

NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Wednesday, April 16, 2014, in the Council Chambers, 45 West 100 South, at **6:00 p.m.**

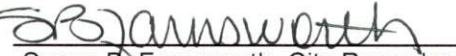
1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION/INSPIRATIONAL THOUGHT**
4. **CONSENT AGENDA**
 - a. Minutes
 1. April 2, 2014 Council Meeting
 - b. Bills
 1. \$102,302.08
5. **FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS**

Public Forum is held to a 30-minute maximum with each speaker given no more than 5 minutes each. If more than 6 Speakers, time will be adjusted accordingly to meet the 30 minute requirement
6. **FORMAL PUBLIC HEARING**
7. **UNFINISHED BUSINESS**
 - a. Ordinance 03-02-2014, "An Ordinance Establishing Telecommunications Facility Regulations"
8. **BUSINESS LICENSES**
9. **NEW BUSINESS**
 - a. Discussion and Possible Action with Regard to Long-Term Capital Replacement Planning in the Fire Department.
 - b. Discussion and Possible Action with Regard to Main Street Planter Box Repairs.
 - c. Discussion and Possible Action with Regard to Main Street Road Improvement.
10. **INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS**
 - a. Ordinance 04-01-2014, "An Ordinance Amending Freestanding Sign Regulations"
11. **CONVENE OF THE COMMUNITY DEVELOPMENT BOARD**
12. **CONVENE OF THE SPECIAL SERVICE DISTRICT FOR ROADS MAINTENANCE**
13. **PETITIONS AND COMMUNICATIONS**
14. **REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**
 - a. City Manager Reeves
 - b. Assistant City Manager Marker
15. **REPORTS BY MAYOR AND COUNCIL MEMBERS**
 - a. Mayor Hunsaker
 - b. Council Members
16. **EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)
17. **EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
18. **ADJOURNMENT**

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING/POSTING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651, posted in 3 places; City Center, Post Office and Zions Bank as well as posted on the State of Utah's Public Website.

BY: 
Susan B. Farnsworth, City Recorder

® Amendment to the agenda

**MINUTES OF A CITY COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
APRIL 16, 2014**

The meeting was called to order by Mayor Kirk Hunsaker at 6:00 p.m. Council Members attending: Keith Broadhead, Matthew Carr, David Hathaway, and Nick Miller. Mandy Jeffs arrived at 7:15 p.m.

Others attending: City Manager Ben Reeves, Assistant City Manager Dennis Marker, Engineer Norm Beagley, Director Dennis Howard, Chief Stephen Olson, Chief Dan Olson, B.C. Brad Kearl, Legal Counsel Brett Rich, Catharine Holman, Cindy Johnson, Curtis Rowley, James Rowley, Russell Babcock, Glen Davis, Verizon Wireless Representative Pete Simmons, Lehi Block Representative Nathan Darrow and other unidentified individuals.

PLEDGE OF ALLEGIANCE

James Rowley led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Dan Olson offered an Invocation.

CONSENT AGENDA

Minutes

April 2, 2014 Council Meeting

Bills

\$102,302.08

Council Member Hathaway moved to approve the Consent Agenda. Council Member Miller seconded the motion. Council Members Broadhead, Carr, Hathaway, and Miller voted unanimously in favor of the motion.

FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Mr. Babcock addressed the Mayor and Council Members with regard to the intersection at 730 East and 130 South, which he believes is dangerous. He indicated the drivers will cut the corner short which causes "near misses". He suggested installing speed bumps, a rumble strip which will alert the drivers when they are crossing to the wrong side of the road or perhaps closing 130 South off all together. Mr. Babcock was told the issue will be discussed and a resolution will be found.

Mr. Davis reported he lives at 730 North Center and also has the same concern as Mr. Babcock. He indicated the Police have patrolled the area and ticketed many of the drivers. Mayor Hunsaker thanked Mr. Davis for his information and indicated the issue will be reviewed.

FORMAL PUBLIC HEARING

Nothing

UNFINISHED BUSINESS

Ordinance 03-02-2014, "An Ordinance Establishing Telecommunications Facility Regulations"

Assistant City Manager Marker reviewed the proposed ordinance with the Mayor and Council Members. He reminded them that the ordinance was returned to the Planning Commission for additional review.

Mr. Simmons, Verizon Wireless Representative, addressed the Mayor and Council Members with regard to the needs of the "wireless" business. He voiced his concern that the City doesn't want "lattice towers" as well as phasing the heights of the tower.

Council Member Broadhead voiced his concern with requiring installation of trees and grass. He questioned why a split block wall couldn't be required.

After the discussion, the Council agreed the Ordinance should allow a maximum of 4 providers on each tower and require a block wall which would be anti-graffiti. The discussed changes were made and the revised Ordinance reviewed before it was adopted.

Council Member Miller moved to approve Ordinance 03-02-2014, "An Ordinance Establishing Telecommunications Facility Regulations" as amended. Council Member Carr seconded the motion. Through a roll call vote, Council Members Broadhead, Carr, Hathaway, and Miller voted unanimously in favor of approving Ordinance 03-02-2014.

BUSINESS LICENSES

The following businesses have been issued City business licenses:

China Express Cuisine	Loan Nguyen	27 W Main	Restaurant
Premier Virtual Consulting	Shawn Peterson	155 W 730 N	Internet Consulting
American Exteriors	Door to Door	Solicitation	Windows
Snow Shack	Scott Bollar	340 E Main	Shaved Ice

NEW BUSINESS

Discussion and Possible Action with Regard to Long-Term Capital Replacement Planning in the Fire Department

Chief Olson addressed the Mayor and Council Members with regard to the long term capital needs of the Fire/EMS Departments. During his presentation he mentioned the aging vehicles. Council Member Broadhead was in agreement that an engine does need to be purchased and suggested it be specked as soon as possible. City Manager Reeves reminded the Council Members that the tentative Budget will be passed by the end of May so a purchase could be made after that date.

Council Member Broadhead moved to authorize Chief Olson to request bids for a 2014 Engine and have them back by May 21, sooner if possible. Council Member Miller seconded the motion. Through a roll call vote, Council Members Broadhead, Carr, Hathaway, Jeffs and Miller voted unanimously in favor of the motion.

Discussion and Possible Action with Regard to Main Street Planter Box Repairs

The Public Works removed wall caps from the planter boxes this morning. Some options of pre-cast stones and natural stone were presented for replacing the wall caps. Costs may be as high as \$30,000 and would likely include annual maintenance, no matter which materials are used. Council Member Jeffs noted that another option for the Council to consider may be pulling the planter boxes out. Additional discussion took place about options for removing, cutting down, or repairing the boxes. Direction was given to staff to investigate each of the options discussed and bring back proposals to the City Council.

Discussion and Possible Action with Regard to Main Street Road Improvement

Assistant City Manager Marker spoke with the Council about three Main Street projects. He reported that the access to 500 East has been approved by UDOT and the Federal Highway. Staff will be meeting with the grocer next week to discuss timing of the access and 500 East. The Council expressed concerns about the City participating in a road that a developer would otherwise be responsible for constructing. There was discussion about incentives for economic development purposes, where funds were available, and what the grocer's needs were. The Council directed staff to meet with the grocer and see what their needs are before making any commitment or hint of participation. Mr. Marker said UDOT is proposing to add curb and gutter between 400 West and roughly 600 West. UDOT also would like to improve drainage issues around 400 West. The City Engineer calculated needs and prepared a rough plan for addressing the drainage concerns. Possible project expenses would exceed \$90,000. The Council asked that staff convey to UDOT a willingness to work with them on the drainage, but asked that UDOT prepare their designed fix and costs for comparison with our engineer's numbers. A commitment for shared cost will depend on price and what the grocer's needs may be.

INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS***Ordinance 04-01-2014, "An Ordinance Amending Freestanding Sign Regulations"***

Council Member Carr moved to approve Ordinance 04-01-2014, "An Ordinance Amending Freestanding Sign Regulations". Council Member Jeffs seconded the motion. Through a roll call vote, Council Members Broadhead, Carr, Hathaway, Jeffs and Miller voted in favor of approving Ordinance 04-01-2014.

CONVENE OF THE COMMUNITY DEVELOPMENT BOARD

Nothing

CONVENE OF THE SPECIAL SERVICE DISTRICT FOR ROADS MAINTENANCE

Nothing

PETITIONS AND COMMUNICATIONS

Nothing

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES***City Manager Reeves***

City Manager Reeves reported the following:

- The Easter Egg Hunt is scheduled for Saturday, April 19 at 9 a.m.
- On Tuesday, April 15, the last General Plan Meeting was held. The turnout was "tremendous" with great comments being made.
- The IRS is auditing the different cities. There are "common things" they have reviewed such as W-9's and I-9's. The City is currently updating all records.

Assistant City Manager Marker

Assistant City Manager Marker reported the following:

- The new City Engineer is working with public works on the priority water diversion project and the urban fishery park on the Ahlin ranch property.

- Assistant City Manager Marker brought a possible land purchase to the Council for consideration. The parcel is located near 400 North 150 East and includes 3.27 acres. The Parks Master plan indicates a park is needed in the area and impact fees could be used to purchase the property. The Council directed Assistant City Manager Marker to see what the owner is asking for the property.

REPORTS BY MAYOR AND COUNCIL MEMBERS

Mayor Hunsaker

Mayor Hunsaker reported he also attended the General Plan Meeting this past evening. There were a number of people who commented on the grocery store possibility. This is one of those things that "they won't believe it until they see it happen".

He verified that all the Council Members received information that Chief Howard is retiring. He stated "we need to hire a new Police Chief". He requested input from the Council Members as to the process they want followed.

Council Member Hathaway stated his understanding of the hiring process may be different than that of the City Manager. City Manager Reeves reviewed the current personal policy with regard to different options available to fill the vacant position. Council Member Hathaway indicated he was under the impression that any open position would be offered in-house before it was advertised through outside means.

During the discussion Council Member Carr state he agreed with the process City Manager Reeves had begun. That process included contacting the current Sergeants to let them know the position was available and suggesting they submit an application as well as advertising the position through outside sources.

City Manager Reeves stated "what we are struggling with, as a staff, is we want to represent you and we want to do what you want us to do. But in one regard we had two very qualified individuals for the Fire Chief position that were in-house. The direction from the Council at that time was to advertise. I sat down with Chief Olson about this and asked him what his feelings were on this process. Chief Olson stated after going through that particular hiring process he felt he had the support of all involved. That's not to say that you don't have certain situations where you have an ideal candidate, like we have with our engineer, where you might say this is someone who has worked for the City for 6 years. With the Police Departments Administrative Assistant that was promoted, with the full support of the Council, within the department without outside advertisement. Sometimes you have a position and if you open it up internally instead of externally, you run the risk of taking internal candidates that are not necessarily qualified for the position. If you only take those internal candidates and you are forced to choose from them because they applied, and you no longer advertise it out, is it going to be a fair assessment? There are risks advertising either way. You run the risk of the current employees thinking 'they don't meet the mustard' if the job is posted outside instead of just internally. If you post the opening "outside" first, and encourage all qualified employees to apply this issue is lessened." He indicated "we can do it either way. We just want to be consistent".

Council Member Hathaway indicated that when he worked for the State Hospital all openings were posted in-house first. That was an incentive for you to "move up". "I look at it like this; you have guys that have worked here a long time and the whole idea that through the years they get to move up. If the two didn't want the job, then sure, let's go out. My feeling is, what are we saying to those two when we don't bid in-house first and let them have a shot because they may be saying that they are not good enough in you guy's eyes to have first shot at it before you bring in all these other people".

City Manager Reeves said "I couldn't agree more and I am not opposed to that but you could say the exact same things about our two internal candidates for the Fire Chief's position and what we did there. With the Fire Chiefs position we had Chief Olson and Battalion Chief Ryan Lind both put in for the same position but we at the time, collectively, not me, but the Council decided to put it out. And so as staff, we just want to do what you want us to do and not have it flip-flop. Whatever you want us to do".

Council Member Hathaway stated, "Ben, here's the thing. I totally agree because here we are again talking about this. I think whatever we decide as a group then let's go with it". City Manager Reeves agreed. Council Member Hathaway continued by saying, "I want everyone to understand that you've got guys that's worked their way through the system that are here already. I just don't want to have them think we are stepping on them".

Council Member Miller stated he had spoken with one of the Sergeants and they had indicated they wouldn't be considered for the Chief's position because they didn't have a Bachelors degree. He continued by saying City Manager Reeves clarified that "or equivalent" would be considered. He agreed with Council Member Hathaway, he would love to see someone inside the organization get the position.

City Manager Reeves indicated he sent an e-mail out to the Sergeants, inviting and encouraging them to apply for the position and there would be a point preferential given to internal candidates. He indicated a second e-mail was sent reiterating the message of the first one sent.

Council Member Hathaway asked City Manager Reeves if in his eyes the two Sergeants qualify for the position. City Manager Reeves responded "Absolutely".

Council Member Carr stated, "A Police Chief and a Fire Chief (position) is not earned by time spent. It is the best candidate for the job and that's what we need to do. If your two Sergeants are the best candidates for the job, then that's who we need to hire. If they are not the best candidates then we need to look outside the City but we can't pigeonhole ourselves just because they have been here 20 years". He continued by saying they are great officers but we "need to choose the best candidate for Santaquin City. He indicated that was his opinion and that is why he agrees with City Manager Reeves' hiring process.

City Manager Reeves stated "We need to have a standardized process that identifies when it is internal and when it is external". This would outline what happened at each level. For example, seasonal and part-time employees should be handled at the Director level. If we are going to invest as a City into a benefited employee, then the position needs to be advertised and advertised more extensively and for a longer period of time with a hiring panel. We haven't

historically had the Mayor or Council on those panels but the last 3 months we have and it has been very healthy to do so. When you get to the Director level, it needs to be advertised even more extensively and have the City's elected leader involved.

Council Member Jeffs indicated the advertising should be in a larger paper than the Payson Chronicle. She was told the cost of advertising in the Tribune is roughly about \$700 per advertisement versus the \$25 cost of the Chronicle. Depending on the position the job posting is included in any specialized sites, the Utah League of Cities and Town site and the City's website. City Manager Reeves indicated they try to get the job opening as widely dispersed as possible while keeping within the City's financial means.

Council Member Hathaway was told it was the Mayor's job to work within the parameters that the Council has established for him. Out of courtesy the Mayor calls the Council Members to get their opinions, which sometimes gets confused with the Mayor's actual responsibility.

Council Member Broadhead asked, "Is that why Brett's here tonight"? City Manager Reeves indicated he wasn't sure if there would be an Employee Executive Session so Mr. Rich was asked to attend at the request of the Mayor. Council Member Broadhead continued by saying, "Here is my opinion on this whole thing, Ben. I know you and Dennis have has struggles since you came on; power struggles". City Manager Reeves said, "Just once".

Council Member Broadhead stated, "Just let me talk. There's been times that you wanted to have control over the Police Department". City Manager Reeves stated, "No". Council Member Broadhead, "Yes. You wanted Mayor DeGraffenried to have you be over everybody. And we had a big to-do; no, he answers to the Mayor. So in this advertisement you've got it's under broad direction of the City Manager". City Manager Reeves agreed. Council Member Broadhead continues, "My problem is, I went on vacation Wednesday afternoon, Friday night Dennis Howard came down with us and said 'I retired'. I get home Sunday Night and there is an e-mail; 'this is what I am doing I'm putting this out for advertisement'. Monday morning it was everywhere. It was like you couldn't wait to get it out. Why couldn't we wait until tonight, have this discussion and then advertised it"?

City Manager Reeves answered the questions in series. "Number 1, the job description, with the authority of the Police Chief being under the City Manager, was well established many, many years before myself. In fact my predecessor was the Public Safety Director until Dennis Howard became it. So that has always been the case. In fact when I came in, I was over the Police Department and I was over the Police Department that entire time until that one issue where Chief Howard and I disagreed on a particular action and Mayor DeGraffenried said, 'you know what, I'm going to step back and I'm going to step back in as Mayor Designee, I'm going to take that one back for a time'. And that is where it went. I have never ever tried to get that power back in that entire time since Mayor DeGraffenried took it away, about 6 months ago or whenever it was. As far as the job description, the only change made was, I opened it up and I saw it said 'report to the City Manager' and I thought oh, the Council is going to have a problem with that so I put on there, the recommended language change that says, 'under the direction or as directed by the Mayor' and I sent it to Mayor Hunsaker to get his approval to say 'do you want it to read Mayor, do you want it to read Manager, do you want it to read like this'."

Council Member Broadhead said, "Getting back, my whole question- where we in such a big hurry to get a Police Chief that we couldn't wait until tonight to have this discussion"? City Manager Reeves, "Right". Council Member Broadhead stated, "It is just one more kick in his gut is what it is. He hadn't even got the word retirement out of his mouth and it seemed like we were advertising for this thing".

City Manager Reeves stated, "All I can say to that is, very clearly the authority of advertising is the Mayor's". Council Member Broadhead stated, "I've got it". City Manager Reeves continues by saying, "From St. George I contacted Mayor Hunsaker, what do you want to do? I mean he is retiring here in 3 weeks. Do you want to leave it vacant? Do you want to put in an interim? Whatever you want to do, when do you want to get it advertised? Everything that I did I did in conjunction with or with the authority of the Mayor. I didn't do anything that didn't have that authority".

Mayor Hunsaker stated, "I understand the concerns, but it's not like it all of sudden happened last week. This has been a month on going of what's been going on and I understand where you're coming from. But I also understand that it's not going to hurt to have outside, the timing probably was, I probably made a mistake, I should have waited at least until the dust settled. In hindsight I would've waited. But it's done and I apologized to the Chief tonight while he was here and we have to move on". Mayor Hunsaker asked if there were any other concerns. Council Member Hathaway stated, "My comment is, this change that DeGraffenried made, my feeling is the Chief of Police should always go completely under the Mayor". He was told that is the way it is now.

City Manager Reeves said, "The reason that you have it the way it is with the Mayor Designee is because ultimately any enforcement action and any discussion of any kind of court related matter or should something be prosecuted, that kind of thing, is handled through the Mayor. That has always been the case. But anything personnel or budget related, and it is unclear because by Ordinance those things do report to me, those are the things I do handle on a day to day basis. So for the first 2, 2 1/2 , 3 years with Chief Howard we didn't have any issues other than working through budget. And all of those were good natured, just like working with any other Department Head. We didn't have any issues between the two of us and I met with Chief Howard on a weekly basis in a one-on-one just like I did with everyone else because you need to have a certain amount of accountability. I meet with the Mayor on a weekly basis and he has accountability with me but he has only so much time and can't meet with every single Department Head every single week, it is just impossible, so as a Manager I meet with each Director and I go through those concerns and issues, making sure projects move forward and making sure nothing falls through the cracks. If anything needs to be elevated by either one of us, it goes immediately to the Mayor. It is an open door policy and that's always been the case and that's the only thing that changed is that because of the disagreement that we had on how something was taken care of, it created a tension between the two of us that Mayor DeGraffenried said, 'you know what, I'm going to step back and I'm going to take care of these one-on-ones for this period of time until it's smoothed out'."

Council Member Hathaway was told by City Manager Reeves "the Chief of Police is the direct report of the Mayor. The Mayor, all through this entire Employee Policy, as the Chief Executive Officer, could never do everything that is in here. So all the way through it says 'Mayor or his

Designee' and the reason it says Designee is so the Mayor can let go of his authority at the various levels and exercise his authority through other people, through that delegation process. Mayor Hunsaker has signed a Letter of Delegation that clearly illustrates how much authority is given to Frontline Supervisors, to Directors, to the Manager, and he retains in depth unto himself. At any time the Mayor can take that letter and retract it and issue a new letter that gives more authority out or less depending on the work load he is experiencing and everything else. And that's how it is designed, because we as Staff, yes we work for the Council and we work for the Mayor but on a day to day basis we work for the Mayor and we know, unless he is a full-time Mayor, he can't do it all so that's why it's written the way it is so he can choose".

Council Member Miller reported he had talked to a number of members of the Police Department who voiced the suggestion that the City Manager be the person who the Police Chief reports to. City Manager Reeves said, "It's not to say that if they have an issue with the Chief that they could come to the city manager or if they have an issue with the manager they could go to the Mayor. It's not to say that the Mayor is out of the loop, it's just getting one more layer of accountability because that's what it's all about. We are accountable to the people, you hired me because, and I hope this is the case, you hired me because you trust me to act on your behalf, within the broad policy guidelines that you give or the directives that the Mayor issues, to do what you want me to do. And if you don't like something, just tell me and I don't do it any more or if you want something done just tell me and I'll start working on that. That's my job. I work for you and it will always be that way".

Council Member Hathaway indicated he wanted to have it clarified. "If he feels that if the way he went was within the realm, then I support him 100% if that's the way he wanted to go. I just wanted to make sure, that I feel like that we have two guys that are qualified and are we stepping on them and making them feel like..." Mayor Hunsaker said, "That's the last thing we want to do. And if it came out, if it was perceived that we were; that's not our intent at all and especially not with Chief Howard. I would have never done that".

Council Member Hathaway said he didn't want that to happen again with the two sergeants, making them feel like, well making them say we are saying that they're not, you're telling me they are qualified and here we are talking about going out even though they are qualified". City Manager Reeves reminded the Mayor and Council Members he had sent two different e-mails and a phone conversation to make them "explicitly understand that not only are they qualified but we highly desire that they do apply. Tonight if the Council wants to do away with the advertisement you can and hire in-house. If you want to continue with it as it is and what not, we can. I think we should have the Mayor of Genola participate since we do represent them". He suggested having employees from various departments of the City participate in the hiring process as well.

Council Member Hathaway asked the remaining Council Members if they wanted to continue with the outside advertising or if they wanted to stay in-house. Council Member Broadhead stated, "At this point, Dave, it doesn't matter because we are already advertising and I say we just keep going. But like I said, it would have been nice if we could have had some say in it before it happened. But that is water under the bridge". Mayor Hunsaker asked if there was any way to establish policy that outlined how and who would be involved in advertising and

hiring of the different levels of employees. Council Member Broadhead said, "I've made this point before, Director or better should be hired entirely by the Council and the Mayor and not just the Mayor. Because we, like I said in my e-mail, are going to be expected to sign a contract with this guy and we don't sign contracts with too many others, we did one with Susan but we appoint her too. Anyone who is appointed by the Mayor, or the Mayor has to come and ask us for permission to hire this guy, I think we need to be involved from start to finish, including the advertising. We could have said 'hey, this is a great time for us to dissolve our Police Department and have Payson come in and do it for us. Or we could've had the Sheriff's Department come and do it'. We could have said 'we'll appoint our Manager to be the Police Chief and just run with Sergeants' but we didn't get any choice. That's what bugs me the most. That and it did kinda hurt Dennis a little bit. I know he's been through a lot and he is still going through a bunch". "I don't know how to write the policy that way but I think we should write it that way".

City Manager Reeves asked, "For the Director level and above"? Council Member Broadhead said, "Anything that the Mayor has to appoint, with our approval, I think we should do that. That's you, the Police Chief, the Fire Chief, Susan and Shannon".

Council Member Miller indicated he agreed with Council Member Broadhead "quite a bit". "Even if we had this conversation before this happened, I think yes you go out, you go as far as you can go and if it needs to go further, you go. I think we need to find the best person for the job. Yes, the sergeants are qualified but like Matt said, maybe they are not the best for the job. I think anything seasonal the Directors do their thing and anything big, you post it and bring in applicants. I would like to see the current employees have a point system or have a little more credibility, however you say it but you look at the whole picture especially, I agree 100% with Keith, I think we need to be in the decision making. I don't have an issue with the panels or anything. When it comes to us I think it weighs heavily. We are the number 1 panel and I think our opinions should be number 1". Council Member Miller continued to reiterate the advertising process. Council Member Hathaway indicated it wouldn't be in the best interest to bring someone in who would "cause chaos" within the Police Department. City Manager Reeves said, "Through the process, if one of the two within the department is the right person for the job, it is going to manifest itself no matter who comes in and they are going to prove out. If there is someone who is exceptional from the outside, that is going to manifest itself also. But ultimately you are the deciding panel and you will be the second interview".

Council Member Carr stated, "I think we need to be very careful with what we are saying because we are really degrading the office of the Mayor. We are the legislators. With what Keith said, we work with you, we have a say in Susan and our Directors. Who the Directors hire, if it is in their budget, it is their prerogative. They are the ones that in charge. They are the ones we have said are in charge. If we are going to do this, let's get rid of all the Directors because we don't need them. That's what we are taking away. We are taking away that Directors ability and saying 'Well, I don't like who Kevin hired today so why did you do that?'. That's not, he shouldn't have to answer to us on who he hires. He answers to us on his job not on his department. That's why we have a Mayor who is the administrator and that's why we are the legislators. So I have a real problem with anybody other than the Directors on who I say gets hired and fired. I can't say when the Chief of Police promotes someone to a Sergeant. I don't have a say in that; I shouldn't have a say in that. That's between the Administration and

that an Administration ability. I have a real problem with doing anything less than what I was voted and elected by the people to and that is to legislate, take care of the money, set budgets and the Director level and who the Mayor still brings those to us. We like to have a part in it then we know who's this guy from the next guy. I think Keith understands that, he's been the Mayor. It's still there but I know when Keith says we need to know what is going on, we would like a say in what's going on in these position but ultimately it comes down to the recommendation of the Mayor unless we are going to change our City Code".

Legal Counsel Rich requested clarification on the intent of the Council with regard to the hiring practices. It was clarified that the Mayor would make recommendations to the Council Members when it comes to filling Director Level or higher positions. All others positions would be filled in conjunction with Human Resources. Council Member Broadhead stated, "Maybe the policy needs to be that when a Director job comes open like this, that it is brought before the Council and let know, during a regular meeting, that this has happened and what we want to proceed from there. Then we are going to direct the Mayor 'yeah advertise, get your board, bring it back and let's review the candidates or whomever' and we will go with who you say. I felt like I was kinda blindsided a little bit. It happened so fast and I don't think it's fair. If you were going out would you like it if we were to advertise the day you told us?"

City Manager Reeves said, "Actually, yeah, because I have to give 30 days and I need to help transition that stuff over as fast as I could. You don't want to leave your past employer high and dry". Council Member Broadhead said, "If you left under the same circumstances... You are kicked once, then you are kicked again".

Legal Counsel Rich recommended having a standard policy in place. Mayor Hunsaker apologized again. "If I did something wrong I thoroughly apologize". The comment was made that the Council did not believe the Mayor did anything intentional. Mayor Hunsaker continued by saying, "I've had Chief Howard's best intentions all the way through this".

Council Members

Council Member Hathaway asked for clarification. If a person is hired who has a degree for an entry level position, would they come back and request additional pay because of their degree. He was told that anyone could apply and be hired for any position. But before the vacancy is advertised a pay range is set so the job will be offered within that range.

Council Member Hathaway understood the snack shack will not be manned by "outsiders". He was told a request for proposals to run the snack shack is being advertised. Additional information will be shared as it is available.

Council Member Jeffs was told the representatives of people from the recycling company will be meeting on Friday. A proposal will be ready shortly.

Council Member Carr reported the SUVWA engineering contractor (Salem city) is leaving so they will be looking for an engineer. The suggestion was made they hire their own engineer instead of relying on the City to provide one.

Council Member Broadhead reported he and Kevin met with the Santaquin Orchard Days Committee. They discussed the proposed fees associated with the parade. Additional discussion will be held before the fees are imposed.

City Manager Reeves said the 2nd grade tours will be held tomorrow. They will be touring the Museum, the Recreation Building, the Council Chambers, the Senior Center and the Public Safety Building.

Mayor Hunsaker reported Summit Creek Management is investigating fencing the wash at Highland Drive and Center Street. Additional information will be available soon.

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

Nothing

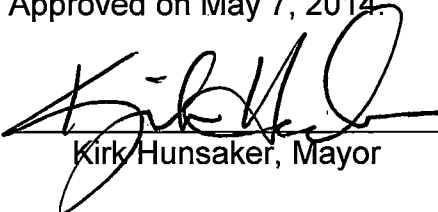
EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

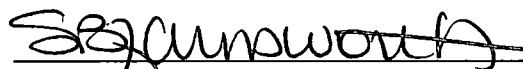
Nothing

ADJOURNMENT

At 9:40 p.m. Council Member Carr moved to adjournment. Council Member Miller seconded the motion. Council Members Broadhead, Carr, Hathaway, Jeffs and Miller voted in favor of the motion.

Approved on May 7, 2014.


Kirk Hunsaker, Mayor


Susan B. Farnsworth, City Recorder



Apparatus Replacement Plan

April 2014

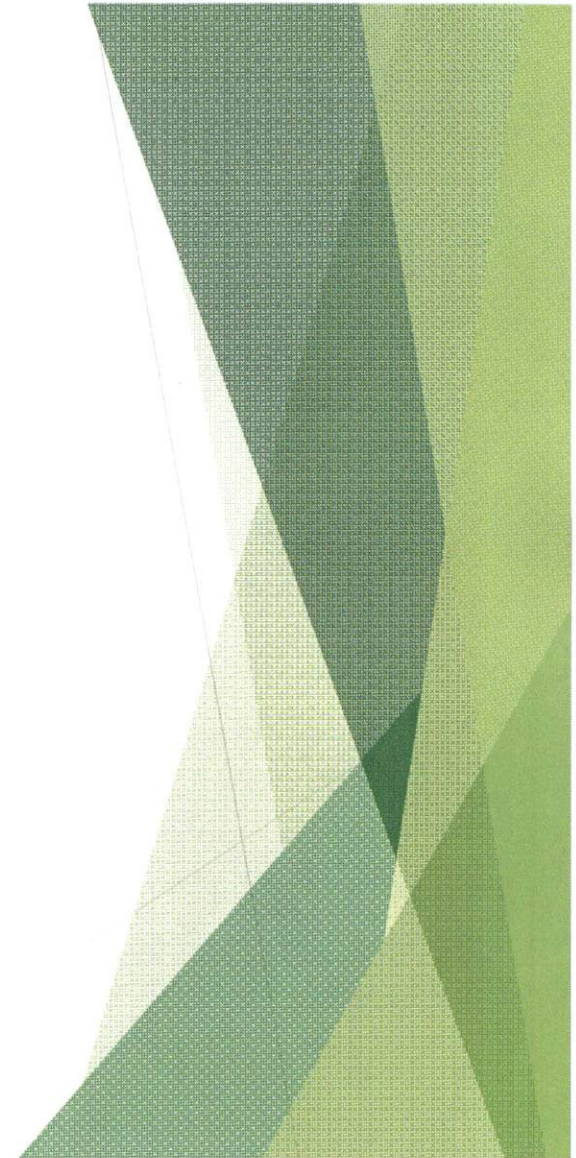
Maintenance and Use

- ▶ All vehicles and equipment are maintained to high standards.
- ▶ Weekly, monthly and post-incident check-offs and maintenance performed.
- ▶ Our equipment is well above average condition, especially when considering the age.
- ▶ *We take care of our fleet!!!*



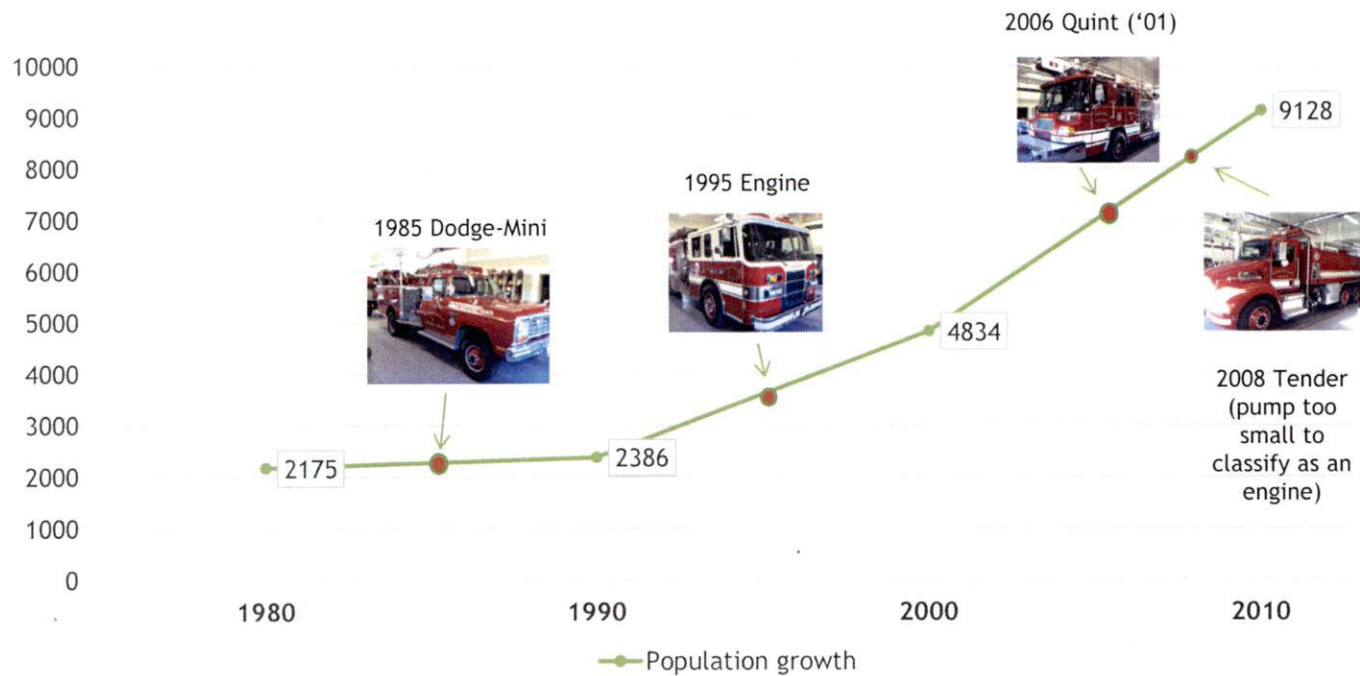
Complications of an Aging Fleet

- ▶ Increased cost to maintain
- ▶ Repairs needed more frequently
- ▶ Out-dated safety features
- ▶ Reliability of performance declines
- ▶ Value depreciation
- ▶ Non-compliance with industry standards
- ▶ Replacement costs increased the longer we wait



Population Growth

U.S.Census Bureau.



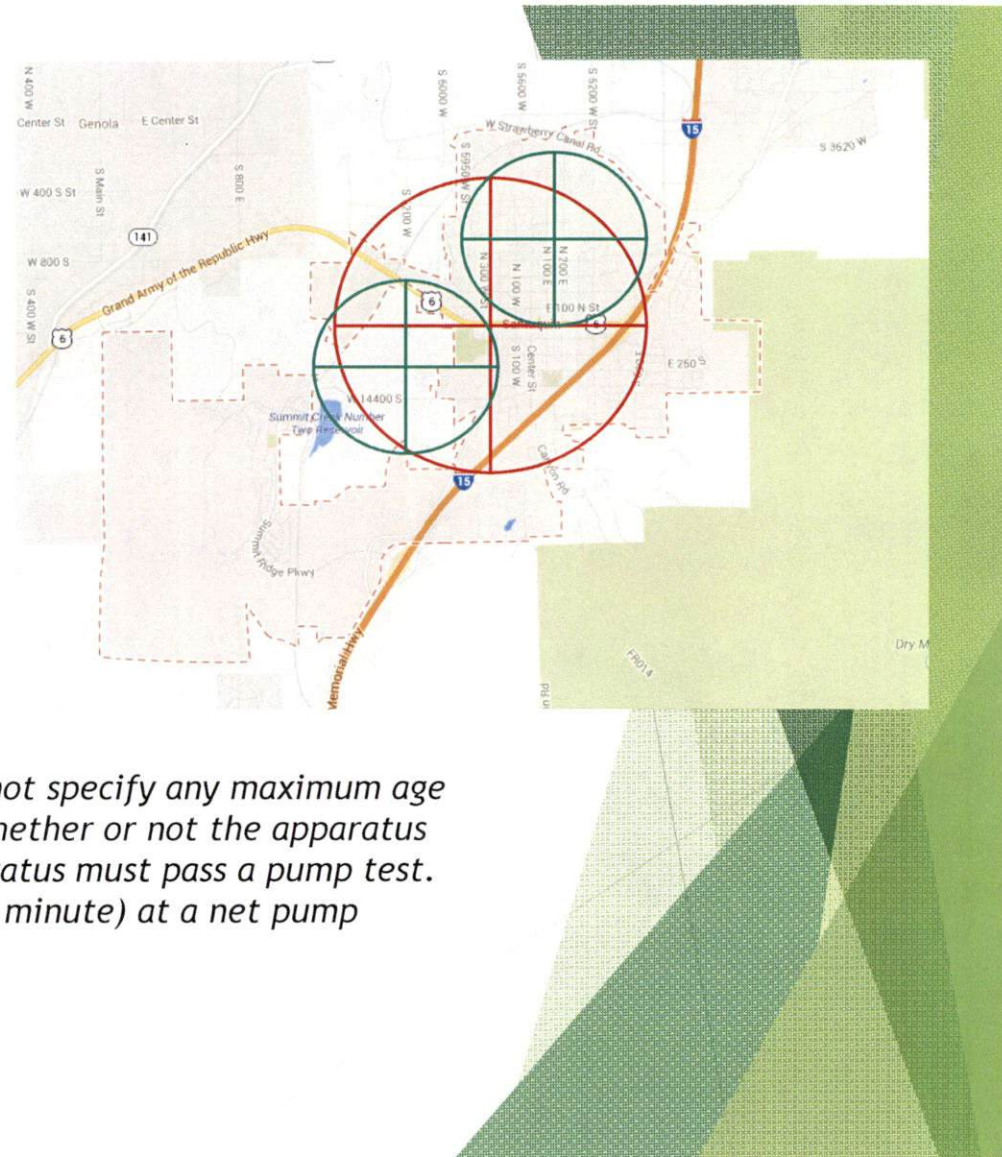
Apparatus Inventory

10 Years and Older

Unit	Make	Model/Type	Year	Age
Rescue-141	Dodge/Pierce	Mini Pumper, 500 GPM	1985	29
Brush-142	Chevy	Type-6 Wildland Engine	1985	29
Engine-141	Pierce	Saber, 1250 GPM	1995	19
Amb-142	Ford	E-350 Van	1998	16
Brush-141	Ford	Type-6 Wildland Engine	1999	15
Medic-141	Chevy	Suburban, EMS Squad	2001	13
Truck-141	Pierce	Quint, 55' Ladder, 2000 GPM	2001	13

- ▶ **Class V-9** jurisdiction, per July 2013.
- ▶ Minimum Required Fire Flow **3000 GPM**.
- ▶ Company Distribution:
 - ▶ Engine Company required for every 1 ½ mile
 - ▶ Ladder Company required for every 2 ½ mile

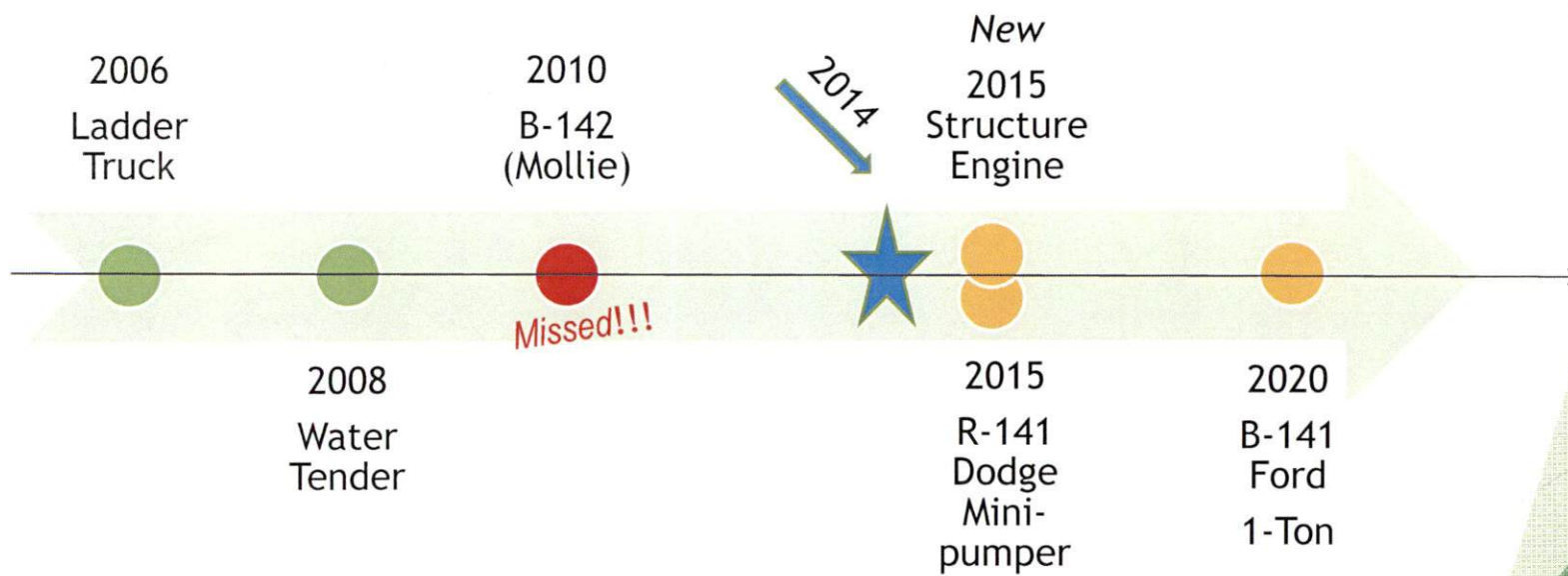
- “The ISO Fire Suppression Rating Schedule (FSRS) does not specify any maximum age for fire apparatus. ISO uses NFPA standards to define whether or not the apparatus meets general requirements. In addition, pumper apparatus must pass a pump test. ISO will credit a pumper with its capability (gallons per minute) at a net pump pressure of 150 psi.”



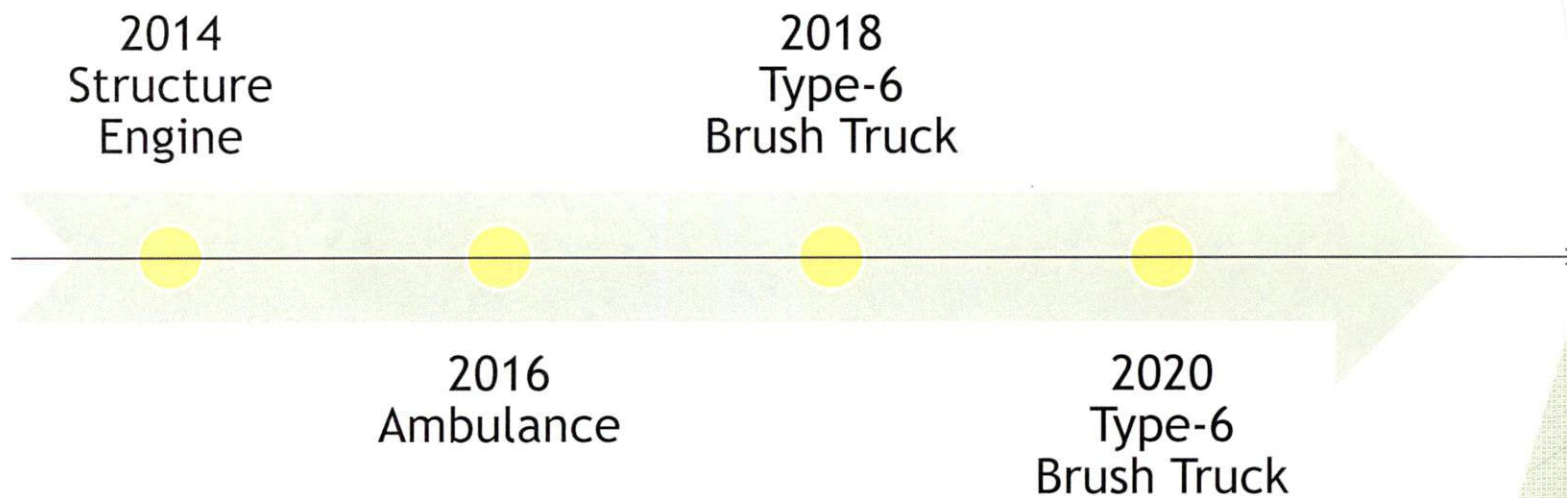
National Fire Protection Association 1901: *Standard for Automotive Fire Apparatus*

- ▶ NFPA 1901, Annex D. *Guidelines for First Line and Reserve Apparatus;*
 - ▶ “It is recommended that apparatus greater than 15 years old that have been properly maintained and that are still in serviceable condition be placed in reserve status...Apparatus that were not manufactured to the applicable standards or that are over 25 years old should be replaced.”

2006 Apparatus Replacement Plan



2014 Apparatus Replacement Plan



1985 Dodge Mini-Pumper

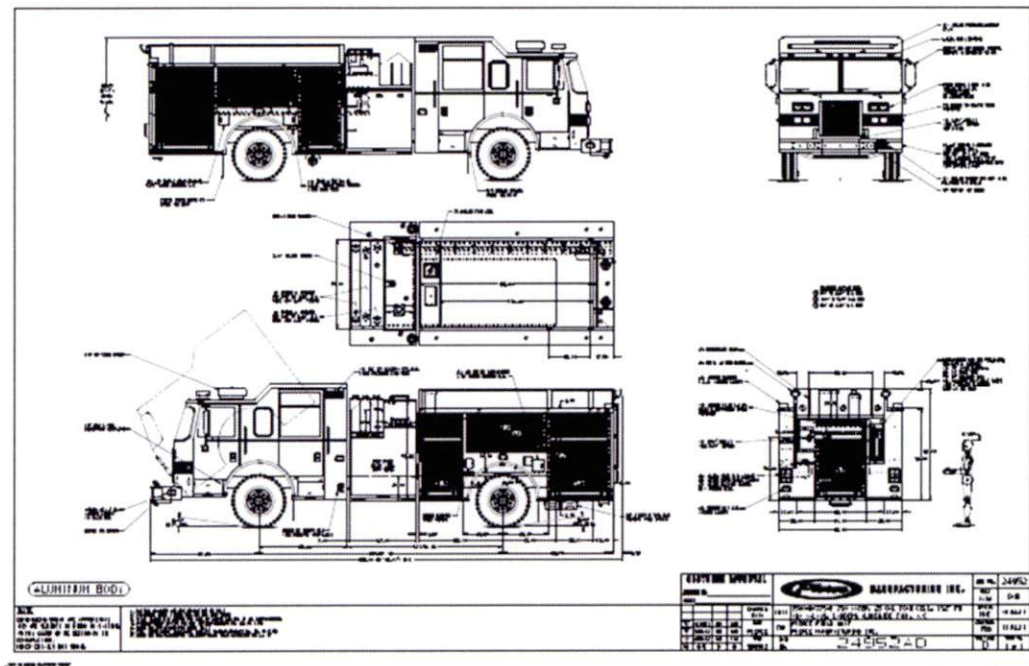
- ▶ Mini-pumpers, no longer acceptable standard for structure fires due to small pump capacity
 - ▶ NFPA 1901 bare-minimum is 750 GPM
 - ▶ Current industry standard is 1500 GPM
- ▶ '85 Dodge Mini-pumper was intended for structural firefighting
 - ▶ 500 GPM, below current standards
- ▶ Currently, unreliable in pumping water. Can not pass pump tests.
- ▶ 29 years old and counting.
- ▶ Questionable safety features.
- ▶ Most valuable equipment is the generator mounted on top



2014/2015 Engine Specifications

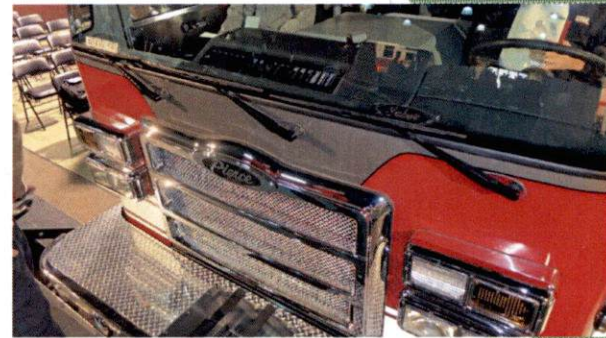
Based on quote from Ross Equipment Midvale, Ut; Local Pierce Sales/Service

- ▶ ISO Class I pumper
- ▶ 1500 GPM pump
- ▶ Single stage pump
- ▶ 750-1000 gal. tank
- ▶ Auto-tire chains
- ▶ Cab seating for 6
- ▶ Suited for WUI
- ▶ Mid-ship pump panel
- ▶ Includes full compliment of ladders, handtools, hose, nozzles, etc.
- ▶ Warranty coverage



2014 Pierce Quote

- ▶ 8.5-9.5 months construction to delivery time
- ▶ Lease/Purchase financing offered through Oshkosh Capital
- ▶ Quote obtained in February 2014
- ▶ **\$478,502.00** total price-tag
 - ▶ Approx. **\$54,000** per year over 10 years
 - ▶ See attached...
- ▶ Full/Partial pre-pay discounts available
- ▶ June 5, 2014 **3%** factory cost increases:
Our Engine price-tag will go up approx. \$14,000.



Questions?



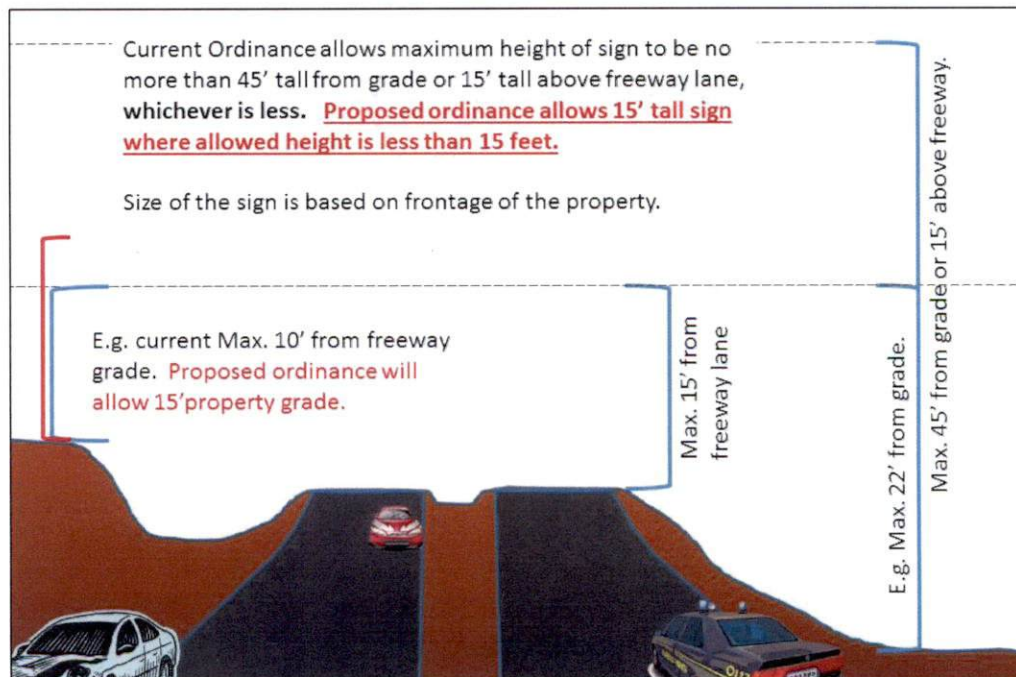
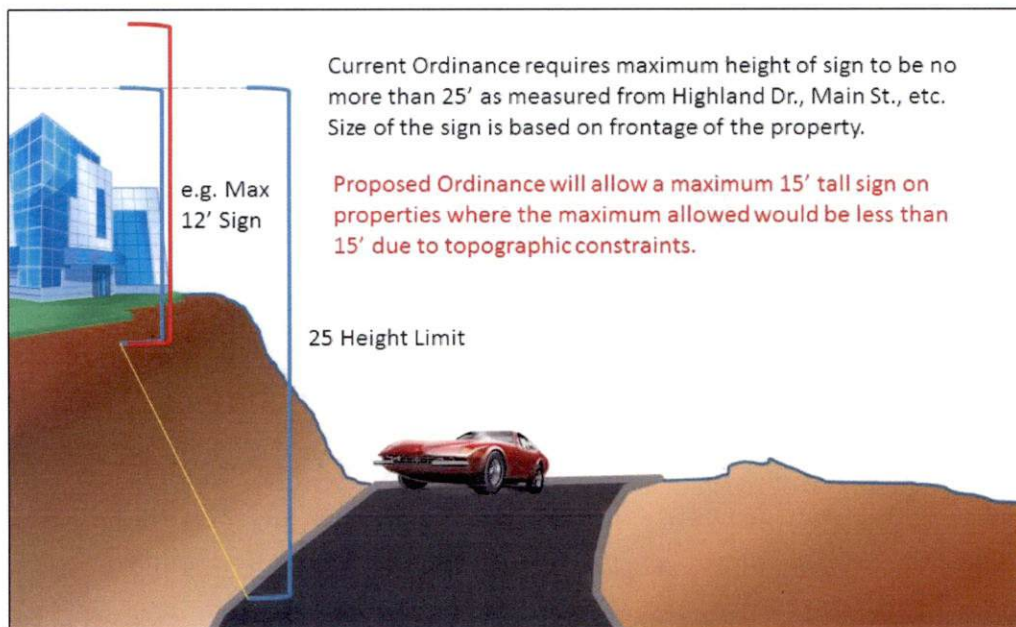
MEMORANDUM

Friday, March 28, 2014

To: Mayor Hunsaker and City Council via Planning Commission
From: Dennis Marker, City Planner
RE: Code Amendment Pertaining to Pole Signs located in Highway Commercial Areas
CA#04-14

SUMMARY

This ordinance allows taller freestanding signs near freeway interchanges due to topography (See Figures 1 & 2 below)



BACKGROUND

Mr. Kirk Greenhalgh, has requested an amendment to the Santaquin City Code (S.C.C.) Title 10-13, Sign Regulations (See attached Exhibit A). Mr. Greenhalgh is the new owner of the tire shop located at 55 South Highland Drive, and would like the City to reconsider its freestanding sign regulations for businesses with 1,000 feet of a freeway off-ramp. The current regulations establish a maximum height of 15' above freeway lanes for businesses fronting I-15 and a maximum height of 25' from frontage roads travel lanes when the business does not front I-15. The applicant is requesting a minimum of 15' be allowed where a property has topographic considerations that would not allow even a 15' tall sign.

The requested amendment affects the Land Use and Development Management Code of the City (S.C.C. Title 10) which requires review and recommendation from the Planning Commission before the City Council takes action on the request.

ANALYSIS OF PROPOSAL

Code Amendment Policy

S.C.C. 10-6-3.A gives the following standard to be met when considering an amendment of the City's Land Use and Development Management Code, S.C.C. Title 10.

It is hereby declared to be public policy that this title shall not be amended except to more fully carry out the intent and purpose of the general plan of the city and of this title.

General Plan Review

The following applicable Goals and Policies are found in the City's General Plan: A Community Prospering in Country Living, adopted May 2, 2007. Staff comments or concerns about the proposed code amendment are located to the right of each policy.

<u>Community Vision.</u>		
Goal 1.	To provide a small-town atmosphere with well-planned and organized growth.	
Policy 3:	Encourage new commercial land uses to locate in existing commercial areas.	The proposal will help accommodate appropriate signage near I-15 interchanges. Businesses oriented toward freeway visibility need larger and taller signs to attract customers off the freeway in a timely manner.
Policy 5:	Assure that development is built to proper scale to maintain the small town atmosphere of the City.	When the City adopted Ordinance 02-02-2008, which effectively disallows billboards within the City limits, part of the rationale was the negative impacts that 25' tall signs with large sign areas have on the character of the community. The allowances provided in this amendment do not increase the allowable area of signage, but rather allow businesses to more fully utilize the sign area provided by increasing the vertical potential of the sign. Furthermore the modifications only pertain to properties within 1,000 feet of the

		interchange, where taller signs are reasonably anticipated.
Goal 3:	To be a cross roads for southern Utah County characterized by its agricultural heritage, good parks and recreation facilities and a strong business tax base.	
Objective 4:	To provide a strong business tax base.	
Policy 1:	Encourage Business Expansion and Retention (BEAR).	How cities regulate commercial signage plays a major part in the retention and success of local businesses. Thorough analysis of regulatory impacts needs to be done to assure those codes help businesses while still meeting the other goals and policies of the General Plan.
<u>Land Use Guidelines</u>		
Guideline 4	The Land Use Plan should provide for a full range and mix of land uses including residential, commercial, business park, agricultural and special use areas.	The areas where this sign ordinance would affect are within existing and future commercial areas of the City. Having freeway visible signage near interchanges and along frontage roads provides a greater potential for commercial uses in the City.
Guideline 11	Commercial and business park uses should be widely accessible, clustered near the center of their service areas and developed compatibly with the uses and character of surrounding districts.	The accessibility to a commercial site is contributed to by the awareness of customers of the site. This is primarily accomplished through the signage utilized to draw attention to the site. The proposed commercial areas that would be affected by this ordinance are "near the center of their service areas" (i.e. within 1,000 feet of a freeway off-ramp)
<u>Commercial Land Uses</u>		
Goal 1	To establish quality commercial areas which will provide desirable goods and services for local residents and enhance the City's sales and property tax revenues.	
Policy 2	Provide for adequate access, parking, traffic circulation, noise buffering, <u>and other operational conditions</u> within commercial areas.	Regulations should be adopted which "provide for adequate. . . operational conditions" while respecting the City's community vision and its goals and policies
Policy 3	Improve the image and appearance of commercial corridors, especially along Main Street.	The I-15 interchange areas are gateways to Santaquin. Careful considerations should be given to increased visual clutter or detracting from the City's picturesque view sheds near the interchanges. This includes views of Dry Mountain and the valley floors. Increasing sign heights and thus accommodating larger signage can be distracting and detrimental to gateway areas.
Policy 4	Carefully limit any negative impacts of commercial facilities on neighboring	One of the impacts of commercial properties is the visibility and aesthetics of signs. The City sign regulations already contain architectural standards for

	land-use areas, particularly residential development	freestanding signs, which can reduce visual impacts on the area.
Policy 5	Formulate thoughtful commercial site design and development standards to express the desired overall image and identity as outlined in the Community Vision.	

The General Plan Economic Element also states the following relative to the regional commercial areas around the City. "Regional economic destinations as shown in the land use element of this plan are envisioned **that will capture revenue from outside the city**" (emphasis added). The ability to capture revenue from outside the City hinges on drawing people off of the freeway (I-15) and stopping in town along Highways 6 and 198. Proper signage helps attract travelers of I-15 and state highways as well as inform people of the types of uses and experiences available in Santaquin.

Santaquin City Code Title 10 Review

The City's zoning and land use ordinance was established "*to promote the health, safety, morals, convenience, order, prosperity, and general welfare of the present and future inhabitants of the city by guiding development within the city in accordance with a comprehensive plan prepared and adopted by the city*". The City's sign regulations, which are adopted as part of the Zoning Code were adopted to achieve the following (S.C.C. 10-13-1):

1. signs are compatible with their surroundings,
2. signs are legible under the circumstances in which they are seen,
3. signs are effective in indexing the environment,
4. signs are conducive to promoting traffic safety and the convenience and enjoyment of public travel by preventing visual distraction, protecting pedestrians, and attracting tourists to the city,
5. signs that are built will preserve and enhance property values,
6. first class business and commercial districts are established, and
7. fire hazards due to signs are eliminated.

To show how the proposed code amendment "*more fully carr[ies] out the intent and purpose*" of the City's zoning/signage criteria, each of these points ought to be addressed.

1. signs are compatible with their surroundings,

Commercial signage is a common and recognizable feature within commercial areas. Persons traveling within those areas do anticipate seeing signs which "index" the businesses and uses along major travel routes (e.g. the freeway and frontage roads). Such signs play a major role in the ability of businesses to entice people to stop and shop at their site. Even though it is recognized that signs play an important role in business success, cities can establish standards for materials, supports, height, width, and general aesthetics in order to assure that commercial signage does not detract from the community character and that signs are "compatible with their surroundings."

The proposed code amendment would allow signs of greater height and area than allowed anywhere else in the City and detract from and potentially block visibility to the areas natural beauty. Much of the City's character is due to the close range and views of public lands such as

the Uinta National Forest, Nebo Wilderness Area, and State of Utah Elk Range Management areas. Within Santaquin motorists can view from Interstate 15 (I-15) a majority of the Utah County valley, picturesque orchards, Utah Lake as well as the many acres of agricultural lands.

2. signs are legible under the circumstances in which they are seen,

Sign Legibility is a function of visibility, copy size or symbolism used, illumination, traveling speed of viewer in relationship to time of viewing, and viewer literacy. Due to the lack of vegetation which can impede visibility of commercial areas around Santaquin's interchanges, increasing the height of signs will not necessarily increase visibility of the signs. However, allowing for slightly taller signs on sites with topographically significant conditions will allow signs to have slightly larger copy and logos, which will improve legibility of the signs.

3. signs are effective in indexing the environment,

Most commercial signs, if readily visible and legible, help to index the environment. A freestanding sign visible from the freeway, which advertises a business, will notify travelers of what types of services are available near the freeway.

The Utah Department of Transportation also recognizes the importance of notifying travelers along the freeway of services. It instituted a way-finding signage program to show travelers the available services at upcoming interchanges. These services include fuel, lodging, and eating establishments. There is a process and approximate 4 month waiting period before a way-finding sign can be installed.

4. signs are conducive to promoting traffic safety and the convenience and enjoyment of public travel by preventing visual distraction, protecting pedestrians, and attracting tourists to the city,

Concerns for safety arise as signs block the visibility of intersections or site entry points, or distract drivers. Distractions are more likely with changing electronic message centers, flashing of colors, or using temporary signage animated by wind or other means. The City already regulates required spacing from intersections or visibility areas at intersections, as well as restrictions on sign placement, changeable copy areas, and temporary signage. The potential increasing of sign height relative to travel grade should have minimal additional impact on traffic safety.

**5. signs that are built will preserve and enhance property values,
6. first class business and commercial districts are established, and**

Standards have been established for the types of signage, materials, illumination methods, or visibility corridors that need to be maintained for the City's commercial areas.

7. fire hazards due to signs are eliminated

All signs must comply with the adopted International Building and Fire codes of the City. This will not change with the proposed amendment.

Affect and Non-conforming Uses

There are no existing freestanding signs which would be negatively affected by the adoption of this ordinance.

Recommendation

PC Recommendation

The Planning Commission forwarded a positive recommendation for the drafted ordinance change during their March 13, 2014 meeting based on the following findings

Findings

1. The ordinance complies with several goals and policies of the City's General Plan including:
 - a. to encourage new commercial land uses which are built to proper scale to maintain the small town atmosphere of the City.
 - b. to provide the City with a strong tax base where businesses can be retained and expand and that appropriate zoning regulations are established to encourage such.
 - c. Zoning policies should allow a variety of retail and commercial goods and services within the community while encouraging businesses to prosper and provide for adequate access, parking, traffic circulation, noise buffering, and other operational conditions within commercial areas.
 - d. to improve the image and appearance of commercial corridors and carefully limit any negative impacts of commercial facilities on neighboring land-use areas, particularly residential development
2. The ordinance does not conflict with the purposes set forth in Title 10-13 of the Santaquin City Code, City's sign regulations.
3. The proposed code amendment will more fully carry out the intent and purpose of the general plan of the city and Title 10.

Exhibit A: Proposed Code Amendment

C. On Premises Freestanding Signs:

1. Parcels Where Freestanding Signs Are Allowed:

- a. Commercial Parcels With Seven Acres And Three Hundred Feet Of Frontage: One freestanding sign shall be allowed per frontage on a collector or higher class road for any parcel that has at least seven (7) acres and three hundred feet (300') of street frontage. No freestanding signs are allowed for parcels with less than seven (7) acres and three hundred feet (300') of street frontage, except as provided in subsections C1b and C1c of this section.
- b. Commercial Parcels Fronting I-15: Commercial properties not associated with a planned commercial center and having three hundred feet (300') of frontage on the I-15 corridor may have one freestanding sign along the fronted I-15 corridor.
- c. Commercial Parcels Within One Thousand Feet Of An I-15 Off Ramp Terminus: Commercial properties along Main Street, Highway 198, Highland Drive or between South Ridge Farms Road and I-15, which are not associated with a planned commercial center and are located within one thousand feet (1,000') of an I-15 off ramp terminus, may have one freestanding sign per frontage along the before mentioned roads. However, such properties must have at least one hundred feet (100') of frontage on the listed road or only a monument sign will be allowed along that frontage.

2. General Freestanding Sign Standards: On parcels where freestanding signs are allowed pursuant to subsection C1 of this section, the following standards shall apply unless noted:

a. Height Standards:

- (1) Properties fronting the I-15 corridor may have freestanding signs that do not exceed forty five feet (45') above adjacent average grade and no more than fifteen feet (15') above the nearest traveled freeway lane, whichever is less. However, for those properties fronting I-15 and not able to have a minimum 15' tall sign due to natural topographic circumstances relative to freeway grades, a maximum 15' tall sign is permitted as measured from natural grade directly below the sign.
- (2) Properties along other designated public streets may have freestanding signs that do not exceed twenty five feet (25') above the grade of closest paved edge of the fronted street. For those properties within the areas listed in this paragraph, which are not able to have a minimum 15' tall sign due to natural topographic circumstances relative to adjacent public street grades, a maximum 15' tall sign is permitted as measured from natural grade directly below the sign.
- (3) Sign height increases may be allowed in accordance with subsection B2 of this section.