NOTICE

Notice is hereby given that the Mayor and City Council will hold a Work Session on Wednesday, November 12, 2014 in the Council Chambers, 45 West 100 South, beginning at 6:00 pm.

DISCUSSION ITEMS

- Review and Discussion of 2014-2015 Budget Goals and Economic Development Strategy
- 2. General Discussion

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651.

By: Susan B. Farnsworth, City Recorder

Posted: City Offices Post Office Zions Bank

MINUTES OF A CITY COUNCIL WORK SESSION HELD IN THE COUNCIL CHAMBERS NOVEMBER 12, 2014

The meeting was called to order at 6:02 pm by Mayor Kirk Hunsaker. Council Members attending: Keith Broadhead, Mandy Jeffs, and Nick Miller. David Hathaway arrived at 6:15 pm and Matthew Carr was excused.

Others attending: City Manager Ben Reeves and Assistant City Manager Dennis Marker.

DISCUSSION ITEMS

Review and Discussion of 2014-2015 Budget Goals and Economic Development Strategy

City Manager Reeves reviewed the economic development strategy goals and objectives. Assistant City Manager Marker reported the developer (Grocer) is aware they will be responsible to participate in installing the roadway into the 500 East development. Council Member Miller suggested approaching the Olson Family in person to discuss installing a park on corner of the 400 E Main and sale the City's property to the Grocer to fund the proposed projects. Council Member Hathaway reviewed the steps taken to get "get to where we are today" with regard to the development moving forward. Council Member Broadhead suggested drafting a development agreement outlining all that is expected of each party, sale the property, build our portion of the road and invest in the City infrastructure. City Manager Reeves reiterated the direction the Council Members want the staff to continue:

- Continue with the sale of the City's property
- Continue with the 500 East road
- Meet with the Olson's family
- Set up a meeting with the Grocer

Council Member Broadhead requested the cost to the City for continuing the Main Street Project. Assistant City Manager Marker reported there was approximately \$50,000 left from the original Main Street Project that could be used to complete the project. (See attachment "A" for a copy of the presentation)

Economic Plan Implementation

Assistant City Manager Marker reviewed a presentation with the Council about the draft CDA budget. Discussion included the assumptions in the report, ramifications of agreements and various means of utilizing tax increment to facilitate new development and the secondary access to Summit Ridge. The council directed staff to seek out potential development partners to help with marketing and developing the park. Staff will continue to work with other taxing entities to prepare interlocal agreements. Utah County and School District are supportive of the project. The council, acting as the CDA board, will need to adopt the CDA plan and budget. The Council discussed next steps for the secondary access and directed staff to look at using economic development funds to finance design of the road. The design will aid in determining how much ground is needed from Summit Creek and the Rowley family. (See attachment "B" for a copy of the presentation)

Council Member Broadhead thanked City Manager Reeves and Assistant City Manager Marker for the information reviewed this evening as well as their work to help better the City overall.

General Discussion

City Manager Reeves reported the City would not have to complete a CDBG Survey to apply for the grant. The Storm Drain Master Plan aligns with national objectives and does not require a survey to meet compliance.

It was reported that Greenhalgh Construction has completed the Pole Canyon Road Project. The billing for the project reflects \$14,810.74 over estimated price. At the time of the bid, it was anticipated to reuse the native materials. After the project was started it eas determined that fill material would be required. A Change Order was not presented to the Mayor and Council Members for approval. The consensus of the Council Members was to set up a meeting with the Mayor, the City Engineer, the City Inspector, and the Public Works Supervisor, and Assistant City Manager to discuss the billing.

At 8:37 pm the meeting adjourned.

Approved on November 19, 2014.

Kirk Hunsaker, Mayor

Susan/B) Farnsworth, City Recorder



Economic Development Strategy

Review of Budget Goals & Objectives (FY2014-2015)



- Six months ago, the Santaquin City Council adopted the 2014-2015 Tentative Budget with its Goals & Objectives
- The mayor has directed staff in the execution of work initiatives & implementation strategies to the fulfillment of the Goals & Objectives outlined by the Santaquin City Council
- The purpose of the is presentation is to:
 - Review the 2014-2015 Goals
 - Provide an overview of the "strategies" employed to achieve those goals
 - Provide a status of the effectiveness of those strategies
 - Make course corrections, if desired by the council, by establishing direction for future efforts of the staff



Six Month Review

Fiscal Year 2014-2015:

Goal 1 - Upgrade City Streets

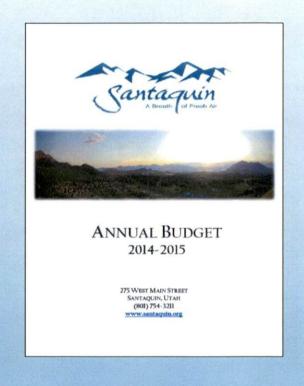
Goal 2 - Grocery Store/Economic Development

Goal 3 - Second Access to Summit Ridge

Goal 4 - New Public Works Building

Goal 5 – Complete the 2013-2014 Ongoing Projects:

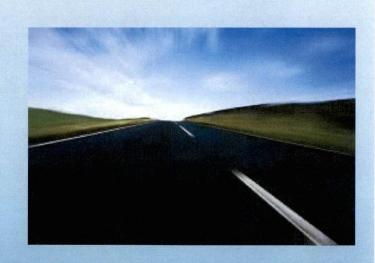
- Springs Water Diversion Project
- Structural Analysis of the Old City Hall
- Railroad Quiet Zone
- Pole Canyon (Ahlin Pond) Fishing Park



Goals of the Santaquin City Council

Council & Staff Action Plan:

- · Objective 1 Raise Additional Revenue
 - Raised Property Taxes Complete
- Objective 2 Segregate Road Funds
 - Created Special Service District Complete
- Objective 3 Prioritize Road Maintenance
 - Road Condition Survey Complete
 - Annual Prioritization On Going



Goal 1 - Upgrade City Streets

Future Policy Decision Needing Council Action

- Approval of Future Funding
- Review of Future Road Projects
- Review of Future Road Maintenance
- Determine if Santaquin City will put the Road SSD Property Tax on the 2015 Ballot



Goal I - Upgrade City Streets

Council & Staff Action Plan:

- Objective 1 Improve Access to Property
 - Part 1 Widened US-6 Main Street Complete
 - Obtain 400 East Properties Complete
 - Acquire \$3.6M in County Funding Complete
 - Design/Engineering Complete
 - Construct 100 North Complete
 - · Shut Down Orchard Lane Complete
 - Widen & Beautify Main Street Complete
 - Part 2 500 East & Freeway Free Right In Process
 - · Obtain Federal Highway Approval Complete
 - · Obtain UDOT Approval Complete
 - Design/Engineering 80% Complete
 - Obtain Funding \$550K in County Funding In Process
 - Fund 500 East from 100 N to 150' North of Main Undetermined
 - Construction Spring 2015



Goal 2 – Grocery Store/Economic Development

Future Policy Decision Needing Council Action

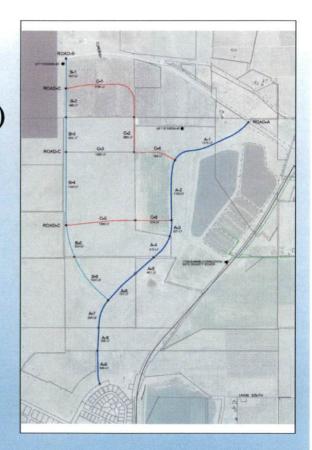
- Approval of Funding Agreement with Utah County
- Should the city sell its 400 East Properties? *If so, when...and how will the funds be used?*
- How will the city fund the construction of 500 East? All, Part, None?
 - Note: UDOT has an expectation that their funding of the first 150' will provide connectivity to the city's grid system and not be an exclusive entrance to a retail development.
 - Note: The mayor has asked the staff to pursue a partnership approach for funding (e.g. the city would fund the grading, road base and 24' of asphalt to connect to 100 North and the developer would install utilities, widen asphalt, install curb, gutter, sidewalk, landscaping and lighting at the time of commercial development.)
- Should the city proceed with the monument proposal as a project on it merits? (Community Engagement / Beautification)
- Direction to the Staff regarding property acquisitions?
- · Incentives?



Goal 2 - Grocery Store/Economic Development

Council & Staff Action Plan:

- Objective 1 Acquire Property Right of Way (ROW)
 - Obtained Conceptual Approval from Summit Creek Irrigation Company (SCIC) - Complete
 - Negotiate Terms of Land Acquisition In Process
 - Shared Ownership in Recharge Ponds
 - Land Donated
 - Determine Road Alignment *In Process*
 - UDOT Requirements In Process
 - Geotechnical Testing Results In Process
 - · Connectivity into existing road network In Process
 - Complete Land Acquisition with SCIC Not Started
 - Annex ROW Property into City Limits *In Process*
 - Work with Utah County on County Island In Process
 - Work with SCIC and South Ridge Farms In Process



Goal 3 - Second Access to Summit Ridge

Estimated Cost of the Second Access is \$7.5M -\$9.0M

Self Funding vs. Shared (three prong) Approach?

- Self Funding:
 - Property Tax Increase
 - Cuts in Other Areas
 - Sale of Assets (Alpha Field \$1.5M+/-)
- 1. Community Development Area
 - Increment Financing
 - For Debt Service Payments or Developer Reimbursements
- 2. Transportation Master Plan
 - Impact Fees
- 3. Subdivision Negotiations



Funding Strategy for Secondary Access to Summit Ridge

Estimated Cost of the Second Access is \$7.5M -\$9.0M

Community Development Increment Financing

Community Development Area

- Leverages City, County, School District & CUWCD Future Property Taxes
- Spreads Funding, Risk & Reward

Impact Fees

 Though not available as a form of collateral, impact fee revenue can be used to pay debt service or developer reimbursement payments

Transportation Master Plan Subdivision Negotiations

Development Funding

- Infrastructure from the city (e.g. Natural Gas and Access) will support their development
- Funding from the subdivision will provide a cash flow that will assist the city in debt service payments (or reimbursements) and mitigate the risk of possible slow development

Funding Strategy for Secondary Access to Summit Ridge

Council & Staff Action Plan:

- Objective 2 Acquire Funding
 - Obtain Conceptual Approval from Taxing Entities In Process
 - Utah County Complete
 - Nebo School District Complete
 - · Central Utah Water Not Started
 - · Santaquin City Presumed Complete
 - Refine Road Construction Estimates In Process
 - Work to Reduce UDOT Requirements In Process
 - Geotechnical Testing Results/Design In Process
 - Designing the road way will refine and likely lower the project costs Not started
 - Complete Land Taxing Entity Interlocal Agreements In Process

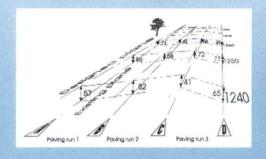


Goal 3 - Second Access to Summit Ridge - Continued

Council & Staff Action Plan:

- Objective 3 Design
- Objective 4 Market the Business Park
- Objective 5 Construction
 - Note: Many Objectives Run Concurrently









Goal 3 - Second Access to Summit Ridge - Continued

Future Policy Decision Needing Council Action

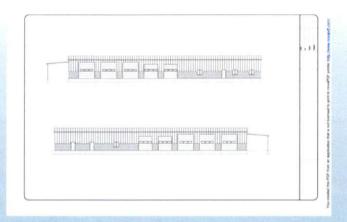
- Funding Agreement with Utah County & Nebo School District & Central Utah Water
- Land Acquisition Agreements
- · Bonding vs. Development Company
 - Debt Service vs. Development Reimbursement
- Funding Design Engineering
- Bid and Contact Construction



Goal 3 - Second Access to Summit Ridge - Continued

Council & Staff Action Plan:

- Objective 1 Conceptual Design Complete
 - Gather Building Requirements Complete (PW Dept Input, Site Tours, Building Manufacture Interview, etc.)
 - Create Preliminary Design Complete
- Objective 2 Funding *In Process*
 - Complete BYU Student Evaluation Process In Process
 - Complete Funding Package with ZBPF In Process
- Objective 3 Design *Not Started*
 - Select an Architect to Design Building
 - Complete Site Design
- Objective 4 Construction Not Started
 - Bid General Contracting Work
 - Construction
 - Project Closeout



Funding Strategy

Refinance Public Safety Building
Debt Service to extend the same cash
flow payment structure
No Increases in Fees Needed

Goal 4 - New Public Works Building

Future Policy Decision Needing Council Action

- Approval of Funding Package
- Contract Approval with Architect
- Final Design Approval
- Bid and Contact Construction



Goal 4 - New Public Works Building

Project 1 – Springs Water Diversion Project – *In Process*

- Permit Granted
- Currently Ordering Parts & Supplies

Project 2 – Structural Analysis of Old City Hall – Complete

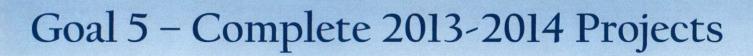
Defining Next Steps – Waiting on Recommendations from Museum Board

Project 3 – Rail Road Quiet Zone – *In Process*

- Utah County Interlocal Complete
- Notification and Signage In Process

Project 4 – Pole Canyon Fishing Park (Opening Spring 2015) – In Process

- Bathrooms (e.g. Water Sewer) Complete
- Power In Process
- Bowery In Process
- Fish Cleaning Station Awaiting Bowery
- Parking Lot (Setting Boulders, Gravel)







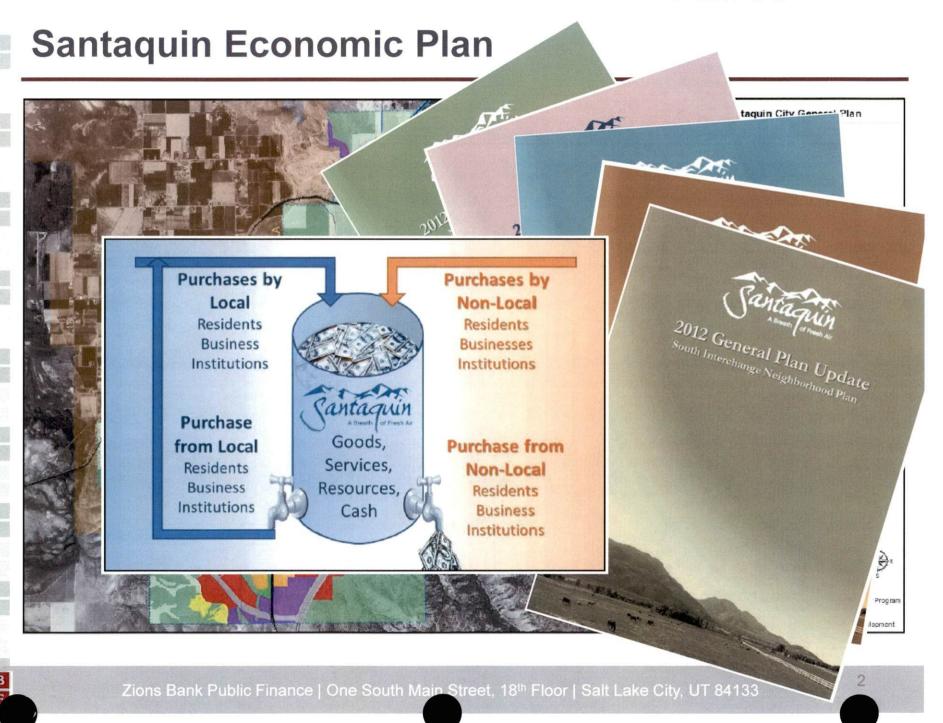
Course Corrections, if needed

Seeking Approval to Continue

Santaquin City Economic Plan Implementation

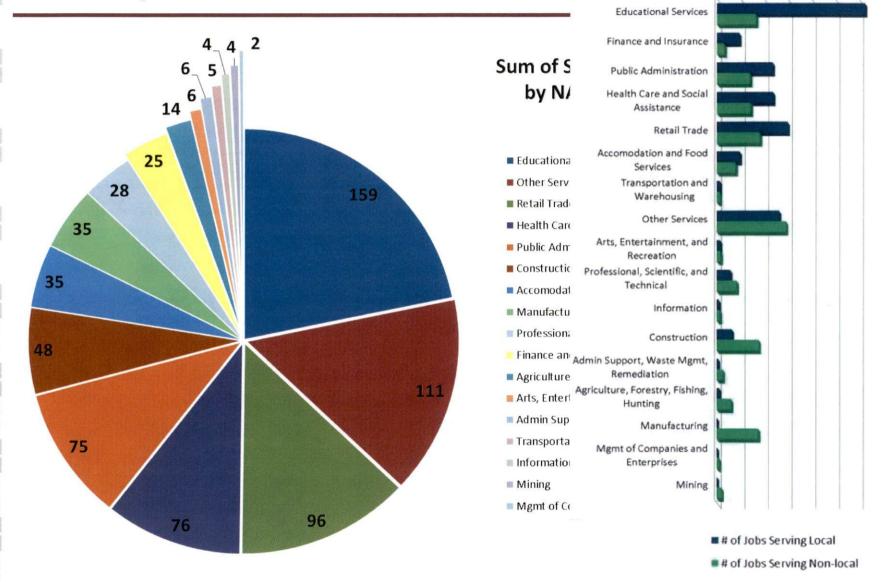
October 2014





of Jobs per Sector

Santaquin Economic Plan





Santaquin Economic Plan

Agricultural Commerce Identity

Interchange Businesses

Main Street District

 Regional Center and Transit Development

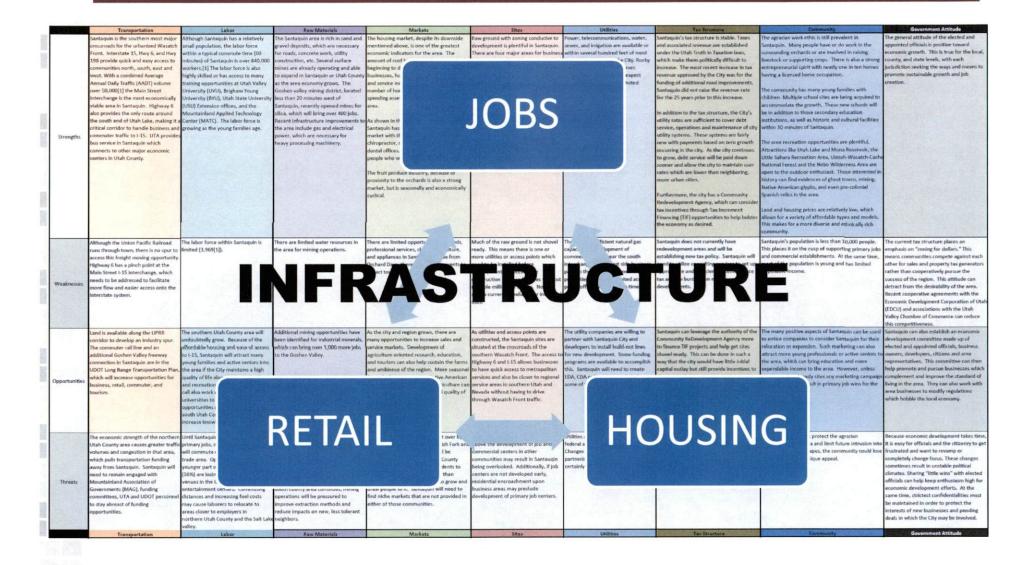
West Side Business Park







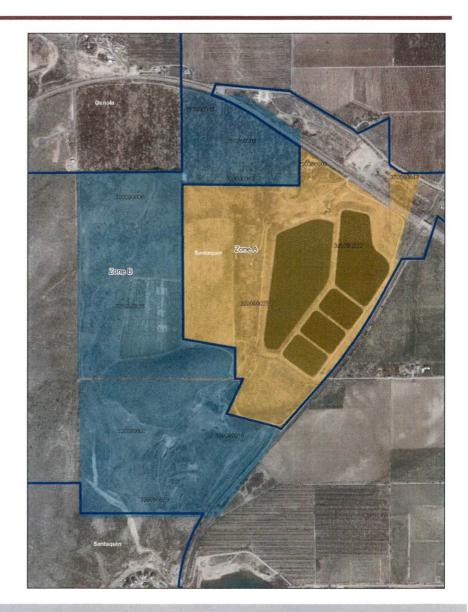
Santaquin SWOT





West CDA Project Area

- 153.86 acres in Project Area; 60 acres are developable
- Creation of a business/industrial park near the southern entrance to Utah County near I-15
- Competitive site with Juab County
- Opportunity to capitalize on strategic location along I-15, between I-70 and I-80 and SR-6.
- Area is not on a competitive basis currently because it lacks infrastructure such as gas, power, communications, City utilities and interior roads



Why is Increment Needed and How Much?

Zone A	Amount	
Road - Summit Ridge Parkway	\$4,500,000	
Gas line connection	\$750,000	
Power connection	\$500,000	90381703
Communications	\$250,000	32000614
City utilities	\$1,000,000	
Phase 1 environmental	\$5,000	Santoquin Corp.A 320-27022
Geotechnical report	\$35,000	
Additional roads	\$700,000	
Total Zone A	\$7,540,000	
	33050CgS	ACCURACY IS

CDA Steps

Prepare Draft Plan & Budget

And begin negotiations as appropriate

Negotiations with individual Tax Entities for tax increment. CDA, 17C-4-201

Resolutions and/or Interlocal agreements providing tax increment to the Agency are not effective until the date of notice

Agency must provide notice to the public of resolutions or agreements (17C-4-202(2))

Interlocal Agreements

Development Assumptions

	Amount
Total developable acres	60
Average number of acres absorbed per year	10
Santaquin capture rate of South County industrial absorption	15%
Floor area ratio (FAR)*	0.15
Improvement value per building square	
foot	\$70.00
Personal property value per building	
square foot	\$15.00



^{*}FAR is the ratio of total building square feet to land square feet



- Approximately 392 jobs created in the local area
- Assumes:
 - Average of 1,000 sf per employee
 - Floor area ratio (FAR) of 0.15; therefore,
 6,534 building square feet per developed acre



Tax Increment Request

- 80% of tax increment to Agency
- 20% of increment to taxing entities
- 20-year period



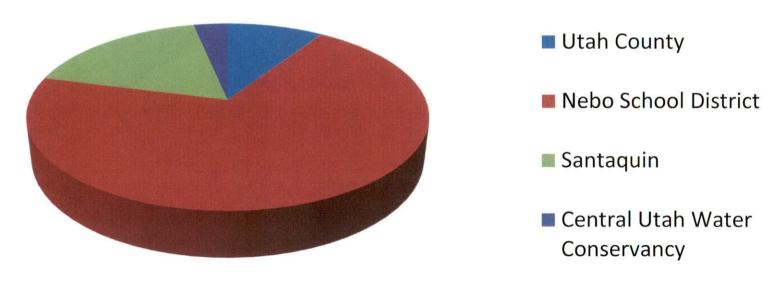
Base Year Tax Revenues Remain Unchanged

Tax District 190	Tax Rate	Total Base Revenues	NPV Base Revenues
	2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	Years 1-20	Years 1-20
Utah County	0.001259	\$0	\$0
Nebo School District	0.009526	\$0	\$0
Santaquin	0.002408	\$0	\$0
Central Utah Water			
Conservancy	0.000446	\$0	\$0
Total		\$0	\$0

NPV = net present value; discount rate of 4%

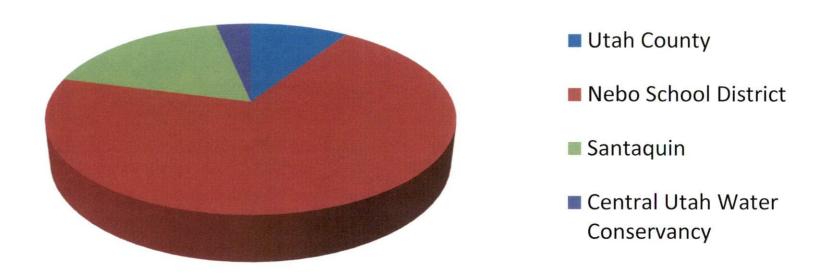
Incremental Taxes to Taxing Entities

Incremental Taxes to Taxing Entities	Tax Rate	Total Years	NPV Years
		1-20	1-20
Utah County	0.001259	\$237,595	\$153,312
Nebo School District	0.009526	\$1,438,175	\$928,004
Santaquin	0.002408	\$363,545	\$234,583
Central Utah Water Conservancy	0.000446	\$67,334	\$43,448
Total		\$2,059,129	\$1,328,684



Incremental Taxes to Agency

Summary of Incremental Taxes to Agency	Tax Rate	Total Years	NPV Years
		1-20	1-20
Utah County	0.001259	\$712,784	\$459,935
Nebo School District	0.009526	\$5,752,699	\$3,712,015
Santaquin	0.002408	\$1,454,178	\$938,330
Central Utah Water Conservancy	0.000446	\$269,337	\$173,794
Total		\$8,188,998	\$5,284,074



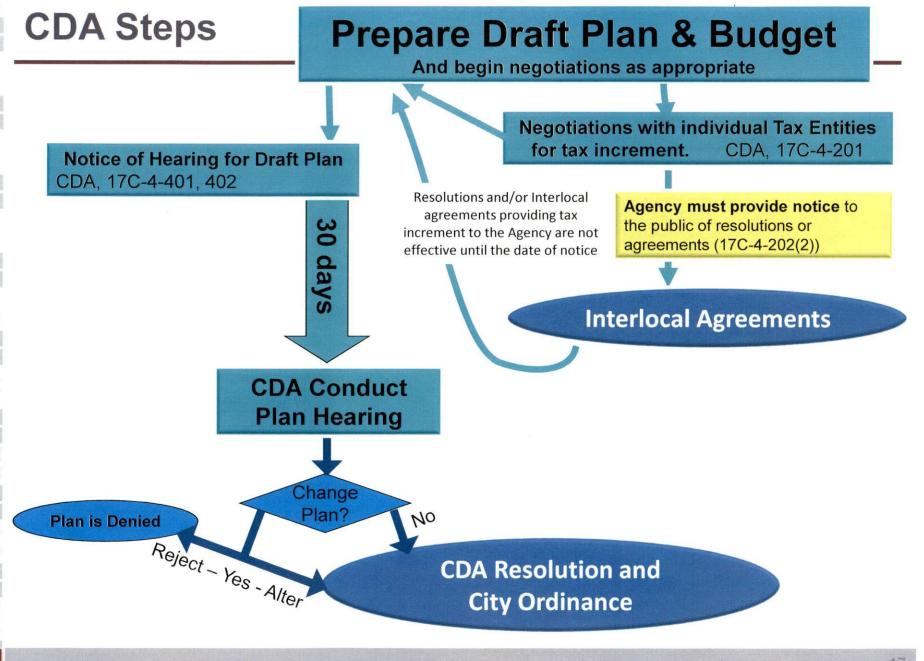
Annual Incremental Revenue after Project Area Expires

Taxing Entity	Amount
Utah County	\$54,487
Nebo School District	\$412,267
Santaquin	\$104,214
Central Utah Water Conservancy	\$19,302
Total	\$590,270



- Approximately 392 full-time jobs created
- Construction work will provide additional jobs
- Provides competitive location for businesses in Utah County gateway rather than leaking into Juab County
- Increased tax revenues of \$2.1 million to the taxing entities over the next 20 years
- Increased tax revenues of \$590,000 annually to the taxing entities after the project expires; currently the area is generating \$0 annually.
- Provides a catalyst for long term economic viability of southern Utah County.

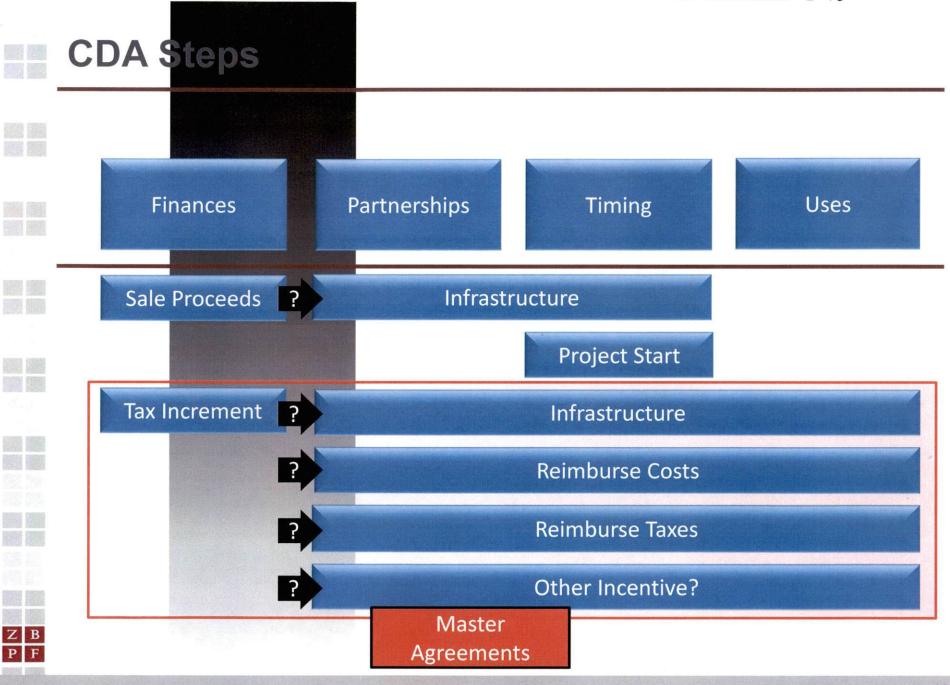




CDA Steps







Why is Increment Needed and How Much?

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Zone A		
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Communications	\$250,000	Social State of the State of th
City utilities	\$1,000,000	
Phase 1 environmental	\$5,000	Sanlaquin - bng A
Geotechnical report	\$35,000	
Additional roads	\$700,000	1000027
Total Zone A	\$7,540,000	
	Santaquin	2000079 200