addressed. Council Member Montoya seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Discussion and Possible Action Regarding Possible Code Changes to Parking and Business Licensing Regulations

City Manager Reeves reported at the request of the City Council, staff has reviewed and is now seeking direction regarding an issue in a neighborhood on the east side of Santaquin City. Several complaints have been made regarding a residence which is disturbing the residential characteristics of the neighborhood by parking and idling large construction trucks, welding, and doing other impactful activities. This issue has been something that the Mayor and staff have tried to address for the last year. However, the current regulations are such that it is hard for the City to take any action which will address the concerns of the neighbors (see attachment "F").

Council Member Broadhead indicated it is illegal to drive across the sidewalk. The property owner should be cited when they place boards in the gutter so they can have access to their property. He would also like to see the definition of a large vehicle.

Council Member Montoya voiced her support the two regulations proposed.

Council Member Rowley is sympathetic to the Wride's plight. She indicated she knows what it is like to have a "bad neighbor". She is in favor requiring a business license for this particular issue.

Direction was given to have the Planning Commission visit the Home Occupation regulations.

Resolution 02-01-2018, "A Resolution Approving Background Verification Requirement for Employment and Volunteer Service with Santaquin City"

Council Member Mecham moved to approve Resolution 02-01-2018, "A Resolution Approving Background Verification Requirement for Employment and Volunteer Service with Santaquin City". Council Member Broadhead seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Council Member Broadhead requested a 5-minute break.

The meeting reconvened at 7:53.

Resolution 02-02-2018, "A Resolution Approving a Library Cooperative Agreement with Payson City"

Council Member Miller moved to approve Resolution 02-02-2018, "A Resolution Approving a Library Cooperative Agreement with Payson City". Council Member Mecham seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Resolution 02-03-2018, "A Resolution Approving an Interlocal Agreement for EMS Services with the Town of Goshen"

Council Member Miller moved to table Resolution 02-03-2018, "A Resolution Approving an Interlocal Agreement for EMS Services with the Town of Goshen". Council Member Montoya seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Resolution 02-04-2018 "A Resolution Approving an Agreement with Rio Hot Inc. for the 2018 Concert at the Rodeo Grounds and Related Matters"

Ms. Johnson reported the overall goal of holding the concert would be to break even (see attachment "G"). Council Member Mecham moved to approve Resolution 02-04-2018 "A Resolution Approving an Agreement with Rio Hot Inc. for the 2018 Concert at the Rodeo Grounds and Related Matters". Council Member Miller seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Ordinance 02-01-2018, "An Ordinance Prohibiting RV Parks In Every Zone (Located in Santaquin City Code Sections 10-7A-2, 10-7B-2, 10-7C-2, 10-7D-2, 10-7E-2, 10-7F-3, 10-7G-2, 10-7I-2, 10-7M-2, 10-7O-3 and 10-7P-2)

Director Bond reviewed the proposed Ordinance change (see attachment "H"). After the review, Council Member Montoya moved to approve Ordinance 02-01-2018, "An Ordinance Prohibiting RV Parks In Every Zone (Located in Santaquin City Code Sections 10-7A-2, 10-7B-2, 10-7C-2, 10-7D-2, 10-7E-2, 10-7F-3, 10-7G-2, 10-7I-2, 10-7M-2, 10-7O-3 and 10-7P-2). Council Member Miller seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Ordinance 02-02-2018, "An Ordinance Eliminating References to the Santaquin Gas Company (Located in Santaquin City Code Sections 11-9-6, and 11-9-7 and renumbering Sections 11-9-7 thru 11-9-12 accordingly)"

Council Member Miller moved to approve Ordinance 02-02-2018, "An Ordinance Eliminating References to the Santaquin Gas Company (Located in Santaquin City Code Sections 11-9-6 and 11-9-7 and renumbering Sections 11-9-7 thru 11-9-12 accordingly)". Council Member Montoya seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Ordinance 2-03-2018, "An Ordinance Modifying Setbacks for Accessory Uses (Located in Sections 10-7A-5, 10-7B-5, 10-7C-5, 10-7D-5, 10-7E-5, 10-7I-8, 10-7P-5)

Director Bond reviewed the proposed Ordinance change (see attachment "I"). It was suggested requiring a building permit for fencing. Council Member Broadhead suggested sending the Ordinance back to the Planning Commission to review fencing and offset issues. Council Member Miller suggested changing the 2' above fence regulation to a "higher number".

Director Bond received the following direction for the Planning Commission:

- Review of fence heights
- Establish a no fee building permit for fences
- Shed/outbuilding heights

After the discussion, Council Member Miller moved to table Ordinance 2-03-2018, "An Ordinance Modifying Setbacks for Accessory Uses (Located in Sections 10-7A-5, 10-7B-5, 10-7C-5, 10-7D-5, 10-7E-5, 10-7I-8, 10-7P-5). Council Member Montoya seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Discussion and Possible Action Regarding Employee Out of State Training Request

It was reported Officer Jon Green has requested attending a 4-day firearms training in Nevada (see attachment "J").

Council Member Broadhead moved to approve the out of state training request for Officer Jon Green. Council Member Miller seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mecham	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Discussion and Possible Action Regarding the FY2018-19 Budget – Mission, Goals and Objectives

City Manager Reeves led the discussion with regard to Santaquin City's Mission, Goals & Objectives (see attachment "K"). He asked if the Council Members would like to change the 2018 goals. It was the consensus of the Council not to make any goal changes.

He reminded the Mayor and Council the retreat on Saturday will begin at 8 am.

City Manager Reeves reported the list of Department Calendar Year 2017 Goals is in the drop box (see attachment "L"). He also handed a physical copy to the Mayor and Council Members for their review.

CONVENE OF THE COMMUNITY DEVELOPMENT BOARD

There wasn't a need to convene the Community Development Board.

CONVENE OF THE SPECIAL SERVICE DISTRICT FOR ROADS MAINTENANCE

There wasn't a need to convene the Special Service District for Roads Maintenance Board.

CONVENE OF THE LOCAL BUILDING AUTHORITY OF SANTAQUIN CITY

There wasn't a need to convene the Local Building Authority Board.

CONVENE OF THE SANTAQUIN WATER DISTRICT

There wasn't a need to convene the Santaquin Water District Board.

WORK MEETING

There wasn't a need to hold a work meeting.

PETITIONS AND COMMUNICATIONS

There weren't any petitions or communications to address.

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

City Manager Reeves

City Manager Reeves reported he met with a UDOT Representative with regard to using a parcel of their property as a water recharge unit. He will share additional information as it is available.

He also reported he had spoken with Julie Erdley, Hansen property representative, with regard to the purchase of their property. This will be a discussion item for Saturday.

He is working the EPA to lift the restriction on the old sewer lagoons. He will share additional information as it is available.

He met with a Nebo School District Representative with regard to a property trade. Again additional information will be shared as it is available.

In closing he reported he is knee deep in the legislative process and is spending a fair amount of time attending meetings.

Community Development Director Bond

Director Bond reported he and Engineer Beagley are preparing the MAG Transportation Funding Project (TFP) funding application. If funded, the money would be used to expand widening of Main Street. The City has received funding for 3 previous phases of this project. Because of the previous funding, the likelihood of receiving additional fund increased. It was recommended not including planter boxes in the concept plan.

City Engineer Beagley

Engineer Beagley, City Manager Reeves, and Mayor Hunsaker will be attending a funding meeting tomorrow. They will be requesting approximately \$4 million to construct a water tank on the Hansen property and to fund the booster pump project.

Chief of Police Hurst – Citizens Academy

Chief Hurst wanted to make sure the Mayor and Council Members received their invitation to attend the Santaquin Citizens Academy Program. Council Member Montoya indicated she would be attending.

REPORTS BY MAYOR AND COUNCIL MEMBERS

Mayor Hunsaker

Mayor Hunsaker indicated he would be attending the funding meeting with City Manager Reeves and Engineer Beagley.

Council Members

Council Member Broadhead reported there is a SUVMWA meeting tomorrow in Mapleton. Also on Monday the Mount Nebo Water meeting will be held in Salem.

He also reported there will be a ground breaking for the new LDS Stake Center on Saturday, April 14th at 9:00 am. The address is approximately 400 E 500 S.

Council Member Miller was told a discussion will be held on Saturday with regard to the soccer fields.

He reported Chad Argyle, current Santaquin Elementary Principal, will be the new principal at Apple Valley Elementary.

Council Member Miller indicated Bill Boardman had requested a City Representative attend a North Stake Scouting event on February 22nd. Council Member Mechem agreed to attend. He will make contact with Mr. Boardman.

He also reported he would not be at the March 21st Council Meeting.

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

There wasn't a need to hold an Executive Session to discuss the character, professional competence, or physical or mental health of an individual.

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

There wasn't a need to hold an Executive Session to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property.


ADJOURNMENT

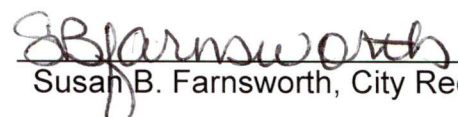
At 9:46 pm Council Member Miller moved to adjourn. Council Member Mechem seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Mechem	Aye
Council Member Miller	Aye
Council Member Montoya	Aye
Council Member Rowley	Aye

The vote passed 5 to 0.

Approved on February 21, 2018.


Kirk F. Hunsaker, Mayor


Susan B. Farnsworth, City Recorder



Memorandum

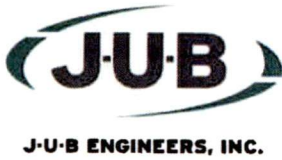
To: Santaquin City Council Members
From: Mayor Kirk Hunsaker
Date: February 7, 2018
Subject: City Council Assignments

Thank you all for your willingness to server our wonderful community. After meeting with each of you, I would like to enact the following City Council Assignments for 2018 and 2019. Please feel free to get with our city manager if you have any questions regarding these assignments of if you need assistance in any way in fulfilling them.

- Mayor Pro Tempore – *Nick Miller*
- Mt. Nebo Water Agency Representative – *Keith Broadhead*
- Mt. Nebo Water Agency Alternate – *Nick Miller*
- South Utah Valley Municipal Water Association Representative – *Keith Broadhead*
- South Utah Valley Municipal Water Association Alternate – *Nick Miller*
- Planning Commission Representative – *Betsy Montoya*
- Library Board Member – *Chelsea Rowley*
- Seniors Board Member – *Lynn Mecham*
- Museum Board Member – *Lynn Mecham*
- Recreation Board Member – *Nick Miller*
- Orchard Days/Events Committee Representatives – *Keith Broadhead & Betsy Montoya*
- Royalty Liaison – *Lynn Mecham*
- Utah League of Cities and Towns, Legislative Policy Committee Representative – *Betsy Montoya*
- Salary Review Committee (1) – *Betsy Montoya*
- Salary Review Committee (2) – *Lynn Mecham*
- Chamber of Commerce/Economic Development Representative – *Chelsea Rowley*
- Utah Valley Dispatch Representative – *Ben Reeves*
- Utah Valley Dispatch Alternate – *Rodney Hurst*
- Department Liaisons –
 - Police/Parks & Recreation – *Nick Miller*
 - Public Works – *Keith Broadhead*
 - Community Development/Engineering – *Betsy Montoya*
 - Administration/Courts – *Chelsea Rowley*

If you have any conflicts with these assignments or require any changes, please feel free to contact me. Thank you!

/br



J-U-B COMPANIES



THE
LANGDON
GROUP



GATEWAY
MAPPING
INC.

February 1, 2018

Mr. Norm Beagley, P.E.
City Engineer
Santaquin City
275 West Main Street
Santaquin, UT 84655

Re: Water Reclamation Facility – Phase II Improvements
Screw Press Dewatering Equipment Procurement
Contract Award Recommendation

Dear Norm,

Bids for the subject project were received and opened on January 29, 2018. Two bids were received from Huber Technology and FKC Co., LTD, who each submitted bids for both requested alternatives. The bids were evaluated and scored based on a series of criteria including costs. The evaluation indicated that both bidders provided responsive bids that included all required documentation. Further evaluation and scoring of the bids determined that, for both alternatives, the highest score was achieved by the bid of FKC. A summary of the scoring and cost component of the bids is provided in Table 1. The complete bid scoring and evaluation matrix is attached to the letter for your reference.

Table 1- Bid Evaluation Summary

Bid Item	Alternative #1 20 hr/week Operation		Alternative #2 40 hr/week Operation	
	FKC	Huber	FKC	Huber
Special Engineering Services	\$10,000	\$13,914	\$10,000	\$11,030
Screw Press- Goods and Special Services	\$221,000	\$249,752 ⁽²⁾	\$185,000	\$194,955 ⁽²⁾
Polymer System-Goods and Special Services	\$18,770 ⁽¹⁾	\$14,608	\$18,770 ⁽¹⁾	\$14,608
Total Bid Price	\$249,770	\$278,274	\$213,680	\$220,593
Bid Evaluation Scoring⁽³⁾	500	444	500	458

(1) Cost includes deduct taken for non-classified electrical.

(2) Proposed equipment does not meet required throughput with lower solids feed.

(3) Refer to attached evaluation matrix for complete scoring

The unit cost of the proposed equipment is also a consideration to assess what unit provides the best value to the City. The cost per unit throughput was evaluated based on the expected range of sludge concentrations and information provided by the bidders and is summarized in Table 2 below.

Table 2- Equipment Unit Costs (\$/lb throughput)

Feed Sludge Concentration	Alternative #1 20 hr/week Operation		Alternative #2 40 hr/week Operation	
	FKC	Huber	FKC	Huber
0.6 % Solids	\$737	\$1,100	\$1,233	\$1,805
1.3% Solids	\$553	\$800	\$695	\$1,291

The unit costs evaluation indicates that the FKC equipment provides a lower unit cost value than the Huber units and that the larger 20 hr/week unit provides better value than the smaller unit.

Based on the evaluation of the bids received, J-U-B recommends that the contract for Screw Press Sludge Dewatering Equipment be awarded to FKC Co., LTD. We also recommend that the City purchase the larger 20 hr/week unit since it provides the best value on a unit cost basis.

Sincerely,
J-U-B ENGINEERS, Inc.


Jim Goodley, PE
Project Manager

Cc: J. Callaway – WRF Superintendent

Attachments:

Bid Evaluation Matrix/Tab

Santaquin WRF
Screw Press Dewatering System Procurement
Bids Due: 1/29/2018, 2:00 PM Santaquin City Offices

Alternative 1- 20 hr/week operation , ~300 lb/hr throughput													
Huber													
FKC													
Bid Tab	Bid Content	Description of Minimum Requirements and Criteria	Bid Submittal Requirement	Criteria Weighting	Scoring Range	Criteria Provided/ Value	Score	Total Score	Comments	Criteria Provided/ Value	Score	Total Score	Comments
Pass/Fail Criteria	A	Cover Letter	Letter that certifies Supplier bid is submitted in accordance with the bid documents and claims that all Pass/Fail criteria have been met.			yes	N/A	N/A		yes	N/A	N/A	
	B	Bid Security	To pass this criteria, Bidder shall provide bid security in accordance with Section 00200 Article II.			PASS	N/A	N/A		PASS	N/A	N/A	Only one page of bid bond submitted.
	C	Experience	To pass this criteria, Bidder shall demonstrate they have installed at least five (5) screw press installations of the same model as the one proposed.			PASS	N/A	N/A	181 Total installed units (each Q press and S press (Q press proposed for Santaquin))	PASS	N/A	N/A	29 references given, for 500-900mm dia press in municipal applications . Specific units proposed 800 and 800 mm units have five references. Over 5000 units worldwide many industrial applications, began 10 municipal markets in 2009. Provided list of 73 specific references for biological sludge.
	D	Warranty/Security	To pass this criteria, Bidders shall provide minimum 1 year warranty for the screw press dewatering equipment with beginning of the warranty period and other requirements in accordance with those given in Attachment 1.			PASS	N/A	N/A	1 year from start-up/complete install OR 24 months from delivery, whichever comes first.	PASS	N/A	N/A	Full system warranty for 1 year from startup. Extended mechanical warranty for 20 yrs, covers screw shaft bearings, screw/drums, the entire screw, drive reducer, base /stand/foot base.
Weighted Criteria	C	References/ Experience	Bidder has successful experience with similar installations (screw press sludge dewatering equipment for municipal wastewater treatment). This criterion will be scored based on the number and similarity of installations to the Buyer's project relative to other Bidders. Scoring will take into account feedback from reference installations regarding the satisfactory operation of their equipment. Experience will also take into account the overall solids achieved at the reference installations.	30	0-5	yes	4.8	144	Form 00310-1 included with 3 reference US sites. Also included installation list with hundreds of installs, US and abroad, going back 1993.	yes	5.0	150	29 references given, for 500-900mm dia press in municipal applications . Specific units proposed 800 and 800 mm units have five references. Over 500 units worldwide, many industrial applications, began 10 municipal markets in 2009. Provided list of 73 specific references for biological sludge.
	E	Total Screw Press Dewatering Equipment Costs	Bidder has the ability to minimize capital cost for the proposed Screw Press Sludge Dewatering System. The Total Capital Costs include: Bidder's Special Engineering Services (Item 1) and Goods and Special Services (Item 2) provided by Bidder; and Polymer Feed System (Item 3). The lowest Total Capital Cost will be awarded a score of 5. Subsequent higher bidders will be scored based on a ratio of Total Capital Cost. An example calculation for Bidder A with a cost of \$250,000 and Bidder B with a cost of \$300,000 follows: Bid Points for Bidder "A" = 5 (score) * 50 (weight) = 250 bid points. Bid Points for Bidder "B" = 5 (baseline score for lowest Total Cost) * \$250,000/\$300,000 ratio of Total Costs * 50 (weight) = 208 bid points. Each Bidder meeting all the pass criteria will be compared to the Bidder with the lowest Total Cost as shown in the example. Additional capital cost may be added to the bid if in the opinion of the engineer an enlarged equipment footprint, additional piping, or other ancillary work by the contractor is required that will increase the overall cost of the project relative to the other bidders.	40	0-5	\$276,274	4.5	180	See bid tab sheet for breakdown. Offered \$1,399,000 for non-QS relay/PLC/Inverter DPM to provide. Issue includes 600 L screw press, polymer injection ring and mixing device, Accumulation reactor, compressor, polymer blending unit, polymer flowmeter, press control panel, spare parts, freight to site and local services at 15 days. Delivery??	\$249,779	5.0	200	See bid tab sheet for cost breakdown. Offering model B408004000, motor deduct of \$12,500 for non C102 rated polymer, contract is considered in the price shown. Delivery in months after approved submittals.
	F	O&M	Supplier shall submit information on expected motor size in terms of horsepower. Pressure requirements for feed sludge and wastewater. Describe the routine and scheduled maintenance requirements, their intervals, spare parts required and current costs, and an estimate of the man hours required to complete such maintenance. List any special equipment required for maintenance.	10	0-5	yes but we rely on polymer system, will cost more than stated. through at least three solids, but not last three.	4.0	40	Offered Q press 600 L screw Press, throughput only rated at 277 lb/hr with 0.5 inch solids, time to meet desired 300 lb/hr, 1.8 gpm motor, 0.1 hp screw/press Motor, 0.25 hp polymer blending, wastewater pressure of 75 psi desired, 45 gpm wastewater demand for 76 to 132 second wash cycle, 45 gpm wastewater demand 110 gpm 877psi. Lubrication/tearing and rate every 500 hrs. Screw and gear change site every 2500 hrs. Spray bar/gear change oil every 10,000 hrs. For bench testing, estimated 20-30 lb active polymer per 100 Compressor at 0.4 SCFM @87 psi. Main service on performance guarantee in manual. 110 (quantity based on using polymer needed and approved by Huber. 2) sludge feed pump can not produce pulsations (current pump only and must produce 60 psi) (they want progressive cavity type). 110 (quantity based on using polymer needed and approved by sludge characteristics in process).	yes	5.0	50	Offered model B408004000, Drive motor 3 hp, hydrostatic head of 13 ft AFT expected polymer dose of 20-30 lb/1000 gal expected, wastewater required at 30-40 psi, top cycle 210 gpm, wash cycle 15 sec every 10 min, three washers run only one at a time, max flow 76 gpm. Routine maintenance - change gearbox oil every 2500 hrs, grease bearings every 15 3 months, pressure wash screens every 4-6 weeks. No routine or scheduled maintenance for first 10 years. Screw material not req'd. No spare part req'd for first 10 years. Press sure screens and one motor coupling included in spare parts. Flotation tank 150 gal 1 hp motor, change gearbox oil for motor every 10,000 hrs. Polymer system: 0.5 hp motor, requires an upgrade to deliver for C102 rating, selected polymer blending system proposed Model VM 3P-600-EXFPA (1 & 2, indicates progressive cavity pump, size included system, etc).
	G	Equipment Support/Warranty	Submit availability and number of field technicians, where they are located, and spare parts availability. Submit name and address of local maintenance. Higher scores will be awarded to Suppliers who in the view of the Buyer can best support the equipment and the Owner during the life of the installation.	10	0-5	yes	4.0	40	1 year from start-up/complete install OR 24 months from delivery, whichever comes first. Parts warehouse on Hamanville, NC and service and parts available for western US from Phoenix, AZ. Service specialists in NY and AZ. Price includes 6 days of on-site startup service in two trips to site, and five days of performance testing in one trip to site.	yes-10 year extended warranty offered.	5.0	50	Full system warranty for 1 year from startup. Extended mechanical warranty for 20 yrs, covers screw shaft bearings, screw/drums, the entire screw, drive reducer, base /stand/foot base. Parts stocked in Port Angeles, WA as well as 15 trained field technicians. Warranty service and repairs provided 24 hr on site expense for facilities within 1,000 miles Port Angeles.
Weighted Criteria	H	Drawings/Proposal Details	Supplier has developed a well thought out approach to designing the Screw Press Dewatering System with specific attention to how the press will fit within Santaquin's existing facility. Higher scores will be awarded to Suppliers who in the view of the Buyer have provided Drawings and Proposals that are specific to the needs of the Buyer and comply with the procurement specifications.	10	0-5	not really - Huber has not addressed how to operate in parallel with existing unit.	4.0	40	Mfr provided generic full dimensional drawings for 600 L press as well as P&ID.	yes	5.0	50	Provides GA drawing showing specific motor proposed, name of site specific elevation view. Price sheet A/E/I.
	I	Drawings/Proposal Details	Supplier has developed a well thought out approach to designing the Screw Press Dewatering System with specific attention to how the press will fit within Santaquin's existing facility. Higher scores will be awarded to Suppliers who in the view of the Buyer have provided Drawings and Proposals that are specific to the needs of the Buyer and comply with the procurement specifications.	10	0-5	not really - Huber has not addressed how to operate in parallel with existing unit.	4.0	40	Mfr provided generic full dimensional drawings for 600 L press as well as P&ID.	yes	5.0	50	Provides GA drawing showing specific motor proposed, name of site specific elevation view. Price sheet A/E/I.
Total Score							444						
Total Score							500						

Santaquin WRF
Screw Press Dewatering System Procurement
Bids Due: 1/29/2018, 2:00 PM Santaquin City Offices

Bid Price Comparison

20 hrs/week			
Bid Item	FKC	Huber	
1-1	\$ 10,000	\$ 13,914	
1-2	\$ 221,000	\$ 249,752	
1-3	\$ 28,000	\$ 14,608	
Total	\$ 259,000	\$ 278,274	

40 hrs/week			
Bid Item	FKC	Huber	
2-1	\$ 10,000	\$ 11,030	
2-2	\$ 185,000	\$ 194,955	
2-3	\$ 28,000	\$ 14,608	
Total	\$ 223,000	\$ 220,593	

Deducts

For Standard HMI and PLC- non GE		\$ 1,390
Polymer System not C1D2 rated	\$ 9,230	
Adjusted Price	\$ 249,770	

	\$ 1,390
\$ 9,320	
\$ 213,680	

not included FKC has GE
C1D2 controls not required

Capacity/Throughput

	FKC	Huber
@1.3% Solids	60 gpm @ 1%	48 gpm, 312 lb/hr
@0.6% solids	86 gpm @0.7%	76 gpm, 227 lb/hr
	min 300 lb/hr	

	FKC	Huber
43 gpm @0.7%		23.2 gpm, 151 lb/hr
30 gpm @ 1.0%		35.9 gpm, 108 lb/hr
min 150 lb/hr		

Does not meet requested
throughput at lower % solids

Unit Cost Evaluation

	FKC	Huber
	300 lb/hr	
Unit Costs @ 0.6%	\$ 737	\$ 1,100
Unit Costs@1.3%	\$ 553	\$ 800

	FKC	Huber
	150 lb/hr	
	\$ 1,233	\$ 1,805
	\$ 695	\$ 1,291

MEMO



To: Mayor Hunsaker and City Council
From: Jason Bond, Community Development Director
Date: February 2, 2018
Re: **Orchards D-1 Preliminary Review**

Sierra Homes is proposing the Orchards D-1 subdivision which includes 19 lots on approximately 4.17 acres. This property is located in a Planned Community (PC) Zone and is a part of the Orchards Development.

The DRC recently reviewed the preliminary plan and specifically discussed the need for a second access. The overall Orchards development was approved years ago and a lot has happened since then that has created some construction coordination issues between separately owned phases of the development. The Orchards D-1 phase of this development has over 10 lots on one access which does not meet the requirements in the Santaquin City Code. The DRC is suggesting that the property to the west be used as an emergency access only if that property owner provides an access easement, a gravel road 8" thick base is constructed and the road is blocked off with posts and a chain across that can be cut in the event of an emergency. This will meet the intent of the ordinance and will allow the development to move forward.

The Planning Commission motion is as follows:

Motion: Commission member Adcock made a motion to forward a positive recommendation to City Council with findings and recommendations as follows:

1. Make sure there is a second water connection.
 2. Make sure there is a second egress road.
 3. Make sure the plan is consistent with the Development agreement.
- Commission Member Sperry seconded the motion.

Roll Call: Adcock Aye, Montoya Aye, Wood, Aye, Sperry Aye. The vote passed 4 to 0.

The Development Review Committee (DRC) will still need to approve the final plat before any lots are recorded.

Staff Recommendation: It is recommended that the City Council grant preliminary approval of the Orchards D-1 subdivision.

Recommended motion: "Motion to (approve/not approve) the preliminary plan for Orchards D-1 with the following condition:

1. An emergency access road be provided which includes obtaining an access easement from the adjacent property owner, constructing a gravel road with 8" thick base, and placing posts and a chain across the road.

City Council Meeting
Attachment "B-2"
February 07, 2018

THE ORCHARDS

PLAT "D-1"

A PORTION OF SECTIONS 35 & 36,
T9S, R1E, SLB&M,
SANTAQUIN CITY, UTAH

TABLE OF CONTENTS

COVER	PLAT "D-1"
SHEET 1	UTILITY PLAN
SHEET 2	GRADING PLAN
SHEET 3	1/2" WEST PAF
SHEET 4	BRIDGE LANE & 215 WEST PAF
SHEET 5	DETAILS

VICINITY MAP



TABULATIONS

ZONE	PC 200K
PLAT "D-1" AREA	4.17 ACRES
# OF LOTS	18 LOTS
LOT AREA	8.97 ACRES
RIGHT-OF-WAY AREA	1.87 ACRES
DENSITY	4.58 UNITS/ACRE

NOTES

1. ALL CONSTRUCTION TO BE DONE ACCORDING TO SANTAQUIN CITY STANDARDS AND SPECIFICATIONS.
2. PROJECT VERTICAL DATUM ELEVATION 4789.67 ON THE 1987 UTAH COUNTY MONUMENT AT THE EAST 1/4 CORNER OF SECTION 36, T9S, R1E, SLB&M AS PUBLISHED BY THE UTAH COUNTY SURVEYOR.
3. ALL SPEED & TRAFFIC REGULATION SIGNS TO BE DETERMINED AND INSTALLED BY SANTAQUIN CITY DEVELOPER TO PAY SIGN EXPENSES WITH DEVELOPMENT BOND.
4. ALL SERVICE LATERALS TO BE INSTALLED PER SANTAQUIN CITY STANDARDS AND DETAIL 4 SHEET 5 UNLESS SHOWN OTHERWISE.
5. ALL RECOMMENDATIONS MADE IN THE GEOTECHNICAL REPORT DATED AUGUST 14, 2007 PREPARED BY GSC FOR THE ORCHARDS DEVELOPMENT MUST BE FOLLOWED.
6. 18" MIN VERTICAL SEPARATION BETWEEN CW AND PL SD OR SS AT ALL CROSSINGS. CW TO HAVE 4" MIN COVER AS PER CITY STANDARD.
7. NOTE TO DEVELOPERS AND GENERAL CONTRACTORS: IT IS IMPORTANT FOR THE DEVELOPER AND THE GENERAL CONTRACTOR TO UNDERSTAND THAT IT IS HIS/HER RESPONSIBILITY TO ENSURE THAT ALL IMPROVEMENTS INSTALLED WITHIN THIS DEVELOPMENT ARE CONSTRUCTED IN FULL COMPLIANCE WITH ALL STATE AND SANTAQUIN CITY CODES, ORDINANCES AND STANDARDS. THE DEVELOPMENT PLANS ARE NOT ALL INCLUSIVE OF ALL MINIMUM CODES, ORDINANCES AND STANDARDS. THIS FACT DOES NOT RELIEVE THE DEVELOPER OR GENERAL CONTRACTOR FROM FULL COMPLIANCE WITH ALL MINIMUM STATE AND SANTAQUIN CITY STANDARDS.

LEGEND

EXISTING	
WATER METER	W-M
WATER	W
WATER VALVE	W-V
FIRE HYDRANT	F-H
SEWER	S
SEWER MANHOLE	S-M
STORM DRAIN	SD
STORM DRAIN MANHOLE	SD-M
STORM DRAIN CURB INLET	SD-CI
PI	PI
PI VALVE	PI-V
FENCE	F
PROPOSED	
WATER	W
WATER VALVE	W-V
FIRE HYDRANT	F-H
SEWER	S
SEWER MANHOLE	S-M
STORM DRAIN	SD
STORM DRAIN MANHOLE	SD-M
STORM DRAIN CURB INLET	SD-CI
PI	PI
PI VALVE	PI-V
IRON BACK CURB & GUTTER	IB-CG
LIGHT POLE	L-P

OWNER / DEVELOPER

SANTAQUIN DEVELOPMENT LLC
470 N. 2450 W.
TREMONTON, UTAH 84337

ENGINEER

LEI CONSULTING ENGINEERS
AND SURVEYORS
2302 NORTH MAIN
SPANISH FORK, UTAH 84660
(801)798-0555

THE ORCHARDS PLAT "D-1"
SANTAQUIN CITY, UTAH COUNTY, UTAH

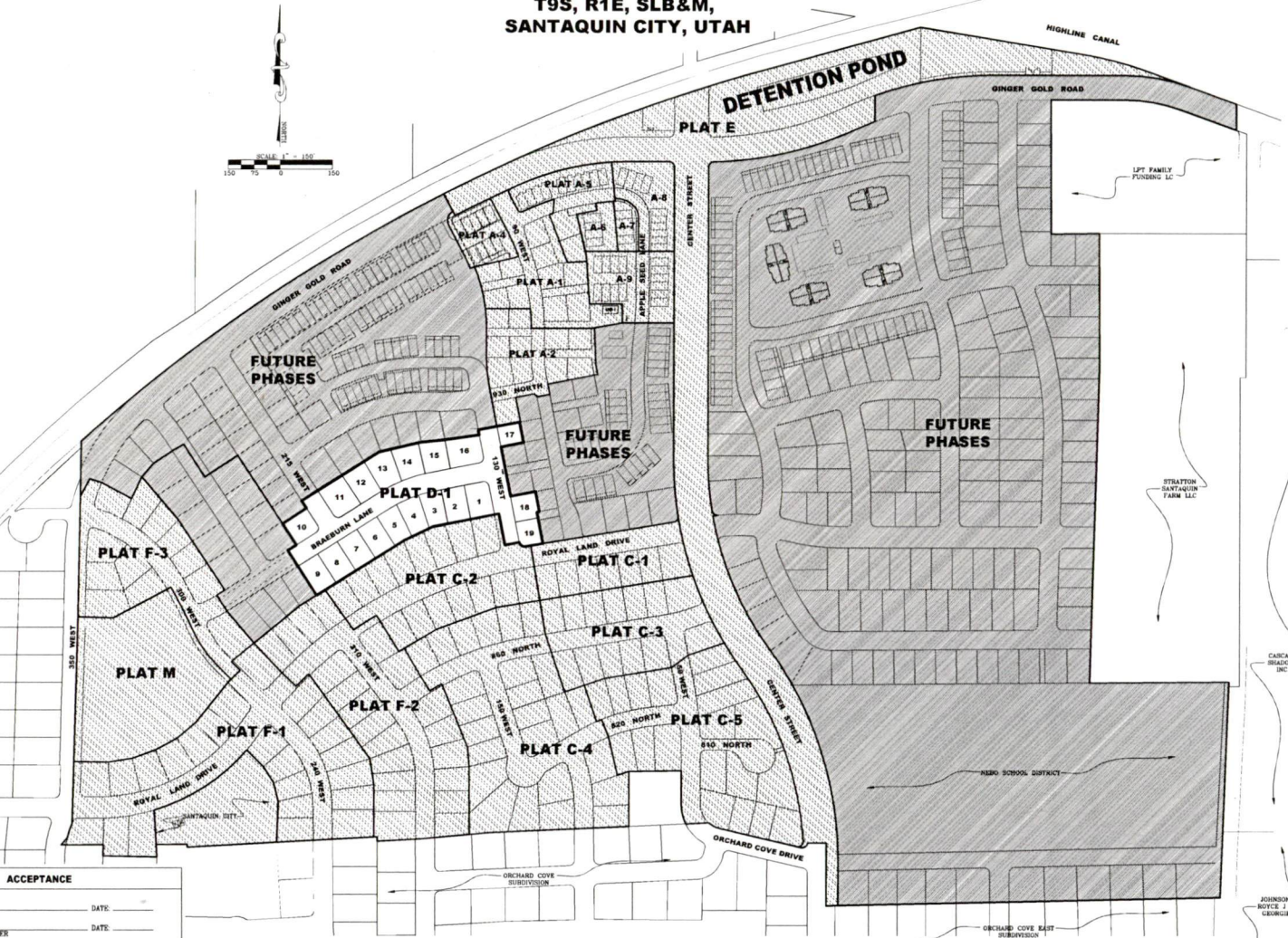
COVER

REVISIONS

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2015-0106
DRAWN BY:
JLR
CHECKED BY:
MCM
SCALE:
1" = 150'
DATE:
01/31/2018
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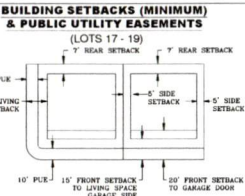
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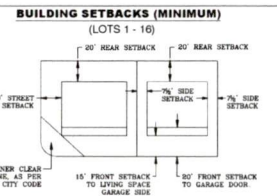
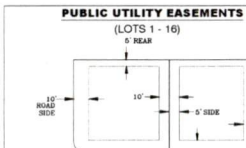
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CURVE TABLE with columns CURVE, RADII, DELTA, L&C, and CHORD.

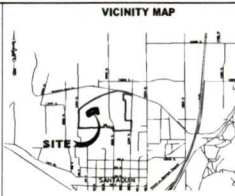
LINE TABLE with columns LINE, DIRECTION, and LENGTH.



DOMINION ENERGY ACCEPTANCE text block regarding utility easements and approvals.



- NOTES: 1. TYPE 5 MONUMENT (ALUMINUM CAP AND REBAR) TO BE SET #5 REBAR & CAP TO BE SET AT ALL LOT CORNERS, NAIL AND BRASS RATHER TO BE SET IN TOP OF CURB OR PROJECTION OF SIDE LOT LINES TO INDICATE A CERTIFICATE OF OCCUPANCY. 2. ALL FRONT YARD LANDSCAPING MUST BE INSTALLED PRIOR TO RECEIVING A CERTIFICATE OF OCCUPANCY. 3. ALTHOUGH CORNER VISIBILITY AREAS DO NOT IMPACT THE PROPOSED SETBACKS ON CORNER LOTS, THE DRIVEWAY LOCATIONS MUST BE OUT OF THE CLEAR VIEW AREAS, WHICH MAY IMPACT HOME ORIENTATION. 4. (XXXX SF) - DENOTES BUILDABLE AREA.



THE ORCHARDS PLAT "D-1"

A PORTION OF THE NORTHEAST 1/4 SECTION 35, T9S, R1E, SLB&M, SANTAQUIN CITY, UTAH



SURVEYOR'S CERTIFICATE, BOUNDARY DESCRIPTION, and OWNERS DEDICATION text blocks.

LIMITED LIABILITY COMPANY ACCEPTANCE text block.

LIMITED LIABILITY COMPANY ACCEPTANCE text block.

ACCEPTANCE BY LEGISLATIVE BODY text block.

CENTRACOM ACCEPTANCE, CENTURY LINK ACCEPTANCE, and ROCKY MOUNTAIN POWER ACCEPTANCE text blocks.

DRAWING DATE: JANUARY 24, 2018

OWNER/DEVELOPER: SANTAQUIN DEVELOPMENT LLC, 470 N. 2450 W. TREMONTON, UTAH 84337



PLAT "D-1" THE ORCHARDS A PLANNED COMMUNITY. Includes title block, scale, and approval lines for Surveyor, Notary Public, City Engineer, and County Recorder.

NOTES

1. CONTRACTOR TO VERIFY THE LOCATION & DEPTH OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION AND NOTIFY LEI OF ANY DISCREPANCIES.
2. CENTERLINE OMITTED FOR CLARITY.
3. SEE INSTALL & SHEET 5 FOR UTILITY LATERAL LOCATIONS PER SALT LAKE CITY STANDARDS.
4. NOTE TO DEVELOPERS AND GENERAL CONTRACTORS: IT IS IMPORTANT FOR THE DEVELOPER AND THE GENERAL CONTRACTOR TO UNDERSTAND THAT IT IS HIS/HER RESPONSIBILITY TO ENSURE THAT ALL IMPROVEMENTS INSTALLED WITHIN THIS DEVELOPMENT ARE CONSTRUCTED IN FULL COMPLIANCE WITH ALL STATE AND SALT LAKE CITY CODES, ORDINANCES AND STANDARDS. THE DEVELOPMENT PLANS ARE NOT ALL INCLUSIVE OF ALL MINIMUM CODES, ORDINANCES AND STANDARDS. THIS FACT DOES NOT RELIEVE THE DEVELOPER OR GENERAL CONTRACTOR FROM FULL COMPLIANCE WITH ALL MINIMUM STATE AND SALT LAKE CITY STANDARDS.

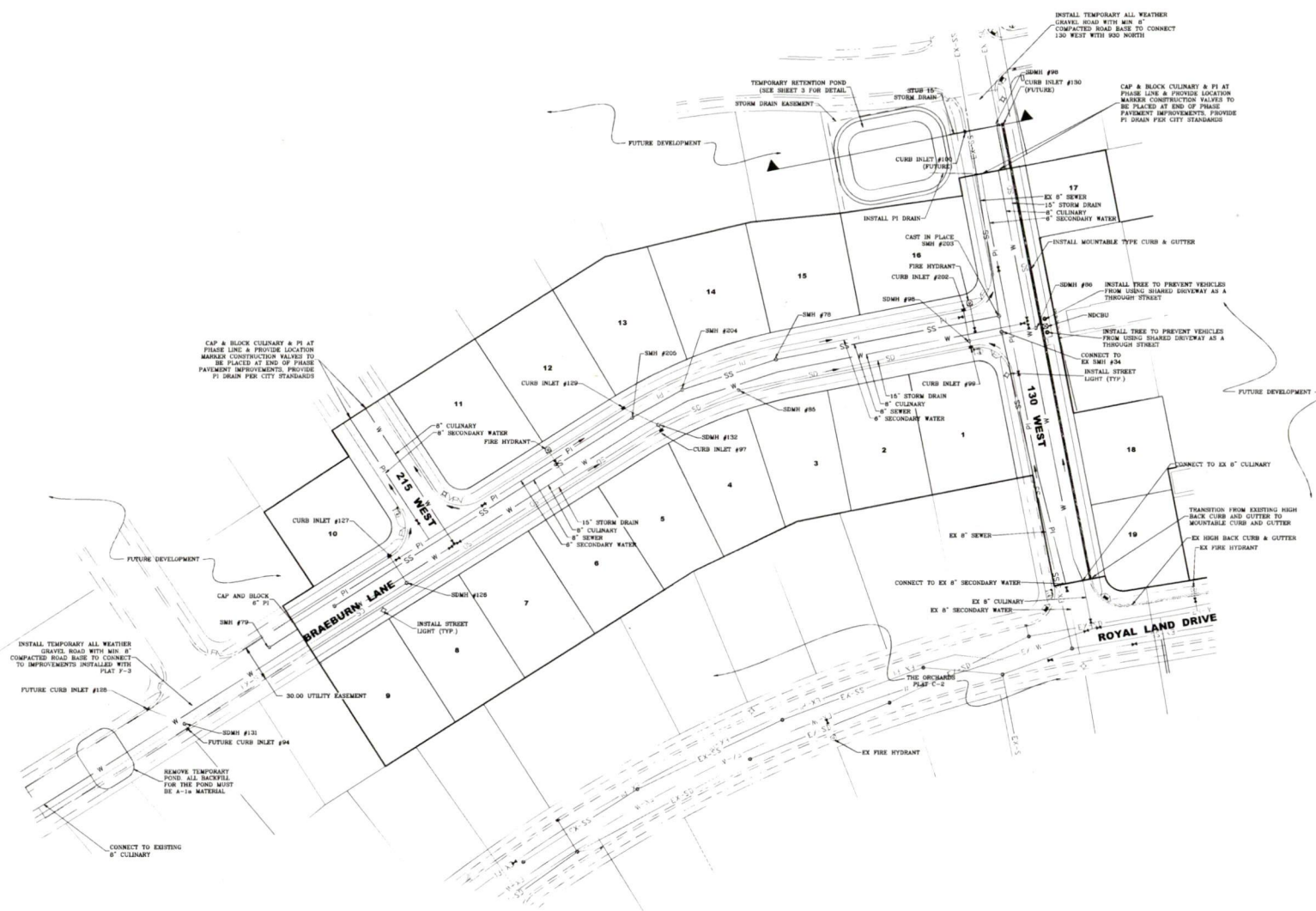


LEI
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SURVEYORS
PLANNERS

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Spanish Fork, UT 84660
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Fax: 801.788.9393
office@lei-eng.com
www.lei-eng.com



THE ORCHARDS PLAT "D-1" SANTAGUIN CITY, UTAH COUNTY, UTAH UTILITY PLAN



LEGEND	
EXISTING	
WATER METER	EX - X
WATER VALVE	EX - V
FIRE HYDRANT	EX - H
SEWER	EX - S
SEWER MANHOLE	EX - M
STORM DRAIN	EX - D
STORM DRAIN MANHOLE	EX - MD
STORM DRAIN CURB INLET	EX - CI
PI	EX - P
PI VALVE	EX - PV
PROPOSED	
WATER	
WATER VALVE	
FIRE HYDRANT	
SEWER	
SEWER MANHOLE	
STORM DRAIN	
STORM DRAIN MANHOLE	
STORM DRAIN CURB INLET	
PI	
PI VALVE	
LIGHT POLE	

OWNER/DEVELOPER
SANTAGUIN DEVELOPMENT LLC
470 N. 2450 W.
TREMONTON, UTAH 84397

REVISIONS	
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LEI PROJECT#
2015-0106
DRAWN BY:
JLR
CHECKED BY:
NKW
SCALE:
1" = 40'
DATE:
01/11/2018
SHEET
1

CUT / FILL PHASE D-1

CUT FILL VOLUME TO FINISHED GRADE
 CUT - 327 CU YD
 FILL - 4,451 CU YD
 NET FILL - 4,124 CU YD

LOCAL ROAD 55' R.O.W. STREET SECTION FILL VOLUME - (2,670 CU YD)
 ROAD AREA TBC-TBC - 37,942 SQ FT x 1.9 FT (DEPTH) = 72,090 CU FT
 3 IN ASPHALT
 8 IN ROAD BASE
 12 IN SUB-BASE (PER GEO-TECH REPORT)
 DEPTH-23 IN OR 1.9 FT
 LOCAL ROAD 55' R.O.W. SIDEWALK SECTION FILL VOLUME - (340 CU YD)
 ROAD AREA TBC-TBC - 11,089 SQ FT x 0.83 FT (DEPTH) = 9,187 CU FT
 4 IN CONCRETE
 6 IN ROAD BASE
 DEPTH-10 IN OR 0.83 FT

FILL VOLUME TO SUB-GRADE = 1,184 CU YD

LEGEND

EXISTING CONTOUR
 PROPOSED CONTOUR

NOTES

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THE ORCHARDS PLAT "D-1"
 SANTIAGO CITY, UTAH COUNTY, UTAH

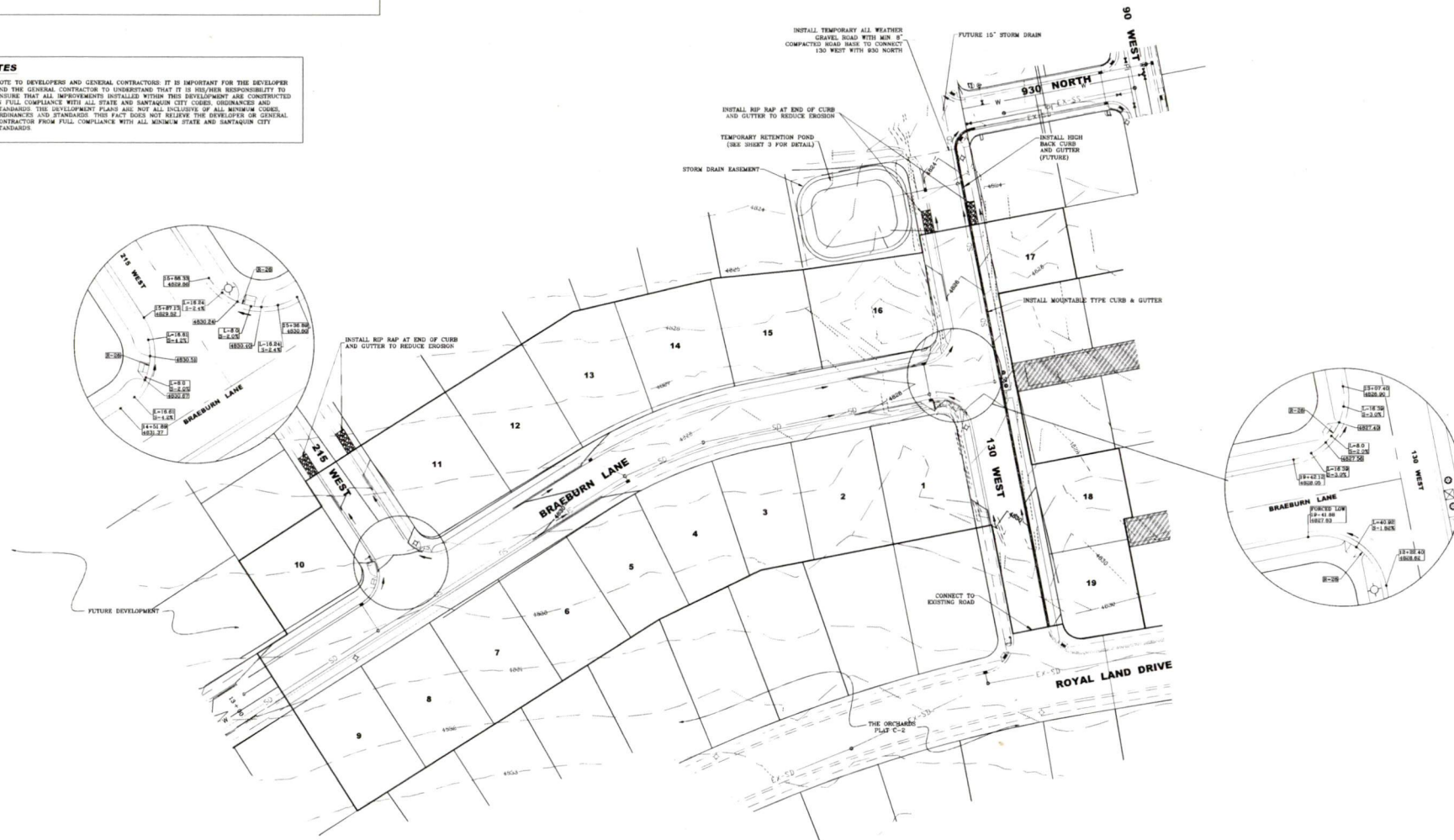
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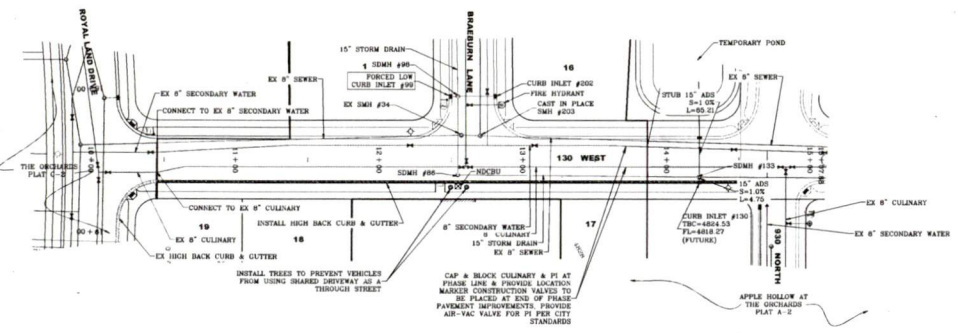
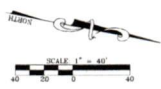
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 NKW
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 01/21/2018

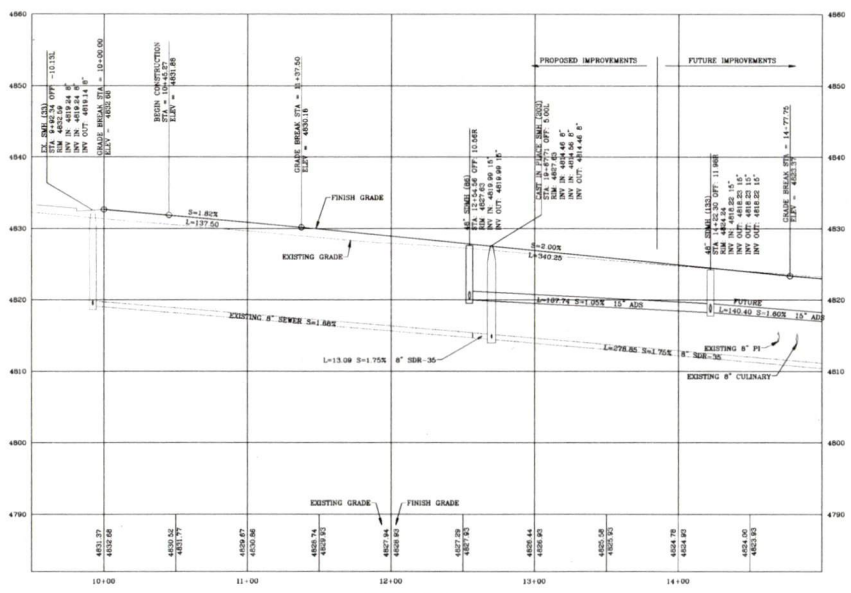
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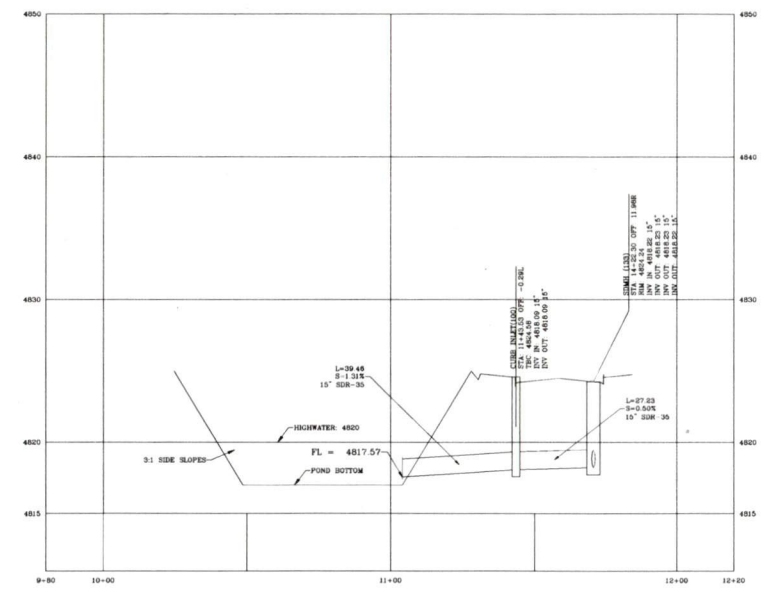
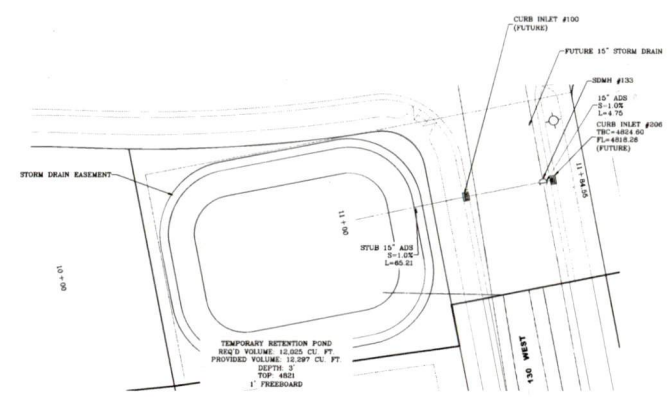




130 WEST PLAN VIEW
CENTER LINE OMITTED FOR CLARITY



130 WEST PROFILE



- NOTES**
1. CONTRACTOR TO VERIFY THE LOCATION & DEPTH OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION AND NOTIFY L&E OF ANY DISCREPANCIES.
 2. CENTERLINE OMITTED FOR CLARITY.
 3. ~~SEE DETAIL 4 SHEET 3 FOR UTILITY LATERAL LOCATIONS PER SALT LAKE CITY STANDARDS.~~
 4. SEE DETAIL 4 SHEET 3 FOR UTILITY LATERAL LOCATIONS PER SALT LAKE CITY STANDARDS.
 5. 14\"/>

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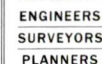
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office@lei-eng.com
www.lei-eng.com



THE ORCHARDS PLAT "D-1"
SANTAGUIR CITY, UTAH COUNTY, UTAH
130 WEST PLAN & PROFILE

REVISIONS	
1.	
2.	
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4.	
5.	

LEI PROJECT #	2016-0106
DRAWN BY	JLR
CHECKED BY	NKW
SCALE	1" = 40'
DATE	01/12/2018
SHEET	3



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www.iei-eng.com



THE ORCHARDS PLAT "D-1"
SANTAQUIN CITY, UTAH COUNTY, UTAH

REVISIONS	
1	
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LEI PROJECT #:
2015-0106

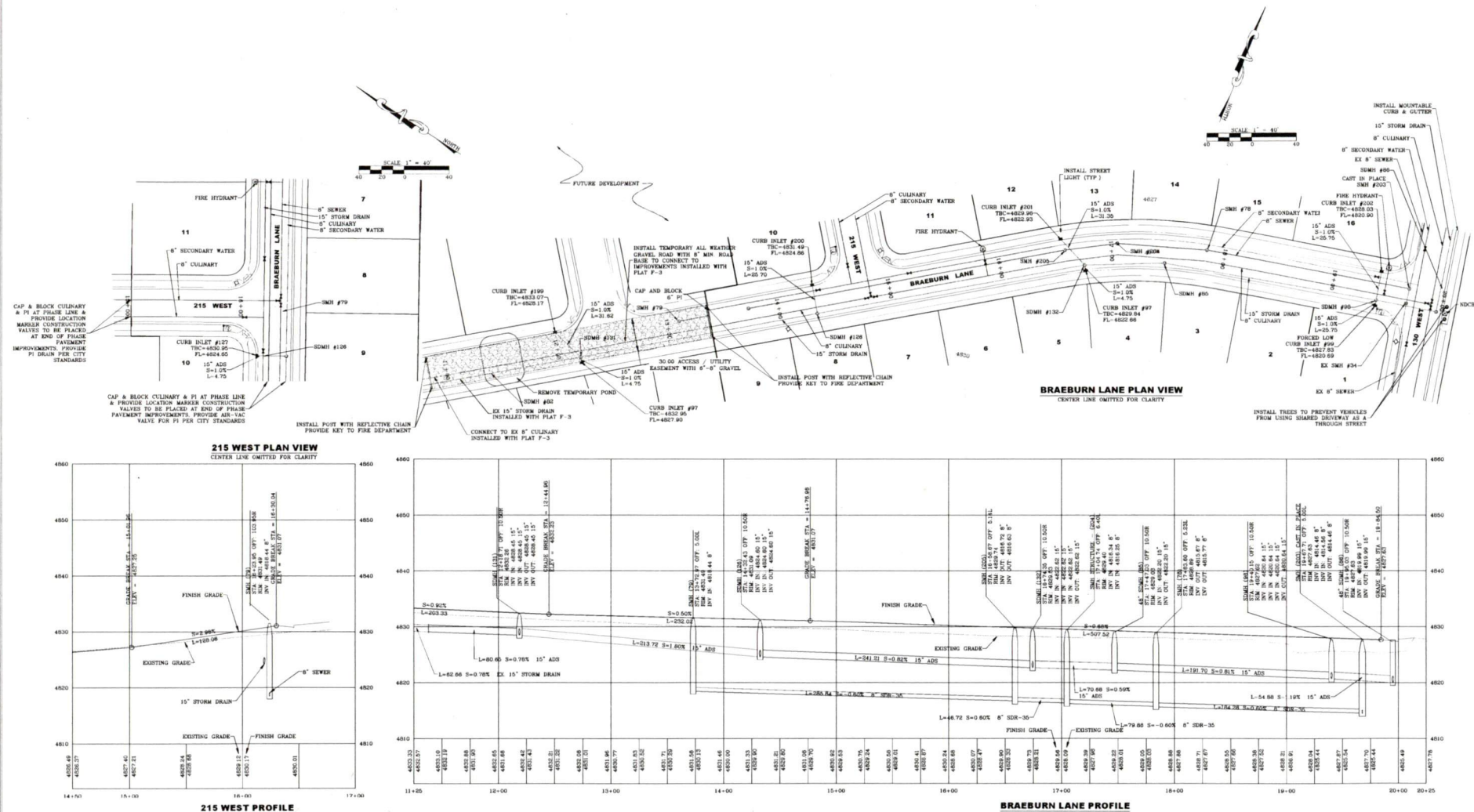
DRAWN BY:
JLR

CHECKED BY:
NKK

SCALE:
1" = 40'

DATE:
01/31/2018

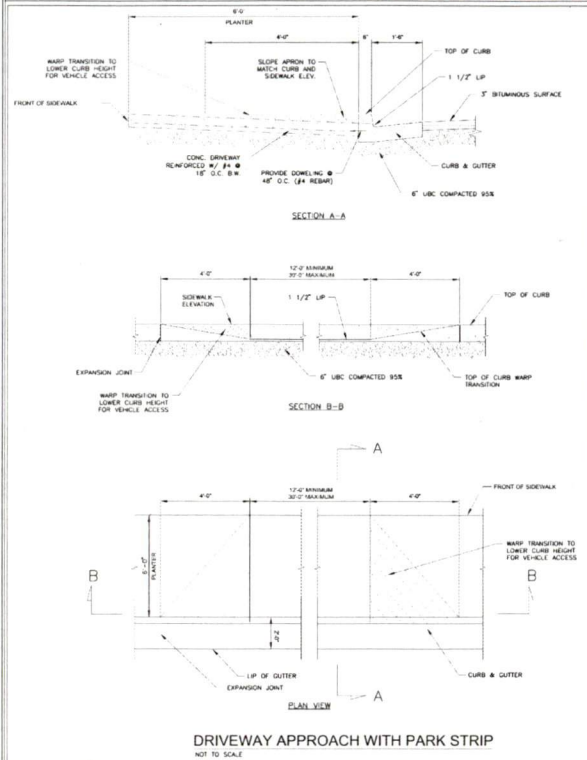
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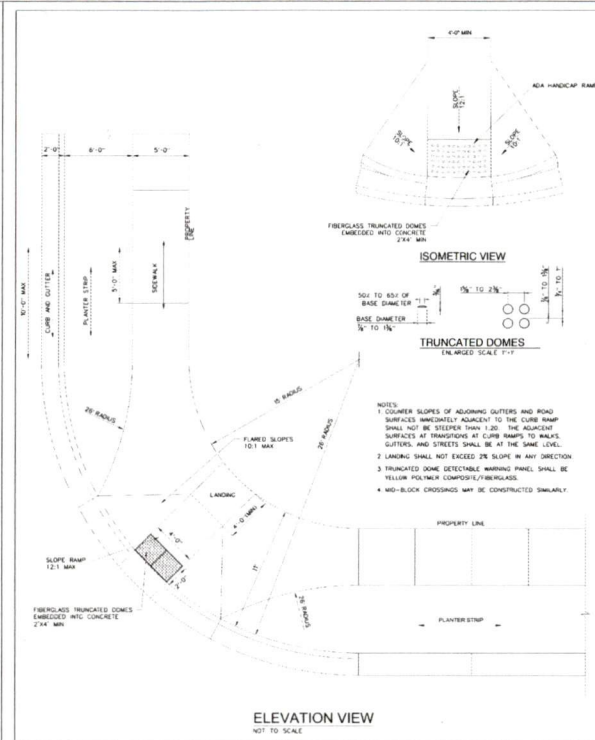
NOTE

1. CONTRACTOR TO VERIFY LOCATION & DEPTH OF ALL EXISTING UTILITIES PRIOR TO CONSTRUCTION AND NOTIFY LEAD OF ANY DISCREPANCIES.
2. CENTERLINE SHIRED FOR CLARITY.
3. HIGH BACK CUES, BUTTER.
4. SEE DETAIL 4 SHEET 5 FOR UTILITY LATERAL LOCATIONS PER SANTAUQUIN CITY STANDARDS.
5. 18" MIN. VERTICAL SEPARATION BETWEEN CW & PL 30 OR 36 AT ALL CROSSINGS. CW TO REMAIN COVERED.
6. CONTRACTOR TO VERIFY ALL UTILITY LATERAL LOCATIONS PRIOR TO DEVELOPMENT AND GENERAL CONTRACTORS IT IS IMPORTANT FOR THE DEVELOPER TO VERIFY ALL UTILITY LATERAL LOCATIONS PRIOR TO DEVELOPMENT AND GENERAL CONTRACTORS TO ENSURE THAT ALL IMPROVEMENTS INSTALLED WITHIN THIS DEVELOPMENT ARE CONSTRUCTED IN FULL COMPLIANCE WITH ALL STATE AND SANTAUQUIN CITY CODES, ORDINANCES AND STANDARDS. THE DEVELOPER AND GENERAL CONTRACTORS ARE RESPONSIBLE FOR ALL MINIMUM CODES, ORDINANCES AND STANDARDS. THIS FACT DOES NOT RELIEVE THE DEVELOPER OR GENERAL CONTRACTORS FROM FULL COMPLIANCE WITH ALL MINIMUM STATE AND SANTAUQUIN CITY STANDARDS.

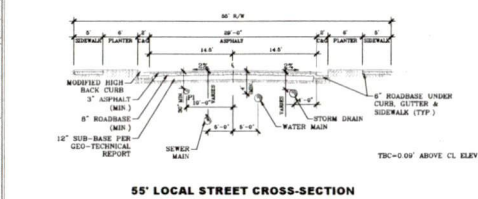
SEE SANTAQUIN CONSTRUCTION SPECIFICATION AND STANDARDS FOR FURTHER UTILITY DETAILS



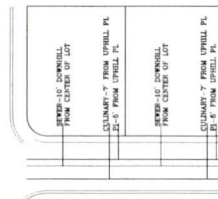
1 DRIVEWAY APPROACH WITH PARK STRIP



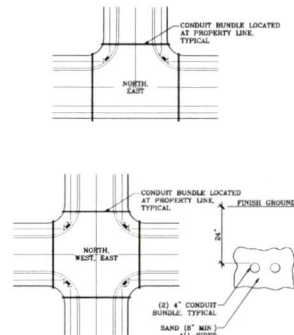
2 RESIDENTIAL CURB RAMP AT INTERSECTION



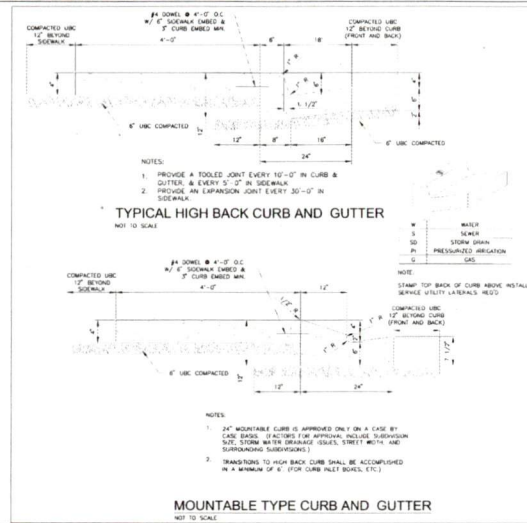
3 STREET CROSS-SECTIONS



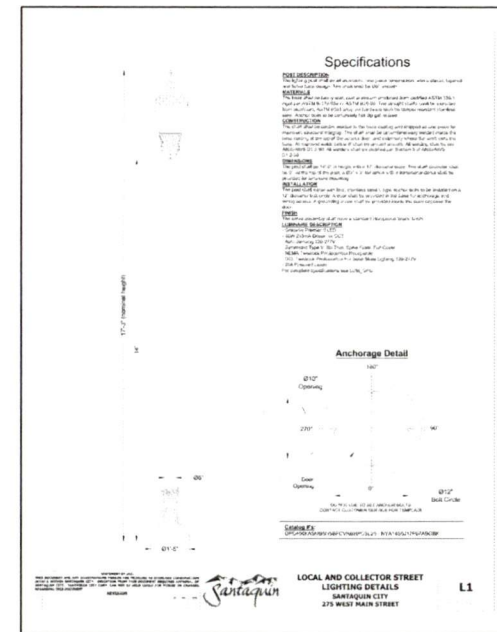
4 LATERAL DETAIL



5 CONDUIT DETAILS



6 CURB & GUTTER DETAILS



7 STREET LIGHT DETAIL



**ENGINEERS
SURVEYORS
PLANNERS**

3302 N. Main Street
Spanish Fork, UT 84660
Phone: 801.788.0555
Fax: 801.788.9393
ATEL@LEI-ENG.COM
WWW.LEI-ENG.COM



THE ORCHARDS PLAT "D-1"
SANTAQUIN CITY, UTAH COUNTY, UTAH

DETAILS

REVISIONS	
1	
2	
3	
4	
5	

LEI PROJECT #
2015-0106
DRAWN BY:
JLR
CHECKED BY:
NWV
SCALE:
NONE
DATE:
01/11/2018
SHEET

5



Memorandum

To: Mayor Hunsaker and City Council
From: Norm Beagley, P.E., City Engineer
Date: February 2, 2018
Re: Consideration for Acceptance of Water Rights for Development

Previously (December 2017) we reviewed and submitted a recommendation to the City Council regarding a request from Aaron Jensen, representing Blue River Land Group, to accept a proposed water right dedication. At that time (January 3, 2018) the Council approved the developer to move forward with this water right dedication/change application process. Subsequently, the owner of those previously contemplated water rights decided against selling those water rights to Blue River Land Group, therefore, no change applications were filed and no water dedication took place.

City Engineering has since reviewed another request from Aaron Jensen representing Blue River Land Group to accept a proposed water right dedication that could fulfill some of their development requirements within Santaquin City. Should this water dedication be accepted by the City Council, and should a water right change application be approved by the State Engineer in the name of Santaquin City Corporation, the dedicated water rights would be applied to the Orchards Development for property owned by Blue River Land Group located within Santaquin City.

The following is information gathered regarding the proposed water right for your consideration:

- The water right number for the proposed transfer is as follows:
 - 55-2953 (U11172) 6.72 acre feet
- WR number 55-2953 (U11172) for 6.72 acre feet currently has an underground diversion point that is located in the southwest area of Lehi, Utah and is currently approved to divert water from an underground well within the Lehi area. An exhibit showing the location is attached to this memo for your convenience.
- Per the Utah State Engineer's office, Division of Water Rights, the location of this water right is considered to be in the Utah Lake Drainage area of Utah County, which is considered to be the same drainage area as Santaquin City.

Per current Santaquin City Code (8-1-10: "Water Dedication Requirements") 3 acre feet of water right dedication is required per gross acre developed. Therefore, dedication of this water right would allow for development of approximately up to 2.24 acres of property, should this water right be accepted by the City Council and also be approved by the State Engineer.

Per Santaquin City Code, should the Council agree to allow the developer to pursue this water right for dedication to Santaquin City, it is the developer's sole responsibility to prepare, file, pay for and to obtain all necessary paperwork, filings, change applications, etc. to completely effect the (any) change for water right dedication to Santaquin City.

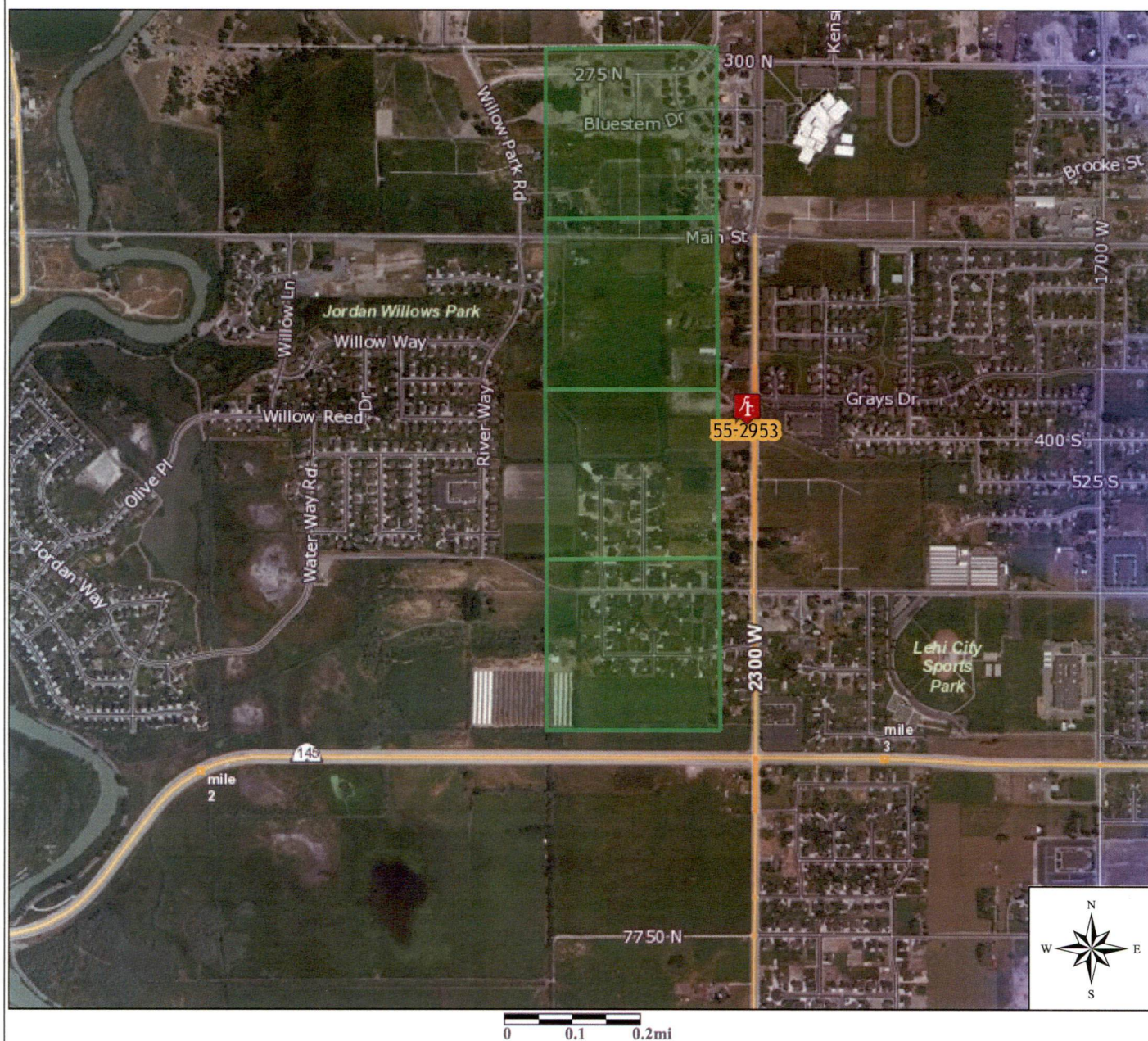
Should the Council approve and thereby allow the developer to move forward with obtaining and transferring these water rights to Santaquin City, City engineering staff would work with the developer as needed to effect the change.

I would be glad to answer any questions you may have regarding this matter.

Recommendation: It is recommended that the City Council agree to allow the developer to move forward with filing and obtaining a change application with the office of the State Engineer.

Recommended motion: "Motion to approve (or not approve/deny), in whole or in part, the acceptance of the proposed water right to meet Santaquin City water dedication requirements on the condition that Blue River Land Group, or its representatives, complete all necessary filing, payment, etc., per City Code, to effect the change of this water right into the name and service area of Santaquin City Corporation."

Water Rights Map



THE ORCHARDS

City Council Meeting Attachment "C-3"
February 07, 2018

PLATS G-1, A-11 & APPLE GROVE APARTMENTS PLAT A & B



**ENGINEERS
SURVEYORS
PLANNERS**

3302 N. Main Street
Salt Lake City, UT 84103
Phone: 801.798.0555
Fax: 801.798.9393
office@leiconsulting.com
www.leiconsulting.com



TABLE OF CONTENTS

COVER	OVERALL COVER PAGE
SHEET 1	APPLE GROVE APARTMENTS PLAT A & B
SHEET 2	APPLE GROVE APARTMENTS PLAT A & B
SHEET 3	APPLE GROVE APARTMENTS PLAT A & B
SHEET 4	APPLE GROVE APARTMENTS PLAT A & B
SHEET 5	APPLE GROVE APARTMENTS PLAT A & B
SHEET 6	APPLE GROVE APARTMENTS PLAT A & B
SHEET 7	APPLE GROVE APARTMENTS PLAT A & B
SHEET 8	APPLE GROVE APARTMENTS PLAT A & B
SHEET 9	APPLE GROVE APARTMENTS PLAT A & B
SHEET 10	APPLE GROVE APARTMENTS PLAT A & B
SHEET 11	APPLE GROVE APARTMENTS PLAT A & B
SHEET 12	APPLE GROVE APARTMENTS PLAT A & B
SHEET 13	APPLE GROVE APARTMENTS PLAT A & B
SHEET 14	APPLE GROVE APARTMENTS PLAT A & B

TABULATIONS

TOTAL AREA	9.91 ACRES
ZONE	R-10 (PUD)
TOTAL OPEN SPACE	1.12 ACRES
TOTAL ACRES IN ROADS	3.23 ACRES
PLAT A-11	
AREA	2.39 ACRES
# OF UNITS	14 UNITS
DENSITY	5.83 UNITS/ACRE
ACRES IN ROADS	1.27 ACRES
OPEN SPACE	0.46 ACRES
PLAT B-1	
AREA	6.18 ACRES
# OF LOTS	25 LOTS
DENSITY	4.80 UNITS/ACRE
ACRES IN LOTS	4.17 ACRES
ACRES IN ROADS	2.97 ACRES
OPEN SPACE	
PLAT C-1	
AREA	0.79 ACRES
# OF UNITS	12 UNITS
DENSITY	15.13 UNITS/ACRE
OPEN SPACE	0.33 ACRES
PLAT D-1	
AREA	0.67 ACRES
# OF UNITS	12 UNITS
DENSITY	17.91 UNITS/ACRE
OPEN SPACE	0.31 ACRES
COMBINED PARKING	
PARKING REQUIRED	48 STALLS
PARKING PROVIDED	58 STALLS
ADA PARKING	3 STALLS

LEGEND

EXISTING	
WATER METER	WM
WATER	W
WATER VALVE	WV
FIRE HYDRANT	FH
SEWER	S
SEWER MANHOLE	SM
STORM DRAIN	SD
STORM DRAIN MANHOLE	SDM
STORM DRAIN CURB INLET	SDCI
PI	PI
PI VALVE	PV
FENCE	F
PROPOSED	
WATER	W
WATER VALVE	WV
WATER METER	WM
FIRE HYDRANT	FH
SEWER	S
SEWER MANHOLE	SM
STORM DRAIN	SD
STORM DRAIN MANHOLE	SDM
STORM DRAIN CURB INLET	SDCI
PI	PI
PI VALVE	PV
STOP SIGN	STOP
STREET SIGN	STREET

NOTES

1. ALL CONSTRUCTION TO BE DONE ACCORDING TO SALT LAKE CITY STANDARDS AND SPECIFICATIONS.
2. PROJECT VERTICAL DATUM: ELEVATION 4882.19 ON THE 1923 G.L.O. TYPE MONUMENT AT THE NORTHEAST CORNER OF SECTION 10, T10S, R1E, S.L.B. & M. AS PUBLISHED BY THE UTAH COUNTY SURVEYOR AND RECORDED AS ENTRY 4882 IN BOOK 3720 PAGE 546 OF THE OFFICIAL RECORDS OF UTAH COUNTY.
3. ALL SPEED & TRAFFIC REGULATION SIGNS TO BE DETERMINED AND INSTALLED BY SALT LAKE CITY. DEVELOPER TO PAY SIGN EXPENSES WITH DEVELOPMENT BOND.
4. ALL RECOMMENDATIONS MADE IN THE GEOTECHNICAL REPORT DATED AUGUST 14, 2007 PREPARED BY URS FOR THE ORCHARDS DEVELOPMENT MUST BE FOLLOWED.
5. 18" MIN. VERTICAL SEPARATION BETWEEN C&W AND P.I. SD OR SS AT ALL CROSSINGS. C&W TO HAVE 4" MIN. COVER AS PER CITY STANDARD.
6. NOTE TO DEVELOPERS AND GENERAL CONTRACTORS: IT IS IMPORTANT FOR THE DEVELOPER AND THE GENERAL CONTRACTOR TO UNDERSTAND THAT IT IS HIS/HER RESPONSIBILITY TO ENSURE THAT ALL IMPROVEMENTS INSTALLED WITHIN THIS DEVELOPMENT ARE CONSTRUCTED IN FULL COMPLIANCE WITH ALL STATE AND SALT LAKE CITY CODES, ORDINANCES AND STANDARDS. THE DEVELOPMENT PLANS ARE NOT ALL INCLUSIVE OF ALL MINIMUM CODES, ORDINANCES AND STANDARDS. THIS FACT DOES NOT RELIEVE THE DEVELOPER OR GENERAL CONTRACTOR FROM FULL COMPLIANCE WITH ALL MINIMUM STATE AND SALT LAKE CITY STANDARDS.

DEVELOPER / OWNER

SALT LAKE CITY DEVELOPMENT LLC
4720 N. 2400 W.
TREMONTON, UT 84317
(801) 808-1719

ENGINEER

LEI CONSULTING ENGINEERS
3302 NORTH MAIN
SALT LAKE CITY, UT 84103
(801) 798-0555

PROJECT NAME

THE ORCHARDS PLATS G-1, A-11 & B
APPLE GROVE APARTMENTS PLAT A & B

THE ORCHARDS EAST

SALT LAKE CITY, UT

OVERALL COVER PAGE

REVISIONS

NO.	DATE	DESCRIPTION
1		
2		
3		
4		
5		

LEI PROJECT

2015-0106

DRAWN BY:

SAP

DESIGNED BY:

NKW

SCALE

1" = 60'

DATE

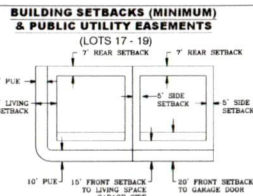
1/30/2018

SHEET

COVER

CURVE TABLE					
CURVE	RADIUS	DELTA	LOGTIME	CRONO	
C1	15.00	90°10'00"	25.68	98°02'30"7"	22.24
C2	15.00	90°10'00"	25.77	98°04'08"58"	22.36
C3	370.50	87°01'30"	66.80	37°07'13"18"	44.57
C4	370.50	17°44'14"	99.81	17°01'08"18"	69.45
C5	370.50	2°45'41"	99.48	55°24'15"18"	26.45
C6	370.50	17°44'14"	99.85	17°01'08"18"	69.45
C7	450.00	20°30'38"	149.12	89°11'12"7"	148.06
C8	427.50	17°35'48"	140.02	97°56'30"78"	140.00
C9	427.50	9°30'18"	71.16	17°14'37"51"	71.09
C10	427.50	9°43'50"	65.95	96°06'06"48"	50.07
C11	427.50	17°12'48"	89.04	98°07'07"48"	89.00
C12	427.50	9°43'50"	65.95	96°06'06"48"	50.09
C13	15.00	90°02'34"	25.40	37°46'44"4"	23.10
C14	15.00	90°36'18"	33.92	31°15'43"3"	21.00

LINE	DIRECTION	LENGTH
L1	S79°00'22"W	14.50
L2	S78°53'00"W	13.00
L3	S64°00'00"W	10.36
L4	N78°41'28"E	4.58



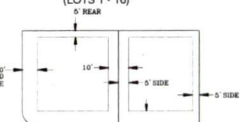
DOMINION ENERGY ACCEPTANCE

DOMINION ENERGY APPROVES THIS PLAT SOLELY FOR THE PURPOSE OF CONFIRMING THAT THE PLAT CONTAINS PUBLIC UTILITY EASEMENTS. DOMINION ENERGY MAY ACQUIRE OTHER EASEMENTS IN ORDER TO OBTAIN THE NECESSARY DOCUMENTS. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE. APPROVAL OR ACKNOWLEDGEMENT OF ANY TERMS CONTAINED IN THE PLAT, INCLUDING THOSE SET FORTH IN THE OWNERS DEDICATION AND THE NOTES AND DOES NOT CONSTITUTE A GUARANTEE OF PARTICULAR TERMS OF NATURAL GAS SERVICE. FOR FURTHER INFORMATION PLEASE CONTACT DOMINION ENERGY'S RIGHT OF WAY DEPARTMENT AT 1-800-366-8532.

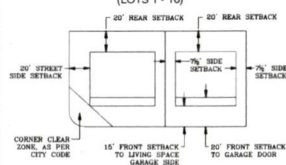
APPROVED THIS _____ DAY OF _____, 20____
DOMINION ENERGY GAS COMPANY
BY- _____
TITLE- _____

PUBLIC UTILITY EASEMENTS

(LOTS 1 - 16)

**BUILDING SETBACKS (MINIMUM)**

(LOTS 1 - 16)



NOTES:

- 1. ● --- TYPE II MONUMENT (ALUMINUM CAP AND REBAR) TO BE SET #5 REBAR A CAP TO BE SET AT ALL LOT CORNER NAIL AND BRASS WASTES TO BE SET IN TOP CORNER OF PROJECTION OF SIDE LOT LINES
- 2. * NDCBU - NEIGHBORHOOD DELIVERY BUS UNIT.
- 3. ALL FRONT YARD LANDSCAPING MUST BE BONDED OR INSTALLED PRIOR TO RECEIVING A CERTIFICATE OF OCCUPANCY.
- 4. ALTHOUGH CORNER VISIBILITY AREAS DO NOT IMPACT THE PROPOSED STRUCTURE SETBACKS ON CORNER LOTS, THE DRIVEWAY LOCATIONS MUST BE CLEAR VIEW AREAS, WHICH MAY IMPACT HOME ORIENTATION.
- 5. (XXXX 9') --- DENOTES BUILDABLE AREA

RACOM ACCEPTANCE

APPROVED THIS _____ DAY OF _____, A.D. 20____
CENTRACOM COMPANY
BY- _____ TITLE- _____

CENTURY LINK ACCEPTANCE

APPROVED THIS _____ DAY OF _____, A.D. 20____
CENTURY LINE COMPANY
BY- _____ TITLE- _____

ROCKY MOUNTAIN POWER ACCEPTANCE

APPROVED THIS _____ DAY OF _____, A.D. 20____
 ROCKY MOUNTAIN POWER
 BY- _____ TITLE- _____

NOTES:

- NOTES:**
- 1. ● --- TYPE II MONUMENT (ALUMINUM CAP AND REBAR) TO BE SET #5 REBAR A CAP TO BE SET AT ALL LOT CORNER NAIL AND BRASS WASTES TO BE SET IN TOP CORNER OF PROJECTION OF SIDE LOT LINES
 - 2. * NDCBU - NEIGHBORHOOD DELIVERY BUS UNIT.
 - 3. ALL FRONT YARD LANDSCAPING MUST BE BONDED OR INSTALLED PRIOR TO RECEIVING A CERTIFICATE OF OCCUPANCY.
 - 4. ALTHOUGH CORNER VISIBILITY AREAS DO NOT IMPACT THE PROPOSED STRUCTURE SETBACKS ON CORNER LOTS, THE DRIVEWAY LOCATIONS MUST BE CLEAR VIEW AREAS, WHICH MAY IMPACT HOME ORIENTATION.
 - 5. (XXXX 9') --- DENOTES BUILDABLE AREA

OWNER/DEVELOPER

SANTAQUIN DEVELOPMENT LLC
470 N. 2450 W.
TREMONTON, UTAH 84337

LEI
ENGINEERS
SURVEYORS
PLANNERS

3302 N. Main Street
Spanish Fork, UT 84601
Phone: 801.796.0371
Fax: 801.796.0375
office@leieng.com

SURVEYOR'S CERTIFICATE

I, RYAN W. HALL, DO HEREBY CERTIFY THAT I AM A PROFESSIONAL LAND SURVEYOR, AND THAT I HOLD CERTIFICATE NO. 6310734 IN ACCORDANCE WITH TITLE 56, CHAPTER 22, OF UTAH STATE CODE. I FURTHER CERTIFY BY AUTHORITY OF THE OWNER(S), THAT I HAVE COMPLETED A SURVEY OF THE PROPERTY DESCRIBED ON THIS PLAN IN ACCORDANCE WITH SECTION 17-23-17, OF SAID CODE, AND HAVE SUBDIVIDED SAID TRACT OF LAND INTO LOTS, BLOCKS, STREETS, AND EASEMENTS, AND THE SAME HAS, OR WILL BE, CORRECTLY SURVEYED, STAKED, AND MONUMENTED ON THE GROUND AS SHOWN ON THIS PLAN, AND THAT THIS PLAN IS TRUE AND CORRECT.

BOUNDARY DESCRIPTION

[illegible]

CONTAINS: ±4.12 ACRES

DATE _____ SURVEYOR _____
(Use Seal Below)

OWNERS DEDICATION

KNOW ALL MEN BY THESE PRESENTS THAT WE, ALL OF THE UNDERSIGNED OWNERS OF ALL OF THE PROPERTY DESCRIBED IN THE SURVEYOR'S CERTIFICATE HEREON AND SHOWN ON THIS MAP, HAVE CAUSED THE SAME TO BE SUBDIVIDED INTO LOTS, BLOCKS, STREETS AND EASEMENTS AND DO HEREBY DEDICATE THE STREETS, EASEMENTS AND OTHER PUBLIC AREAS AS INDICATED HEREON FOR PERPETUAL USE OF THE PUBLIC.

IN WITNESS WHEREOF WE HAVE HEREUNTO SET OUR HANDS THIS
DAY OF _____ A.D. 20__

LIMITED LIABILITY COMPANY ACKNOWLEDGEMENT

STATE OF UTAH
COUNTY OF UTAH

S.S.

ON THIS _____ DAY OF _____ A.D. 20____ PERSONALLY APPEARED BEFORE ME _____ THE SIGNER OF THE FOREGOING INSTRUMENT, WHO DULY ACKNOWLEDGED TO ME THAT (S)HE IS THE _____ OF _____ A LIMITED LIABILITY COMPANY, AND IS AUTHORIZED TO EXECUTE THE FOREGOING AGREEMENT IN ITS WHOLE AND THAT HE OR SHE EXECUTED IT IN SUCH CAPACITY.

LIMITED LIABILITY COMPANY ACKNOWLEDGEMENT

STATE OF UTAH _____ S.S. _____
COUNTY OF UTAH _____
ON THIS _____ DAY OF _____, A.D. 20____, PERSONALLY APPEARED BEFORE
ME, _____ THE SIGNER OF THE FOREGOING INSTRUMENT, WHO DULY ACKNOWLEDGED
TO ME THAT (S)HE IS THE _____ OF _____, A
LIMITED LIABILITY COMPANY, AND IS AUTHORIZED TO EXECUTE THE FOREGOING AGREEMENT IN ITS
BEHALF, AND THAT HE OR SHE EXECUTED IT IN SUCH CAPACITY.

ACCEPTANCE BY LEGISLATIVE BODY

THE _____ OF _____
COUNTY OF UTAH, APPROVES THIS SUBDIVISION AND HEREBY ACCEPTS THE DEDICATION OF ALL
STREETS, EASEMENTS, AND OTHER PARCELS OF LAND INTENDED FOR PUBLIC PURPOSES FOR THE
PERPETUAL USE OF THE PUBLIC THIS _____ DAY OF _____, A.D. 20 _____

APPROVED BY MAYOR _____

APPROVED _____ ATTEST _____
ENGINEER CLERK-RECORDER

PLAT "D-1"

THE ORCHARDS

A PLANNED COMMUNITY

SANTAQUIN, UTAH COUNTY, UTAH

SURVEYOR'S SEAL	NOTARY PUBLIC SEAL	CITY/COUNTY ENGINEER SEAL	COUNTY RECORDER SEAL
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This form sponsored by Utah County and the municipalities therein

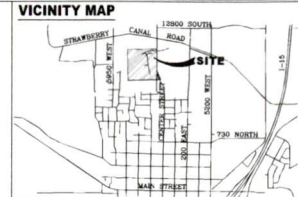
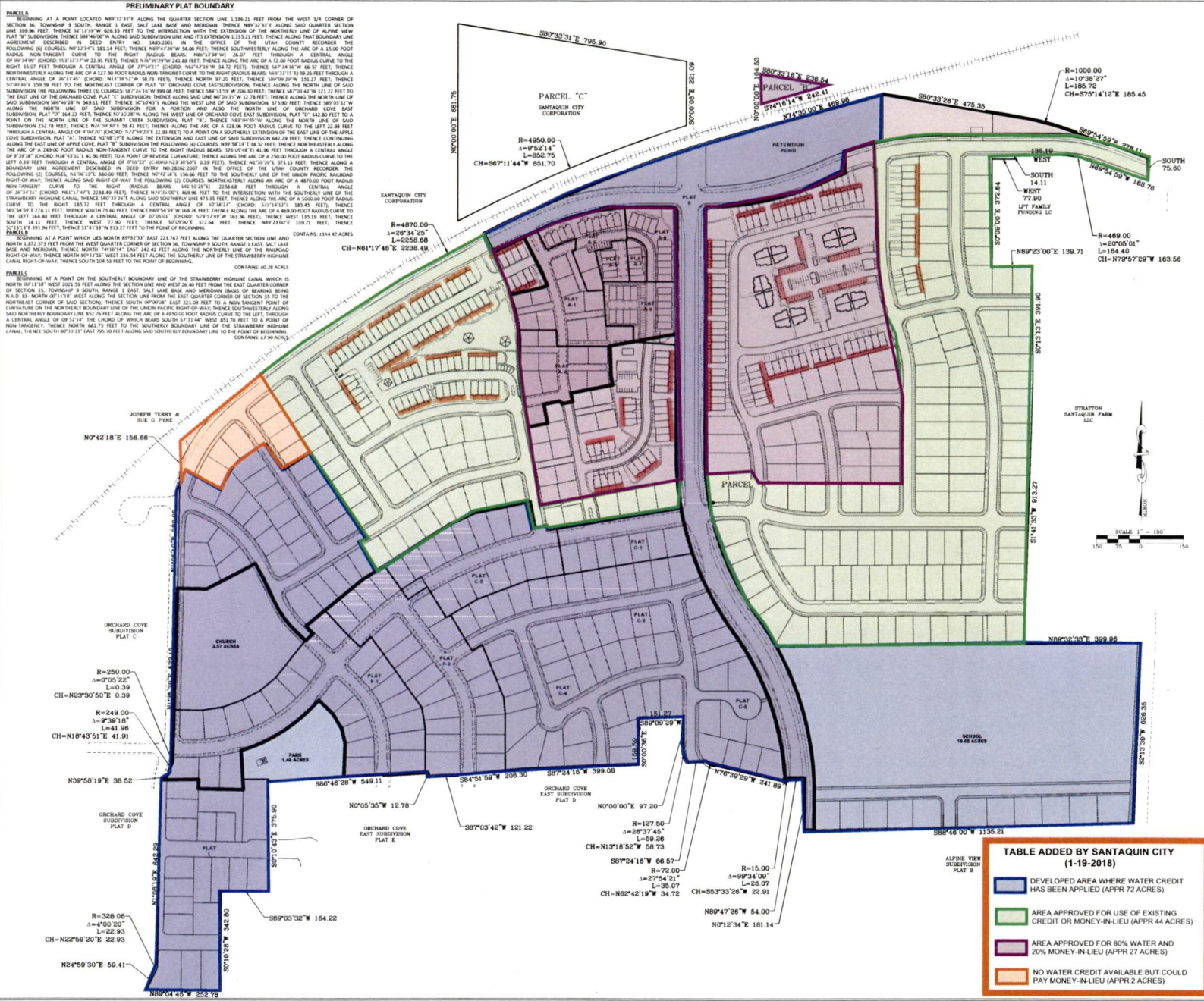


TABLE OF CONTENTS	
SHEET	COVER
SHEET 1	WEST LOT LAYOUT
SHEET 2	EAST LOT LAYOUT
SHEET 3	APARTMENT LAYOUT

- NOTES**
- EXISTING ZONING IS R-10.
 - PLANNING, LANDSCAPING, AND BUILDING ELEVATIONS TO BE PROVIDED BY DEVELOPER.
 - STORM DRAIN IS TO DISCHARGE INTO PLANNED RETENTION POND AT THE NORTH END OF THE SITE.
 - NO CHANGES ARE TO BE MADE TO BRIGHAM ABSTON OWNED AREA OF THE CONCEPT PLAN.

TABULATIONS	
ZONE	R-10 PUD
OVERALL PROJECT AREA	158.80 ACRES
BASE DENSITY	3.30 UNITS/ACRE
BASE UNITS	524 UNITS

PROPOSED CONCEPT	
OVERALL UNITS/LOTS	678 UNITS
OVERALL DENSITY	4.44 UNITS/ACRE
DENSITY INCREASE	34.5%

MULTI-FAMILY	
PROPOSED APARTMENTS	60 UNITS
EXISTING TOWNHOMES	42 UNITS
PROPOSED TOWNHOMES	106 UNITS
TOTAL	208 UNITS

SINGLE FAMILY	
EXISTING / PLATTED LOTS	191 LOTS
PROPOSED LOTS	333 LOTS
TOTAL	524 LOTS

OPEN SPACE	
OPEN SPACE MULTI-FAMILY	7.96 ACRES
OPEN SPACE SINGLE FAMILY	20.48 ACRES
TOTAL	28.44 ACRES

SCHOOL	
OVERALL AREA	12.76 ACRES

CHURCH	
OVERALL AREA	3.57 ACRES

LEGEND	
	PROPOSED FENCING
	PRIVATE / LIMITED COMMON OPEN SPACE
	COVERED PARKING
	OPEN SPACE
	EXISTING, PLATTED OR IN PROCESS

OWNER / DEVELOPER	
RIVER VALLEY DEV. LC 470 N. 2450 W. TREMONTON, UTAH 84337 (801)808-1719	

ENGINEER	
LEE CONSULTING ENGINEERS AND SURVEYORS 3302 SOUTH MAIN SPANISH FORK, UTAH 84600 (801)798-0550	

REVISIONS	
1	
2	
3	
4	
5	

PROJECT INFORMATION	
LB PROJECT #	2015-0106
DRAWN BY	JLR
CHECKED BY	NKW
SCALE	1" = 150'
DATE	05/16/2017
SHEET	

LEI
A Utah Corporation
**ENGINEERS
SURVEYORS
PLANNERS**

3302 N. Main Street
Spanish Fork, UT 84600
Phone: 801.798.0550
Fax: 801.798.9393
office@leei-eng.com
www.leei-eng.com

**THE ORCHARDS
SANTAQUIN, UTAH**

COVER

February 07, 2018

MEMO



To: Mayor Hunsaker and City Council
From: Jason Bond, Community Development Director
Date: February 2, 2018
Re: The Vistas at Summit Ridge Plat E.

Property owners in and around The Vistas at Summit Ridge Plat C are proposing to vacate lots 185 and 186 and create The Vistas at Summit Ridge Plat E. This will allow the lot lines to be reconfigured and incorporate a small amount of land that has not been plated. The reason for this proposal is because the owner of lot 185 has mistakenly landscaped into the adjacent vacant lot 186. This proposed change will ensure that lot 186 is buildable and will prevent the removal of significant landscaping.

The Planning Commission motion is as follows:

Motion: Commissioner Lance motioned to forward a positive recommendation to the City Council to vacate lots 185 and 186 from plat C of the Vistas at Summit Ridge, and propose they approve the creation of plat E. With the condition that the public utility easements are amended. Commissioner Sperry seconded.

Roll Call: Lance Aye, Sperry Aye, Wood Aye, Adcock Aye. The vote passed 4 to 0.

Staff Recommendation: It is recommended that the City Council grant approval of the vacation of lots 185 and 186 of The Vistas at Summit Ridge Plat C and approve of The Vistas at Summit Ridge Plat E.

Recommended motion: "Motion to (approve/not approve) the vacation of lots 185 and 186 of The Vistas at Summit Ridge Plat C and approve of The Vistas at Summit Ridge Plat E with the following conditions:

1. The public utilities (Rocky Mountain Power, Dominion Energy, Comcast, Centracom and Cenury Link) agree to adjust the existing public utility easements and sign the plat to be recorded.
2. The redlines be addressed.

Current Location of Lot Lines



Proposed Location of Lot Lines





SOUTHWEST CORNER
SECTION 10,
T40S, R1E, S18AM
(BLAND 1878 UTTER COUNTY RECORDS)

DOMINION ENERGY ACCEPTANCE

DOMINION ENERGY APPROVES THIS PLAT AS SUCH FOR THE PURPOSE OF CONVEYING THAT THE PLAT CONVEYING PUBLIC UTILITY EASEMENTS, DOMINION ENERGY MAY REQUIRE OTHER EASEMENTS UNDER TO AVOID THE ABOVE CANCELLATION. THIS APPROVAL DOES NOT CONSTITUTE ACCEPTANCE, APPROVAL, OR ENDORSEMENT OF ANY FORMS CONTAINED IN THE PLAT INCLUDING THOSE NOT PART OF THE DOMINION RECORDATION. THE NOTICES DO NOT CONSTITUTE A GUARANTEE OF THE ACCURACY OF THE INFORMATION CONTAINED HEREIN. FOR FURTHER INFORMATION, CONTACT DOMINION ENERGY'S HEAD OF ANY DEPARTMENT AT 1-800-388-4555.

APPROVED THIS _____ DAY OF _____ 20____.

DOMINION ENERGY
BY: _____

**ROCKY MOUNTAIN
POWER ACCEPTANCE**

APPROVED THIS _____ DAY OF _____ 19____

ROCKY MOUNTAIN POWER COMPANY

BY _____

表 1 项目基本情况			
项目名称	建设单位	建设地点	建设规模
XX 项目	XX 公司	XX 市 XX 区	XX 亩

MEMO



To: Mayor Hunsaker and City Council
From: Jason Bond, Community Development Director
Date: February 2, 2018
Re: **A Discussion Regarding Home Occupation Related Issues**

At the request of the City Council, staff has reviewed and is now seeking direction regarding an issue in a neighborhood on the east side of Santaquin City. Several complaints have been made regarding a residence which is disturbing the residential characteristics of the neighborhood by parking and idling large construction trucks, welding, and doing other impactful activities. This issue has been something that the Mayor and staff have tried to address for the last year. However, the current regulations are such that it is hard for the City to take any action which will address the concerns of the neighbors.

The impacts created would make it seem that the residence is conducting a home occupation. However, the property owner claims that they are not conducting any business at the site and the trucks are used only for commuting purposes. A business license has been obtained but in a different city.

The City Manager, City Attorney, Police Chief and myself have brainstormed ways that these issues could be addressed. We have come up with a few ideas;

1. A regulation be drafted and considered that prohibits large vehicles ("10 wheelers") from parking anywhere in the city (with the exception of Main Street and Highway 198) that has curb and gutter or anywhere that has frontage on a property that has a current business license; and
2. A regulation be drafted which requires any property that involves business related activities, to be subject to the regulations of the Home Occupation ordinance (Title 10 Chapter 12). Essentially, if it looks like a business, sounds like a business, or smells like a business, it should be treated like a business.

Concerns have been made about the impact this would have to other residents in Santaquin City that use similar large vehicles for commuting purposes or for their own business in the City and which do not create a problem for their neighbors.

Staff asks for other ideas from the City Council and direction on if the staff should continue working on this issue and if so, how to move forward.



To: Mayor Hunsaker and City Council
 From: Amy Johnson, Recreation & Events Manager
 Date: February 7, 2018
RE: Santaquin Concerts

Santaquin Concerts:

Chris Acton works with Midtown Talent and is our "main man" in coordinating this concert. He has been great to work with for our first event. He has dedicated many hours to this concert coming on June 15th. His financial projections are listed below. He has estimated high on the expenses and low on the revenue with a clear goal that we need to do our best to break even on the concert. As we are working on each detail, we are trying to figure out where we can save some money and we think we'll be able to hit our goal.

Our previous Council has approved that we move forward with trying to have Diamond Rio perform in Santaquin. The contract is being reviewed by our legal counsel and we are close to being ready to sign. Below are the financial projections so we can make sure our current Council is still on board with the concert.

Projected Budget Estimate - Santaquin Rodeo Arena Concerts

<u>SUMMARY</u>		
Projected Expenses	\$ 89,940.70	
Projected Income	\$ 78,000.00	no sponsorship, at sell out
NET	\$ 11,940.70	

<u>PROJECTED EXPENSES</u>		
Stage	\$ 9,000.00	Mobile Stage 320
Lights	\$ 4,500.00	generic light plot
Sound	\$ 3,000.00	Pratt Sound
Backline (Instruments)	\$ 1,500.00	
Artist Guarantee	\$ 33,500.00	
Talent Acquisition	\$ 2,500.00	My fee, 10% of artist guarantee, discounted \$1,000
Generators	\$ 3,000.00	Sound & Lights
Heavy Equipment	\$ 3,000.00	2 x All Terrain Scissor Lift, Fork Lift, 6 x Light Towers
Heavy Equipment Labor	\$ 500.00	set / operate
RV Dressing Room	\$ 1,366.00	
Dressing Room Amenities	\$ 45.00	
Backstage Executive Restroom	\$ 1,659.00	
Portable Restrooms	\$ 834.70	10 x units, 2 ADA, 3 hand wash

Lights for Portable Restrooms	\$ 500.00	
Hotels	\$ 2,000.00	\$1000 rebate from management
Local Ground Trans	\$ 1,250.00	
Catering	\$ 7,598.38	
Security	\$ 1,000.00	show x 2 men
Overnight Security	\$ 500.00	
Chairs (1,540)	\$ 4,412.00	1540 white resin padded show, 40 x backstage, delivered
Chair Set up / Strike	\$ 1,155.00	optional, can be accomplished with city labor
Catering Tent internally lit	\$ 332.00	2 x LED lights
Backstage Tables	\$ 57.00	6 x 8'
Backstage Waste Receptacles	\$ 33.08	6
Audience Waste Receptacles	\$ 170.40	30
Optional Damage Waiver Chairs	\$ 681.75	
Chairs Sale Tax	\$ 473.35	
On Site Janitorial Labor	\$ 200.00	local estimate - 2 x \$100
Supplies	\$ 750.00	plywood, visqueen, parking flashlights
Misc / Contingency	\$ 1,500.00	
Runner / Van	\$ 950.00	
FOH Staff - Lead	\$ 350.00	local estimate
FOH Staff - Tickets	\$ 300.00	local estimate - 2 x \$150
FOH Staff - Ushers/Hosts	\$ 400.00	local estimate - 4 x \$100
Parking Staff	\$ 400.00	local estimate - 2 x \$150
Ticketing	\$ 1,000.00	
Advertising / Promotion	\$ 5,000.00	
Local Permits / Police / EMT		
Clean Up Post Event	\$ 500.00	local estimate - 5 x \$100
TOTAL	\$ 95,917.66	

PROJECTED REVENUE			
	<u>Qty</u>	<u>Scale</u>	<u>Extended</u>
-			
Tickets	1500 arena	\$ 30.00	\$ 45,000.00
Tickets	1500 grass	\$ 20.00	\$ 30,000.00
Parking	1500 est	\$ 2.00	\$ 3,000.00
Vendor Rentals			\$ -
Merchandise Sales			\$ -
Sponsorship			\$ -
TOTAL			\$ 78,000.00

MEMO



To: Mayor Hunsaker and City Council
From: Jason Bond, Community Development Director
Date: February 3, 2018
Re: **Prohibiting RV Parks**

It is recommended that the City Council consider prohibiting RV Parks in Santaquin City.

The City received an inquiry 6 months ago regarding the possibility of locating an RV park business in Santaquin City. The ordinance was not clear on whether this use was permitted or not in any zone. The City Council passed and adopted a temporary land use ordinance to allow the City a period of time to consider the existence of RV parks in Santaquin City. This use was discussed and considered by the Planning Commission after holding a public hearing. The Planning Commission's recommendation is as follows:

Motion: Commission Adcock made a motion to send a recommendation to the City Council to prohibit RV Parks in the City of Santaquin. Commissioner Lance seconded.

Roll Call: Wood Aye, Adcock Aye, Montoya, Aye, Bloomfield Aye, Sperry Aye, Lance Aye.
The vote passed 6 to 0.

Unless repealed earlier by the Santaquin City Council, the temporary ordinance shall automatically expire on February 16, 2018. The proposed ordinance is written to reflect RV parks being prohibited in every zone of Santaquin City.

Staff Recommendation: It is recommended that the City Council adopt Ordinance No. 02-01-2018.

Recommended motion: "Motion to (adopt/not adopt) Ordinance No. 02-01-2018 which will prohibit RV parks in every zone of Santaquin City."

MEMO



To: Mayor Hunsaker and City Council
From: Jason Bond, Community Development Director
Date: February 3, 2018
Re: **Setbacks for Accessory Structures on Corner Lots**

It is recommended that the City Council consider an amendment which would modify the requirements for accessory structures located on a corner lot.

A concern was brought up about the setback requirements for an accessory structure on a corner lot. Currently, an accessory structure cannot be located within the front setback of a dwelling nor within 20'-25' of a secondary frontage. This concern was discussed and considered by the Planning Commission after holding a public hearing. The Planning Commission's recommendation is as follows:

Motion: Commissioner Adcock motioned to send a positive recommendation to the City Council to approve changes to the side setback requirements for accessory uses on a corner lot provided that the building is no taller than 2 feet above the fence, the whole backyard must be enclosed with a fence, and the accessory building must meet the 3-foot side setbacks for fire safety. Commissioner Bloomfield seconded.

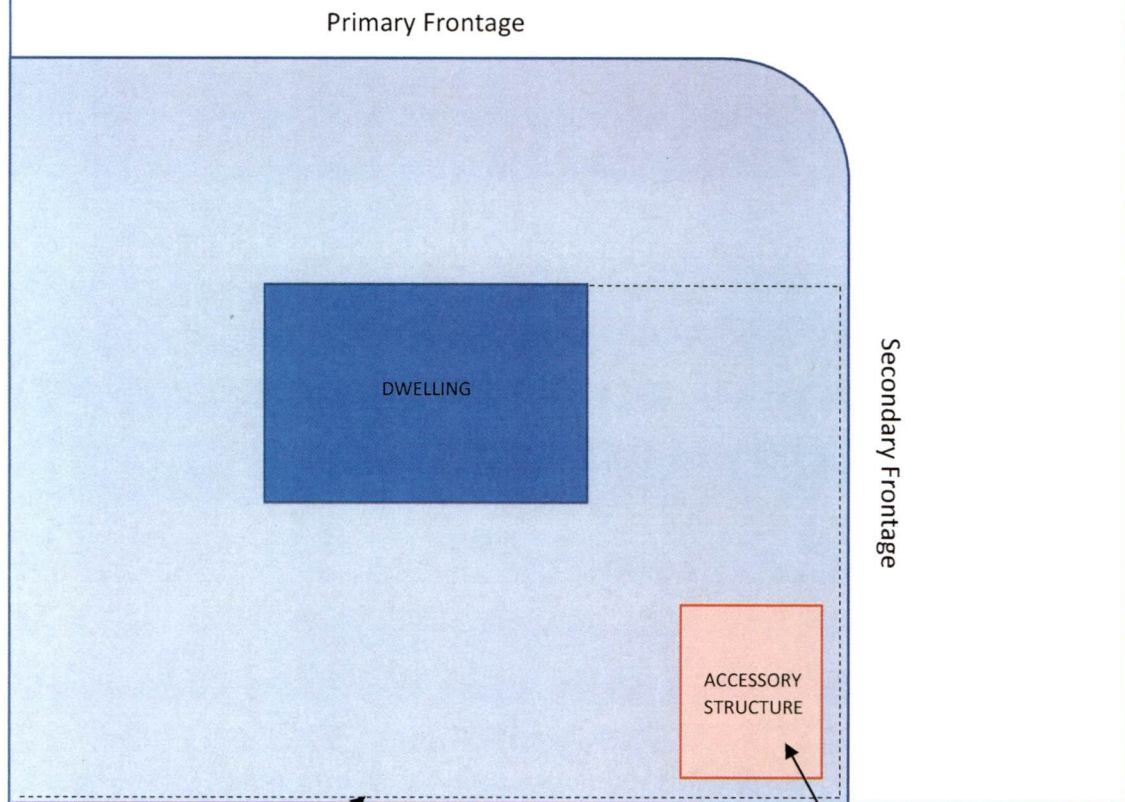
Roll Call: Wood Aye, Adcock Aye, Montoya, Aye, Bloomfield Aye, Sperry Aye, Lance Aye.
The vote passed 6 to 0.

Please see the attached graphic that helps illustrate the proposed modified requirements.

Staff Recommendation: It is recommended that the City Council adopt Ordinance No. 02-03-2018.

Recommended motion: "Motion to (adopt/not adopt) Ordinance No. 02-03-2018 which will modify the requirements for accessory structures on a corner lot."

Front setbacks for dwelling is generally 20'-30' depending on the zone. Currently, an accessory structure cannot be located within the front setback of a dwelling nor within 20'-25' of a secondary frontage.



Proposed required fence if
accessory structure is within
20'-25' of secondary structure.

Accessory structure proposed to be
at least 3' from secondary frontage
and no more than 2' higher than
the proposed required fence.

February 07-2018



SANTAQUIN/GENOLA POLICE DEPARTMENT

Chief Rodney Hurst

Sergeant Ryan Shaw

Phone: 801-754-1070 Fax: 801-754-1697

January 22, 2018

Chief Hurst,

As you know I am the senior firearms instructor for the Santaquin City Police Department. I have held this position since 2007. I have attended and graduated from several armorer schools, but advanced live firearm instructor training is very limited in our region.

I would respectfully request an opportunity to attend a four-day advanced firearms instructor course offered by Front Site Firearms Training Institute in Enterprise, Nevada. I applied and received a complimentary course registration at no-cost (\$2000 value).

The following is the course outline:

Two-day defensive handgun with added emphasis on concealed carry; tactical training simulation using realistic targets in a shoot/no shoot scenario; and target engagement from arm's length to 15 yards under time pressure. Course also includes supplemental lecture on shotgun and rifle topics with single elimination shoot-off, and distinguished graduate skills evaluation.

I believe attending the course would not only help improve my own skill but allow me to recognize and correct any problems our officer's may encounter on the firearms range.

The overall cost is as follows:

Four nights lodging	\$364.00
Four days per diem	\$160.00
600 rounds of ammunition	\$300.00
Fuel (city vehicle)	\$150.00
Total	\$974.00

I appreciate the time and consideration.

Respectfully,
Officer Jonathan Green



Memorandum

To: Mayor & Council
From: City Manager Reeves
Date: February 7, 2018
Subject: Santaquin's Mission, Goals & Objectives – Budget Planning

In preparation for the upcoming Budget Planning Session on February 10th, and in recognition that time is limited and the amount of material to cover during this session is quite large, my purpose in writing this memo is to seek the council's direction regarding Santaquin City's Mission, Goals & Objectives.

Although the following three documents were developed with much thought and attention over many years, each year we like to stop and reflect upon our guiding documents to insure that they remain relevant and the efforts and direction of the staff remain in harmony with the desires of the city's elected leaders.

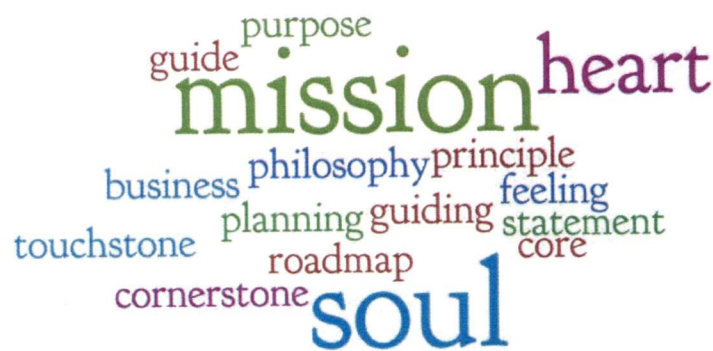
Will you please take the opportunity to review the following documents, record your suggested modifications, and come to our February 7th City Council Meeting prepared to discuss possible changes as our governing body?

Please let me know if you have any questions or if you would like any context as to the background and development of these documents. I will also put the accomplishments from the prior year's budget on the Dropbox for your review so that you can see how your goals and objectives translate into the actual efforts expended by the staff.

Thank you for your time and attention!

SANTAQUIN CITY MISSION STATEMENT

The mission of Santaquin City is to provide for a strong, positive civic image and quality of life for people who live and work in Santaquin City; by providing guidelines and standards that ensure the orderly and balanced distribution of growth, sound fiscal and economic investment and preservation of the open and rural environment in a clean attractive physical setting.



Santaquin City

Goals & Objectives

Preserving our agricultural heritage while developing a clean, fun, family oriented community through well-planned growth and fiscal responsibility

Provide Quality City Services

- Build well planned and reliable infrastructure
- Continue to provide excellent public safety services
- Maintain our valuable facilities
- Provide affordable quality leisure services

Promote and Support Economic Development

- Strategically plan for growth
- Retain and expand existing businesses
- Maintain fair and competitive development fees and incentives
- Foster job creation

Ensure Proactive Regional Collaboration

- Encourage membership and leadership in decision making bodies
- Be a voice of involvement in local, State and Federal government affairs

Maintain a Sustainable Budget

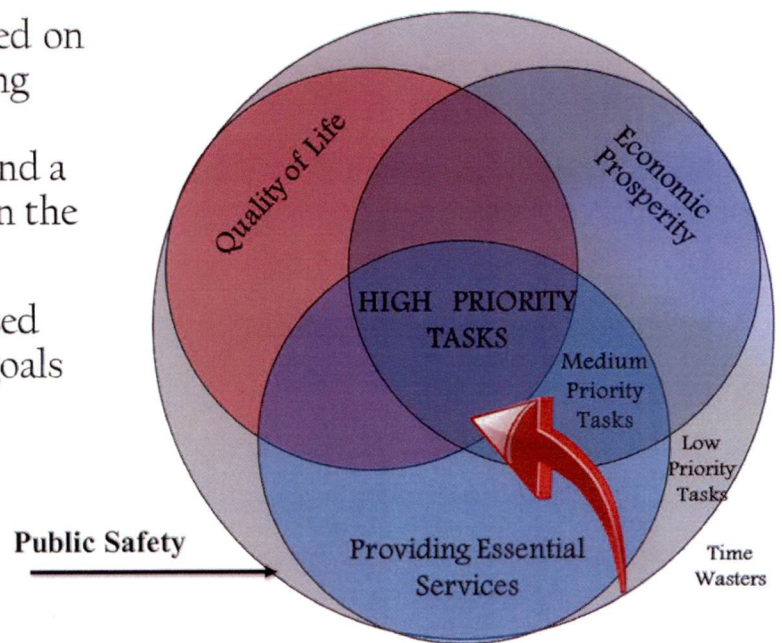
- Ensure the responsible use of resources
- Encourage a highly motivated and well-trained municipal workforce
- Encourage varied revenue streams
- Enhance capital facility and replacement planning

Promote Community Involvement

- Inspire pride and ownership in neighborhoods, businesses, and gathering places
- Focus on communication and transparency
- Promote and encourage diverse public events
- Provide meaningful service opportunities and celebrate volunteer efforts

Establishing & Prioritizing Goals

- Goals of the City should be based on a balanced approach of providing safety and security, essential services, economic prosperity and a high quality of life as outlined in the General Plan
- Tasks should be prioritized based on the number of overlapping goals they support.



“We Can Do Anything...But We Can’t Do Everything.”

David Allen



You are our elected leaders. We, as a city staff, work for you and the goals and priorities you establish. True success can be found when all pistons are firing toward a common direction with a common purpose. We are the car. You are the drivers. Lets GO!!!

Santaquin Strategic Vision

2016-2017 Accomplishments

Preserving our agricultural heritage while developing a clean, fun, family oriented community through well-planned growth and fiscal responsibility

Project/Initiative

Project/Initiative	Departments					Provide Quality City Services				Maintain Sustainable Budget				Promote & Support Economic Development				Promote Community Involvement				Ensure Proactive Regional Collaboration	
	Administration	Community Development	Leisure Services	Public Safety	Public Works	Build well planned & reliable infrastructure	Continue to provide excellent public safety services	Maintain our valuable facilities	Provide affordable quality leisure services	Encourage the responsible use of resources	Encourage a highly motivated & well-trained municipal workforce	Encourage varied revenue streams	Enhance capital facility & replacement planning	Strategically plan for growth	Retain & expand existing businesses	Maintain fair & competitive development fees & incentives	Foster Job Creation	Inspire pride & ownership in neighborhoods, businesses & gathering places	Focus on communication & transparency	Promote & encourage diverse public events	Provide meaningful service opportunities & celebrate volunteer efforts	Encourage membership & leadership in decision making bodies	Be a voice of involvement in local, State & Federal government affairs
Site Plan Review - Apple Valley Elementary	X	X	X	X	X	X		X		X			X	X			X	X	X	X	X	X	X
Implementation of new Emergency Management/Citizen Alert Program	X	X	X	X	X		X			X									X	X			
Participation in Risk Management TIP Program	X	X	X	X	X			X		X	X												
Employee Evaluations	X	X	X	X	X						X												
Salary Review Committee Engagement (Council Representation)	X	X	X	X	X					X	X								X				
Installation of AED in Library	X	X	X	X			X	X															
Park Sign - Theodore L. Ahlin Park, Orchard Cove, etc.	X	X	X		X	X		X	X	X			X	X				X	X			X	
Recreation Center/Public Works Building Remodel Design	X	X	X		X	X		X	X	X	X		X	X							X		
Gym Expansion of Apple Valley Elementary School - Funded & Designed	X	X	X			X		X	X	X			X	X									
Site Plan Review - Park View Condominiums (12 unit townhomes)	X	X		X	X	X				X		X	X	X	X	X		X					
Site Plan Review - Ben Franklin Mixed Use Building	X	X		X	X	X				X		X	X	X	X	X	X	X					
Site Plan Review - Maverik Site Expansion	X	X		X	X	X				X		X	X	X	X	X	X						
Site Plan Review - Orchard Park Condominiums (18 unit townhomes)	X	X		X	X	X				X		X	X	X	X	X		X					
Site Plan Review - Ridley's Commercial Shopping Center	X	X		X	X	X		X	X	X		X	X	X	X	X	X	X					
Grant Application - CDBG (Storm Drain Master Plan) \$80K	X	X		X		X	X	X		X		X	X	X					X				X
Storm Drainage Master Plan - Part 1 of 2	X	X		X		X	X	X		X		X	X	X					X				X
Summit Ridge Parkway Design and ROW Acquisition	X	X		X	X	X	X	X		X		X	X	X	X		X	X					
Safe Walking Routes to School - Community Engagement (300 West Traffic Flow)	X	X		X		X	X	X		X		X	X	X				X	X				
200 West Signal Light Installation and Road Work	X	X		X		X	X	X		X		X	X	X								X	X
Summit Creek Management - Snotel Site in Santaquin Meadow	X	X		X		X	X	X		X			X	X	X	X	X	X					X
Subdivision Approvals - Foothill Village Concept Revision	X	X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - South Summit Ridge Plan (600+ units)	X	X		X		X				X		X	X	X	X	X	X	X					
Participation on the Summit Creek Water Management Group	X	X		X		X	X	X		X		X	X	X					X			X	X
Implementation of Water Leasing Agreements	X	X		X			X			X			X	X	X		X						
Questar High Pressure Natural Gas Line Installation	X	X		X		X		X		X			X	X	X		X						
Booster Pump Project Design and CM/GC Approved	X	X		X		X		X		X			X	X							X		
UVU Satellite Campus - Moved Location	X	X					X	X	X	X													
Participation on the South Utah Valley Municipal Water Association Board	X	X				X				X			X	X								X	X

Santaquin Strategic Vision

2016-2017 Accomplishments

Preserving our agricultural heritage while developing a clean, fun, family oriented community through well-planned growth and fiscal responsibility

Project/Initiative	Departments				Provide Quality City Services				Maintain Sustainable Budget				Promote & Support Economic Development				Promote Community Involvement				Ensure Proactive Regional Collaboration		
	Administration	Community Development	Leisure Services	Public Safety	Public Works	Build well planned & reliable infrastructure	Continue to provide excellent public safety services	Maintain our valuable facilities	Provide affordable quality leisure services	Encourage the responsible use of resources	Encourage a highly motivated & well-trained municipal workforce	Encourage varied revenue streams	Enhance capital facility & replacement planning	Strategically plan for growth	Retain & expand existing businesses	Maintain fair & competitive development fees & incentives	Foster Job Creation	Inspire pride & ownership in neighborhoods, businesses & gathering places	Focus on communication & transparency	Promote & encourage diverse public events	Provide meaningful service opportunities & celebrate volunteer efforts	Encourage membership & leadership in decision making bodies	Be a voice of involvement in local, State & Federal government affairs
Rocky Ridge/SITLA Interlocal Transportation Agreement	X	X				X	X			X				X								X	X
Approval of Payson-Santaquin Area Chamber of Commerce Participation	X	X							X	X		X		X	X	X		X	X	X	X	X	
Grant Award (\$751K) for Summit Ridge Parkway Extension	X	X				X		X		X		X	X	X		X		X					
Parks Master Plan Update		X	X		X	X		X	X	X		X	X	X		X		X	X	X			
Regional Trails Master Plan		X	X			X		X	X	X		X	X	X				X	X				X
Summit Ridge Soccer Park Design		X	X			X		X	X	X		X	X	X		X		X		X			
Library - Storytime with Santa Event		X	X					X	X			X						X		X	X		
Ordinance Amendment - Main Street Parking		X		X		X				X			X	X	X		X	X	X	X			
New Public Works Building - Construction Complete		X		X		X		X		X	X			X									
Sewer Master Plan Update		X		X		X		X		X		X	X	X		X		X					
Subdivision Approvals - Bella Vista PUD		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - Cottonwood Improvements (3 lots)		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - Marty Johnson (1 Lot)		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - Goodall Plat (2 lots)		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - DePew Ranch (4 Lots)		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - North Orchards - Apple Hollow A-9 (14 Lots)		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - North Orchards C-5 (19 Lots)		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - North Orchards Concept Revision		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - Stone Hollow Plat E (23 Lots)		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - Stone Hollow Plat F (37 Lots)		X		X		X				X		X	X	X	X	X	X	X					
Subdivision Approvals - Stone Hollow Plat G (32 Lots)		X		X		X				X		X	X	X	X	X	X	X					
Development Specifications and Standards - Update		X		X		X		X		X			X	X		X			X				
100 South 400 South Water Line Replacement		X		X		X		X		X			X	X									
PW - SCADA Upgrade		X		X		X		X		X			X	X					X				
PW - Mona Road Reconstruction Project		X		X		X		X		X			X					X					
Land Survey of Main Street		X				X		X		X			X	X					X				X
Ordinance Amendment - PUD Regulations		X				X				X		X	X	X	X	X		X					
Site Plan Review - Dawe Multi-Family (4 units)		X				X				X		X		X	X			X					
300 West Sidewalk Design		X				X	X	X		X		X	X	X				X	X			X	X

Santaquin Strategic Vision

2016-2017 Accomplishments

Preserving our agricultural heritage while developing a clean, fun, family oriented community through well-planned growth and fiscal responsibility

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Building & Inspections - Permit Tracking Software Development		X				X				X		X	X	X		X			X				X	X
Participation on the MAG Technical Advisory Committee		X				X				X		X	X	X					X				X	X
Participation on the Utah Agricultural Taskforce Committee		X											X	X	X			X					X	X
Participation on the APA Small Towns & Rural Areas Awards Committee		X											X	X									X	X
Participation on the Utah Public Works Association Board		X						X			X		X										X	X
Participation on the Nebo Water Study		X				X				X			X	X									X	X
Recreation - New Program Financing of Instructors Implemented	X		X					X	X	X	X	X		X	X		X	X			X			
FD & PD - Public Safety Building Public tours	X			X			X	X		X	X		X					X	X	X	X			
Police Background Checks of Safety Sensitive Positions	X		X				X			X														
Participation on the UVDispatch SSD Governing Board	X		X																				X	X
Participation on the UVDispatch SSD Operations Board	X		X																				X	X
Participation on the Payson Area Communities That Care Board	X			X																			X	X
Meter Reading Upgrade Project - Utility Billing	X				X	X		X		X		X	X	X					X					
Utah County Recreation Grant - Improvements to Rodeo Arena Project	X					X		X	X	X		X												
Curbside Recycling 2nd Opt-out period completed	X					X				X														
Provide effective and efficient services with growing work load & less staff	X									X	X	X												
New Website Launched	X					X	X	X	X	X	X	X	X	X	X			X	X	X	X			
What Do You Love About Santaquin - 2016 Photo Contest	X									X	X							X	X	X	X			
What Do You Love About Santaquin - 2016 Video Contest	X									X	X							X	X	X	X			
Court - BCI Audit	X									X														
Participation on the Mountainland Assoc of Gov'ts (MAG) Governing Board	X																						X	X
Participation on the Utah County Council of Governments Board	X									X		X	X	X					X				X	X
Participation on the Utah City Management Association Board	X																						X	X
Participation on the ULGT Technical Advisory Committee	X																						X	X
Participation on the ULCT Legislative Policy Committee	X																						X	X
Participation on the Payson-Santaquin Chamber of Commerce Board	X											X			X		X	X	X	X	X		X	X
Implementation of Employee Evals on Anniversary Date	X										X													
Provide great benefits to employees/minimal cost increase	X										X													
Added financial controls	X									X														

Santaquin Strategic Vision

2016-2017 Accomplishments

Preserving our agricultural heritage while developing a clean, fun, family oriented community through well-planned growth and fiscal responsibility

Project/Initiative

Project/Initiative	Departments				Provide Quality City Services				Maintain Sustainable Budget				Promote & Support Economic Development				Promote Community Involvement				Ensure Proactive Regional Collaboration			
	Administration	Community Development	Leisure Services	Public Safety	Public Works	Build well planned & reliable infrastructure	Continue to provide excellent public safety services	Maintain our valuable facilities	Provide affordable quality leisure services	Encourage the responsible use of resources	Encourage a highly motivated & well-trained municipal workforce	Encourage varied revenue streams	Enhance capital facility & replacement planning	Strategically plan for growth	Retain & expand existing businesses	Maintain fair & competitive development fees & incentives	Foster Job Creation	Inspire pride & ownership in neighborhoods, businesses & gathering places	Focus on communication & transparency	Promote & encourage diverse public events	Provide meaningful service opportunities & celebrate volunteer efforts	Encourage membership & leadership in decision making bodies	Be a voice of involvement in local, State & Federal government affairs	
Completion of URS/ Workers Comp Audits	X									X														
Distinguished Budget Award GFOA	X					X	X	X	X	X		X	X	X		X			X					X
Employee Policies & Procedures Update	X										X								X					
Annual City Council Training Completed	X										X								X					
WRF - Successful Closure to Litigation	X					X		X		X														
Museum - 1105 Visitors (+500 from last year)		X							X	X								X		X	X			
Museum - 1,200 Volunteer Hours Logged		X							X	X	X							X			X			
Museum - \$1,000 state grant for inventory program		X						X	X	X		X											X	
Museum - 5 of 12 rooms inventoried		X						X		X													X	
Library - Nutty Professor Program		X							X		X							X		X	X			
Library - Annual Fundraising Dinner		X				X		X	X			X								X	X			
Library - Kindle Program		X				X		X	X	X			X	X									X	
Recreation - First Annual Golf Tournament		X							X			X								X				
Recreation - Season Scholarship Program \$6000+		X							X	X		X		X						X				
Recreation - Increased Staffing for Events Planning & Operations		X							X	X	X			X			X	X	X					
Recreation - Highest Donations received for Orchard Days		X							X	X		X					X		X		X			
Recreation - New Donations Solicitation Effort		X							X	X		X		X				X		X	X			
FD - Ambulance Replacement - Put into Service			X				X			X	X			X				X			X			
FD - 2016 Wildland Fire Deployments			X				X			X	X	X									X		X	
FD - Web-based Scheduling and Management Tool Implementation		X					X	X		X	X			X					X		X			
FD - Installed Stryker Powerload Systems in Ambulances		X					X			X	X										X			
FD - Established Automatic Mutual-Aid, Payson, Genola, Goshen		X					X			X	X							X			X	X	X	
FD - Implemented Battalion Chief On-Call Schedule		X					X			X	X										X			
FD - Improved Electrical System - 5Ton Heavy Brush Truck		X					X														X			
FD - Completion of FD Rules & Regulations Manual		X					X				X								X		X			
FD - Implementation of Stewardship Plan		X					X				X								X		X			
FD - Continued to Sustain Community Wildfire Protection Planning Pgm.		X					X														X			
FD - East Bench Fuels Reeducation Project		X					X	X		X	X	X		X			X	X	X	X	X			
FD - Increased # Certified Firefighters and Paramedics		X					X				X						X	X			X			

Santaquin Strategic Vision

2016-2017 Accomplishments

Preserving our agricultural heritage while developing a clean, fun, family oriented community through well-planned growth and fiscal responsibility

Project/Initiative

Project/Initiative	Departments				Provide Quality City Services				Maintain Sustainable Budget				Promote & Support Economic Development				Promote Community Involvement				Ensure Proactive Regional Collaboration		
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FD - Hosted ADO-P Classes				X			X				X										X		
FD - PIO/Public Relations Committee Formed				X			X				X								X		X		
FD - Paramedic On-Duty Rate Increased to 85%				X			X				X										X		
FD - Paramedic Tuition Assistance Program Continued				X			X				X										X		
FD & PD - Genola/Goshen Service Contracts Negotiated				X			X			X	X										X		
FD - 2016 Training Hours (Fire) - 3,270				X			X			X	X										X		
FD - 2016 Training Hours (EMS) - 3,788				X			X			X	X										X		
FD - Public Education - 4th Annual Fire Prevention Week				X			X	X		X	X			X				X	X	X	X		
Police Car 4-Year Rotation Program - Continued				X			X			X	X		X	X									
Increase Police Officer Training Opportunities/Budget				X			X				X			X									
Include Front-Line Police Officers in the Decision Making Process				X			X				X												
Expand Police Officer Opportunities - Canine Program				X			X			X	X			X								X	
Expand Police Officer Opportunities - Sex Crimes Task Force				X			X			X	X			X								X	
Expand Police Officer Opportunities - Gang Task Force				X			X			X	X			X								X	
Expand Police Officer Opportunities - Officer Involved Shooting Task Force				X			X			X	X			X								X	
Expand Police Officer Opportunities - SWAT				X			X			X	X			X								X	
Expand Police Officer Opportunities - Drug Recognition Expert				X			X			X	X			X									
Expand Police Officer Opportunities - PT Investigations Position				X			X			X	X			X									
Expand Police Officer Opportunities - Public Information Officer				X			X			X	X			X				X				X	
Expand Police Officer Opportunities - Corporal Rank Creation				X			X			X	X			X									
Perpetuated Police Officer Wellness Program				X			X			X	X			X									
Updated Police Department Policies & Procedures (Lexipole)				X			X			X	X								X				
Quarterly Sex Offender Registry Police Verification Checks				X			X							X				X	X				
Traffic School Educational Classes Continued				X			X			X		X											
Drug Abuse Resistance Education (DARE)				X			X				X								X				
Police K-9 Unit Public Demonstrations				X			X				X			X					X	X			
Installation of Storage Cabinets in Sally Port				X			X	X															
Participation on the Utah Highway Traffic Safety Committee				X			X			X	X											X	X
Participation on the Utah County Spillman Board				X			X			X	X											X	X

Santaquin Strategic Vision

2016-2017 Accomplishments

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Participation on the Utah County Law Enforcement Executive Board				X			X			X	X											X	X
Participation on the Utah County Animal Shelter Board				X			X			X	X							X	X	X	X	X	X
PD - Implemented Community Oriented Policing Program				X			X			X	X			X				X					
PD - Installed Electronic Finger Printing System				X			X			X	X			X					X				
PD - Implemented Enhanced Evidence Storage System				X			X	X		X	X												
PD - New Patrol Officer Addition				X			X				X						X						
PD - Rotated Out Old TASERS				X			X			X	X												
PD - Body Camera System Deployed				X			X			X	X							X					
New Public Works Building - PW Moved into Building					X	X		X		X	X			X									
Utah County Recreation Implementation of Rodeo Arena Improvements					X	X		X	X	X										X	X		
Day to Day Operations & Maintenance	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

February 07, 2018



Memorandum

To: Mayor & Council
From: City Manager Reeves – All Department Directors
Date: February 7, 2018
Subject: Department Level Accomplishments – Calendar Year 2017

In preparation for the upcoming Budget Planning Session on February 10th, and in recognition that time is limited and the amount of material to cover during this year's session is quite large, I have asked each of the Department Directors to forgo the use of their time during the retreat to cover the past year's accomplishments. Instead, I have asked them to put their accomplishments in writing for your review in advance of the retreat. Our hope is that in doing so, we will maximize the amount of time the council has to review and prioritize future projects and budgetary needs. Please feel free to ask questions about the following before, during, or after the retreat. Thank You!

ADMINISTRATIVE SERVICES DEPARTMENT – SHANNON HOFFMAN, DIRECTOR

Below is a list of the projects and the status of these projects in the Administrative Services and Government Buildings Departments. I have also included a list of budget request that were proposed at last year's City Council retreat that were funded in the FY 17-18 budget.

ADMINISTRATIVE SERVICES

- Employee Handbook Update – The Santaquin City Employee Personnel and Procedures Handbook was updated with recommendation coming from multiple departments and our legal counsel. Once completed, the handbook was uploaded to an internal portion of our website for employee access anytime. Employee's are now required to acknowledge their receipt, training, and understanding of the handbook by electronically signing through our website; an automation of a labor intensive manual process. – *Project Complete*

- Employee Evaluations – The conducting of employee evaluations was changed to the employee's anniversary date rather than have all employees evaluated at the same time of the year. Employees and supervisors are more apt to evaluate employee performance at an individual level rather than arbitrarily comparing themselves to other employees
– *Implementation in process and ongoing*
- Salary Survey/Wage Study – A salary review committee was formed four years ago to insure that our employees were compensated appropriately in relation to market conditions, individual performance, and years of service. The initial goals of the committee have been met, however, an update to our market analysis is currently in process. Our third party independent analysis is ready to be presented to our Salary Review Committee Members once reformed (*i.e. The Mayor, Two Council Members, City Manager, Administrative Services Director and Department Director*). Pending council approval, it is anticipated that any changes to our compensation system would be included in future budgets. – *Project in Process*
- Website Update to Automate Utility Signup – The website is in the process of being enhanced with the creation and use of electronic forms for utility service contracts which will enhance customer service and streamline efforts of staff. – *Project in Process*
- Website Update to Automate Employment Applications – The website is in the process of being enhanced with the creation and use of electronic forms for employment applications which will enhance customer service and streamline efforts of staff. – *Project in Process*
- Background Verification – The revised employee and volunteer background verification policy has been created to allow the Santaquin Police Department the ability to complete all background checks in compliance with State Requirements. This will lower costs and enhance protections to the residents we serve. The resolution was drafted and reviewed by legal counsel. – *The council will consider approval during the February 7th Council Meeting.*
- Employee Benefits – Successfully negotiated to keep benefit costs as low as possible in FY2017-2018. Worked with our benefits broker to hold health insurance increases to only a 3% increase, which is one of the lowest annual increases in the industry. In addition, our URS rates will not increase this year. – *Negotiations Completed for FY2017-2018 and ongoing for future years.*

- Enhanced Cross Training in the Court – Added an additional four hours per week in the Court for training purposes and a major scanning project of court records. Both Court Clerks are now cross-training in all aspects of the job. – *The purchase and training on the new scanning equipment was completed at the beginning of the fiscal year.*
- Credit Card Processing Fees Lowered – Negotiated with our credit card processing service provider to accept the new State bid on Merchant Services. Processed new end user agreement with Chase Payment Tech to lower credit card authorization fees – *Project Complete.*
- Software and Process Enhancements – We are working with our software services providers to create an electronic interface between our Xpress Bill Pay Utility Software and Coris, the Utah State Court Software System, to auto upload credit card payments. This effort will streamline employee processes and procedures while enhancing payment processing and record accuracy for the court's patrons – *Project in Process.*

GOVERNMENT BUILDINGS

- Enhanced Security Systems in the Public Safety Building:
 - Camera System – Successfully installed additional security cameras in the court room and court room lobby area. Replaced and upgraded video recording hardware that supports the entire public safety building – *Project Complete*
 - Panic Buttons – Completed the installation of security panic buttons in the Court Clerk's Office and Court Room – *Project Complete*
 - Security Window (1st Floor Lobby) – Working to install security windows at front office similar to the court clerk's window – *In process, received bid last week and working with contractor on final details.*
- Fire Bay Heater Replacement – Replaced four ceiling mounted heaters in the Fire Bays – *Project Complete*

COMMUNITY DEVELOPMENT DEPARTMENT – JASON BOND, DIRECTOR

- Leadership Transition – Endured a smooth transition of leadership after a long-time Community Development Director was replaced using a comprehensive and inclusive interviewing and hiring process which included stakeholders from throughout the community. Coordinated and trained new personnel on roles and responsibilities and established enhanced department level communication (e.g. *instated weekly staff meetings, etc.*) which has helped the department become better acclimated and prepared to address the current challenges and opportunities facing Santaquin City. – *Hiring Complete – Training in Process*
- Creation of Three New Employment Positions –
 - GIS/Planner – The addition of Drew Hoffman, GIS/Planner, has dramatically increased the bandwidth and capacity of the Community Development and Engineering Departments. This essential position provides GIS Mapping, planning and field support to both departments. In addition, the work conducted by Mr. Hoffman will prepare our community for the upcoming 2020 US Census. – *Complete*
 - Two Part-time Administrative Assistants – With the retirement of full time Deputy Recorder Linda Midgley, the Community Development Department has both lowered costs (e.g. benefits package) and increased coverage (e.g. overall hours, sick days, training, vacation, etc.) through the creation of two part-time positions. Kira Petersen and Robin Coalson were hired and are currently in the process of being fully cross trained on all department responsibilities and procedures – *Complete*
- Economic Development Activities:
 - Businesses Currently Under Construction:
 - Central Valley Medical Center – New medical clinic on Main Street – *In Process*
 - Crabby's To-Go – New dining establishment on Highland Drive east of I-15. – *In Process*
 - Future Business Development:
 - Ridley's Grocery Store Development – *In Process*
 - Business Recruitment (Main & South Interchange) – *In Process*
 - Incentive Package Preparation – *Under Development for Council Consideration*

- Outreach and Training Activities:
 - EDCUtah Participation & Training – *Continual*
 - Payson-Santaquin Area Chamber of Commerce Representation – *Continual*
 - UVU Economic Development Certification Program – *In Process*
- Notable Ordinance Amendments:
 - Prohibiting Private Streets – This change in the ordinance will ensure better developments and reduce the risk of HOA's poorly maintaining roads that could eventually be the responsibility of the City. – *Complete*
 - Adjusting Parking Requirement – Increased the parking requirement for off-street parking within multi-family developments which will reduce the amount of on-street parking issues. – *Complete*
 - Prohibition of RV Parks – RV Parks can be successful ventures in high tourism destinations. However, in non-tourist destinations, they often turn into poor quality low income housing options. Due to an inquiry received by city staff, direction was sought from the city council who subsequently directed that an evaluation be performed by the planning commission. Ultimately, they recommend a prohibition of RV Parks in all zones of the city. – *Under Council Consideration on February 7th.*
 - Elimination of the Santaquin Gas Company – Santaquin City sold its natural gas operations to Dominion Energy (Questar Gas) more than a decade ago. This code removes references to the old Santaquin Gas Company – *Under Council Consideration on February 7th.*
 - Modification of Setbacks for Accessory Uses – The setbacks on accessory uses on corner lots often causes a hardship on property owners. For the past several months, the council and staff have been working to refine the requirements to insure proper transportation visibility, fire regulations, etc...while also working to lessen the restrictions which would allow greater use and enjoyment of private property – *Under Council Consideration on February 7th.*
 - Lot Line Adjustments – Proposed changes to the Santaquin City Lot Line Adjustment Procedures will insure compliance with Utah State Statute – *In Process*

- Road Construction Provisions Addressing Half+10 Roads – Community Development and Engineering Staff has been working with Public Works to evaluate city construction standards relating to future roadways constructed by the development community. While our code should not create an undue hardship on developers, the perpetuation of substandard roadways (i.e. half+10 roads) creates an undue financial burden to existing residents and maintenance crews. – *In Process*
- Creation of a Mining Ordinance – Due to the now stale Ekins Annexation, the Community Development and Engineering Departments spent a considerable amount of time laying the framework for a mining ordinance that would protect the residents of Santaquin. Although the Ekins Annexation, under their current developers, has gone quiet, this issue will likely resurface. It would be wise to more proactively evaluate development potential within our annexation policy plan areas – *In Process*
- Community Relations & Development –
 - Ekins Annexation – See “Creation of a Mining Ordinance”. Although currently quiet, it would behoove the city’s elected and appointed leader to proactively evaluate a future possible annexation. – *In Process*
 - Olson’s Annexation – This annexation along 500 South and 500 West brought in 29.61 acres of land, 17 shares of Summit Creek Irrigation Water, and supported the city’s largest employer in doubling the size of their Santaquin operations. – *Project Complete*

ENGINEERING DEPARTMENT – NORM BEAGLEY, DIRECTOR

MASTER PLAN DOCUMENTS:

These guiding and planning documents (e.g. *General Plan and Capital Facility Plans – Water, Irrigation, Sewer, Storm Drainage, Transportation, Recreation/Parks, and Public Safety*) require an update every five years pursuant to State requirements. The updates of these plans have intensive engineering components which outline projects needed for the buildout of the city. Based on these plans, and the projects anticipated in the next six-ten years, calculation can be made to establish impact fee amounts on new development to proportionately pay for the cost of infrastructure that is required to accommodate future growth. Impact Fees can only be used for very specific projects outlined within these plans and must be encumbered/used within six years of collection. The following plans were updated in 2017:

- Sewer Master Plan – Finalized and adopted an updated Sewer Master Plan and implemented increased impact fees in 2017– *Project Complete*
- Storm Water Master Plan – Issued a Request For Proposal (RFP) and contracted with Horrocks Engineers for a city wide Storm Water Master Plan. This project is funded under a 50:50 grant from the Mountainland Association of Governments (MAG) and Storm Drainage Fees collected from Santaquin City Residents – *Project in Process*

Note – The following plans were updated in 2013 and will therefore require an update in 2018 – Culinary Water Master Plan & Pressurized Irrigation Master Plan

PROJECT DESIGNS AND CONSTRUCTION MANAGEMENT SERVICES:

The many projects undertaken by the city require engineering services. Regardless if these projects are designed internally and constructed with our own staff, or if the design work is outsourced and construction services are performed externally, there is a tremendous amount of work performed by our engineering staff to administer these projects. The following projects were worked on in 2017:

- PARK PROJECTS:
 - Soccer Field Complex in Summit Ridge – Initiated final design of 4 soccer fields on the City's 35 acre Summit Ridge property. Phase 1 includes just two of the fields, infrastructure and parking and is anticipated to break ground in the spring of 2018 – *Project In Process*
 - Rodeo Lighting Upgrade – Issued an RFP and contracted with Musco Lighting for new rodeo lighting. This project involved an electrical upgrade to the entire rodeo grounds administered and constructed by Santaquin City in partnership with Rocky Mountain Power and SESD – *Project Complete*

- CULINARY & IRRIGATION WATER PROJECTS:

- Booster Pump and Irrigation Pond Project – Conducted an RFP for design services and an RFP for Construction Management General Contractor (CM/GC) Services to construct a booster pump building to create another supply of water to our higher elevation subdivisions on the east bench. The cost of this project was substantially higher than anticipated which necessitated outside financial assistance by the State of Utah. Since financing was required, the council determined that it would be wise to include the construction of an irrigation pond in the same project. Engineering and Administrative Staff have been working with the State to secure the necessary funding (*Utah Division of Water Resources Board Meeting will be held on February 8th*). Subject to funding approval, this project will require additional design, land acquisition, and construction management. (*Approximate Cost \$4.0 million*) – *Project In Process*

- SEWER PROJECTS:

- Water Reclamation Facility (WRF) Processing Upgrade – Due to the consolidation of both Phase 1 (Santaquin Core and East Bench) and Phase 2 (Summit Ridge) of the initiated WRF Project in 2011 into a single project, the processing capacity developed in during the initial construction provided less future capacity than anticipated. In addition, new construction has further utilized WRF capacity. As such, it has become necessary to bring the next processing train online sooner than anticipated as well as adding another dewatering screw press. Engineering has been working closely with the Public Works Crews to initiate the needed \$1.8 to \$2.0 million upgrade to the facility. Note: Sewer Impact Fees have been reserved for this project since 2012 which will allow this project to move forward without the need for external financing. – *Project in Process*

- STREET PROJECTS:

- Extension of Summit Ridge Parkway – Continued design for the extension of Summit Ridge Parkway to US-6 Main Street. Approximately \$700K in funding has already been secured through the Mountainland Association of Governments. Depending on securing additional funding (bonding), this project is planned to bid and hopefully be construction during 2018 – *Project in Process*
 - Natural Gas Line Installation – Engineering has been working closely with Questar Gas (now Dominion Energy) for the installation of a high pressure gas line along 200 North from Orchard Lane to the end of Lark Lane. The city donated land (adjacent to the City Landfill along Lark Lane) to Questar for a pressure regulator station which lowers the high pressure to a useable lower pressure distribution system. Lastly, Questar has been using the future Summit Ridge Parkway Right-of-Way (ROW) to extend their low pressure distribution line from the city's landfill to the Summit Ridge development. The benefits of this project included the resurfacing of 200

North and Lark Lane with 2" of asphalt as well as the construction of an enhanced low pressure gas line to the Summit Ridge development which will allow for commercial and continued residential development. – *Project in Process*

- 300 West Safe Walking Route to School Project – Continued design and public input for 300 West Safe Route To School (SRTS) project (*curb, gutter and sidewalk*). This \$588K grant funded project will install curb, gutter and 6' sidewalk along the west side of 300 West, from 100 north to 560 North. The City may also contemplate the elimination of the park strips on the east side of 300 West. This would allow for the reopening of 300 West to two-way traffic with parking on the east side of the ROW. – *Project In Process*
- 500 West Street – Engineering and Administration are working with officials from the Nebo School District for the construction of a new 500 West Street from 30 South along the back side of Santaquin Elementary and extend to the southern side of the City's Rodeo Grounds. – *Project In Process*
- Highland Drive/Canyon Road Intersection Reconfiguration – Engineering staff is working with the development community for the future extension of the Highland Drive frontage road to extend to the Summit Ridge Exit. One of the required components of this project would be a reconfiguration of the Highland Drive/Canyon Road intersection. This intersection would be relocated to the south which would provide a perpendicular crossing and enhanced visibility. – *Project in Process*
- Annual Road Maintenance – Engineering works closely with the Public Works Director for continued yearly street improvements projects (*pavement overlays & micro-surfacing*). \$550K-\$600K in annual projects – *Continual*
- CITY BUILDINGS:
 - New Recreation Center (Remodel of Old PW Building) – Outsourced and administered design of the new facility to WPA Architects. Issued an RFP and contracted with JE DeGraffenried Construction for the remodel for a new Recreation facility. Anticipated Completion – May 2018 – *Project In Process*
 - Community Cultural Center – The Engineering Department initiated the initial concept designs, created an RFP for architectural services, and worked with CRSA Architects to prepare for the general election. – *Project Complete*
 - Future Building Needs – The Engineering Department will be working closely with Administration regarding the future building needs of the city. This would include a proposed city office building, a replacement of the senior center, and determination of what to do with the city's museum. – *Continual*

GRANTS AND FUNDING ACQUISITION:

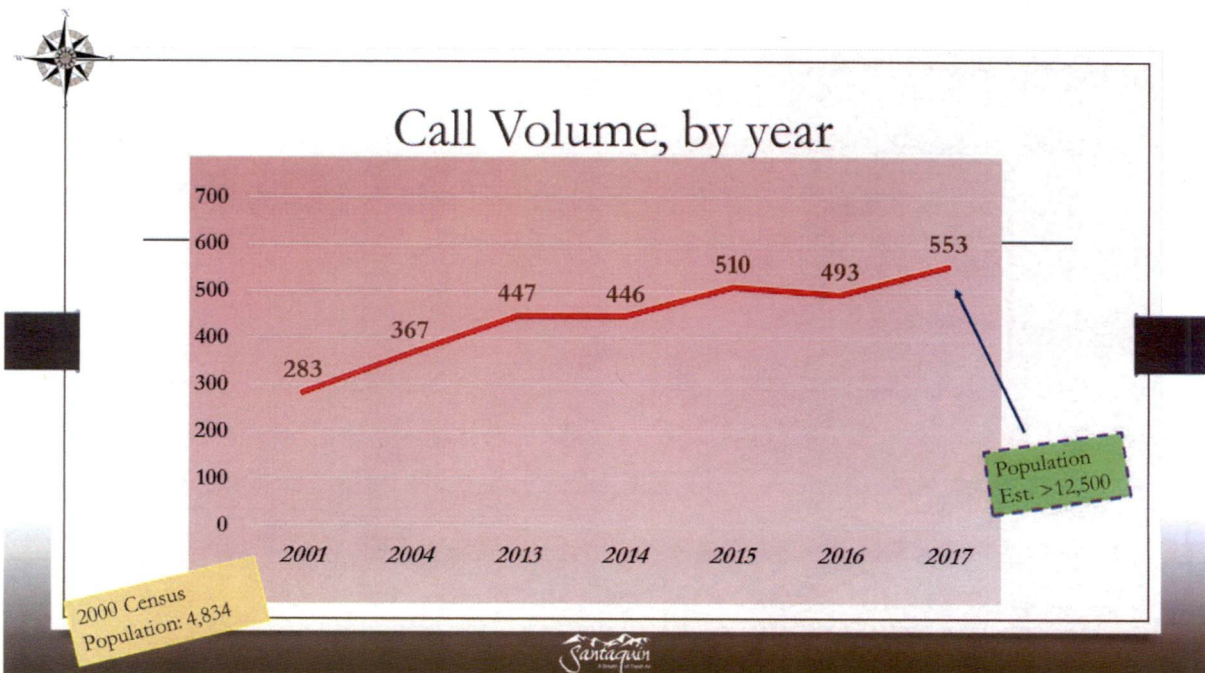
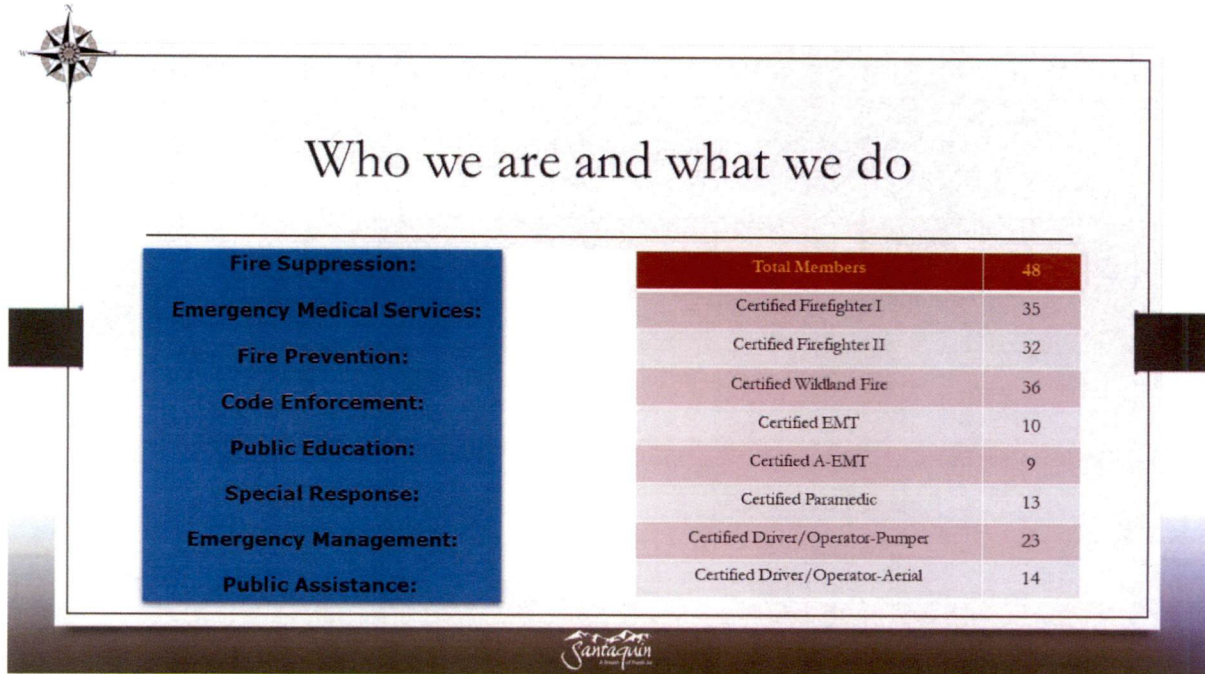
- Mountain Water Shed Flood Control Grant \$428K – Secured funding for and Environmental Analysis (EA), including a preliminary (30-40%) design for the future construction of east side debris basins. This project will be completed in conjunction with the Federal NRCS Project and Santaquin City Storm Drainage Master Plan Project which are both underway. – *Project in Process*
- Booster Pump Project \$4M – See Culinary and Irrigation Projects

REVIEW AND ADMINISTRATION OF NEW DEVELOPMENT:

- New Subdivision Review – Santaquin City continues to grow at 7-8% growth rate annually. This equates to roughly 200 new homes per year. Each new subdivision plat requires a tremendous effort by Engineering and all department to insure that construction standards are met and city ordinances are followed. – *Continual*
- Geographical Information Systems (GIS) Update – the Engineering Staff continually upgrades the city electronic utility information. The most recent test version of this data is currently being used by Public Works Department out in the field. – *Continual*

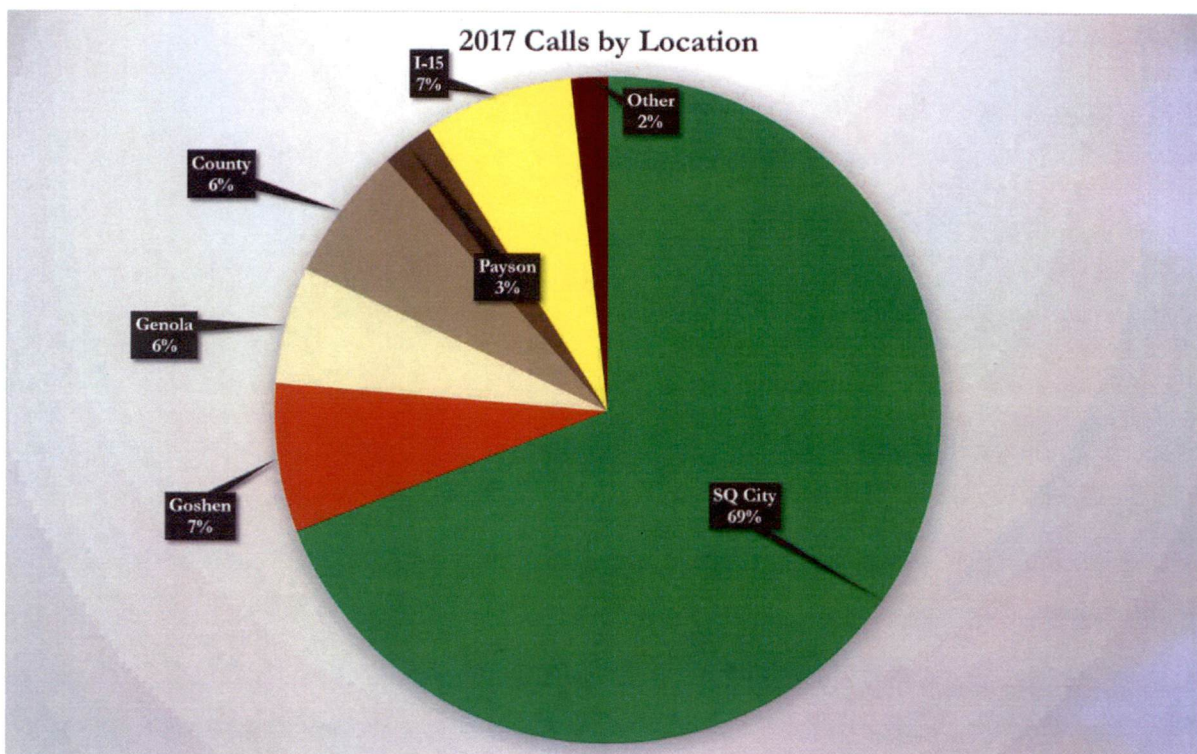
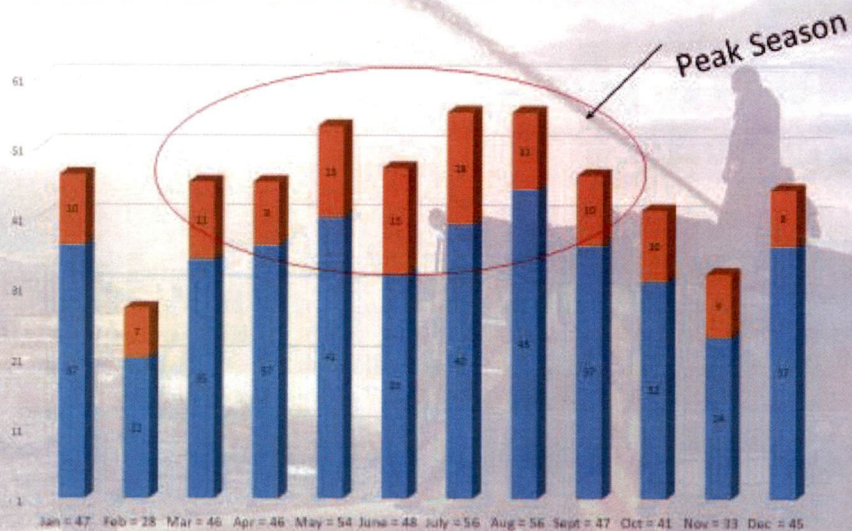
FIRE/EMS DEPARTMENT – STEPHEN OLSON, CHIEF

GENERAL FIRE DEPARTMENT INFORMATION AND STATISTICS:



GENERAL FIRE DEPARTMENT INFORMATION AND STATISTICS: *Continued*

Basic Calls 2017: Total= 553





2017 Run Stats

- 45.5 calls / month
- On Average: *
1.52 calls / day
- *About 1 call every 15.8 hours*
- *Saturday is busiest day (still)*

Structure Fires [In City limits]	15 [2]
Vehicle Fires	7
Brush/Wildland	27
Hazmat	7
Vehicle Crash	55
Alarms Activation, Investigations, Lines down, Misc.	54
CO Alarm	7
Total EMS Calls (Transports)	387 (225)
[Treat/Release, DOA, Refusal of Care, POV]	[62]

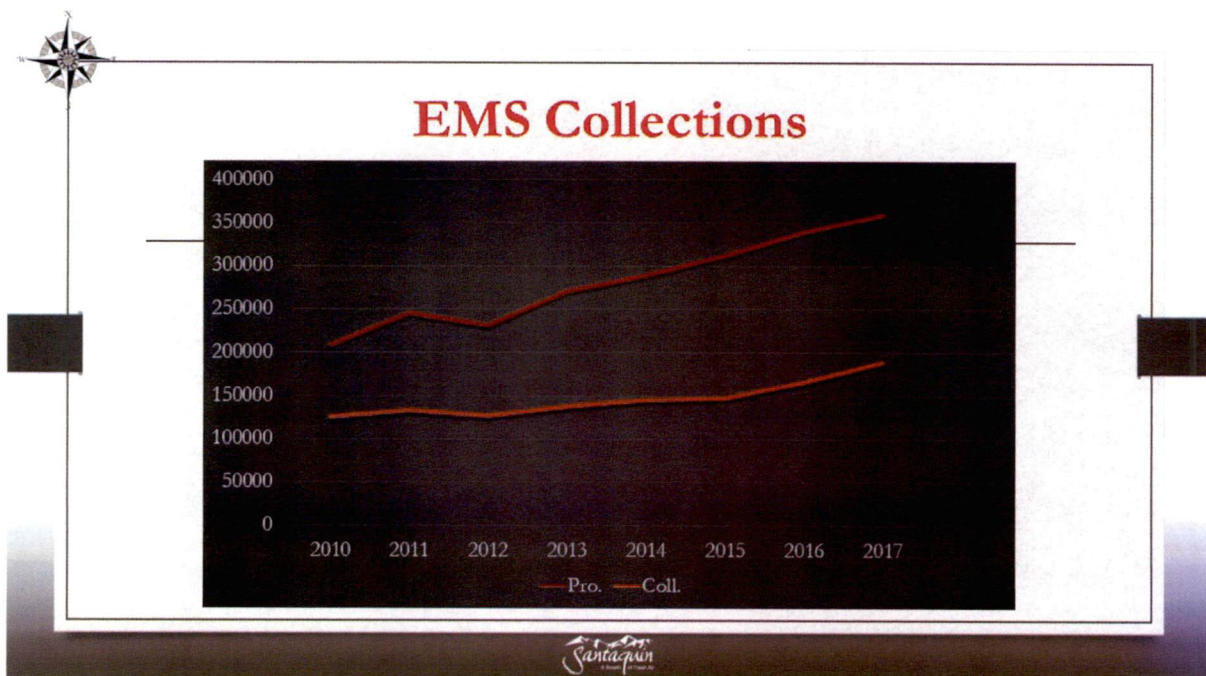
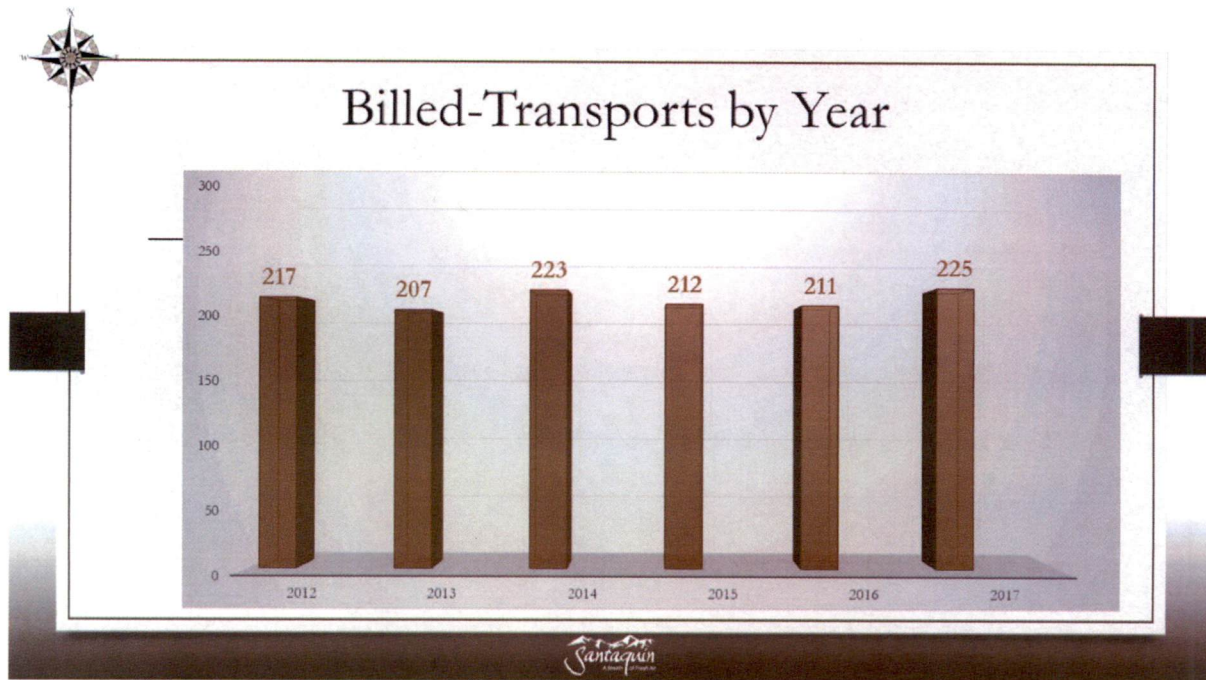


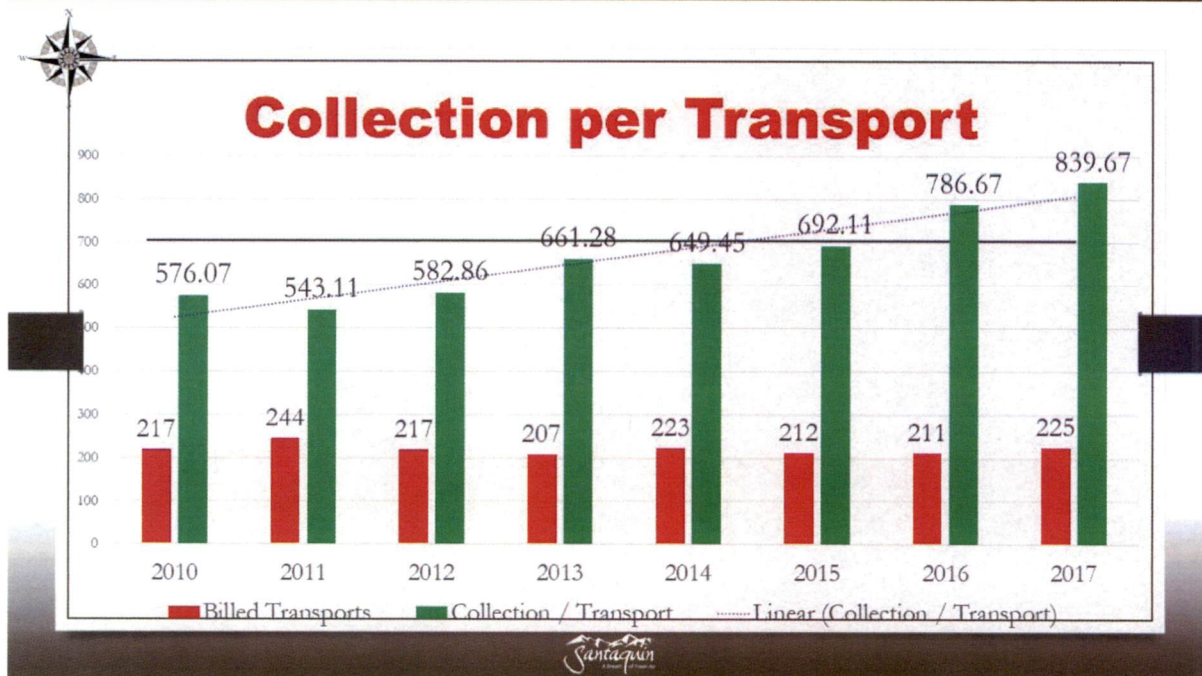
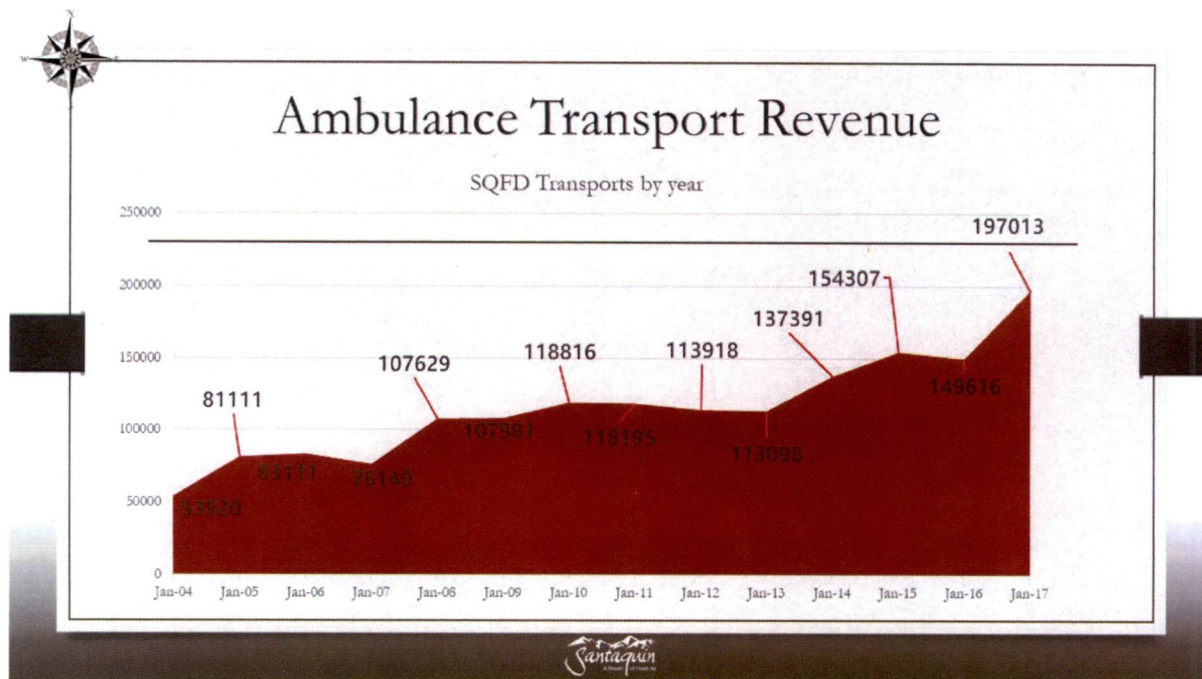
Medical-Call Run-down



- | | |
|--------------------------|------------------------------|
| • Falls | • Overdose/Ingestion |
| • Traffic Accident | • Breathing Problems |
| • Unconscious | • Assaults |
| • Seizures | • Allergic reactions |
| • Chest Pain | • Traumatic Injuries |
| • Cardiac Arrest | • Sick Person |
| • Abdominal Pain | • Behavioral/Mental/Suicidal |
| • Pregnancy/Labor | • Diabetic Problems |
| • Environmental Exposure | • Strokes/CVA |







FIRE DEPARTMENT ACCOMPLISHMENTS IN 2017

PERSONNEL AND STAFFING IMPROVEMENTS:

- Improved Staffing (*Day Time Fire Coverage*)
 - Added Day Part-Time Positions (*Mon-Sat*)
 - Implemented 1 Paid On-call for Firefighter position
- Aladtec: scheduling and management tool fully implemented

POLICIES AND PROCEDURES:

- Updated the Fire Department Rules & Regulations Manual
- Updated the Fire Department Standard Operating Procedures
- Ensured Fire Department Compliance with Statewide Fire Policy

TRAINING AND CERTIFICATIONS:

- Driver Operator Course: 4 newly certified
- Officer Academy February: 2 days of "In-House" Leadership/Management/Command
- Trench Safety/Rescue Training: Joint Training with Public Works Personnel
- Paramedic/EMT Training: 1 new Paramedic, 4 new EMT Basic
- UFRA Courses Hosted by Santaquin City Fire: FFI, FFII, WL, HAZMAT
- Great Utah Shake-out! Participated in a statewide mock earthquake disaster exercise

INTERAGENCY RELATIONS:

- Chief Olson, served as President of the Utah County Fire Chief's Association
- Instituted Automatic-Aid Protocols with Genola, Goshen, Payson, & Juab
- Genola/Goshen EMS Billing
- State Wildfire Cooperator's MOU

COMMUNITY OUTREACH AND EDUCATION:

- Community Wildfire Protection Program (CWPP)
 - Chipper Day! Fuels reduction project (May)
- Fire Prevention Week – Fire Station Open House, Public Education, Demonstrations
- Fire House Tours – Elementary Schools, Preschools, Scout Troops, etc. – *Perpetual*
- Memorial Day Pancake Breakfast - Annual

GRANTS AND FUNDING EFFORTS:

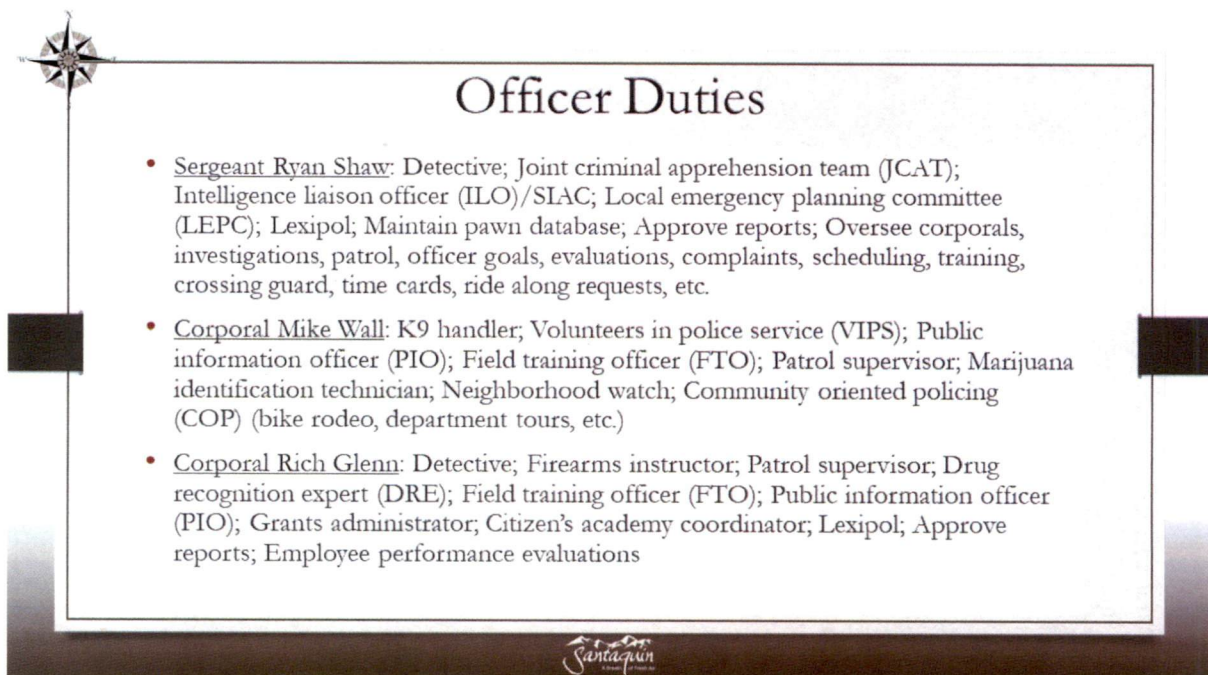
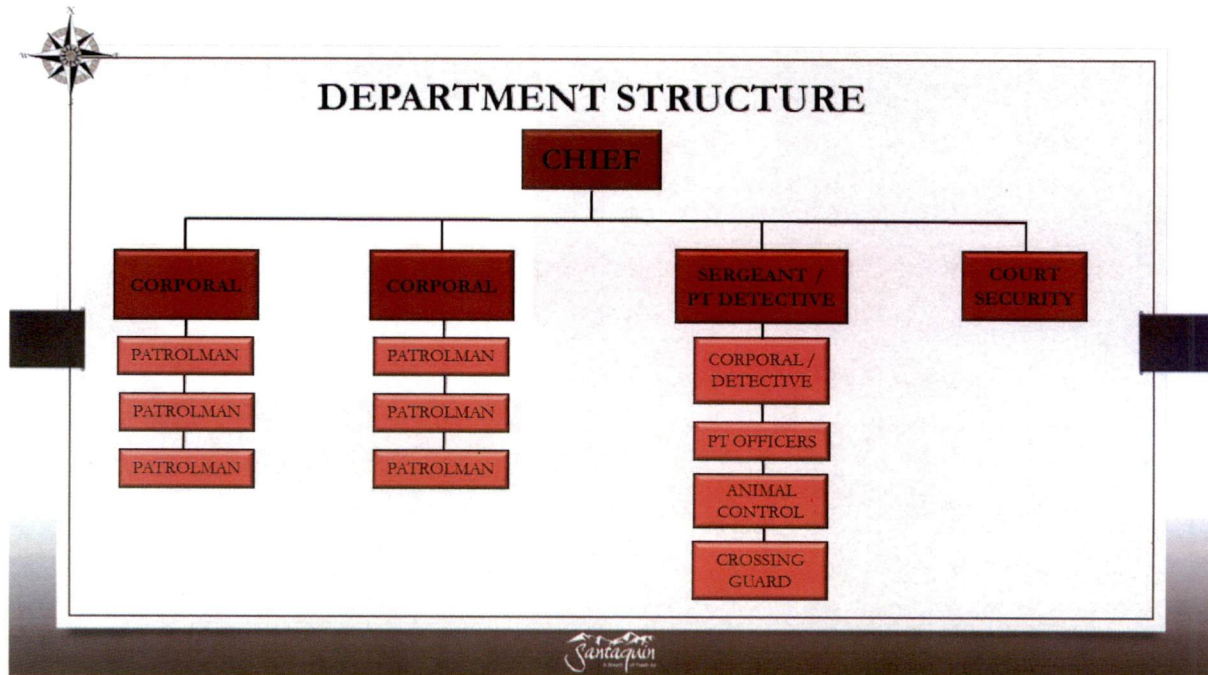
- Fire, Forestry, State Lands; UFRA; EMP, FEMA-AFG

OTHER:

- Code Enforcement - Fire Sprinklers/Weeds/Hazards
- New Development Plans Review
- Business Inspections
- Equipment and Infrastructure – Testing and Maintenance

POLICE DEPARTMENT – RODNEY HURST, CHIEF

GENERAL POLICE DEPARTMENT INFORMATION AND STATISTICS:



GENERAL POLICE DEPARTMENT INFORMATION AND STATISTICS:



Officer Duties

- Corporal Russ Woodland: Patrol supervisor; Phazzer instructor; Evidence technician; Field training officer (FTO); DARE instructor; Scheduling; Training
- Officer Jake Stika: Patrol officer
- Officer Jon Green: Critical incident training; Social media admin; Firearm instructor (long gun, shotgun, handgun); Less lethal launcher instructor (bean bag gun); JPX pepper gun less lethal instructor; Simunition instructor; Glock armorer; Colt AR-15 armorer; Advanced roadside impairment detection enforcement (ARIDE)
- Officer Matt Drussel: Drug recognition expert (DRE); Glock armorer; Public information officer (PIO)/Social media; Dash camera/video tech; Accident investigator; Community oriented policing (COP) (scout tours, etc.)

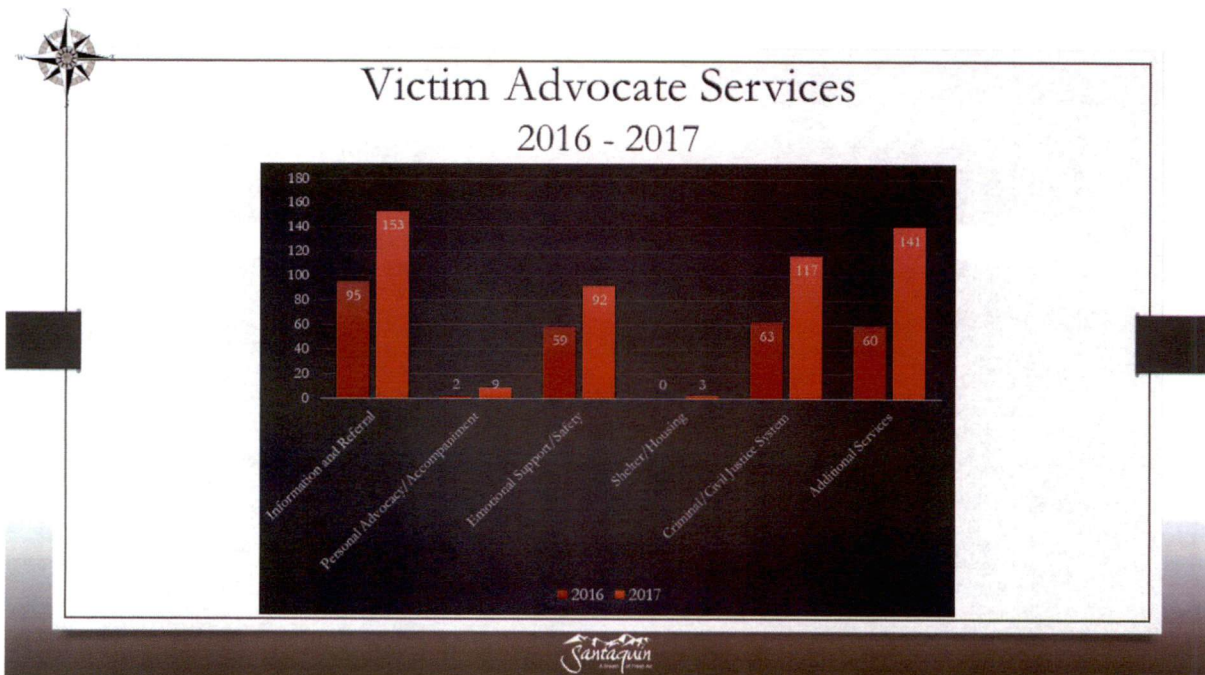
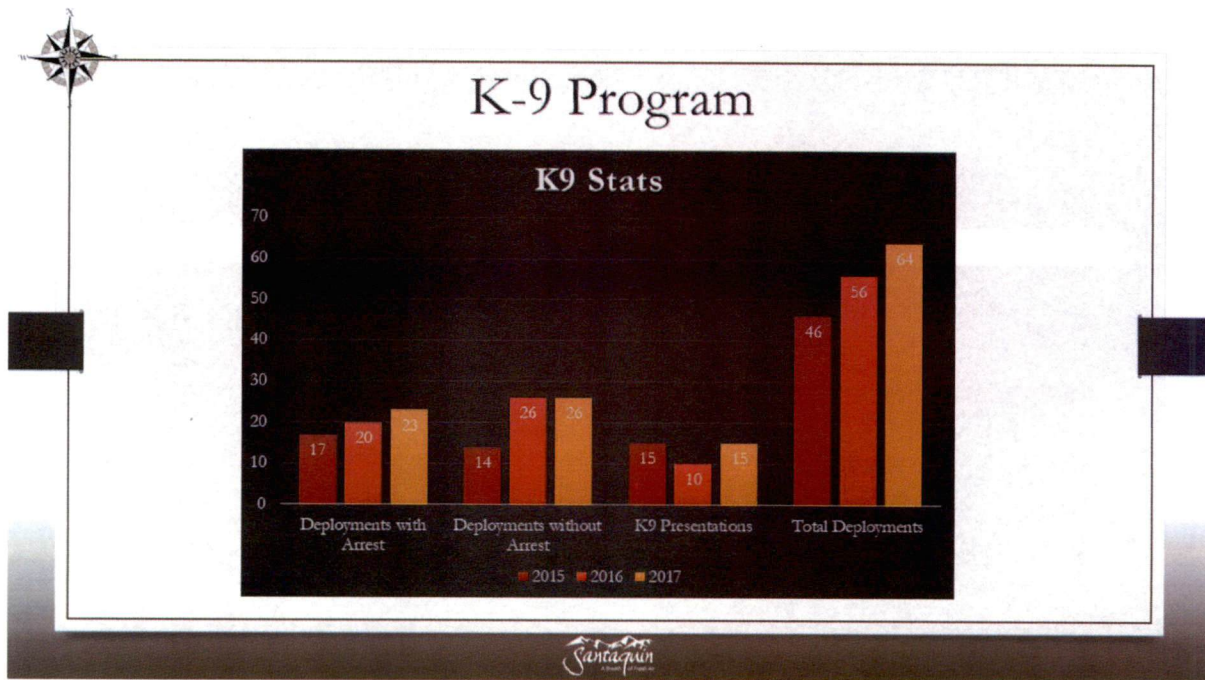


Officer Duties

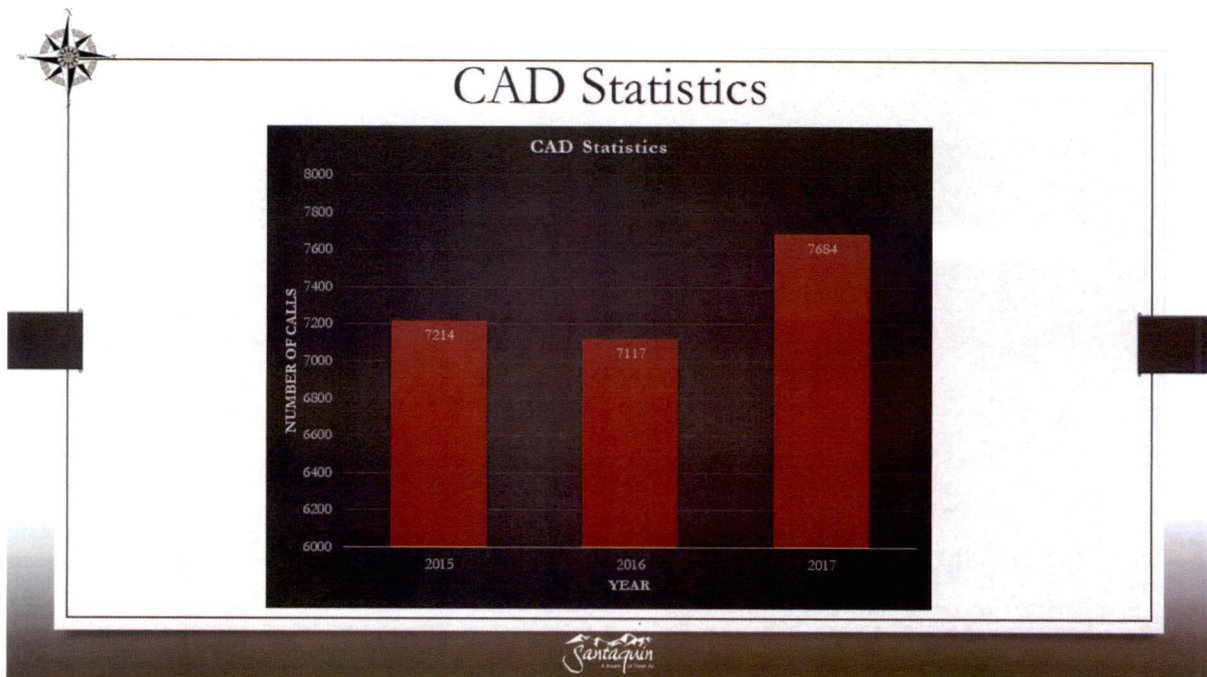
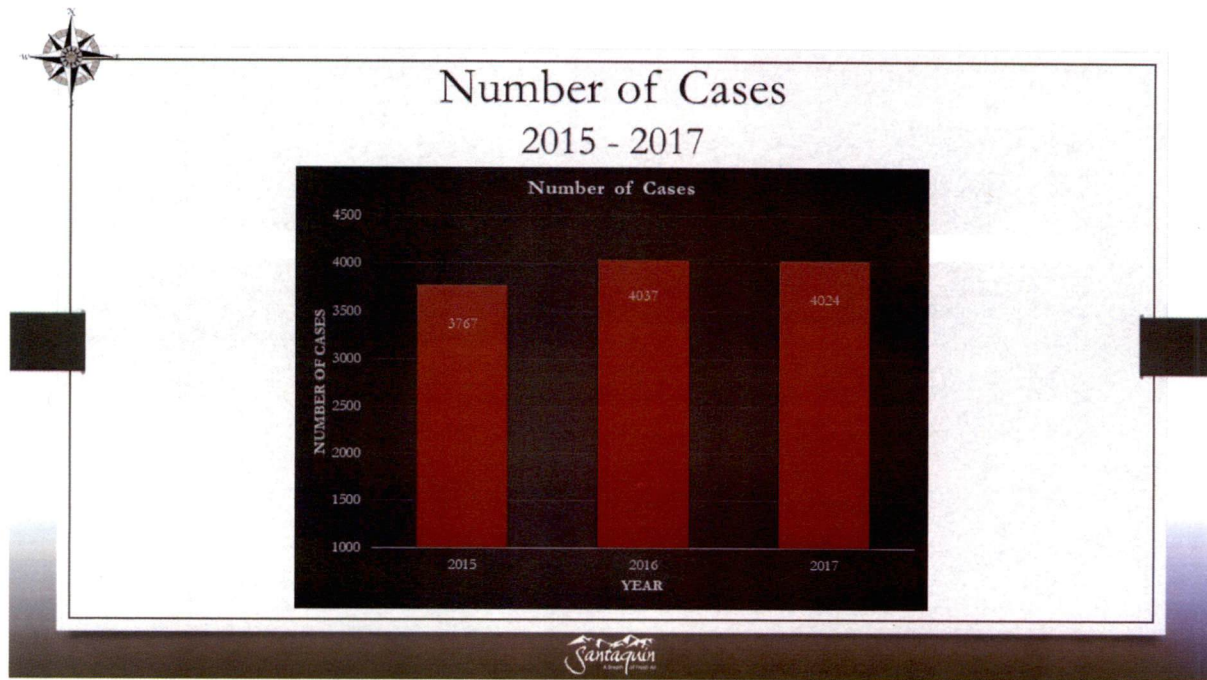
- Officer Mark Bell: Evidence technician; DARE instructor; Field training officer (FTO)
- Officer Manny Escoto: Spanish translator; DARE instructor; School zone enforcement; Liaison for Hispanic community; School resource officer (CS Lewis)
- Officer Bill Hooser: New patrol officer
- Officer Kayson Shepherd: Substitute crossing guard; Maintain speed trailer; Court transports; Parking/Code enforcement; Animal control



GENERAL POLICE DEPARTMENT INFORMATION AND STATISTICS:



GENERAL POLICE DEPARTMENT INFORMATION AND STATISTICS:



POLICE DEPARTMENT ACCOMPLISHMENTS IN 2017

(OUTLINED IN ORDER OF PRIORITY REQUESTS FROM THE PRIOR YEAR'S BUDGET REQUEST)

- VEHICLE ROTATION PROGRAM – Several years ago, the City Council committed to a 4-Year Police Vehicle Rotation Program to insure that Santaquin City's Officers had fully functional equipment that was safe and well maintained. The program was also introduced to keep our vehicles under manufacture's warrantee, to lower vehicle maintenance costs, and to insure residual value of equipment used for trade/sale. It took several years to begin this program and rotate out all of the old vehicles. To perpetuate this program going forward, three new vehicles need to be purchased each year. – FY2017-18 was the first year that new vehicles were purchased without the use of financing – *Annual Commitment – Completed in FY2017-18*
- MAINTAIN STAFFING LEVELS (*short one during last budget planning session*) – *Completed & Fully Staffed in FY2017-18*
- NEW COMMUNITY ORIENTED POLICING PROGRAM – *Anticipated roll out in March of 2018*
- LIVE SCAN FINGERPRINTING SYSTEM – *Completed – Unit Purchased, Installed and Operational*
- EVIDENCE ROOM PROCESSING UPGRADE – *Cleared, organized, barcoded, new evidence lockers, additional gun safe, interview room surveillance system – Project Completed*
- TASERS ROTATION – *Rotation of old equipment out of service – Investment Completed*
- BODY-WORN CAMERA PROGRAM – *Cameras and Training Issued – Program Implemented*
- ONLINE TRAFFIC SCHOOL PROGRAM – *Program Implemented and Ongoing*
- 5.56 RIFLE SUPPRESSORS PURCHASE – *Purchased two in Feb. 2016 and two in Feb. 2017 – Future purchases were placed on hold as Santaquin did not receive JAG funding this year – Purchases may continue if operational fund remain available at the end of the fiscal year*

COMMUNITY OUTREACH AND EDUCATION:

- DARE Program – *Three Elementary School Programs Annually – Four in FY2018-19 – Perpetual*
- Police Department House Tours – *Elementary Schools, Preschools, Scout Troops, etc. – Perpetual*
- Citizens Academy – *Implementation in Process*

PUBLIC WORKS DEPARTMENT – WADE EVA, DIRECTOR

WATER

- REPLACEMENT OF LEAD JOINT LINES – The Public Works Crew replaced the last remnants of the old culinary water system by replacing the lead joint lines along 100 South, 400 South, and 350 East. – *Project Complete*

IRRIGATION

- SUMMIT CREEK IRRIGATION METERS – Administration and Public Works have been working to convince the Summit Creek Irrigation and Canal Company (SCIC) to meter all sources of water to their system. In 2016, Santaquin City worked with USGS to meter canyon flows. In 2017, the SCIC Board finally allowed meters to be installed if the city purchased and paid for all installation costs. All sources have now been metered – *Project Complete*

SEWER

- LIFT STATION BY-PASS PROJECT – The sewer lift station at north Center Street is a focal point of all of the city's sewer influent into the Water Reclamation Facility. Shutting down of the lift station for maintenance would back the sewer up the main lines which only provided about 30 minutes for maintenance before basements would begin flooding. A by-pass was needed to allow for routine maintenance as well as provide an alternative flow during times of emergency. This project was estimated to be bid out to a general contractor for \$20K. Our crews completed the project for 50% of budgeted costs – *Project Complete*
- CLEANOUT OF OLD LAGOON CELLS – It is essential that the city clean out and re-pipe the old Sewer Lagoon Cells so that these cells can be used for additional irrigation water storage (i.e. high quality sewer effluent) – *Project to be completed this fiscal year*

STREETS

- 200 NORTH STREET OVERLAY – The Public Works Crew coordinated and supported the installation of the High Pressure Natural Gas Line along 200 North. This project was completed with the installation of an asphalt leveling course and a 2" Asphalt Overlay. – *Project Complete*
- REWIRE STREET LIGHTS ON MAIN STREET – The electrical supporting the Main Street light poles began failing in 2016. Sections of lights were without power. Other sections would no longer support Christmas Lighting. Crews rewired the poles along the old section of lights on US-6 Main Street – *Project Complete*

PARKS

- ARENA LIGHTS – The Public Works Crews worked with Musco Lighting to install the new Rodeo Ground Lighting, Crews installed the conduit and concrete bases to the light poles. – *Project Complete*
- ARENA POWER – The power capabilities at the Rodeo Grounds was enhanced to provide adequate power for food vendors and lighting. Project Completed in coordination with the Engineering Department and Rocky Mountain Power – *Project Complete*
- RECREATION BUILDING SITE WORK – Underground utilities and grading work in support of the remodel of the old public works building into the new Recreation Center is currently underway – *In Process*
- PARK SIGNS – Installation of the new park signs has been completed at Theodore Ahlin Park, Summit Trails Park, Squash Head Park, East Bench Park and the Orchard Cove Park. Three more signs are on order pursuant to the contract for Centennial Park, City Center Park and Orchard Hills Park. – *In Process*
- RESTROOM UPGRADE AT CENTENNIAL PARK – Grant proceeds from Utah County, supplemented with city funds, are being used to upgrade and remodel the bathrooms in Centennial Park – *In Process*
- FERTILIZATION PROGRAM CREATION – While the city crews have fertilized the parks and cemetery for years, a new system of fertilization and tracking was implemented in 2017 which has improved grass and landscaping within city parks – *Program Instituted*

CEMETERY

- ROAD PAVING AROUND MONUMENT – The city worked out a trade of the old VacTruck with Utah County Public Works which resulted in County crews paving the next section of the Santaquin City Cemetery (\$20K Value) – *Project Complete*

EQUIPMENT

- VAC TRUCK – Public Works had requested over multiple years for a replacement VacTruck, which is used to clean out manholes, sumps, and dig around complicated underground infrastructure such as fiber optic lines. – *Replacement Purchased*
- SERVICE TRUCK – Crews also requested an all-in-one service truck outfitted with a crane, welder, compressor, tool compartments, etc. – *New Vehicle Purchased and Outfitted*
- GRASSHOPPER LAWNMOWER REPLACEMENT – *Purchased*

RECREATION & EVENTS DEPARTMENT – AMY JOHNSON, MANAGER (FUTURE DIRECTOR)

2017 was a great year! Bryan became full time in July. We were able to have 2 seasonal employees added to our parks summer help, which helped with field maintenance and pavilion rental preparation. Recreation sponsors helped us to be able to buy new equipment in each of our sports and our classes have had another successful year. Followed by our mission statements is a list of a few of the achievements from an awesome year.

PARKS AND RECREATION MISSION STATEMENT

It is our mission is to enrich the lives of the residents of Santaquin by providing safe, welcoming parks and recreation facilities. We strive to offer affordable and diverse recreation, parks, programs and events for people of all ages to play, learn, contemplate and build community.

VISION

Through parks, recreation and community events, we take an active role in creating community through people, our staff and volunteers who make connections with our residents to improve lives. We:

- Anticipate the needs of the changing community and structure programs and facilities accordingly.
- Take great pride to enrich the lives of others through quality parks and programs, designed and developed so that people of all ages, abilities and income levels have the chance to participate in diverse recreational opportunities.
- Enhance the health and wellness of our patrons through innovative and diversified parks, recreation and leisure and community events.
- Meet recreational needs with maximum effectiveness and with minimum expense.

MOTTO

“We Create Community through People, Parks, Programs and Events.”

ADULT SPORTS MISSION STATEMENT

The primary purpose of Santaquin City’s Adult Sports Leagues is to provide an opportunity for the community to play organized sports in an environment that is safe, healthy, and free of negative attitudes.

OUR GOALS ARE TO:

- Provide enjoyable athletic programs for adults, regardless of their athletic abilities.
- Develop adult athletic programs that positively benefit the community’s health, wellness, economy and society.
- Providing quality adult athletic programs and services to meet the needs of a growing diverse community.

YOUTH SPORTS MISSION STATEMENT

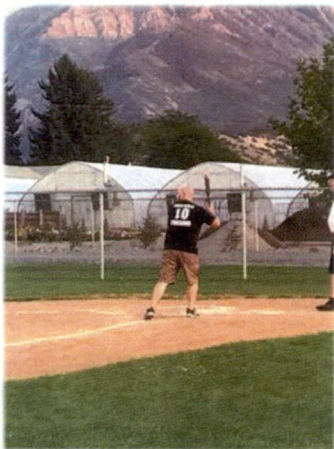
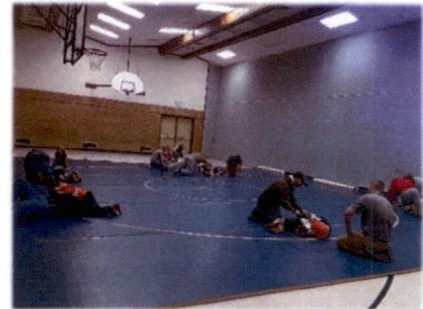
The purpose of Santaquin City's Youth Sports Program is to provide quality recreational sport experiences for the community's youth through a positive atmosphere that values sportsmanship, development, and fun for all ages, abilities and interests.

YOUTH SPORTS PHILOSOPHY:

The primary objectives for the Youth Sports program are for children to have fun and develop basic fundamentals. Our programs emphasize fun, participation, sportsmanship, and promotes a non-competitive, recreational approach to sports. Participants, parents, and coaches are expected to support this value system. Each child should have the same opportunity to participate in a recreational sports activity regardless of talent or ability. This values the individual and collective experiences of participants by providing a positive atmosphere that emphasizes sportsmanship and player development. Success is not reflected in the score or standings, but is achieved through effectively teaching the skills and strategies of the game as well as building the character and self-esteem of children participating in the program.

YOUTH SPORTS

- T-Ball – Almost Doubled Participation from 2016
- Coach Pitch – Started Player Pitch for 2nd Grade
- Soccer – Grew in participation, we moved younger kids to Saturday games. Most parents and players liked the Saturday games better.
- Wrestling – We had a big enough program that we got to host two matches here in Santaquin.
- Flag Football – All fields were moved to the cemetery expansion. All games were on Saturdays, most parents and players liked it better.



ADULT SPORTS

- Women's Volleyball – **New Program*. We had 7 teams it was very successful.
- Dodgeball Tournament – **New Program*. We had 2 teams participate.
- Men's Basketball – **New Program*. We had 4 teams participate.
- Co-ed Kickball & Men's Softball – **New Programs*. We tried to hold the leagues but did not have enough teams to make them profitable.

YOUTH & ADULT CLASSES

- Fishing – This was the second year for our youth fishing class we received another grant to fund the program. This year with all the fish habitats, the fishing was a lot better than the first year. We had 3 scouts do eagle projects where they built fish habitats to help our fishing pond.



- Martial Arts – This program continues to be very successful. They meet up to 4 times per week and test once per month.

- Krav Maga – Erik Tryon, who is also our Martial Arts instructor, was certified as a

level 4 Krav instructor last July. This intense self-defense program is growing in popularity. They meet up to 3 times per week.

- Group Fitness Classes – We offer different types of workouts to adults, almost every day of the week. Our instructors are great at motivating their participants and we love having them be a part of our recreation team.



- Tumbling – Had another successful year. This program continues to be one of our most successful programs.

- Tennis – Our tennis classes continue to be a success each summer. We usually employ a person from the high school tennis team and they teach about 3 sessions per summer.

- Hunter Safety – Once or twice per year we get some volunteers that need dedicated hunter hours. They reach out to us about holding an online and traditional safety course. We love that we are able to offer a variety of classes in Santaquin.



SPONSORSHIPS

- We were able to raise \$7,400 in sponsorships this year.
- We raised \$5,600 more than in 2016
- We were able to buy new catchers equipment for Baseball/Softball team.
- We were able to buy new game balls for Baseball/Softball, Soccer, Flag Football, Volleyball, and Basketball.
- It would be nice if we didn't have to rely on sponsorships to maintain our equipment needs, but we are so grateful to be able to have the support of our businesses.



EVENTS

- Easter Egg Hunt – This event is a fun one, but takes a lot of time and volunteers. It's worth it at the end of every hunt. This will happen snow or shine this year.



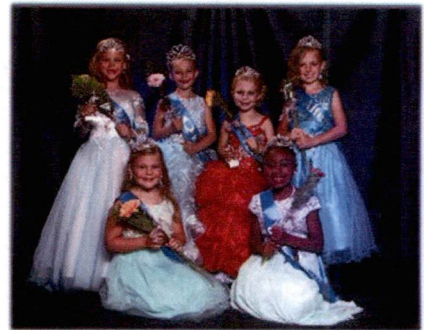
- Miss Santaquin Scholarship Pageant – This was yet again, one of the events you shouldn't miss. We had more contestants last year than we have had in quite a few years. The Santaquin Royalty is a group of dedicated young ladies that are willing to help at any of our events. We look forward to the pageant coming again on April 21, 2018.



- Little Miss Orchard Days Pageant – This is one of our favorite events that keeps growing each year. It is ran by volunteers so the funds are able to go right back into their pageant. We added a "Super Mini Miss" age group for girls that are 4 years old, which was so cute.



- Beehive Drive – This was such a great opportunity for Santaquin. We loved having exotic cars to see while we enjoyed lunch in our park. Hopefully they will consider us again in a few more years.



- Long Drive Golf Tournament – This was our second year holding this golf tournament in Nephi. It's complete with golf, lunch and prizes all for a really great price, thanks to our sponsors.
- Halloween Festivities – Each year we hold a Halloween Carnival and Trunk or Treat for the community. It's such a fun time of year for kids, we love that we get to be a part of it.



- Chamber Activities – The Chamber holds the Easter Egg Hunt for Payson, Movies under the Stars in both Payson and Santaquin and this year, the 'Santa'quin Light Parade. The response from the community was overwhelming as we had more people than we anticipated to see Santa. It was fun assisting them as needed for these events.

ORCHARD DAYS

- Sponsorships – We continue to rely on our sponsorships to fund our Orchard Days events. We truly wouldn't have a City celebration without so many generous donations. Our advertising magazine as well as our LED screen are a couple of ways that we advertise for them to say, "Thank you for making this possible." In 2016 we received over \$44,000.00 and in 2017 we received almost \$47,000.00.



- Little Buck-a-roo – We held our growing rodeo in the evening under our new lights this year. The kids had so much fun participating the way big Cowboys and Cowgirls do. We gave a saddle to the all-around Cowboy and Cowgirl, as well as a buckle in each category. Vendors were great and it really is a fun environment. We hope to continue to watch this event grow.



- Rodeo Royalty – Our royalty serves the community well and represents Orchard Days at many rodeos and parades.



- Family Night – This fun family event is an awesome opportunity for us to give back to the community. So far we have been able to pay for the bounce houses, etc. out of our sponsorship budget making most activities free. It's a great fundraiser for our local 4H group as well.



- RMPRA Rodeo – Not only did we get new lights in our arena, but we won the 2017 RODEO OF THE YEAR!! This award is given to our rodeo by the contestants. They attend all the RMPRA rodeos and vote at the end of the year on which rodeo they enjoyed the most. Paige Steele, our rodeo chairperson, as well as employees, volunteers and many other people contribute to the awesome environment. We are honored to have been given this award. The fireworks are awesome too.

- Additional Orchard Days Activities – We have a week full of different events, activities and tournaments that continue to have steady participation. Our Baby & Kids Show, Craft Boutique, Fun Run, Home Run Derby, Horseshoe Tournament, The Hypno Hick, Grand Parade, Children's Parade, Piano Festival, Quilt Show, Car Show and Sidewalk



Chalk Contest are so fun to attend. They are chaired by amazing volunteers that put in countless hours to provide these activities for the community. Again, there is so much help from employees, volunteers and participants that we walk away from this busy week with our hearts full. We love Santaquin.

PARKS

Parks and open spaces provide the opportunity for participation in, and enjoyment of, a wide range of outdoor recreation experiences. Some of the benefits we feel they provide the community are: improvement of physical health, learning and teaching, rest, relaxation and revitalization which contribute to mental well-being, opportunities to interact with other individuals in the community and an increase in the awareness of the natural environment.

The recreation office has scheduled park reservations and playing field rentals for quite a few years now, but last summer we were given the opportunity to hire 2 temporary parks maintenance workers to focus on cleanliness and beautification of our open spaces and playing fields. It felt really good to be able to contribute to a few more of great things we have for our community.

Bryan and I are thrilled how 2017 went and can't wait to see what 2018 brings. We attend monthly meetings as well as quite a few conferences throughout the year to make sure we are providing quality programs and events for the community. We do the best that we can with the resources we've been given. I couldn't be more proud of our little admin team and how we pull everything off like we do. We are so glad we have the support of so many volunteers and other City Employees.

Our program instructors are very dedicated and truly love what they do. It is shown through their growing programs. I'm constantly blown away at their energy and loyalty to Santaquin City and its patrons. I don't know what we would do without our amazing crew.

Program	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Totals:
Park Rentals	\$364.59	\$1,500.00	24%				\$364.59
Baseball	\$5.00	\$11,000.00	0%	-\$72.90	-\$6,000.00	1%	-\$67.90
Softball	-\$0.32	\$5,500.00	0%	-\$48.21	-\$1,600.00	3%	-\$48.53
T-Ball	-\$0.37	\$5,000.00	0%	-\$37.50	-\$1,250.00	3%	-\$37.87
Tumbling	\$11,276.10	\$25,000.00	45%	-\$484.20	-\$1,000.00	48%	\$10,791.90
Kids							
Camps/Events	\$1,080.38	\$3,000.00	36%	-\$581.04	-\$1,500.00	39%	\$499.34
Volleyball	\$4,717.71	\$3,500.00	135%	-\$575.05	-\$600.00	96%	\$4,142.66



Recreation Department 2017-18 Financials (Continued)

Program	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Totals:
Snack Shack				\$0.00	\$0.00		\$0.00
Karate	\$13,179.82	\$20,000.00	66%	-\$1,052.78	-\$500.00	211%	\$12,127.04
Football	\$4,370.21	\$5,000.00	87%	-\$852.36	-\$750.00	114%	\$3,517.85
Adult Sports	\$1,588.00	\$5,000.00	32%	-\$939.45	-\$2,500.00	38%	\$648.55
Wrestling	\$2,704.84	\$1,100.00	246%	-\$303.73	-\$300.00	101%	\$2,401.11
Jr Jazz	\$14,735.31	\$13,500.00	109%	-\$67.43	-\$4,000.00	2%	\$14,667.88
Golf							
Tournaments	\$1,000.00	\$3,600.00	28%	-\$830.24	-\$3,000.00	28%	\$169.76




GENERAL RECREATION DEPARTMENT INFORMATION AND STATISTICS:




Recreation Department
2017-18 Financials

GENERAL RECREATION DEPARTMENT INFORMATION AND STATISTICS:




**Recreation Department
2017-18 Financials (Continued)**

Program	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Totals:
Soccer	\$2,375.22	\$14,000.00	17%	-\$2,429.30	-\$1,850.00	131%	-\$54.08
Tennis	\$165.85			\$0.00			\$165.85
Aerobics	\$979.37	\$2,000.00	49%	\$0.00	-\$250.00	0%	\$979.37
Urban Fishing	\$850.00	\$750.00	113%	\$0.00	-\$450.00	0%	\$850.00
New Programs					\$0.00		\$0.00
Scholarship Fundraising	-\$0.05						-\$0.05
Cell Tower Revenue	\$18,124.49	\$48,250.00	38%				\$18,124.49





**Recreation Department
2017-18 Financials (Continued)**

Program	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Totals:
General Fund	\$22,999.98	\$46,000.00	50%				\$22,999.98
Contribution from Surplus							\$0.00
Salaries & Wages				-\$41,425.31	-\$77,163.00	54%	-\$41,425.31
Salaries & Wages (Part Time)				-\$26,095.87	-\$52,400.00	50%	-\$26,095.87
Employee Benefits				-\$30,178.42	-\$53,461.00	56%	-\$30,178.42





GENERAL RECREATION DEPARTMENT INFORMATION AND STATISTICS:




Recreation Department 2017-18 Financials (Continued)

Program	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Totals:
Overtime				\$0.00			
Memberships				-\$22.50	-\$200.00	11%	-\$22.50
Trainings				-\$963.86	-\$1,500.00	64%	-\$963.86
Equipment Maint					-\$500.00	0%	\$0.00
Building Maint							\$0.00
Misc				-\$42.73	-\$796.00	5%	-\$42.73
Telephone				-\$540.00	-\$1,080.00	50%	-\$540.00

Recreation Programs 2017-18 Financials (Continued)

Program	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Totals:
Fuel				-\$494.86	-\$300.00	165%	-\$494.86
Sponsorships/ Donations	\$0.00			-\$1,403.04			-\$1,403.04
Facility Rentals	\$0.00			\$0.00			\$0.00
Uniforms	\$741.69			-\$532.25			\$209.44
Registration Software				\$0.00	-\$150.00	0%	\$0.00
Totals	\$100,516.13	\$213,700.00	47%	-\$108,037.74	-\$213,100.00	51%	-\$7,521.61



GENERAL RECREATION DEPARTMENT INFORMATION AND STATISTICS:



Youth Sports: Participation

Activity/Sport	2016	2017	Difference	% Difference
Jr Jazz	280	368	88	31%
Baseball	213	197	-16	-8%
Softball	98	111	13	13%
T-Ball	121	176	55	45%
Soccer	375	400	25	7%
Flag Football	139	133	-6	-4%
Wrestling	42	66	24	57%
Volleyball	116	121	5	4%



Youth Sports: Difference after all Expenses

Activity/Sport	2016	2017	Difference	% Difference
Jr Jazz	\$1,041.68	\$1,243.01	\$201.33	19%
Baseball	\$2,986.98	\$4,480.46	\$1,493.48	50%
Softball	\$1,716.51	\$1,779.44	\$62.93	4%
T-Ball	\$2,670.89	\$4,273.62	\$1,602.73	60%
Soccer	\$10,345.88	\$11,113.67	\$767.79	7%
Flag Football	\$2,274.77	\$3,342.79	\$1,068.02	47%
Wrestling	\$1,533.12	\$1,545.66	\$12.54	1%
Volleyball	\$2,269.05	\$2,641.00	\$371.95	16%



GENERAL RECREATION DEPARTMENT INFORMATION AND STATISTICS:



Adult Sports: Team Participation

Activity/Sport	2016	2017	Difference	% Difference
Co-ed Softball	10	4	-6	-60%
Men's Basketball	1	4	3	300%
Women's Volleyball	1	7	6	600%



Adult Sports: Difference after all Expenses

Activity/Sport	2016	2017	Difference	% Difference
Co-ed Softball	\$1,243.01	\$101.05	-\$1,141.96	-92%
Men's Basketball	\$1.00	\$263.02	\$262.02	26202%
Women's Volleyball	\$1.00	\$760.05	\$759.05	75905%



GENERAL RECREATION DEPARTMENT INFORMATION AND STATISTICS:



Adult & Youth Classes: Participation

Class	2016	2017	Difference	% Difference
Tumbling	393	369	-24	-6%
Martial Arts/ Krav	290	441	151	52%
Aerobics	1307	1302	-5	0%
Fishing	32	31	-1	-3%
Tennis	39	21	-18	-46%
Hunter Safety	52	50	-2	-4%



Adult & Youth Classes: Difference after all Expenses

Class	2016	2017	Difference	% Difference
Tumbling	\$8,537.55	\$9,784.50	\$1,246.95	15%
Martial Arts/ Krav	\$4,204.71	\$7,363.90	\$3,159.19	75%
Aerobics	-\$2,498.24	-\$2,978.66	-\$480.42	-19%
Fishing	\$857.25	\$1,178.21	\$320.96	37%
Tennis	\$450.68	\$225.85	-\$224.83	-50%
Hunter Safety	\$785.00	\$750.00	-\$35.00	-4%



GENERAL RECREATION DEPARTMENT INFORMATION AND STATISTICS:

Parks: Difference after all Expenses

Parks	2016	2017	Difference	% Difference
Arena	\$1,500.00	\$1,100.00	-\$400.00	-36%
Centennial Park	\$1,150.00	\$950.00	-\$200.00	-21%
East Side Park	\$260.00	\$90.00	-\$170.00	-189%
Orchard Cove Park	\$450.00	\$400.00	-\$50.00	-13%
Squash Head Park	\$50.00	\$25.00	-\$25.00	-100%
Sunset Trails Park	\$270.00	\$570.00	\$300.00	53%




Parks: Reservations

Parks	2016	2017	Difference	% Difference
Arena	4	1	-3	-75%
Centennial Park	29	30	1	3%
East Side Park	8	3	-5	-63%
Orchard Cove Park	10	12	2	20%
Squash Head Park	2	1	-1	-50%
Sunset Trails Park	10	24	14	140%





GENERAL EVENTS FUND INFORMATION AND STATISTICS:




Events Fund 2017-18 Financials

Event	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Total:
Easter Egg Hunt	\$0.00	\$0.00		-\$548.53	-\$500.00	110%	-\$548.53
Rodeo	\$25,309.04	\$25,000.00	101%	-\$33,810.06	-\$30,000.00	113%	-\$8,501.02
Buck-a-roo	\$6,607.10	\$5,000.00	132%	-\$8,275.10	-\$5,500.00	150%	-\$1,668.00
Horse Shoe Tournament	\$217.80	\$500.00	43%	-\$359.19	-\$400.00	90%	-\$141.39
Home Run Derby	\$499.95	\$500.00	99%	-\$402.50	-\$250.00	161%	\$97.45
Fun Run		\$0.00		\$0.00	\$0.00		\$0.00

Events Fund 2017-18 Financials (Continued)

Event	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Total:
Booth Rental	\$2,886.30	\$3,000.00	96%	-\$200.00	-\$650.00	31%	\$2,686.30
Parade	\$445.20	\$300.00	148%	-\$712.80	-\$250.00	285%	-\$267.60
Ad Booklet				-\$21,344.73	-\$20,000.00	107%	-\$21,344.73
Baby Contest	\$252.45	\$150.00	168%				\$252.45
Supplies				-\$17.18	-\$250.00	7%	-\$17.18
Misc	\$171.16	\$150.00	114%	-\$107.11	-\$250.00	43%	\$64.05
Family Night				-\$3,132.90	-\$2,500.00	125%	-\$3,132.90



GENERAL EVENTS FUND INFORMATION AND STATISTICS:

Events Fund
2017-18 Financials (Continued)

Event	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Total:
Movie in the Park				-\$565.00	-\$500.00	113%	-\$565.00
Art Show	-\$220.69	\$50.00	-441%		-\$50.00	0%	-\$220.69
Hypno Hick		\$300.00	0%				\$0.00
Donations	\$46,860.26	\$37,000.00	126%	-\$126.28	-\$1,500.00	8%	\$46,733.98
Rodeo Queen				-\$1,254.30	-\$750.00	167%	-\$1,254.30
Permits				-\$200.00	-\$200.00	100%	-\$200.00
Talent in the Park				\$0.00	-\$150.00	0%	\$0.00



Events Fund
2017-18 Financials (Continued)

Event	Revenue	Budgeted Revenue	%	Expenditures	Budgeted Expenditures	%	Total:
Fireworks				-\$8,000.00	-\$8,000.00	100%	-\$8,000.00
Children's Parade				-\$48.49	-\$200.00	24%	-\$48.49
Employee Wages				\$0.00	\$0.00		\$0.00
Contributions from surplus							\$0.00
Capital Expenditures				\$0.00			\$0.00
Totals	\$83,028.57	\$71,950.00	115%	-\$79,104.17	-\$71,900.00	110%	\$3,924.40



February 07, 2018



SANTAQUIN/GENOLA POLICE DEPARTMENT

Chief Rodney Hurst

Sergeant Ryan Shaw

Phone: 801-754-1070 Fax: 801-754-1697

On behalf of the Santaquin Police Department, thank you for your interest in participating in the Santaquin Citizens Academy program. The Santaquin Police Department takes pride in our community and understands the importance of establishing and maintaining community partnerships between the police department and the individuals and organizations we are committed to serving. We strongly believe the public should play a vital role in prioritizing and dealing with public safety. Police can rarely solve public safety problems alone; therefore, the goal of Santaquin Police Department is to develop interactive partnerships with citizens to develop solutions to problems and increase trust in our officers. The goals of our Citizens Academy are threefold:

1. To provide citizens insight into police department operations and procedures.
2. To strengthen community relations with the Santaquin Police Department.
3. To create an environment that is conducive to constructive feedback from citizens.

The academy sessions are kept small, in order to create an effective atmosphere for instruction and learning. It is also critical to limit the number of attendees in order to give plenty of time for questions and feedback. The next scheduled Citizens Academy will begin March 5, 2018, from 6:30 pm to 9:30 pm, and will continue every Monday evening for the following seven weeks with the exception of the first week in April for spring break. Those who wish to be considered for this program need to fill out and sign an application. Thank you for your interest in the Santaquin Citizens Academy program. Please bring identification and drop off your completed application at the Santaquin Police Department, Attn: Corporal Rich Glenn

Sincerely,

Corporal Rich Glenn
Santaquin Police Department
801-754-1070
E-mail: rglenn@santaquin.org