

## NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Wednesday, September 18, 2013, in the Council Chambers, 45 West 100 South, at 7:00 p.m.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. INVOCATION/INSPIRATIONAL THOUGHT
4. CONSENT AGENDA
  - a. Minutes
    1. August 14, 2013 – Council Meeting Minutes
    2. August 28, 2013 – Work Session Minutes
    3. September 11, 2013 – Council Meeting Minutes
  - b. Bills
    1. \$0
5. FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS  
**Public Forum is held to a 30-minute maximum with each speaker given no more than 5 minutes each. If more than 6 Speakers, time will be adjusted accordingly to meet the 30 minute requirement**
6. FORMAL PUBLIC HEARING
7. UNFINISHED BUSINESS
8. BUSINESS LICENSES
9. REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES
  - a. City Manager Reeves
  - b. Director Marker
10. NEW BUSINESS
  - a. Discussion and possible action with regard to the Culinary Water Master Plan, Capital Facility Plan and Impact Fee Facility Plan
  - b. Discussion and possible action with regard to Change Order #7 of the Wastewater Reclamation Facility Project
  - c. Discussion and possible action with regard to the DNR Grant/Fishing Park Project.
  - d. Discussion and possible action with regard to the Transportation Master Plan Qualification Selection Criteria
  - e. Review of the Recreation Survey Results
11. INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS
  - a. 09-03-2013 Resolution regarding the November 2013 Municipal Election.
12. PETITIONS AND COMMUNICATIONS
13. REPORTS BY MAYOR AND COUNCIL MEMBERS
  - a. Mayor DeGraffenried
  - b. Council Members
14. EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)
15. EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
16. CONVENE OF THE COMMUNITY DEVELOPMENT BOARD
17. ADJOURNMENT TO A REGULAR COUNCIL MEETING
18. ADJOURNMENT

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

## CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651.

BY:

S. B. Farnsworth  
Susan B. Farnsworth, City Recorder

## POSTED:

CITY CENTER  
POST OFFICE  
ZIONS BANK

**MINUTES OF A REGULAR COUNCIL MEETING  
HELD IN THE COUNCIL CHAMBERS  
SEPTEMBER 18, 2013**

The meeting was called to order by Mayor James E. DeGraffenried at 7:00 pm. Council Members attending: Keith Broadhead, Matthew Carr, Kirk Hunsaker, James Linford and Rick Steele.

Others attending: City Manager Ben Reeves, Director Dennis Marker, Director Kevin Schmidt, Sargent Rod Hurst, Legal Counsel Rich, J-U-B Engineering Representative Norm Bagley, and Nick Miller.

**PLEDGE OF ALLEGIANCE**

Sgt. Hurst led the Pledge of Allegiance.

**INVOCATION/INSPIRATIONAL THOUGHT**

Mayor DeGraffenried offered an Invocation.

**CONSENT AGENDA**

***Minutes***

August 14, 2013 – Council Meeting Minutes

August 28, 2013 – Work Session Minutes

September 11, 2013 – Council Meeting Minutes

***Bills***

\$0

Council Member Carr moved to approve the Consent Agenda. Council Member Hunsaker seconded the motion. Council Member Broadhead, Carr, Hunsaker, Linford and Steele voted unanimously.

**FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS**

Nothing

**FORMAL PUBLIC HEARING**

Nothing

**UNFINISHED BUSINESS**

Nothing

**BUSINESS LICENSES**

It was reported there was one new Business Licenses approved.

- Blue Reef Music Studio, Shantil Randolph, Music Lessons

**REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**

***Planning Commission***

Mr. Miller reported he had sent the Mayor and Council Members an e-mail updating them on the "happenings" of the Planning Commission. He reported the last as well as the next Commission Meeting will be cancelled because the Records are out of town to training.

***Director Marker***

Planning Commission has received requests for 3 Commission Members to attend the Utah Planners Conference in West Valley. The date of the conference is October 17<sup>th</sup> and 18<sup>th</sup>.

A request has been made to tour the gravel pit located on HWY 198. The new owners would like suggestions from the Council Members on what they would like to see constructed along the upper boundaries of the property. It was suggested taking a tour next Wednesday. They will be meeting at the Council Chambers beginning at 6:00 pm.

***City Manager Reeves***

Defer to the end of the meeting

**NEW BUSINESS**

***Discussion and possible action with regard to the Culinary Water Master Plan, Capital Facility Plan and Impact Fee Facility Plan***

No action needed – see the Work Session Minutes for the attachments.

***Discussion and possible action with regard to Change Order #7 of the Wastewater Reclamation Facility Project***

City Manager Reeves reviewed the proposed Change Order #7. It was reported there would be approximately \$20,147 in contingency. The only “known” is based on the damage caused from the last rain storm. The cost to make the repairs is estimated to be between \$5,000 and \$12,000. Council Members Broadhead and Hunsaker voiced their concern that some of the changes mentioned on the Change Order are already completed. Mr. Bagley reported there are some items which are requirements of DWQ. Council Member Carr was told the electrical price for installing 2 over head doors was not included in the original bids. City Manager Reeves reported the Electrical Engineer went bankrupt at the beginning of the project so the new engineer is playing catch-up. Council Member Carr would like J-U-B Engineering to review the cost of the electrical.

Council Member Carr moved to approve Change Order #7 omitting line item #1. During the discussion it was requested a “hard cost” invoice be submitted for Item #1. Council Member amended the motion to add the review of the hard costs associated with the Item #1 with J-U-B reviewing the “missed items”. Council Member Carr clarified that the all the items on the Change Order be completed including Item #1, however costs shall not exceed the hard costs and J-U-B shall review their engineering of this mistake. Council Member Linford seconded the motion. After the discussion, Council Members Broadhead, Carr, Hunsaker, Linford, and Steele voted unanimously through a roll call vote. Council Member Carr requested the reports from the weekly meetings be given to the Council Members in a timely manner.

***Discussion and possible action with regard to the DNR Grant/Fishing Park Project***

Director Marker reviewed the proposed plans for the DNR Grant/Fishing Park Project. He reported the grant received for this project is in the amount of \$60,000. The total cost of the completing the proposed plan would be approximately \$224,429.73. It was reported the grant money is required to be utilized by June 30, 2014 (see attachment “A” for the proposed plan). Council Member Carr requested a “bare minimum” plan to utilize the grant funding. Council Member Broadhead voiced his concerns with safety issues at the project. He questions if the timing is right for the project. Director Marker will make some changes to the proposed plan and resubmit it to the Mayor and Council for their review.

***Discussion and possible action with regard to the Transportation Master Plan Qualification Selection Criteria***



Director Marker reported the RFQ for the Transportation Master Plan has been drafted. The budgeted amount for the Master Plan is \$40,000. Director Marker asked the Council Members what criteria they would like to use to select the consultant. The Council would like to review the full RFQ document before there is an advertising process. Director Marker received the direction to give a copy of the RFQ documents to the Mayor and Council for review.

***Review of the Recreation Survey Results***

Director Marker reviewed the Recreation Survey Results with the Mayor and Council Members (see attachment "B" for the results). There were 82 individuals who responded to at least one question of the survey. No Council action was associated with this item.

**INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS**

***09-03-2013 Resolution regarding the November 2013 Municipal Election***

Council Members Carr and Steele stated there isn't a need to hold the election. Council Member Broadhead indicated he feels the candidates are very well qualified and feels there isn't a need to hold an election. He said "Kirk, I feel you will do us a great job". Council Member Hunsaker indicated he is ok with the proposed Resolution. Council Member Linford indicated he agreed; an election does not need to be held.

Council Member Steele moved to approve Resolution 09-03-2013, "A Resolution regarding the November 2013 Municipal Elections". Council Member Linford seconded the motion. Council Members Broadhead, Carr, Hunsaker, Linford, and Steele voted unanimously through a roll call vote.

**PETITIONS AND COMMUNICATIONS**

Nothing

**REPORTS BY MAYOR AND COUNCIL MEMBERS**

***Mayor DeGraffenried***

Nothing

***Council Members***

Council Member Hunsaker reported he attended the COG and MAG Meetings. He will give City Manager Reeves the information he received at the meetings.

He also reported there is a "battle" with regard to the bus route from UVU to the Front Runner stop in Provo. Additional information will be available at a later date.

Council Member Broadhead asked if the gas tax was discussed in the COG or MAG meetings. The issues have been discussed but no decision has been made. He said he read a newspaper article which indicated <sup>House Speaker</sup> ~~Senator~~ Lockhart may be proposing a City initiated gas tax. He suggested having the issue seriously discussed at those meetings.

Council Member Steele was told the budget issue would be place on a near future work meeting.

Council Member Carr reported SUVMWA has invited the Mayor and Council to attend a meeting on aquifer recharge. The meeting is planned to be held in Mapleton at 6 pm on October 9<sup>th</sup>.

Council Member Broadhead indicted there is noise associated with construction equipment being heard before 7 am. Director Marker said he would will check into it.

City Manager Reeves reported part of West Mountain is looking into incorporating. Part of their feasibility study is being completed by Zions Bank. Included in the Feasibility Study is the cost for providing essential services. They are requesting cost estimates from Santaquin, Payson and Utah County for these services. There are approximately 20 miles of roads, approximately 1200 residents and approximately 300 homes. He indicated Director Marker, in the past, compiled information with regard to response times for Public Services. City Manager Reeves was directed to submit a letter of interest with costs for providing those services excluding maintaining the roads.

**EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)  
Nothing

**EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)  
Nothing

**CONVENE OF THE COMMUNITY DEVELOPMENT BOARD**  
Nothing


**ADJOURNMENT TO A REGULAR COUNCIL MEETING**  
Nothing

**ADJOURNMENT**

At 9:04 pm Council Member Hunsaker moved to adjourn. Council Member Linford seconded the motion. Council Members Broadhead, Carr, Hunsaker, Linford, and Steele voted unanimously.

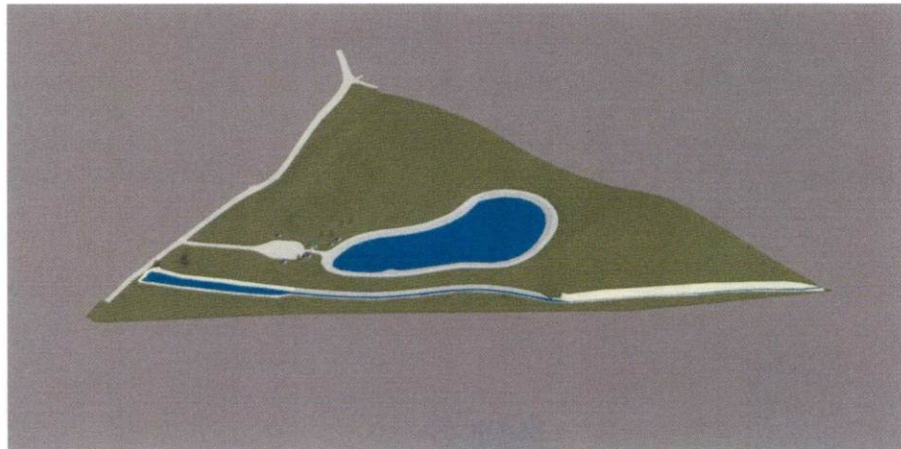
Approved on October 2, 2013.

  
James E. DeGraffenried, Mayor

  
Susan B. Farnsworth, City Recorder



# Pole Canyon Park



## **Background**

Pole Canyon Park was dedicated to Santaquin City in 2008 and contains 21.78 acres. The pressure irrigation pond was constructed in 2008. The pond has a capacity of approximately 40 acre-feet. The surface area of the pond is 3.35 acres (145,735.89 square feet). Other improvements include a 12 foot gravel road around the pond, pressure irrigation lines and spillway structures. A drainage channel runs along the north side of the park.

## **Long term park plan**

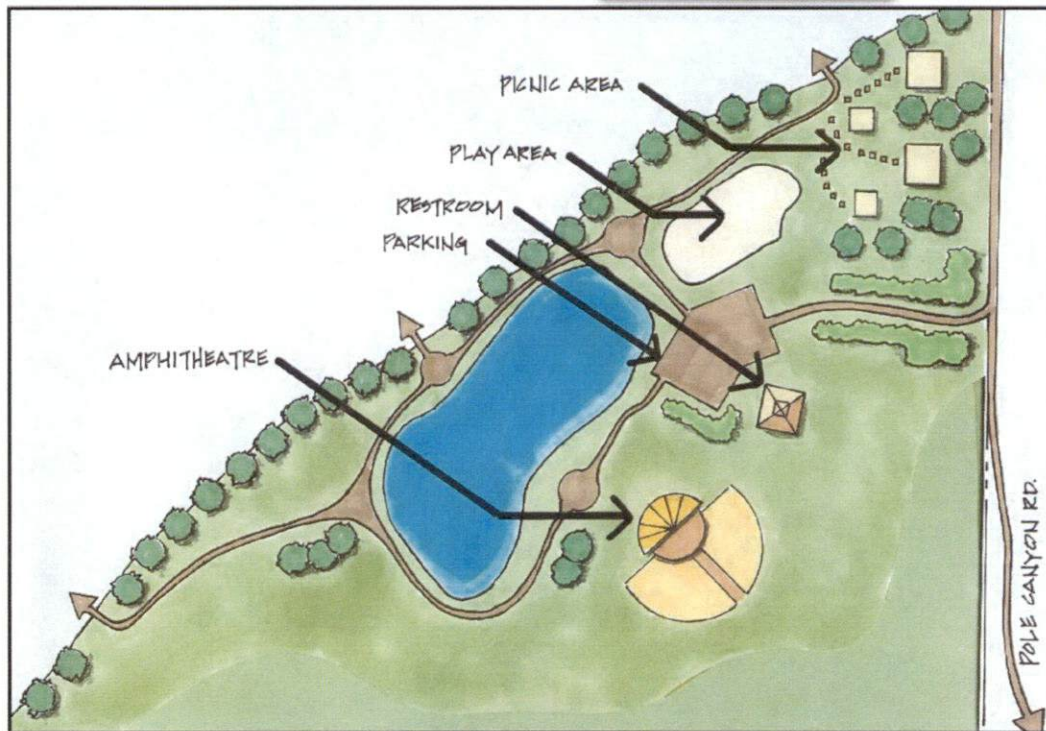
The Santaquin City Parks, Recreation and Open Space Facilities Plan adopted in 2008 outlines the long term plan for the development of the park around the irrigation pond. The plan includes the following:



## TED AHLIN PARK



- Amphitheater
- Fishing Pond
- Restrooms
- Playground Area
- Picnic Areas
- Pavilion
- Walking Trail
- Landscaping
- Irrigation
- Vinyl Chain Link Fence
- Bridges to connect adjacent community

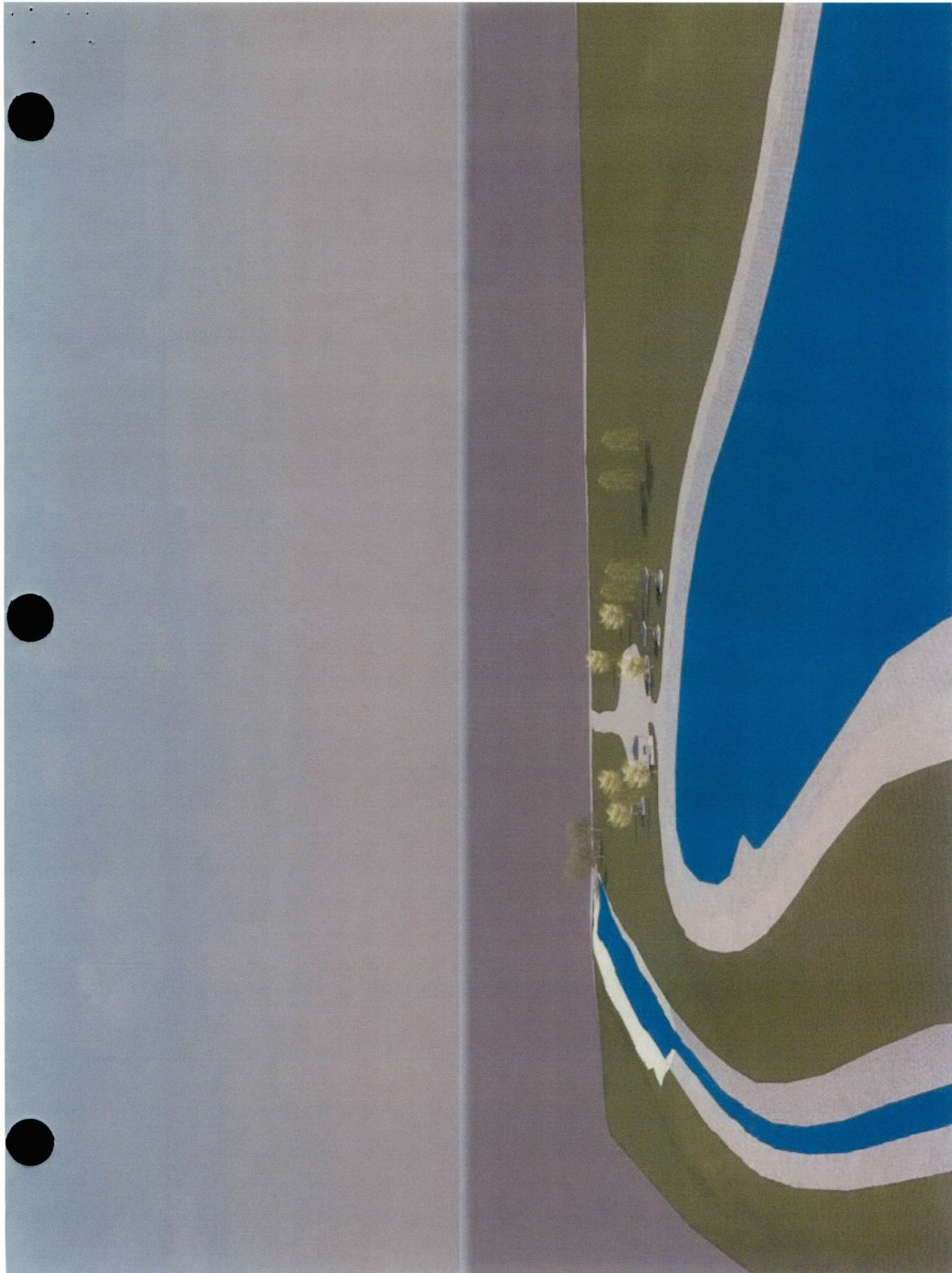






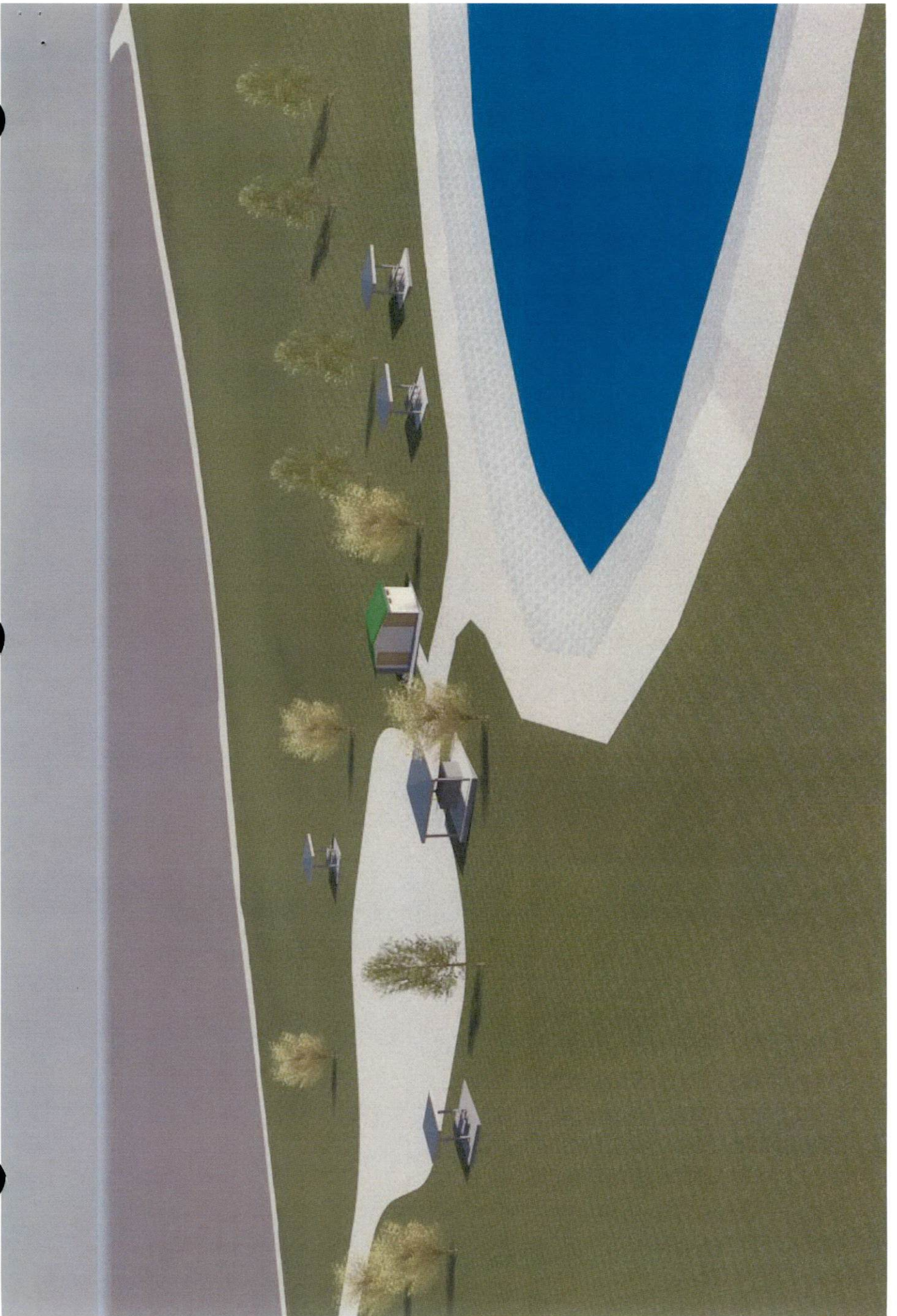


















REVISION			
NO	DATE	DESCRIPTION	BY

DRAWN BY:  
 GCF  
 DATE:  
 SEPT 10, 2013  
 SCALE:  
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 CAD FILE:  
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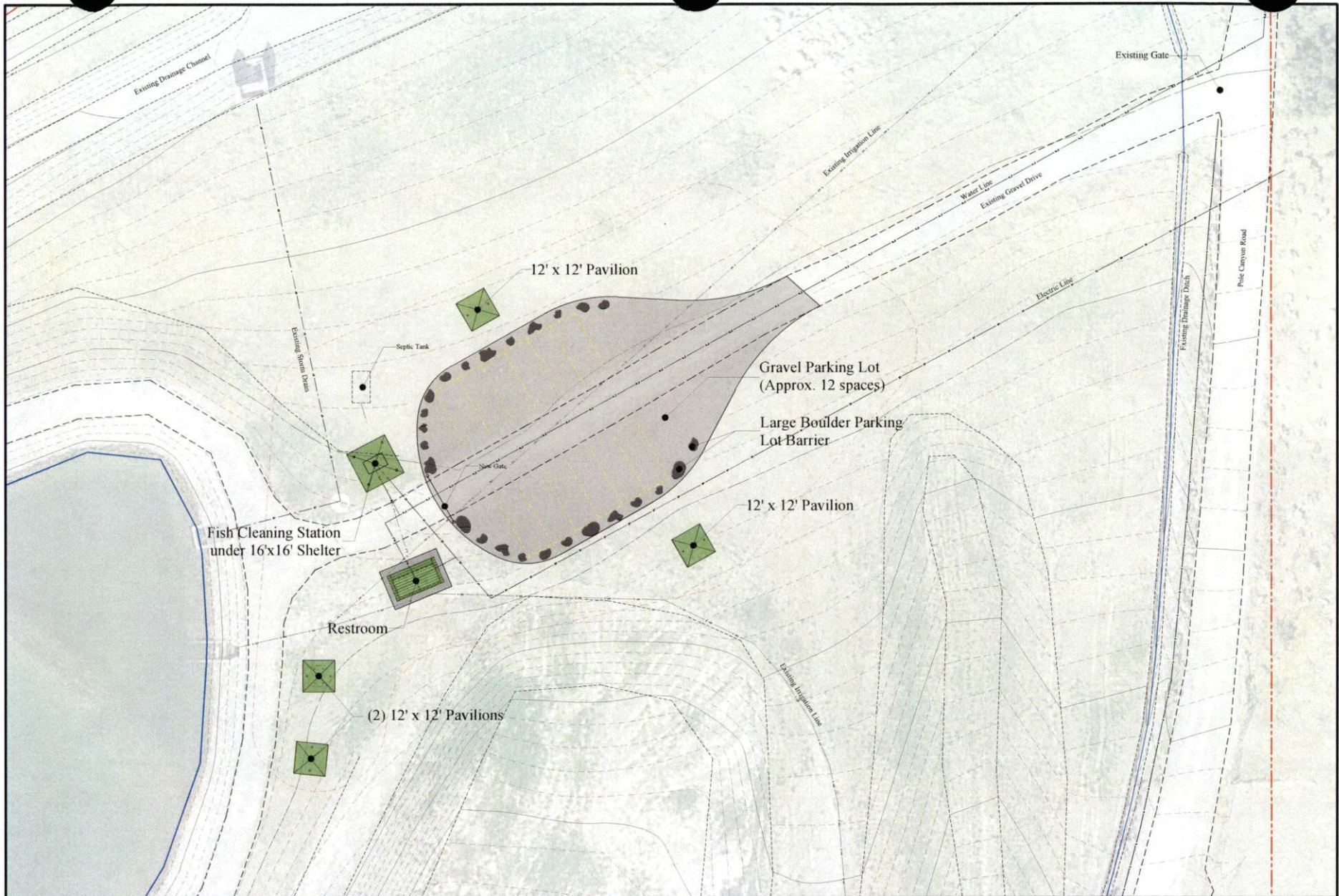


SANTAQUIN CITY  
 275 WEST MAIN  
 SANTAQUIN, UT 84655  
 (801) 754-3211  
 santaquin.org

# Pressurized Irrigation Pond Park Overall Park Site Plan

**SHEET:**  
 1 OF 2





REVISION			
NO	DATE	DESCRIPTION	BY

DRAWN BY:	GCF
DATE:	SEPT 10, 2013
SCALE:	1" = 50'
CAD FILE:	121710 143371 2101



SANTAQUIN CITY  
275 WEST MAIN  
SANTAQUIN, UT 84655  
(801) 754-3211  
santaquin.org

## Pressurized Irrigation Pond Park

### Site Features and Utilities

**SHEET:**  
2 OF 2





# Monster Fish Cleaning Station



**Self  
Contained,  
Reliable,  
Clean!**

## Overview

The Monster Fish Cleaning Station is the most efficient fish cleaning station available. It turns fish waste into small particles - easily flushed away. The self-contained unit uses a powerful Muffin Monster® dual shafted grinder to shred solids, such as fish parts, cans, plates, utensils and fishing lures. This prevents clogging and protects downstream equipment. The Monster Fish Cleaning Station is clean, cost effective and reliable.

## Improve Your Park & Recreation Facility

The Monster Fish Cleaning Station is an excellent way to provide a pleasant park experience for residents and visitors. Fishermen enjoy the ease and convenience of our Fish Cleaning Station. And best of all, long lasting Monster equipment is reliable, and requires little maintenance. Grind it up, flush it down!



A Fish Cleaning Station ready to grind at a Michigan park.

## Features & Benefits

### Ease and Flexibility of Installation

- Complete system — pre-plumbed and pre-wired. Install indoors or outdoors. Optional lockable winter cover.
- Designed to be accessible, meets A.D.A. Standards.

### Muffin Monster Grinder

- Dual-shafted grinder reduces solids to small particles to prevent clogging and protect downstream equipment.
- Two powerful banks of cutters grab and shred fish parts, beer cans, plastic utensils, weights, line and more.
- Low speed operation results in higher torque and less interrupts. Pull-out stand for easy grinder access.

### Spray Wash System

- Two easy to reach spray wands. Five programmable swirlspray nozzles. Meets the highest standards of National Sanitation Foundation®.

### Cutting Boards

- Stain-resistant, self draining polyethylene UHMW cutting boards are provided on both sides of the table.

### Inlet Safety Guard

- Sized for safety and prevention of user access to the grinder.

### Automated Control Panel

- Start, stop and timer system accessible from either end of table.
- Jam prevention system: grinder will stop, reverse rotation of cutters then resume forward rotation. If the object does not pass through unit, an alarm will illuminate or sound indicating maintenance is required.



**JWC**  
Environmental®

Trust Monster Quality™

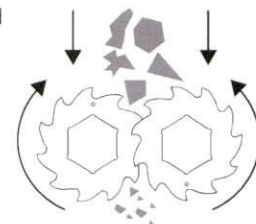
[www.jwce.com](http://www.jwce.com)



# Monster Fish Cleaning Station

## Operation

- 1) User presses the 'Start' button and the grinder and spray wash system activate for a pre-programmed length of time
- 2) Wet or dry solids enter the Muffin Monster® dual-shafted grinder via the inlet.
- 3) Solids pass through the cutters and are reduced to a small particle size.
- 4) The ground material is flushed into the local sewer system. Solids pose no threat to downstream pumps.



## Materials of Construction

**Table:** 14-gauge stainless steel.

**Grinder Cutters:** Heat treated alloy steel, surface ground for uniformity and through-hardened.

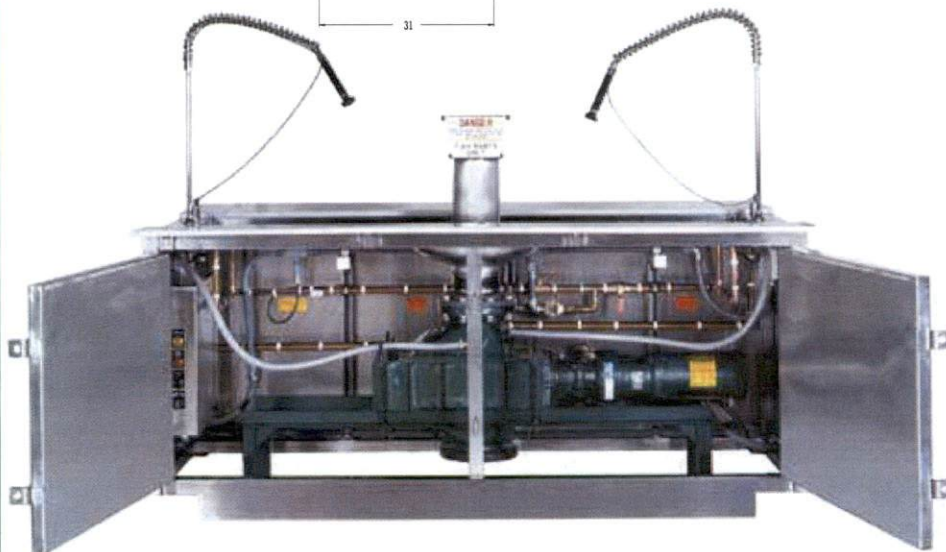
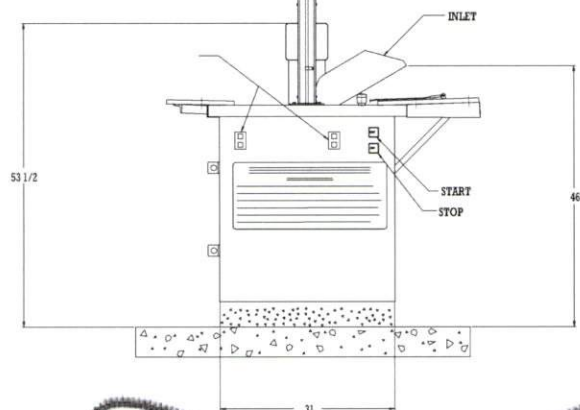
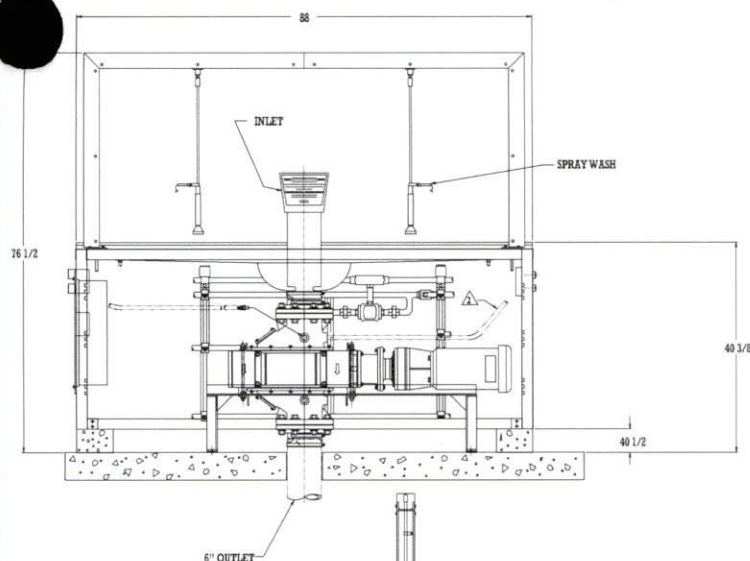
**Seal Faces:** Tungsten carbide / tungsten carbide.

**Plumbing Includes:** Pressure type vacuum breaker, solenoid actuated water valve and shut-off valve.

**Freeze Protection:** (Optional) Heat wrapped copper plumbing and lockable steel winter cover.



*Specially designed three tooth cutters are used with the Fish Cleaning Station.*



**Headquarters**  
290 Paularino Ave.  
Costa Mesa, CA 92626 USA  
Toll Free: (800) 331-2277  
Phone: (949) 833-3888  
Fax: (949) 833-8858  
jwce@jwce.com

**Western Product Support**  
2600 S. Garnsey St.  
Santa Ana, CA 92707, USA  
Toll Free: (800) 331-2277  
Phone: (949) 833-3888  
Fax: (714) 751-1913  
jwce@jwce.com

**Eastern Product Support**  
4485 Commerce Dr, Ste 109  
Buford, GA 30518, USA  
Toll Free: (800) 331-8783  
Phone: (770) 925-7367  
Fax: (770) 925-9406  
jwce@jwce.com



[www.jwce.com](http://www.jwce.com)

**SANTAQUIN PI POND COST ESTIMATE**

PLANNING LEVEL -

**PRELIMINARY BUDGET ESTIMATE**

Date: 16-September-2013

Santaquin City  
Community Development  
Department  
275 West Main  
Santaquin, UT 84655  
(801) 754-3211

**00001 LAND ACQUISITION**

Item	Description	Unit	Quantity	Unit Costs	Subtotal	Total
						\$ -

**00002 MOBILIZATION**

Item	Description	Unit	Quantity	Unit Costs	Subtotal	Total
	Mobilization	LUMP	1	\$ 10,000.00	\$ 10,000.00	
						\$ 10,000.00

**00003 DEMOLITION AND CLEARING (SITE PREPARATION)**

Item	Description	Unit	Quantity	Unit Costs	Subtotal	Total
	Remove gate	EA	1	\$ 200.00	\$ 200.00	
						\$ 200.00

**00004 GRADING AND EROSION CONTROL**

Item	Description	Unit	Quantity	Unit Costs	Subtotal	Total
	Cut and Fill (in place) spread excess material, Use onsite material for fill	CY	400	\$ 6.00	\$ 2,400.00	
	Prepare subgrade for prefabricated restroom and picnic shelters	SF	1187	\$ 8.00	\$ 9,496.00	
	Move large boulders around parking area	EA	30	\$ 30.00	\$ 900.00	
						\$ 12,796.00

**00005 PAVING**

Item	Description	Unit	Quantity	Unit Costs	Subtotal	Total
	Concrete 4" for Picnic shelters and restroom	SF	1187	\$ 6.50	\$ 7,715.50	
	Asphalt Repair and Patching (for waterline extension)	SF	984	\$ 10.00	\$ 9,840.00	
	4" Gravel Road Base (10,000 SF) for parking area	TON	200	\$ 15.00	\$ 3,000.00	
						\$ 20,555.50

**00006 SITE UTILITIES**

Item	Description	Unit	Quantity	Unit Costs	Subtotal	Total
	<b>Sewer</b>					
	Septic Tank (2,000 Gallon) installed	EA	1	\$ 5,000.00	\$ 5,000.00	
	4" Sewer Line to Septic Tank and clean outs	LF	70	\$ 15.00	\$ 1,050.00	
	<b>Culinary Water</b>					
	8" Culinary Water	LF	664	\$ 16.00	\$ 10,624.00	
	2" Culinary Service Lateral	LF	423	\$ 16.00	\$ 6,768.00	
	Valves (3)	EA	3	\$ 925.00	\$ 2,775.00	
	<b>Electrical</b>					
	1" Conduit and electrical	LF	615	\$ 6.00	\$ 3,690.00	
						\$ 29,907.00

**00007 SITE DRAINAGE**

Item	Description	Unit	Quantity	Unit Costs	Subtotal	Total

**00008 SITE IMPROVEMENTS**

Item	Description	Unit	Quantity	Unit Costs	Subtotal	Total
	<b>Structures</b>					
	Prefabricated Bathroom (CXT Cortez)	LUMP	1	\$ 50,000.00	\$ 50,000.00	
	Picnic Shelter (12x12)	LUMP	4	\$ 9,000.00	\$ 36,000.00	
	Picnic Shelter (16x16)	LUMP	1	\$ 15,000.00	\$ 15,000.00	
						\$ 101,000.00
	<b>Irrigation</b>					



	<b>Site Furniture and Amenities</b>					
	Garbage Cans	EA	5	\$ 350.00	\$ 1,750.00	
	Picnic Tables (10' ADA)	EA	4	\$ 1,000.00	\$ 4,000.00	
	Fish Cleaning Station (96"x60" wide with 10HP, 220 V Grinder (state contract)	EA	1	\$ 24,200.00	\$ 24,200.00	
						\$ 29,950.00
	<b>Fencing</b>					
	Install 20' tube gate on 2 posts ((2) 10' gates)	EA	1	\$ 500.00	\$ 500.00	
						\$ 500.00
	<b>Lighting</b>					
	<b>Landscaping</b>					
	Trees (1" caliper)	EA	10	\$ 75.00	\$ 750.00	
						\$ 750.00
	<b>Signage</b>					
	Signs (No Swimming, Boating, Ice Skating and Park Rules) 18"x24" Reflective	EA	10	\$ 45.00	\$ 450.00	
						\$ 450.00
00009	<b>Subtotal</b>					<b>\$ 206,108.50</b>
	Engineering (15%)					\$ 30,916.28
	City Project Management and Permits 3%					\$ 6,183.26
	20% Contingency					\$ 41,221.70
00010	<b>Total Preliminary Cost Estimate</b>					<b>\$ 284,429.73</b>
	Grant Awarded					\$ 60,000.00
00010	<b>Total Preliminary Cost Estimate</b>					<b>\$ 224,429.73</b>

# Recreation Survey

Responses from

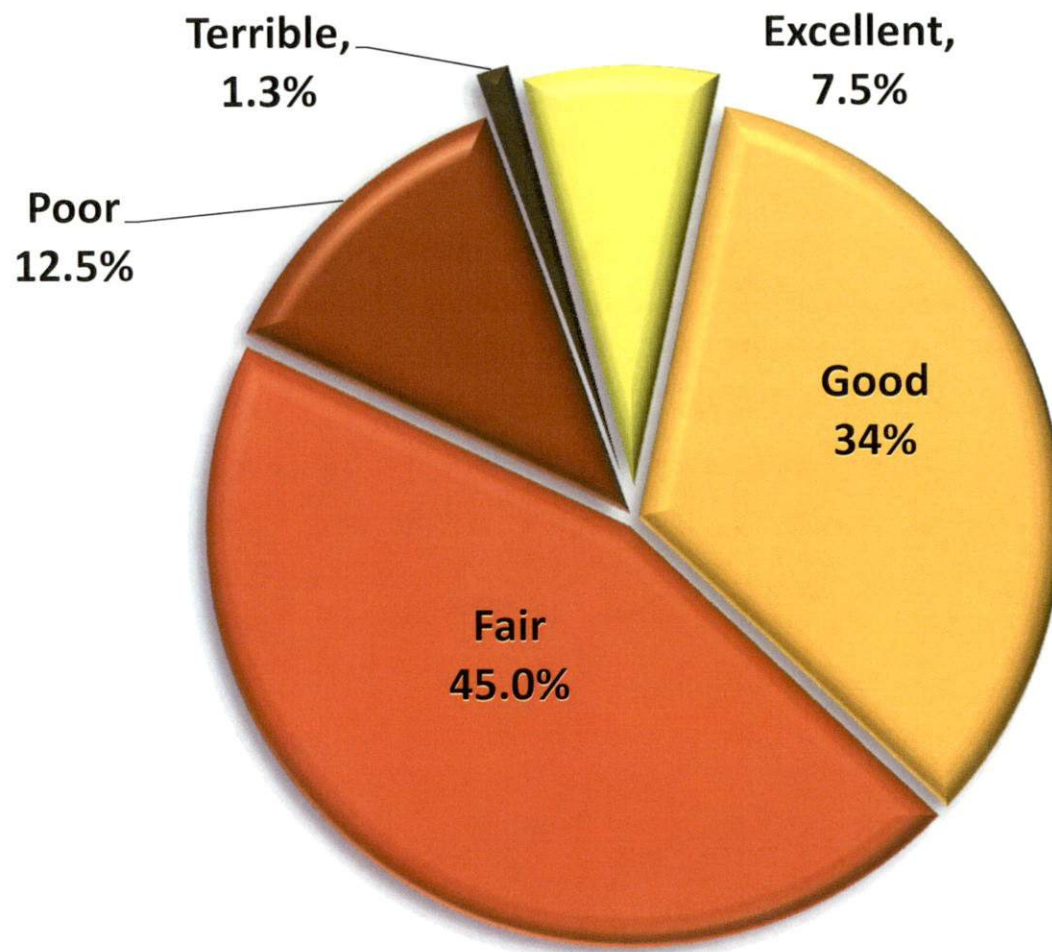
June 2013 City Newsletter Survey

Compiled by Dennis Marker, Community Development Director



# Question 1:

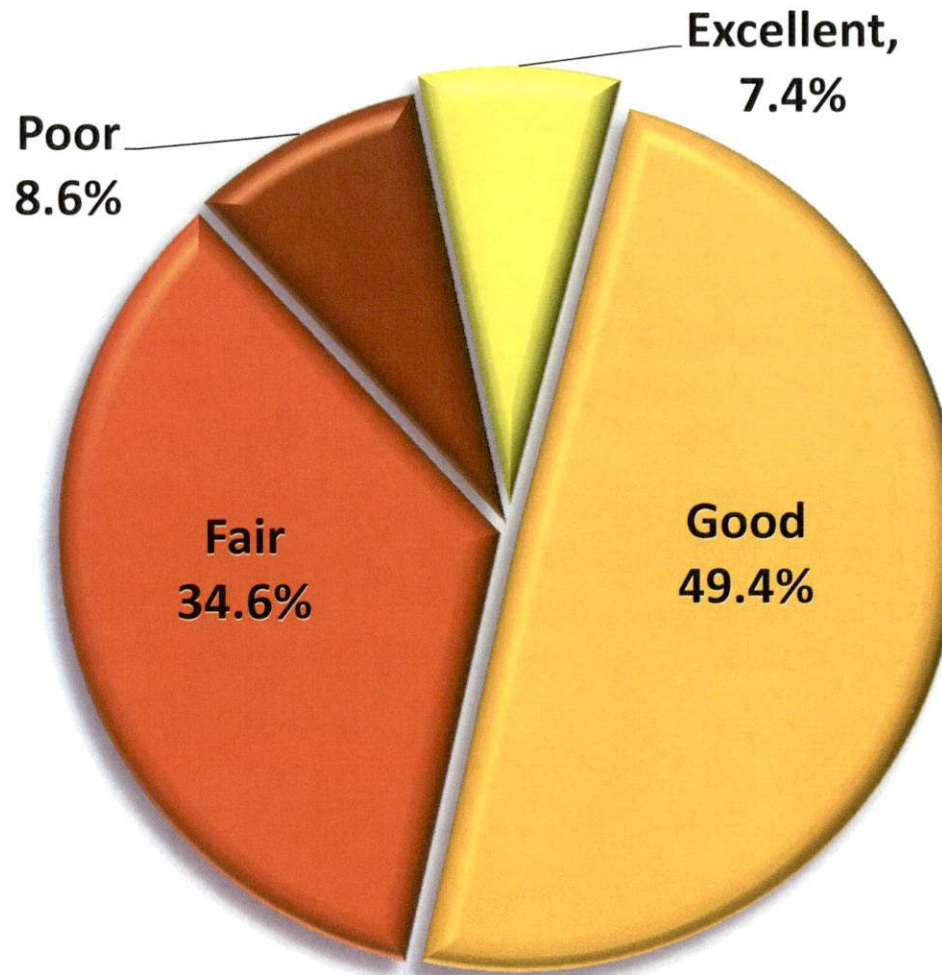
What is your opinion of recreation opportunities in Santaquin?



80 (97.5%) of the 82 Surveys Responded

## Question 2:

What is your opinion of the parks in Santaquin?



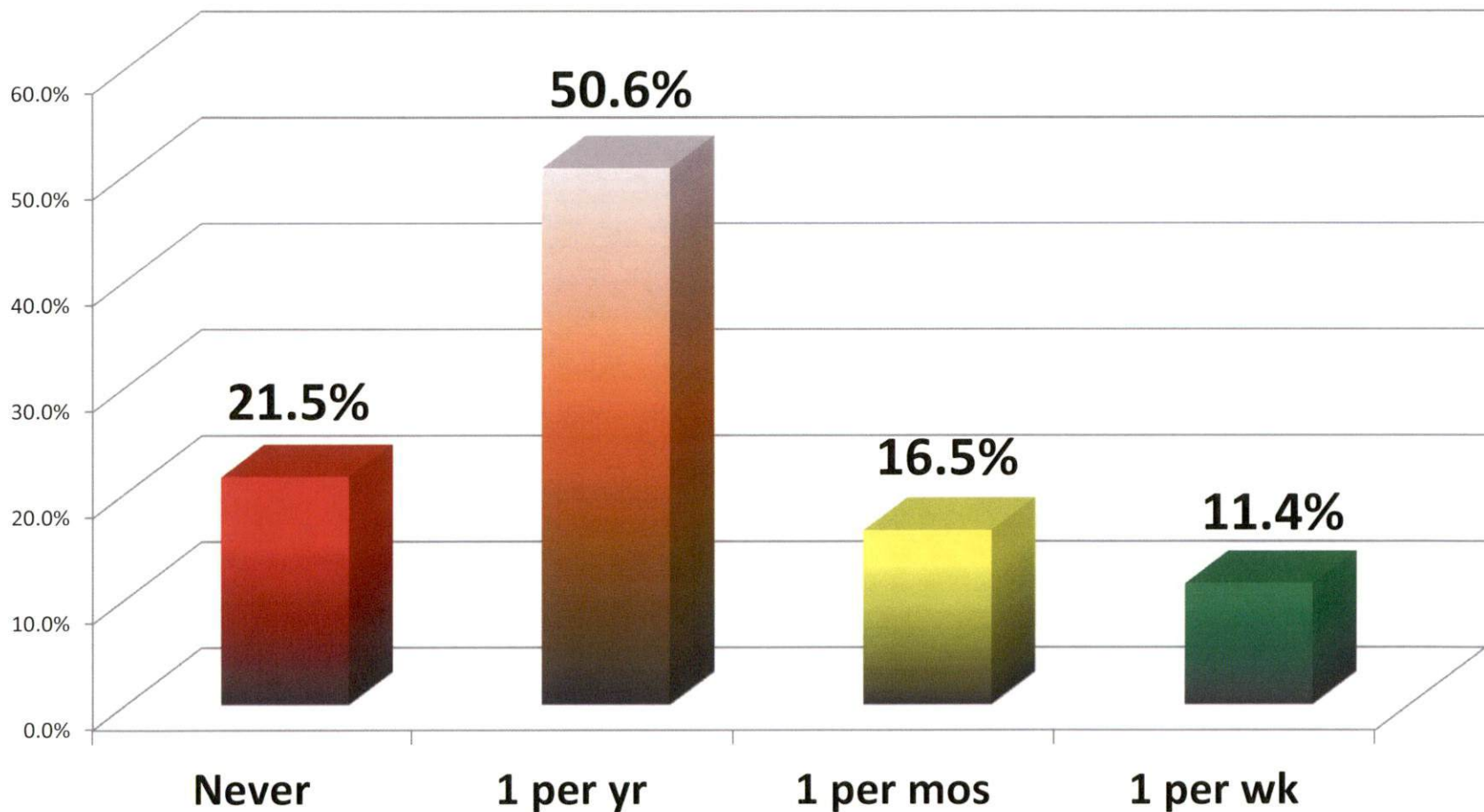
81 (98.8%) of the 82 Surveys Responded

R Value = 0.3096 between Rec Opportunities and Park Conditions



# Question 3:

How often do you visit the recreation building?



79 (96.3%) of the 82 Surveys Responded

R Value less than 0.1 when compared to Park Conditions or Rec Opportunities

## Question 4:

Please prioritize the future use of recreation dollars?

	Top Priority	2 <sup>nd</sup>	3 <sup>rd</sup>	4 <sup>th</sup>	5 <sup>th</sup>
New Facilities	46%	9%	13%	15%	14%
Maintain Existing	29%	23%	9%	32%	16%
Upgrade Existing	16%	19%	24%	29%	16%
Youth Programs	7%	23%	33%	10%	27%
More Parks	3%	26%	20%	15%	27%

76 (92.7%) of responses provided a Highest Priority.

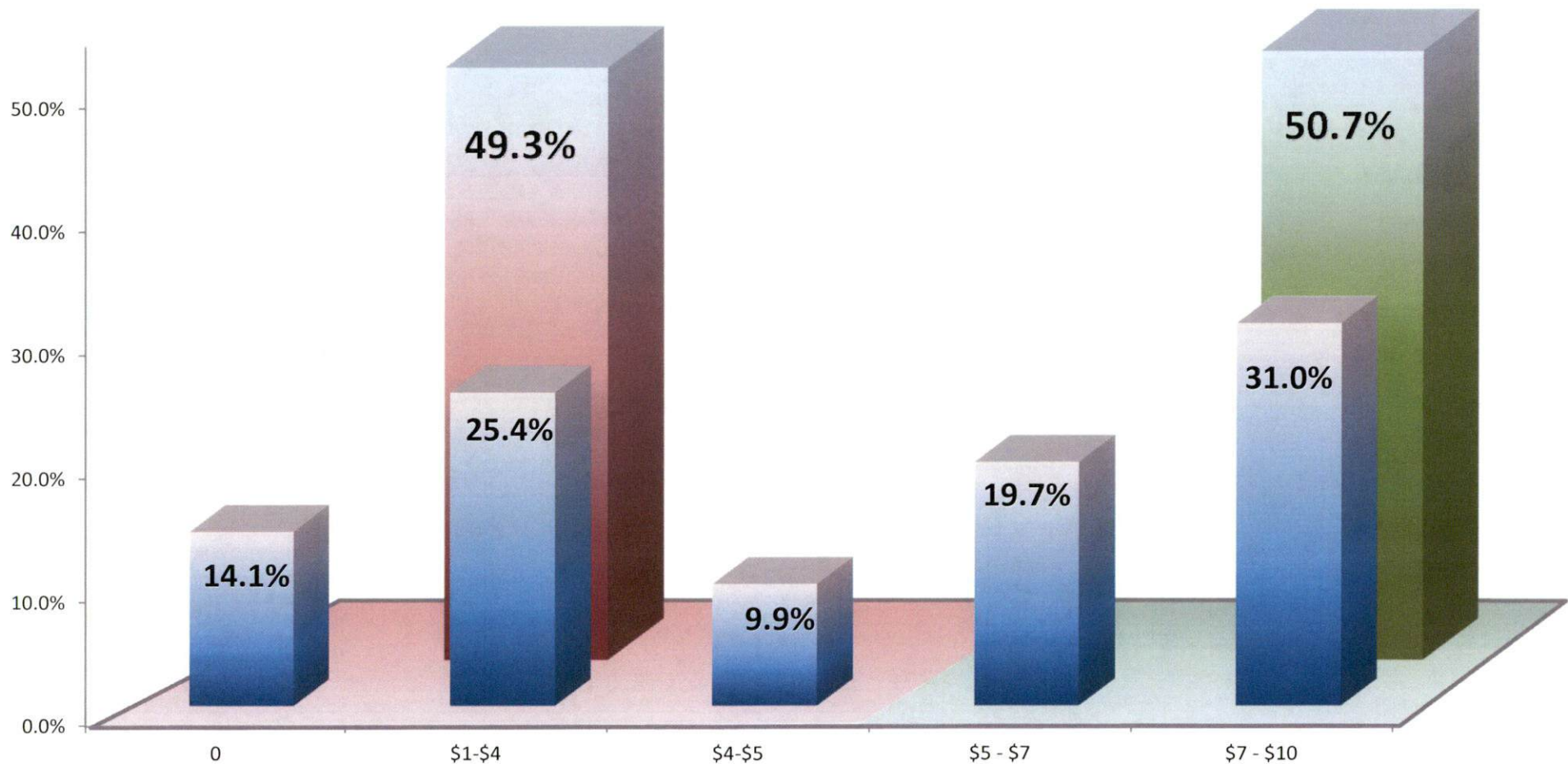
53 (64.6%) of responses provided a second priority.



# Question 5:

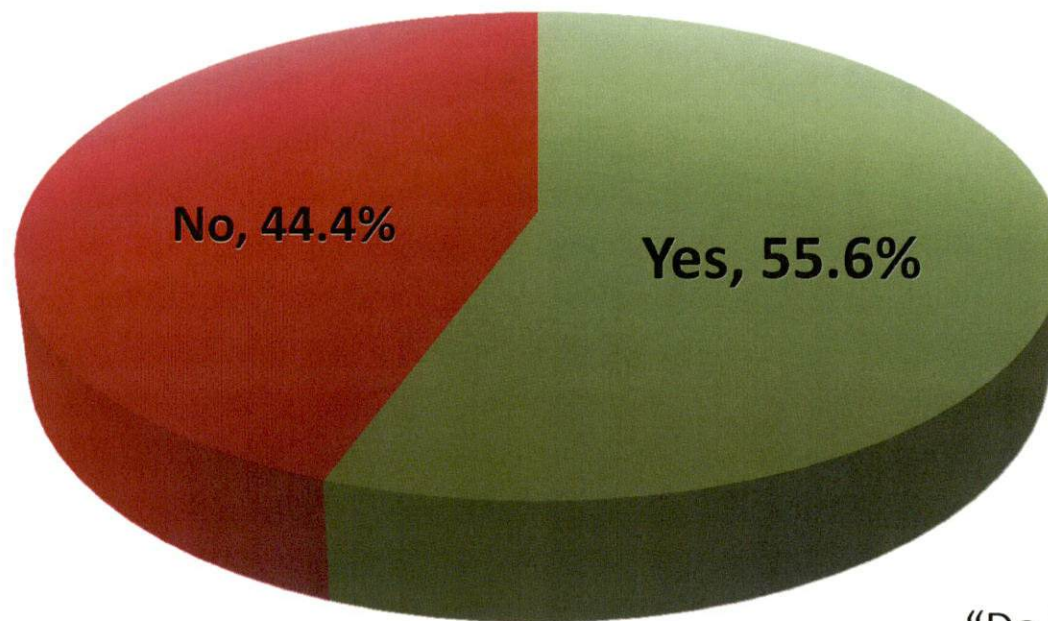
How much should the city consider spending for new recreation facilities?

71 (86.6%) of the 82 surveys responded



## Question 6:

Would you support the City bonding for a recreation facility?



If Yes, How much?

\$5 Million

\$7 - \$10 Million

"Do it right for a growing community"

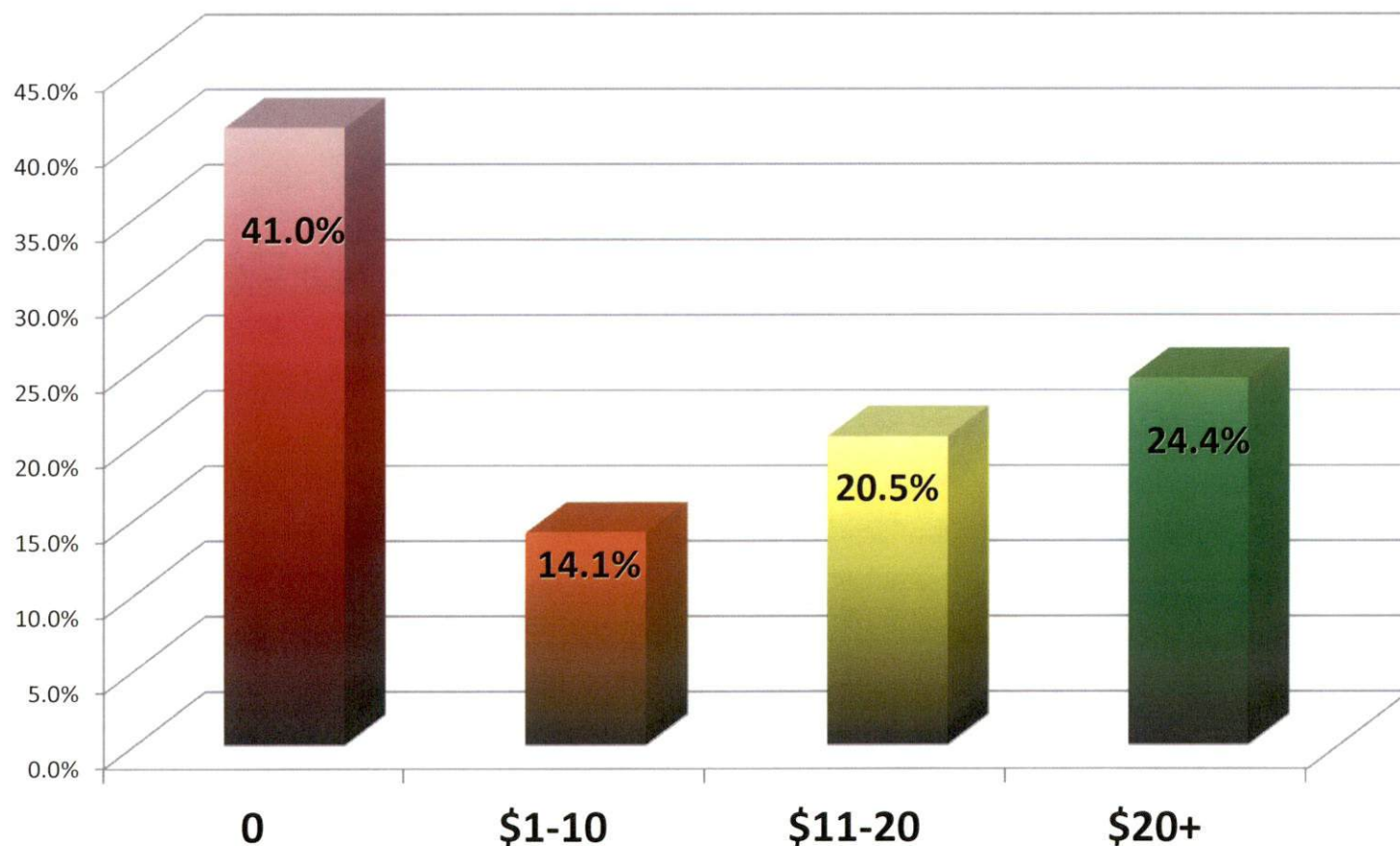
"Whatever amount is appropriate"

72 (87.8%) of the 82 surveys responded



## Question 7:

How much are you willing to pay each month for better recreation opportunities in Santaquin?



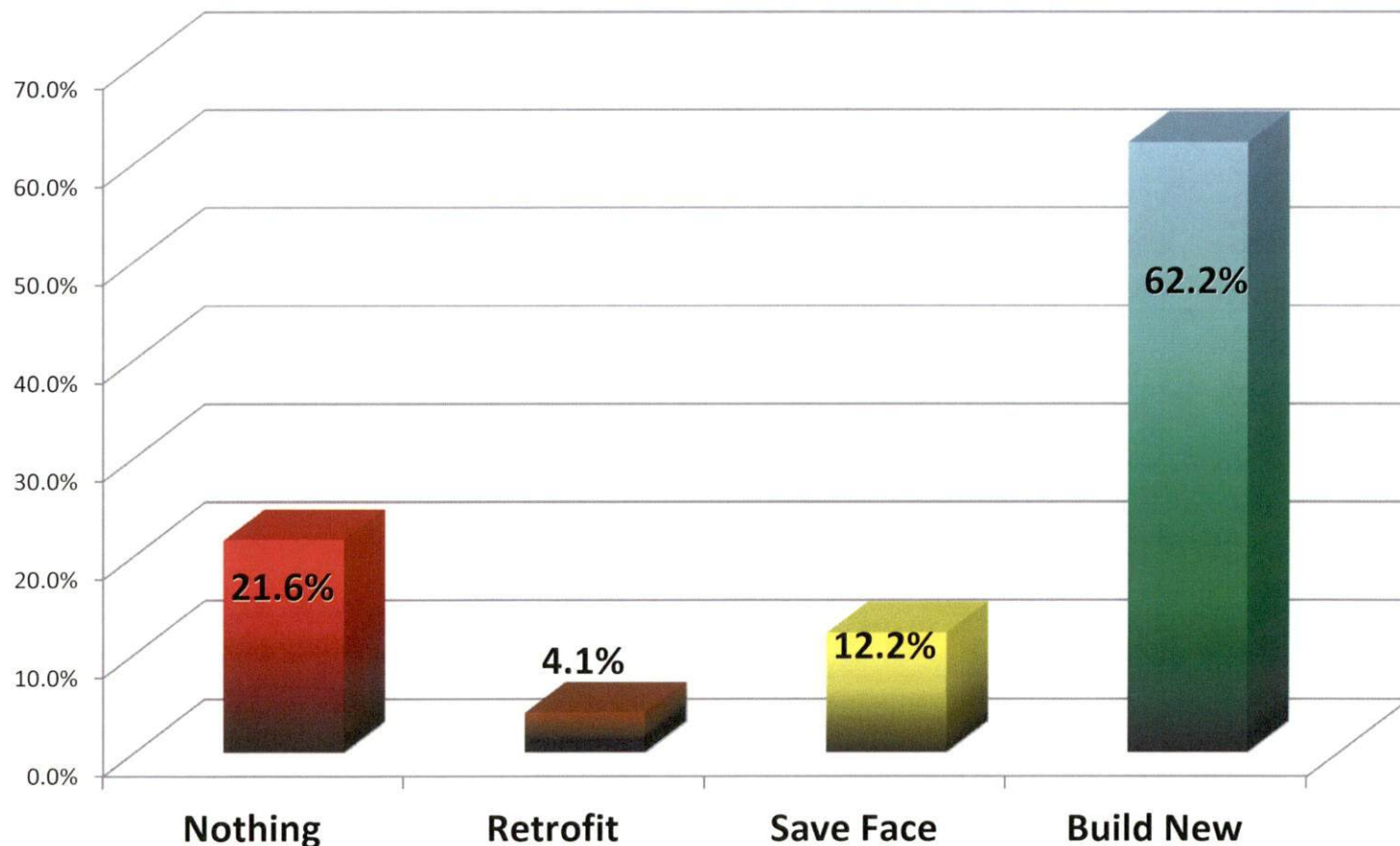
78 (95.1%) of the 82 surveys responded

R Value = 0.639 when compared to desired amount the City should spend

## Question 8:

Bringing the existing recreation building up to safety codes could add four times the cost to a new recreation facility. Knowing this, what would you do with the existing buildings?

74 (90.2%) of the 82 surveys responded



R Value less than 0.02 when comparing visits to the rec building and what to do with older buildings.

R Value = 0.37 when comparing how much the city should spend on recreation and what to do with older buildings.