

NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Wednesday, December 17, 2014, in the Council Chambers, 45 West 100 South, at 6:00 p.m.

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION/INSPIRATIONAL THOUGHT**
4. **CONSENT AGENDA**
 - a. Minutes
 1. November 19, 2014 Council Meeting
 - b. Bills
 1. \$894,613.03
5. **FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS**

Public Forum is held to a 30-minute maximum with each speaker given no more than 5 minutes each. If more than 6 Speakers, time will be adjusted accordingly to meet the 30 minute requirement

 - a. Recognition – "Communities that Care" Youth Mayor Recognition Award Recipients
 - b. Appointment of 2 Museum Board Members (3 year terms)
 1. Elizabeth Robertson
 2. Brad Peterson
6. **FORMAL PUBLIC HEARING**
 - a. Public Hearing Regarding the Vacation of Property located at 1100 East between 430 South and 500 South
7. **UNFINISHED BUSINESS**
 - a. Discussion and Possible Action with Regard to Revisions to the Sewer Master Plan
8. **BUSINESS LICENSES**
9. **NEW BUSINESS**
 - a. 2013-2014 Audit Presentation
 - b. Discussion and Possible Action with Regard to the Design of a Second Access to Summit Ridge
10. **INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS**
 - a. Resolution 11-06-2014, "A Resolution Approving an Agreement to join the Utah Transportation Coalition"
 - b. Resolution 12-01-2014, "A Resolution Approving the Consolidated Fee Schedule"
 - c. Resolution 12-02-2014, "A Resolution Approving an Agreement with the Utah Valley Dispatch Special Services District for the Construction of a New Operations Facility"
 - d. Resolution 12-03-2014, "A Resolution Approving the Santaquin City Social Media Policy"
 - e. Resolution 12-04-2014, "A Resolution Approving an Interlocal Public Works Mutual Aid Agreement"
 - f. Resolution 12-05-2014, "A Resolution Approving Agreement No. 12052014"
 - g. Ordinance 12-01-2014, "An Ordinance Vacating Property at 1100 East between 430 South and 500 South"
11. **CONVENE OF THE COMMUNITY DEVELOPMENT BOARD**
12. **CONVENE OF THE SPECIAL SERVICE DISTRICT FOR ROADS MAINTENANCE**
13. **PETITIONS AND COMMUNICATIONS**
14. **REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**
 - a. City Manager Reeves
 - b. Assistant City Manager Marker
15. **REPORTS BY MAYOR AND COUNCIL MEMBERS**
 - a. Mayor Hunsaker
 - b. Council Members
16. **EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)
17. **EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
18. **ADJOURNMENT**

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted in 3 places; City Center, Post Office and Zions Bank as well as posted on the State of Utah's Public Website.

BY: Susan B. Farnsworth
Susan B. Farnsworth, City Recorder

**MINUTES OF A CITY COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
DECEMBER 17, 2014**

The meeting was called to order by Mayor Kirk Hunsaker at 6:02 p.m. Council Members attending: David Hathaway, Mandy Jeffs, and Nick Miller. Keith Broadhead and Matthew Carr joined the meeting by phone. At 6:40 p.m., Council Member Broadhead discontinued his electronic participation. Council Member Carr discontinued his electronic participation and entered the meeting at 8 p.m.

Others attending: City Manager Ben Reeves, Assistant City Manager Dennis Marker, City Attorney Brett Rich, Police Chief Rod Hurst, Fire Chief Steve Olson, Elizabeth Robertson, Russell Olsen, Debbie Mecham, Penny Reeves, and other unidentified individuals.

PLEDGE OF ALLEGIANCE

Council Member Miller led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Steve Olson offered an Invocation.

CONSENT AGENDA

Minutes

November 19, 2014 Council Meeting

Bills

\$894,613.03

Council Member Miller made a motion to approve the Consent Agenda. Council Member Hathaway seconded the motion. The vote to approve the Consent Agenda was unanimous.

FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Museum Board Members

Mayor Hunsaker said he had met with both Elizabeth Robertson and Brad Peterson, and both were willing to accept positions on the Museum Board.

Elizabeth Robertson addressed the Council. Ms. Robertson said she had lived in Santaquin all her life, and was proud to live here. She has four sons and 13 grandchildren. She said she hoped to serve to the best of her ability, and also hoped that the Council would be glad she had done so.

Council Member Miller made a motion to appoint Elizabeth Robertson and Brad Peterson to the Museum Board for three year terms. Council Member Jeffs seconded the motion. The vote to appoint Ms. Robertson and Mr. Peterson to the Museum Board was unanimous.

FORMAL PUBLIC HEARING

Public Hearing regarding the Vacation of property located at 1100 East between 430 South and 500 South

The developer has asked that Item 6A, the public hearing regarding the vacation of property located at 1100 East between 430 South and 500 South, and Item 10G, Ordinance 12-01-2014, relating to the vacation, be taken off tonight's agenda.

Council Member Miller made a motion to table the two items. Council Member Jeffs seconded the motion. Through a roll call vote, Council Members Broadhead, Carr, Hathaway, Jeffs, and Miller voted unanimously to table the items.

UNFINISHED BUSINESS

Revisions to the Sewer Master Plan

Mayor Hunsaker said he had sometimes been outspoken about JUB Engineering over the years, but feels they have done good work and they should be hired to do the Sewer Master Plan for several reasons. JUB has done the model for the previous sewer plan and with the cost of coming up with a new model, using JUB will save time and money and would be the best for the City. Dennis Marker said he recognized the City Council had given staff direction, and felt the Council had needed some additional information for an informed decision. Some of the Council have met with the City engineer to discuss additional costs, and understand that it was in the City's best interest to keep working on the sewer plan with JUB as it saves time and energy.

Council Member Hathaway asked about the amount of time the staff would be tied up. City Engineer Norm Beagley presented a spreadsheet of anticipated costs for the RFQ and RFP on the sewer master plan. Time needed includes research, contract negotiation, refining the scope, building the model and bringing a new Engineering firm up to speed. Council Member Hathaway said the staff is getting paid anyway, so he did not see where the additional cost came from. Ben Reeves said it comes down to the work load the staff already has. Some of the present projects, such as the second access to Summit Ridge and the public works building, will be delayed. As this type of work is for an impact fee related project, consultants can be paid from impact fees. If City staff does the work, impact fees cannot be used.

Council Member Hathaway asked if the City was in a time crunch on this project. Mr. Marker said the state requirement is that these plans be updated every 5 years, and the current plan was adopted in 2009. In two weeks the City will be out of compliance. Mr. Beagley said the current plan also does not address today's State requirements. Council Member Miller said JUB has been involved with the sewer system for six of the past seven years, and it makes sense to use them as they have so much time invested in it. Mr. Reeves said the City Council has given the staff direction to send things out to bid when it makes sense. One of the concerns with bidding this job is that JUB has a long standing ethical policy that if they are involved with the preparation of an RFP or RFQ, they will not bid on the project. From a staff perspective, it is likely that JUB would not bid on the project and an outside engineer would have to be brought up to speed.

Council Member Jeffs said that if the staff had informed the Council about this a month ago, they would now be a month ahead. Mr. Reeves apologized, and clarified that if the City moves forward with the current contract, staff time will be dramatically reduced. Another engineer would want to recalculate the data, leading to redundant information.

Council Member Miller said his concern had been that JUB had dropped the price, but he was now aware that the price was dropped because the scope of the project had been redefined. Mr. Marker said the scope of the initial project had included a rewrite of everything. Staff had met with JUB and pared down the scope. Council Member Carr said he appreciated the additional information and was okay using JUB.

Council Member Broadhead said he was a little perturbed that the City was at crunch time again. Writing the RFP should not cost \$30,000. It should be easy to go through the old plan and update it. He said he was totally against handing JUB one more contract.

Council Member Jeffs noted that she would appreciate it if Mr. Beagley was a little more prepared with his presentations. Council Member Hathaway said when the City hired an engineer he thought this was the kind of thing he would do. Council Member Miller said it was clear at the engineer interviews one person could not do everything and would need help with some projects. Mr. Marker said one of the major elements was the modeling, and the City did not have the software for that. Over time as the City has more staff, more can be done in-house, but with the staff the City has at the current time, it made more sense to use impact fees and hire a consultant for this.

Council Member Hathaway said they are always pushing dates. Mr. Reeves said the sheer amount of work the staff does is incredible. They have recently worked on Pole Canyon, designs, inspections, subdivisions, the fish pond, and the site layout for the public works building, among other projects. There is only so much time, and some things are put off. Perhaps there is a need to better communicate the work load. Mr. Reeves said the City engineer has accomplished a great deal.

Mr. Beagley said he is working on the standards manual update, CAD work, the quiet zone, subdivisions, and grading plans. Council Member Hathaway said some dates seem to be all of a sudden right on top of them. Mayor Hunsaker said they should put 5 years from now on their calendar so this doesn't happen again.

Council Member Broadhead said the public works director in Moab uses four or five engineers, and it seemed to him they should start expanding and finding other engineers rather than arbitrarily use JUB. He said as far as the contract with JUB, now that the City has an engineer they should get rid of the contract. Mr. Beagley agreed that it would be beneficial to bring on two or three engineers. Mr. Reeves said the City has experience with that, using Epic Engineering for testing and Sunrise for water projects. UDOT has a pool of qualified engineers to draw on.

Council Member Miller made a motion to approve JUB Engineering to update the Sewer Master Plan and Impact Fee Facility Plan. Council Member Carr seconded the motion. The vote was as follows:

Council Member Carr	Aye
Council Member Hathaway	Aye
Council Member Jeffs	Aye
Council Member Miller	Aye
Council Member Broadhead	Nay

The motion passed by majority vote.

NEW BUSINESS

2013-2014 Audit Presentation

City Manager Reeves introduced Russell Olsen from Larson & Company. Mr. Olsen reviewed the financial report, including financial highlights, basic financial statements, and financial analysis.

He said the firm is required to look at internal controls to give an opinion on financials. The State asks auditors to look at specific things. The City has no major issues.

When a City receives federal grants of certain amounts, those also needs to be audited. Larson's opinion is that no issues were found with the federal grants.

Mr. Olsen reviewed the management letter, now called 'communication with those charged with governance'. It was recommended that the City separate duties to serve as a check and balance as much as possible. With limited staff, this can be difficult. He suggested to help mitigate risk, the Council be vigilant when looking through expenditures.

Mr. Olsen noted a few minor issues, including the financing of the fire truck, funds for which were not shown coming in and out of the budget. He said he appreciate the City staff, who were very professional and forthcoming with needed documents. Mayor Hunsaker thanked Mr. Olsen and the crew from Larson.

Resolution 12-02-2014, "A Resolution Approving an Agreement with the Utah Valley Special Services District for the Construction of a New Operations Facility"

Debbie Mecham addressed the Council. Ms. Mecham made a presentation regarding the need for the construction of a new operations facility. She said this would be a 5.3 million dollar project, of which 3.5 million would need to be funded. She said some cities preferred to give a cash payment for their portion. Santaquin's portion will be \$122,157.

Mr. Reeves recommended this amount be broken into two payments, with one in the next budget year. Council Member Hathaway said originally a bonding option had been discussed. Ms. Mecham said there had been some discussion that small cities might not have the funds available to pay their portion immediately, and could finance the funds in some way. Council Member Hathaway asked how seriously the Committee had looked at moving the facility away from the jail, which would help with an insurance rating. Ms. Mecham said security would be a very high issue. She explained some of the security measures.

Council Member Miller said he was disappointed at the results, and sorry the City did not have a representative at the meetings. He felt the City now had no choice but to make the payments. Ms. Mecham said she could have done more to make sure a representative from Santaquin was present at the meetings. Mayor Hunsaker said for that much money they might consider having their own facility. Ms. Mecham said she had met with many leaders who had their own and encouraged everyone to work together. The possibility of becoming a state wide taxing entity was discussed. Ms. Mecham said she knew County Commissioner Ellertson was supportive of the idea. The Utah legislature has passed a bill that is a first step towards consolidation of 911 services.

Resolution 12-03-2014, "A Resolution Approving the Santaquin City Social Media Policy".

Penny Reeves addressed the Council. Ms. Reeves said she has been working on a social media policy for some time. Once this is approved, City employees will be trained on what is appropriate for City sites. Ms. Reeves gave a short presentation on social media. She asked the Council to email her with any questions or comments. Council Member Miller asked if website use can be tracked by time. He was interested to know how many people went to the website after the recycling opt-out phone message was sent out.

Ms. Reeves said the current website is outdated, and needs to be updated or a new platform used. Typically 18 to 36 year olds are looking at website. Council Member Hathaway asked if the new software could handle videos. Ms. Reeves said if not, it could handle a link to a video. Council Member Hathaway said a lot of cities are putting together videos of their city. Mr. Reeves said the current software is very cumbersome and another type would be easier to work with. Ms. Reeves said the cost of a template for the front page would be \$50 to \$100. Mr. Reeves said he wanted to incorporate photo contests, and have different things pop up on the website. He said most cities that do social media have a policy so if an employee does some egregious thing they have a way to deal with it. The policy has been scaled down so there is no redundant information.

Council Member Jeffs made a motion to approve Resolution 12-03-2014, "A Resolution Approving the Santaquin City Social Media Policy". Council Member Miller seconded the motion. Through a roll call vote, Council Members Carr, Hathaway, Jeffs, and Miller voted unanimously to approve Resolution 12-03-2014.

Discussion and Possible Action with regard to the design of a second access to Summit Ridge

City Manager Reeves said that the Council had previously discussed use of the development funds, and one of the items discussed was the design of a second access to Summit Ridge. Mr. Marker said LEI Engineering had done the concept design work on the UDOT intersection. At this point moving forward will involve working with South Ridge Farms and the Summit Creek Irrigation Company. The contract with LEI included a proposed dollar figure for the design of the Summit Ridge Parkway extension, \$92,000; a proposal for the UDOT concept design, for \$5800; and design of the UDOT intersection and Highway 6 improvements, \$78,000. The design work will indicate where the UDOT intersection will occur. Mr. Marker said the parkway was originally designed by LEI, and they know the area well, so it is logical to engage them for this project. No other firm would accept the LEI surveys, but would want to do their own. An RFQ could be done. The design process is 6 to 7 months, the RFQ process about 3 months. Council Member Miller asked how long ago the LEI surveys had been done.

Mr. Marker said the priority on this is up to the City Council. Mayor Hunsaker said the road would be needed for any commercial development or business park. Council Member Hathaway said the City needs to know the design so they can start talking to landowners. He asked if the City needed to know about the State road connection. Mr. Reeves said the State connection can be moved. The City would be required to obtain any additional right-of-way that is needed.

Mr. Marker illustrated a possible route for the access. The cost for a section of the route will be borne by the Summit Ridge developer. There are some reservoir and hillside issues with the access route. The next parcels on the route are owned by the Summit Creek Irrigation Company and the Rowley's. An engineering firm will be able to tell best kind of materials and balance for the route. Council Member Miller said the bidding process needs to start somewhere, and this is a good spot to do so. Council consensus held that staff should put an RFP together.

Mr. Marker said the Council had asked staff to put together an RFQ for the storm drain, and asked which project the Council wanted as a priority, the storm drain or the secondary access. By giving the secondary access work to LEI, staff can focus on storm drainage. Council Member Carr noted there would be impact fees from new homes once the storm drain project is completed. Council Member Miller said this is the time to reach out to engineering firms, as the City needed several firms they could go to for help. He said he thought development was more important, with the potential for EDCUtah and a big manufacturer. Mr. Reeves said engineers need to be qualified, it was not a matter of the lowest bid. UDOT has already qualified several firms. Mr. Marker said it comes down to who the City is the most comfortable with.

Council Member Miller asked if the City could go straight to a bid. Mr. Marker said the problem with a bid is staff will have to design the road, making sure there is enough detail so everyone is bidding on same thing. He said it was almost better to go off a qualifications base. The City can go through the same process as the transportation project. Council Member Miller said he wanted to make sure we were not just giving contracts out. Council Member Carr said if the City does the sewer master plan first, we will have a plan and no money, but if the secondary access is done first, there may be money for the sewer plan. Mr. Reeves said if the storm drainage is delayed there may be some costs associated with that, including delayed impact fees. Council Member Hathaway asked what the City would collect in taxes compared to 50 impact fees if one business comes in.

Council Member Miller asked why the City was giving a contract without checking with other firms. Mr. Reeves said all the information the firms would present would be an hourly rate. Mr. Marker said after a firm is chosen you can show them what is needed, and they will outline their anticipation of the work cost. If you don't like the cost, you can go to the next firm and ask them. He recommended a council member help with putting together qualifications. Council Member Carr said that was done with JUB a few years back, and now people asked why the City always goes with them. Council Member Miller said the City needed to bring multiple engineers on. Mayor Hunsaker agreed to choose a City Council member to help with the qualifications list.

Resolution 11-06-2014, "A Resolution Approving an Agreement to join the Utah Transportation Coalition"

City Manager Reeves said the City Council had asked why the League of Cities and Towns had not come down to explain about the agreement to join the Utah Transportation Coalition. The Salt Lake Chamber of Commerce had originated this concept, as they feel transportation issues are preventing new businesses from coming to Utah. Resolutions passed by each city council give lobbying power to the League, and cities will have the opportunity to decide for themselves if they want a quarter cent tax increase for transportation. Governor Herbert has mentioned this is a great time to get this done while gas prices are low.

Council Member Miller made a motion to approve Resolution 11-06-2014, "A Resolution Approving an Agreement to join the Utah Transportation Coalition". Council Member Hathaway seconded the motion. Through a roll call vote, Council Members Carr, Hathaway, Jeffs, and Miller voted unanimously to approve Resolution 11-06-2014.

Resolution 12-01-2014, "A Resolution Approving the Consolidated Fee Schedule"

Ben said the Council had passed an ordinance allowing for utility increases each year based on the cost of living.

Council Member Jeffs made a motion to approve Resolution 12-01-2014, "A Resolution Approving the Consolidated Fee Schedule". Council Member Miller seconded the motion. Through a roll call vote, Council Members Carr, Hathaway, Jeffs, and Miller voted unanimously to approve Resolution 12-01-2014.

Resolution 12-04-2014, "A Resolution Approving an Interlocal Public Works Mutual Aid Agreement"

Mr. Reeves said this agreement expands fully the mutual aid agreement for all public works emergencies. It allows the City to call on other public works departments if necessary, and is similar to the Public Safety Agreement.

Council Member Carr made a motion to approve Resolution 12-04-2014, "A Resolution Approving an Interlocal Public Works Mutual Aid Agreement". Council Member Miller seconded the motion. Through a roll call vote, Council Members Carr, Hathaway, Jeffs, and Miller voted unanimously to approve Resolution 12-04-2014.

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

City Manager Reeves

City Manager Reeves said it was budget time again. He said last year the all day Saturday retreat seemed to work well. After some discussion, the Council settled on February 7, 2015, for the retreat.

Mr. Reeves said he is putting out a bid for architectural services for the public works building. Some of the Architectural Committee members are interested in bidding. The cost is estimated at \$25 to \$35 thousand.

Mr. Marker said three of the Planning Commission members took a tour of the Wastewater reclamation facility last week, and were impressed by the facility. The Museum Board next meets on Thursday, December 18. The Board is trying to understand financing and the purchasing process. They have asked staff for a cost estimate in repairing the roof. Building official Randy Spadafora looked at the roof, but said he did not have the expertise to determine what would be needed to bring it up to code. LEI Engineering gave an estimate of \$1500 to \$2500 to measure the trusses and do calculations for the repair. Designing the fix would be an additional cost. Any change would involve tying the roof into the walls.

The DRC met this week to discuss a 12 unit townhome development at approximately 300 West 200 South. There were several issues that need to be addressed, and the developer was instructed to return to the DRC when those items are fixed.

The group doing the 36 unit development behind the City building has not brought any new information to the City. Council Member Carr said he believed the developers are in negotiations on some adjacent property.

Mylar maps for the Horse Orchards and Canyon Phase 2 subdivisions will be recorded tomorrow. Mr. Reeves said about 20 percent of the City have opted out of the recycling program. A couple more posts and one more phone call will be sent out before the end of the opt-out period.

BUSINESS LICENSES

Business licenses were issued for the following Santaquin businesses: Make a Mark Laser, Elmer Van Beek, Laser Engraving; Protection One Alarm, Carlos Nunez, Door to Door solicitation for Alarm Systems; Kody's Photo, Kody Ahlin, Photography; Pearson Computer & Repair, Bryce Pearson, Computer Repair.

CONVENE OF THE COMMUNITY DEVELOPMENT BOARD

No Community Development Board business was discussed.

CONVENE OF THE SPECIAL SERVICE DISTRICT FOR ROADS MAINTENANCE

No Special Service District for Roads Maintenance business was discussed.

PETITIONS AND COMMUNICATIONS

No petitions or communications were submitted to the Council.

REPORTS BY MAYOR AND COUNCIL MEMBERS

Council Members

Council Member Miller presented some pictures of the fire truck, which is in the construction process.

The Council suspended business between 8:55 p.m. and 9:07 p.m.

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

At 9:08 p.m. Council Member Miller made a motion to move into an executive session to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property. Council Member Carr seconded the motion. The vote to enter into an executive session was unanimous. Those attending the executive session were Mayor Hunsaker, Council Members Hathaway, Jeffs, Miller, and Carr, City Manager Ben Reeves, Assistant City Manager Dennis Marker, City Attorney Brett Rich, City Engineer Norm Beagley, Deputy Recorder Linda Midgley.

The regular Council meeting resumed at 10:05 p.m.

Resolution 12-05-2014, "A Resolution Approving Agreement No. 12052014".

Council Member Miller made a motion to approve Resolution 12-05-2014, "A Resolution Approving Agreement No. 12052014. Council Member Carr seconded the motion. Through a roll call vote, Council Member Carr, Hathaway, Jeffs, and Miller voted unanimously to approve Resolution 12-05-2014.

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)


At 10:06 p.m. Council Member Miller made a motion to move into an executive session to discuss the character, professional competence or physical or mental health of an individual. Council Member Hathaway seconded the motion. The vote to enter into an executive session was unanimous. Those attending the executive session were Mayor Hunsaker, Council Members Hathaway, Jeffs, Miller, and Carr, City Manager Ben Reeves, and City Attorney Brett Rich.

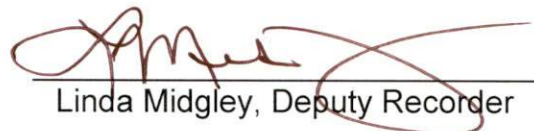
The regular Council meeting resumed at 11:00 p.m.

ADJOURNMENT

At 11:01 p.m. Council Member Hathaway made a motion to adjourn. Council Member Miller seconded the motion. The vote to adjourn was unanimous.

Approved on January 7, 2014.


Kirk Hunsaker, Mayor


Linda Midgley, Deputy Recorder

Utah Valley Dispatch Special Service District


Construction of 911 Facility

Presented by:
Deborah Mecham, Executive Director
December 17, 2014

Then to Now

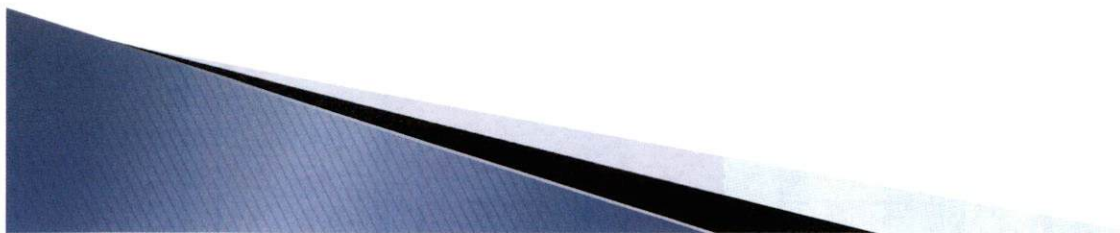
- ▶ Dispatch has been housed in Utah County Sheriff's Security Center facility since 1996
- ▶ Console positions have grown from 4 to 10, with a current need of 12 minimum and future growth on the horizon
- ▶ Office space/work area needs have increased

Limited or inadequate spaces

- ▶ Storage
 - ▶ Conference/meeting areas
 - ▶ Training areas
 - ▶ Technology/equipment space
- 

Facility Study

- ▶ Mission Critical Partners, Southlake, Texas
- ▶ Architects Design Group, Winter Park, Florida
- ▶ GOAL: Assess dispatch operational needs as it relates to space and technology requirements, for today and the next 20–25 years.
- ▶ Final report submitted November 14, 2013



Future Challenge: Growth

- ▶ Anticipated population growth
 - The population almost doubled from 2000 to 2010
120,982 to 234,724
 - Anticipated to more than double again by 2030
 - Estimated population in 2020 = 340,798
 - Estimated population in 2030 = 482,058
- ▶ Estimated workload growth
 - Calls dispatched increased by 20% from 2009 through 2013
 - Work volume would be expected to double by 2030 if the calls per person remained the same



Utah Valley Dispatch: The Process

Detailed Spatial Needs Assessment Findings:

<u>Year 2015</u>	<u>Year 2025</u>	<u>Year 2035</u>
10,624 SF	11,393 SF	12,559 SF

Program Components Include:

Public Access Areas

Training

Dispatch

Administration

Technology

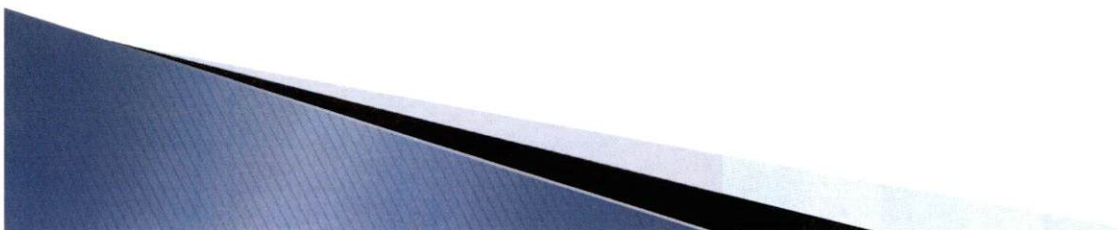
Facility Support

Site Planning Considerations:

- 0.75 Acres for Building Footprint and Parking
- Storm Water Management Systems
- Buffer / Landscape Zones
- Future Expansion Considerations
- **Minimum Site Size of 1.5 – 2.0 Acres**

Expansion vs Build + Site

- ▶ A subsequent expanded study was conducted to further consider expansion onto the sheriff's facility.
- ▶ Various sites were analyzed through both studies.
- ▶ Based on site viability and cost, a site on the same campus as the sheriff's facility has been approved.



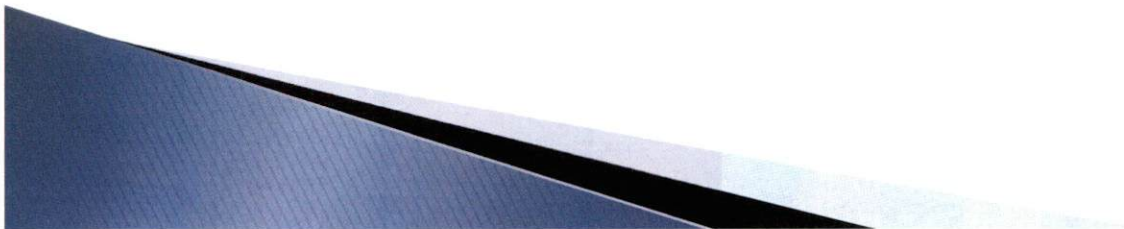
Facility Costs

- ▶ \$5,302,980 for Land, Construction and Technology
- ▶ \$1,802,980 recommended from current fund balance
- ▶ \$3,500,000 balance to be funded
- ▶ Options considered:
 - 12 and 20 year bond considerations
 - Cash payment based on current usage member assessments



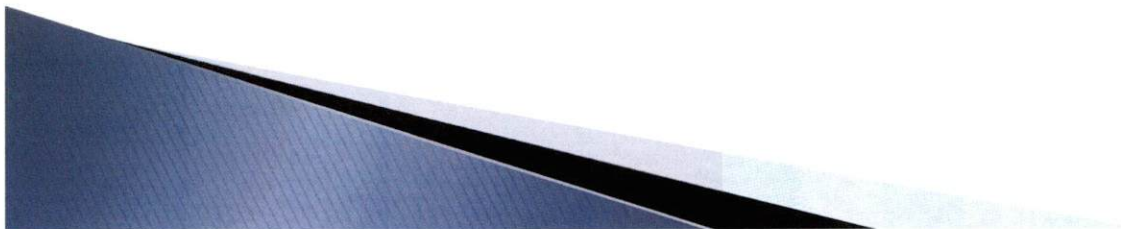
Funding Decision

- ▶ Board approved the cash payment funding, with each city determining method of obtaining the funds.
- ▶ Santaquin (3.49%) = \$122,157



Next Steps

- ▶ Each city to sign agreements and determine funding preference
 - Cash payment (one or two payments)
- ▶ Land agreement (approved by District and Utah County)
- ▶ Approval of selected Architectural / Engineering firm
- ▶ Goal: Break ground Spring 2015

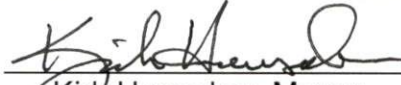


QUESTIONS AND COMMENTS



CLOSED EXECUTIVE SESSION AFFIDAVIT

I, Kirk Hunsaker, Mayor of Santaquin City, do hereby certify that the Executive Session held on December 17, 2014 was called to discuss the character, professional competence, or physical or mental health of an individual.



Kirk Hunsaker, Mayor

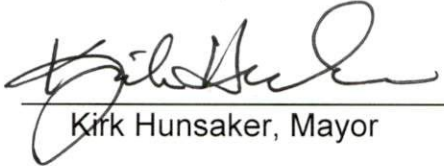
12/17/14

Date



CLOSED EXECUTIVE SESSION AFFIDAVIT

I, Kirk Hunsaker, Mayor of Santaquin City, do hereby certify that the Executive Session held on December 17, 2014 was called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property.


Kirk Hunsaker, Mayor

12/17/14
Date