

NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a **Special City Council Meeting** on Wednesday, June 26, 2013, in the Council Chambers, 45 West 100 South, at **6pm**.

1. **ROLL CALL**
2. **PLEDGE OF ALLEGIANCE**
3. **INVOCATION/INSPIRATIONAL THOUGHT**
4. **CONSENT AGENDA**
 - a. Minutes
 1. Work Session Minutes
 2. Council Meeting Minutes
 - b. Bills
 1. \$167,928.63
5. **FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS**

Public Forum is held to a 30-minute maximum with each speaker given no more than 5 minutes each. If more than 6 Speakers, time will be adjusted accordingly to meet the 30 minute requirement

 - a. Fire & EMS Awards - Honor Ceremony - Shane Bott Past Fire Chief
 - Honor Ceremony - Paul Terry Past Director of EMS
 - Oath of Office - Stephen Olson New Fire Chief
6. **FORMAL PUBLIC HEARING**
 - a. FY 2012-2013 Year End Budget Amendment
7. **UNFINISHED BUSINESS**
8. **BUSINESS LICENSES**
9. **REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES**
10. **NEW BUSINESS**
 - a. Discussion and possible action with regard to allowing for a donation/collection bin on city property for Tabitha's Way Thrift Store & Food Pantry of Spanish Fork Utah.
11. **INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS**
 - a. Resolution 06-06-2013, "A Resolution adopting the FY2012-2013 Year-End Budget Amendment"
 - b. Resolution 06-07-2013, "A Resolution adopting a Development Agreement with William James & JoAnn J Ferguson"
12. **PETITIONS AND COMMUNICATIONS**
13. **REPORTS BY MAYOR AND COUNCIL MEMBERS**
 - a. Mayor DeGraffenried
 - b. Council Members
14. **EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)
15. **EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
16. **CONVENE OF THE COMMUNITY DEVELOPMENT BOARD**
17. **ADJOURNMENT TO A REGULAR COUNCIL MEETING**
18. **ADJOURNMENT**

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651.

BY: Susan B. Farnsworth
Susan B. Farnsworth, City Recorder

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CITY CENTER
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® Amendment to the agenda

**MINUTES OF A SPECIAL COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
JUNE 26, 2013**

The meeting was called to order by Mayor James E. DeGraffenried at 6:00 p.m. Council Members attending: Keith Broadhead, Kirk Hunsaker, James Linford and Rick Steele. Matthew Carr was excused.

Others attending: City Manager Ben Reeves, Public Safety Director Dennis Howard, Sunny Howard, Stephen Olson, Michelle Olson, Dan Olson, Cauleen Olson, Mike Olson, Shayne Bott, Annette Bott, Paul Terry, Ryan Lind, Jess Smith, Chris Judd, Jeremy Spent, Dave Strong, Kristen Lotz, Jared Shepherd, Lori Deschamps, Taylor Sutherlund, Steve Smith, Jason Callaway, Chris Lindquist, Andy Hinds, Nick Miller, Kreston Bascom, Alison Bernards, Scott Bernards, Dale Sorenson, Tiffany Fowden, Christy Hubbard, Chris Judd, Corry Housekeeper, Georgia Allen, Jody Osborne, Wendy Osborn, Shannon Hoffman, Catharine Holman, Lee Savage, David Hathaway, Cindy Holman, and other unidentified individuals.

PLEDGE OF ALLEGIANCE

Jared Shepherd led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Council Member Hunsaker offered an Invocation.

CONSENT AGENDA

Minutes

June 19, 2013 - Work Session Minutes

June 19, 2013 - Council Meeting Minutes

Bills

\$167,928.63

Council Member Steele moved to approve the Consent Agenda. Council Member Hunsaker seconded the motion. Council Members Broadhead, Hunsaker, Linford, and Steele voted unanimously in favor of approving the consent agenda.

FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Fire & EMS Awards - Honor Ceremony - Shane Bott, Past Fire Chief

- Honor Ceremony - Paul Terry, Past Director of EMS

- Oath of Office - Stephen Olson, New Fire Chief

Mayor DeGraffenried welcomed everyone to the meeting. He said, "We are pleased to gather this evening in honor of two proven public safety leaders who have served our community so very well over the past decades. We are also here to administer the Oath of Office to our newest leader who will carry their legacy of service and honor forward as the new Santaquin City Fire Chief."

Assistant Chief Dan Olson wrote of Chief Bott, "for the past 30 years, Shayne Bott has been a big part in moving the Santaquin Fire Department forward. He joined the department at the time when riding the tail board to the fire was common practice. He witnessed many in the Santaquin Fire Department who were first trained as Fire Fighter 1 certified under the direction of Val Broadhead, who was chief at the time, and Coy Porter, who is currently the Utah State Fire Marshal. Shayne was a member of the first

group that passed the tests (there were about a dozen of us) and because of our small community excelling in FFI we were awarded a gift from Trojan Powder; our first Jaws of Life. The rewards of hard work came to Santaquin because of individuals like Shayne who pushed training forward even faster than many larger departments had even considered.

Shayne became an EMT early on and stayed with that for many years. He has known first-hand the importance of reliable well trained responders. In the early 90's, while serving as the assistant chief, he moved to the helm and began leading the department as the Santaquin City Fire Chief.

Since the first group of individuals achieved FFI status, there have been many Santaquin Fire fighters that have certified in many levels through UFRA and Utah State certifications. Shayne, as an instructor, played a big role in training our department and other departments around the State. Shayne has been well known in this teaching circle as he has traveled to dozens of cities to teach and test departments for certification within the fire industry of Utah. He is recognized as a contributor and a reliable person when it comes to fulfilling responsibilities given to adjunct instructors from UFRA. On many occasions his training courses required that he make trips across the State; sometimes several times a week. His ability to be "counted on" was a big deal with our department as well as others.

Chief Bott has encouraged training and testing and ensured that Personal Protective Equipment became a number one priority for all firefighters in Santaquin City. Because of his training efforts, Shayne has established a tradition that will survive well beyond his tenure.

The only thing that people get as part of being on the department is nicknames... mostly due to making a mistake. Most are taken as teaching moments so that they remember the mistake as a building block. Shayne has been known as Gunther for unmentioned reasons. However, nobody could come up with a suitable name for him based on a mistake...that is until he decided to remove the overhead door while it was still in operation and drive off with it as a new truck ornament. By that point, the name of Shayne Bott was already synonymous with "Chief. Sometimes it is hard to give a chief another title since so much already rides on it."

Mayor DeGraffenried said that Paul Terry has served as the Santaquin City Director of Emergency Medical Services (EMS) for over 12 years. "Paul took over the department at time of reconstruction. His efforts built the department that we have today. We extend our appreciation to both of these great leaders."

"As our community continues to grow and the requirements placed upon our Fire & EMS professionals continue to evolve, our department has experienced, and will continue to experience, many challenges. While "change" is inevitable, the smooth transition from the past to the future is possible if there is both strong leadership and focused efforts from the department as a whole. Knowing of the need to protect the heritage of the department as well

as the need to lead the department forward, I am proud as Mayor of Santaquin City, and as representative of the Santaquin City Council, to appoint Stephen Olson as Chief of the Santaquin City Fire/EMS Department."

"Chief Olson has grown up in the Santaquin City Fire Department. His sensitivity to the heritage and legacy of those who have preceded him has been ingrained into his character from his formative years. Officially, he began his volunteer service on the Santaquin City Fire Department in 2002; however volunteerism in the field of emergency services was not enough for Stephen. His career of choice, both in education and experience, is in the protection and preservation of life and property. Chief Olson has been a full-time Firefighter/Paramedic with the Murray City Fire Department since 2005. He holds a Bachelors of Science Degree in Public Emergency Services Management from Utah Valley University. He was also named Santaquin City Firefighter of the year for 2003 & 2007. Chief Olson is respected by his peers; both young and seasoned; both Fire and EMS. It was for these, and many more reasons, that Chief Stephen Olson was selected to be the new Santaquin City Fire Chief".

"Now I want to take a moment to talk to the men and women who so faithfully serve their fellow citizens by volunteering as EMTs and Firefighters. Our citizens depend on you. In their time of need you have always been there for them. So on behalf of each and every one of our citizens, I want to simply say Thank You".

"I also want to let you know that I fully realize that your job is not easy. In order to do your job well, I know that you need the tools, equipment and overall organizational structure that will support and sustain your efforts. As our community has grown, there has also been a need for our department to grow; most recently demonstrated by the creation of this new paid Fire Chief position. Other changes, both in the Fire and EMS, are inevitable."

"My hope through this transition of leadership, and all the change that will follow, is that you will pledge your support, your efforts and your energies, to making this the best Fire & EMS Department in the State of Utah. I ask you to support Chief Olson in his efforts to establish and implement a new vision for the department. Finally, I ask you to remain faithful in the service you render to the citizens of this community throughout this transition from one great leader to the next".

Please remember, the advice of my good friend Andrew Goudy who says... ***"Blessed are the flexible, for they shall never be bent out of shape"***

At the conclusion of the tribute, Chief Bott was presented with a plaque of appreciation which displayed an ax.

Chief Bott addressed those in attendance. He indicated he has been with the Fire Department for the past 33 years. He has considered each of the department members his "brothers" and knows he could call on any of them at any time. He has also spent the past 20 years serving the community as an EMT and is grateful for the experience. He is grateful for the support of his family; he considers it an honor and privilege to serve the community, and he pledged his support 100 percent to Mr. Olson as the new Fire Chief.

Mayor DeGraffenried presented Director Terry with a plaque of appreciation also. Director Terry also addressed those in attendance by saying, "he has served the community for the past 12+ years as the EMS Director". He tells the story of one of his first EMS calls he responded to was with Chief Bott. The patient had taken a fall and was quite bloody. Director Terry left the room and when he returned he found Chief Bott laughing and joking with the patient as he was helping the patient clean all the blood off of himself. He indicated at that time he vowed he would be "that kind of an EMT".

In closing, Director Terry reported he resigned his position so he may attend paramedic school full time. He voiced his pride at being a part of the Fire and EMS community. He will miss directing the members and appreciates the opportunity to continue to serve the community as his time allows.

City Recorder Farnsworth administered the Oath of Office to newly appointed Chief Olson, after which Chief Olson's father Dan Olson pinned the Chief's badge on Chief Olson as well as presented him with the "White" Chief's Hat.

Chief Olson addressed those in attendance. He indicated his earliest memories are of his dog howling when the fire siren sounded, his father heading to the fire station, and dad riding the tail board as they responded to the fire call.

He grew up in the department literally being baptized by fire and mud (he joined the department the summer of the big fire and was an active member when the mudslides occurred). He has worked with many small and large departments and has found that the men and women of Santaquin Fire and EMS are of the highest caliber. He said he has a deep sense of duty and loyalty to the residents. Chief Olson continued by saying, "Santaquin is home. I am humbled by the opportunity to serve in this position".

Mayor DeGraffenried thanked Chief Bott and Director Terry for their service and pledged his support and that of the Council Members to Chief Olson.

At 6:39 p.m. Mayor DeGraffenried indicated there would be a 10 minute recess so the department members could have pictures taken.

The meeting resumed at 6:54 p.m.

FORMAL PUBLIC HEARING

FY 2012-2013 Year End Budget Amendment

Council Member Linford moved to enter into a Public Hearing with regard to the FY2012-2013 Year End Budget Amendments. Council Member Hunsaker seconded the motion. Council Members Broadhead, Hunsaker, Linford, and Steele voted unanimously in favor of the motion.

City Manager Reeves reviewed the proposed budget adjustments with those in attendance. All budget adjustments will be approved by Resolution 06-06-2013 and available for public inspection at any time.

No public comments or questions were received by the Council.

Council Member Steele moved to close the Public Hearing with regard to the FY2012-2013 Year End Budget Amendments. Council Member Hunsaker seconded the motion. Council Members Broadhead, Hunsaker, Linford, and Steele voted unanimously in favor of the motion.

UNFINISHED BUSINESS

Nothing

BUSINESS LICENSES

Nothing

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

City Manager Reeves said he would address the Mayor and Council Members later in the meeting.

NEW BUSINESS

Discussion and possible action with regard to allowing for a donation/collection bin on city property for Tabitha's Way Thrift Store & Food Pantry of Spanish Fork Utah

Wendy Osborn requested the Mayor and Council Members allow a collection bin to be placed on City property. She indicated Tabitha's Way is located in Spanish Fork and provides food and daily essentials to those in need. To date through 2013, the organization has handed out approximately 735 packages of diapers and over 1000 personal hygiene kits. The collection bins are about 5x5 in size and donations picked up 1-2 times a week. Currently there are 8 bins in operation located throughout the valley.

Council Member Steele moved to allow Tabitha's Way Thrift Store & Food Pantry of Spanish Fork to place a collection bin on City property, with City Manager Reeves working with Ms. Osborn to determine the placement area. Council Member Linford seconded the motion. Council Members Broadhead, Hunsaker, Linford, and Steele voted unanimously in favor of allowing the collection bin to be placed on City property.

INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS

Resolution 06-06-2013, "A Resolution adopting the FY2012-2013 Year-End Budget Amendment"

Council Member Hunsaker moved to approve Resolution 06-06-2013, "A Resolution adopting the FY2012-2013 Year-End Budget Amendment". Council Member Linford seconded the motion. Through a roll call vote, Council Members Broadhead, Hunsaker, Linford, and Steele voted in favor of approving Resolution 06-06-2013.

Resolution 06-07-2013, "A Resolution adopting a Development Agreement with William James & JoAnn J. Ferguson"

Council Member Linford moved to continue Resolution 06-07-2013, "A Resolution adopting a Development Agreement with William James & JoAnn J. Ferguson" until next week. Council Member seconded the motion. Council Members Broadhead, Hunsaker, Linford, and Steele voted unanimously in favor of tabling the resolution.

PETITIONS AND COMMUNICATIONS

Nothing

REPORTS BY MAYOR AND COUNCIL MEMBERS

City Manager Reeves reported that Jimmy DeGraffenried is moving forward with a subdivision plat to build homes along South Center Street. When the sewer line is installed to service the new subdivision, there will be homes that will be required, by law, to connect to the sewer system.

Before the discussion continued, Mayor DeGraffenried reported he is not involved in the subdivision property ownership or the construction.

City Manager Reeves continued by saying that in the past when new sewer lines were installed the home owners along those new lines were required to pay \$350 connection fee but not the current impact fee. This was because the \$350 fee was what was charged at the time the original sewer system was installed. Council Member Broadhead was told this was not a written policy but had been voted on by past Council Members.

Mayor DeGraffenried commented that the homes along South Center Street that currently are not connected to the sewer system were not built at the time the original sewer lines were installed.

The Council Members requested the issue be placed on a future Council Meeting Agenda for additional discussion.

City Manager Reeves reported he and Council Member Broadhead met with Rocky Mountain Power to discuss potentially owning the light poles and transitioning to LED lighting. The next logical step would be to request an audit which will cost approximately \$2000. The Council Members were in agreement on requesting the audit.

City Manager Reeves also reported he has finalized the amount of tax collection associated with a Truth in Taxation. The number has increased to \$461,000. There are a number of steps that need to be followed before the tax percentage is increased. Information about the tax increase proposal will be included in the August Newsletter with a public hearing being scheduled for the 1st Council Meeting in August.

He also reported Dennis Marker had been out of the office this week but would be back next week and he (Reeves) would be out the following week.

Mayor DeGraffenried

Mayor DeGraffenried reported he had received a letter from a Salem couple commenting on the beautiful entrance into town. Payson Chronicle Representative Mike Olson requested a copy of the letter so it could be printed in the newspaper.

Council Members

There were no Council Member reports.

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

Nothing

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
Nothing

CONVENE OF THE COMMUNITY DEVELOPMENT BOARD
Nothing

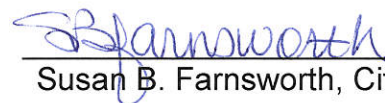
ADJOURNMENT TO A REGULAR COUNCIL MEETING
Nothing

ADJOURNMENT

At 7:55 p.m. Council Member Linford made a motion to adjourn. Council Member Hunsaker seconded the motion. Council Members Broadhead, Hunsaker, Linford, and Steele voted unanimously in favor of adjournment.

Approved on July 3, 2013.


James E. DeGraffenried, Mayor


Susan B. Farnsworth, City Recorder