

## NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Wednesday, February 18, 2015, in the Council Chambers, 45 West 100 South, at 6:00 p.m.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. INVOCATION/INSPIRATIONAL THOUGHT
4. CONSENT AGENDA
  - a. Minutes
    1. February 04, 2015 Council Meeting
    2. February 07, 2015 Mayor and Council Retreat
    3. February 11, 2015 Work Session
  - b. Bills
    1. \$122,815.26
5. FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS  
**Public Forum is held to a 30-minute maximum with each speaker given no more than 5 minutes each. If more than 6 Speakers, time will be adjusted accordingly to meet the 30 minute requirement**
  - a. Amendment to the FY2014-2015 Budget
6. FORMAL PUBLIC HEARING
7. UNFINISHED BUSINESS
  - a. Continued Discussion and Planning for the 2015-2016 FY Budget
8. BUSINESS LICENSES
9. NEW BUSINESS
10. INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS
  - a. Resolution 02-02-2015, "A Resolution Declaring Surplus Property of Santaquin City"
  - b. Resolution 02-03-2015, "A Resolution Approving an Agreement with the Myron Vivan Olson and Ethel Virginia Olson Family Trust Regarding Irrigation Water Delivery"
  - c. Resolution 02-04-2015, "A Resolution Amending the FY2014-2015 Budget"
11. CONVENE OF THE COMMUNITY DEVELOPMENT BOARD
12. CONVENE OF THE SPECIAL SERVICE DISTRICT FOR ROADS MAINTENANCE
13. PETITIONS AND COMMUNICATIONS
14. REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES
  - a. City Manager Reeves
  - b. Assistant City Manager Marker
15. REPORTS BY MAYOR AND COUNCIL MEMBERS
  - a. Mayor Hunsaker
  - b. Council Members
16. EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)
17. EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
18. ADJOURNMENT

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

### CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted in 3 places; City Center, Post Office and Zions Bank as well as posted on the State of Utah's Public Website.

BY:   
Susan B. Farnsworth, City Recorder

® Amendment to the agenda

**MINUTES OF A COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBERS  
FEBRUARY 18, 2015**

The meeting was called to order by Mayor Kirk Hunsaker at 6:00 p.m. Council Members present: Keith Broadhead, Matthew Carr, David Hathaway, Mandy Jeffs and Nick Miller.

Others attending: City Manager Ben Reeves, Assistant City Manager Dennis Marker, Chief Rod Hurst, Legal Counsel Rich, Miss Santaquin Corinne Facer, Catherine Holman, Mason Huff, and other unidentified individuals.

**PLEDGE OF ALLEGIANCE**

Chief Hurst led the Pledge of Allegiance.

**INVOCATION/INSPIRATIONAL THOUGHT**

Ms. Facer offered an Invocation.

**CONSENT AGENDA**

***Minutes***

February 04, 2015 Council Meeting  
February 07, 2015 Mayor and Council Retreat  
February 11, 2015 Work Session

***Bills***

\$122,815.26

Council Member Jeffs moved to approve the Consent Agenda. Council Member Broadhead seconded the motion. The vote to approve the Consent Agenda was unanimous.

**FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS**

Ms. Facer addressed the Mayor and Council with regard to her responsibilities as Miss Santaquin. She has had opportunities to attend ribbon cuttings as well as participate in the "Witches Night Out" held at the Museum. She is looking forward to meeting with the Elementary School Students promoting her platform "Fighting anxiety and depression through nutrition and exercise".

She also reported the Miss Santaquin Pageant will be held on March 28th with 8 participants competing for the crown.

In answer to a question from Council Member Broadhead, Ms. Facer said she thought holding the Miss Santaquin Pageant in Santaquin, if a venue were available, would be great. She also stated in the past the lack of attendance was contributed to by lack of advertising and a low number of participants.

Ms. Facer informed Mayor Hunsaker that attending school in another city while trying to stay involved has been challenging. Ms. Facer reiterated how much she has enjoyed representing the City as Miss Santaquin over this past year.

**FORMAL PUBLIC HEARING**

***Amendment to the FY2014-2015 Budget***

City Manager Reeves reviewed the proposed budget adjustments with those in attendance. A copy of all proposed adjustments will be included in Resolution 02-04-2015.

A discussion was held as to whether the Budget Adjustments Public Hearing should be postponed. Council Member Broadhead inquired if the budget adjustment information was available for public review on March 2<sup>nd</sup> as stated in the Public Hearing Notice. It was determined the information was not available by the date noticed. Because no requests were made to view the information, it was determined to continue with the Public Hearing and the adoption of the Resolution pertaining to the adjustments.

Council Member Miller moved to open a Public Hearing with regard to Amendments to the FY2014-2015 Budget. Council Member Carr seconded the motion. The vote to open the Public Hearing was unanimous.

No public questions or comments were received by the Council.

Council Member Miller moved to close the Public Hearing. Council Member Jeffs seconded the motion. The vote to close the Public Hearing was unanimous.

#### **UNFINISHED BUSINESS**

##### ***Continued Discussion and Planning for the 2015-2016 FY Budget***

City Manager Reeves stated during the retreat that a discussion was held with regard to goals of the Mayor and Council members. A discussion was also held on how to implement the goals. City Manager Reeves will "massage" the list of goals and have them ready for review and approval by the Council Members. The target date for review will be the March 4<sup>th</sup> Council Meeting.

#### **BUSINESS LICENSES**

No new City Business Licenses have been issued since the last Council Meeting.

#### **NEW BUSINESS**

No new business was brought to the attention of the Council.

#### **INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS**

##### ***Resolution 02-02-2015, "A Resolution Declaring Surplus Property of Santaquin City"***

Council Member Miller moved to approve Resolution 02-02-2015, "A Resolution Declaring Surplus Property of Santaquin City. Council Member Jeffs seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Carr	Aye
Council Member Hathaway	Aye
Council Member Jeffs	Aye
Council Member Miller	Aye

The vote to approve Resolution 02-02-2015 was unanimous.

***Resolution 02-03-2015, "A Resolution Approving an Agreement with the Myron Vivan Olson and Ethel Virginia Olson Family Trust Regarding Irrigation Water Delivery"***

A discussion was held with regard to the proposed Resolution. A draft agreement has been reviewed by the Council Members as well as representatives of the Olson Family.

Legal Counsel Rich reported the rewording of the agreement would now make it a 3 party agreement between Santaquin City, the Olson Family Trust, and Dan Olson (his 1 share of Summit Creek Irrigation Stock and 6 shares included in the Trust). It was suggested including the County Parcel Numbers in the agreement in conjunction with the property address. There were additional changes to the agreement requested. Legal Counsel Rich will complete those changes and City Manager Reeves will distribute the agreement to the Mayor and Council Members as well as to the Olson Family Representative. The agreement should be ready for adoption during the March 4<sup>th</sup> Council Meeting.

Council Member Carr moved to table Resolution 02-03-2015, 'A Resolution Approving an Agreement with the Myron Vivan Olson and Ethel Virginia Olson Family Trust regarding Irrigation Water Delivery' and have staff implement the requested changes and return it for review and approval during the March 4<sup>th</sup> Council Meeting. Council Member Miller seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Carr	Aye
Council Member Hathaway	Aye
Council Member Jeffs	Aye
Council Member Miller	Aye

The vote to table Resolution 02-03-2015 was unanimous.

***Resolution 02-04-2015, "A Resolution Amending the FY2014-2015 Budget"***

Council Member Miller moved to approve Resolution 02-04-2015, "A Resolution Amending the FY2014-2015 Budget". Council Member Carr seconded the motion. The vote was as follows:

Council Member Broadhead	Aye
Council Member Carr	Aye
Council Member Hathaway	Aye
Council Member Jeffs	Aye
Council Member Miller	Aye

The vote to approve Resolution 02-04-2015 was unanimous.

**CONVENE OF THE COMMUNITY DEVELOPMENT BOARD**

No Community Development Board business was discussed.

**CONVENE OF THE SPECIAL SERVICE DISTRICT FOR ROADS MAINTENANCE**

No Special Service District for Roads Maintenance business was discussed.

## **PETITIONS AND COMMUNICATIONS**

No Petitions or Communications were brought to the attention of the Mayor and Council.

## **REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**

### ***City Manager Reeves***

City Manager Reeves reported there is a mandatory Employee training on February 24<sup>th</sup>. The training will consist of review of the Handbook updates, Harassment Training, and training on the newly adopted Social Media Policy.

The Employee luncheon is scheduled for February 25 beginning at noon. All are invited and encouraged to attend.

Also reported, on February 26 City Manager Reeves will be meeting with Zions Bank Representative Jonathon Ward to discuss funding for the proposed Public Works Building.

### ***Assistant City Manager Marker***

Assistant City Manager Marker reported Santaquin will receive Rodeo of the Year for the 6<sup>th</sup> year. The Awards Banquet will be held March 6, beginning at 6:30 p.m. in Riverdale. The cost is \$30 per plate. Paige Steele will be representing the City at the banquet as well as Council Members Jeffs, Broadhead, and Miller.

He also reported he placed a Community Development update in the drop box. He encouraged the Mayor and Council Members to call him if they have any questions after reviewing the update. (see attachment "A" for the update)

## **REPORTS BY MAYOR AND COUNCIL MEMBERS**

### ***Mayor Hunsaker***

Mayor Hunsaker attended the Public Meeting in Payson this past week. There were references to Santaquin City's forward thinking.

He also attended a County Commissioners Meeting this past week. One item of discussion was the request submitted by Kenyon Farley to receive an Agriculture Protection Zone for his orchards within the County. It was not reported if the request was granted.

### ***Council Members***

Council Member Hathaway reiterated Council Member Jeffs' request for a copy of the allocation of the "raise money" as well as a copy of all the Directors evaluations. City Manager Reeves indicated he would get the requested information to them.

Council Member Jeffs was told all annexation petitions are brought to the Council Members for acceptance or denial. The Rowley Annexation Petition was submitted during the tenure of an earlier Council, therefore it may seem the current Council is being bypassed in the process. Council Member Broadhead stated he and Council Member Hathaway met with three Rowley Representatives. He wanted to make it clear that those representatives did not expect their annexation approval to hinge on their cooperation on future City projects. Council Member Broadhead requested the completion of any annexations be handled as quickly as possible and not span over different Councils.

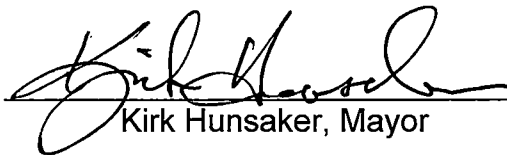
**EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)  
An Executive Session was not needed.

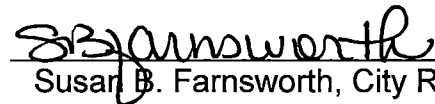
**EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)  
An Executive Session was not needed.

**ADJOURNMENT**

At 7:54 p.m. Council Member Miller moved to adjourn. Council Member Hathaway seconded the motion. The vote to adjourn was unanimous.

Approved on March 4, 2015.

  
Kirk Hunsaker, Mayor

  
Susan B. Farnsworth, City Recorder





## MEMORANDUM

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To: Mayor Hunsaker and City Council  
From: Dennis Marker, Assistant City Manager  
Date: February 18, 2015  
Re: **Community Development Department Update**

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### Building

January Building Permits = 6 (last year 5)  
February Building Permits = 5 (last year 10)  
Permits Ready to pick up = 6

### Inspections

Current subdivisions under construction

- Oak Summit Plat G1 and G2 (50 South 1030 East) – 22 lots
- Orchards Plat C-2 (900 North 210 West) – 15 lots
- Canyon Phase 2 (950 South 150 East) - 8 lots

### DRC Items

- One February 3<sup>rd</sup> reviewed
  - 12 unit Park View Townhomes project at 300 West 200 South. Minor revisions needed before approval.
  - 32 unit Centennial Condos, mixed use project at 300 West 100 South. Several revisions and additional information needed before site plan approval. Architectural Review Committee approval also needed before permits allowed.
- On February 17<sup>th</sup> reviewed proposed 8 lot plat in core area. Includes multiple lot line adjustments and one new lot near 350 East 200 South. Will require PC but not CC review.
- Meeting on February 24<sup>th</sup> with developers of Belle Vista Estates, 32 acre, 150 lot development near 600 North 400 East.
- March 3<sup>rd</sup> DRC meeting will include review of Foothill Village Preliminary Plat and possible Belle Vista Estates. These two projects require PC action and CC action before final plats can be submitted for review.

### Planning Commission Items

Awaiting DRC recommendations before considering subdivision plans.

### Transportation Items

- Impact Fee. The City Council must hold a public hearing before implementing the Transportation Impact Fee. This hearing is noticed for the March 18 CC meeting.
- Sunset Trails. Final plans have been prepared for the Sunset Trails road and trail work. Bid for this work will be issued within 3 weeks. Funding source – captured development bonds.
- 500 East. Mandatory pre-bid meeting held on February 17<sup>th</sup>. 8 companies attended. Bid closing is March 3, 2015. Agreement for exchange of right-of-way for 500 East has been finalized and sent.

[Recipient Name]  
February 18, 2015  
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- Summit Ridge Parkway. Received the Draft Geotech report for parkway extension. RFP for design has not been issued. Anticipated funding source – Economic Development Fund.

**Economic Development Items**

- Contracts for purchase of City's parcels along 400 East have been finalized and sent.
- Notice received from FCC that application for a new cell-tower near the rodeo grounds has been received.

**Recreation Department Items**

- Events Coordinator position closed last Friday. 2 applications received, but only 1 applicant willing to interview. Preparing employment agreement and paperwork to hire Jolynn Forman.
- Current Sport Season(s): Basketball
- Upcoming Sport Season(s): Baseball/softball will have tryouts in March. Soccer registration begins in April.

**Museum Items**

Received 5 proposals for evaluating the museum roof structure. Review committee (Asst City Manager, City Engineer, Building Official) met on February 18<sup>th</sup> to consider applications. Evaluated the submitted "like" projects, proposed methodology, project cost estimate, and additional identified issues for consideration. The apparent firm for selection is McNeil Engineering out of Sandy, UT.