

NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Wednesday, January 16, 2013, in the Council Chambers, 45 West 100 South, at 7pm.

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. INVOCATION/INSPIRATIONAL THOUGHT
4. CONSENT AGENDA
 - a. Minutes
 1. January 2, 2013 Council Meeting
 2. January 9, 2013 Council Retreat
 - b. Bills
 1. \$1,341,356.44
5. FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS
Public Forum is held to a 30-minute maximum with each speaker given no more than 5 minutes each. If more than 6 Speakers, time will be adjusted accordingly to meet the 30 minute requirement
6. FORMAL PUBLIC HEARINGS
7. UNFINISHED BUSINESS
8. BUSINESS LICENSES
9. REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES
10. NEW BUSINESS
11. INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS
 - a. Resolution 01-03-2013 "Resolution Authorizing Addendum #3 – 'High Water From Summit Creek Preparation Approach' to the Summit Creek Water Management Project Memorandum of Understanding (MOU)"
12. PETITIONS AND COMMUNICATIONS
13. REPORTS BY MAYOR AND COUNCIL MEMBERS
 - a. Mayor DeGraffenried
 - b. Council Members
14. EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)
15. EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
16. CONVENE OF THE COMMUNITY DEVELOPMENT BOARD
17. ADJOURNMENT TO A REGULAR COUNCIL MEETING
18. ADJOURNMENT

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651.

BY: 
Susan B. Farnsworth, City Recorder

POSTED:

CITY CENTER
POST OFFICE
ZIONS BANK

® Amendment to the agenda

**MINUTES OF A CITY COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
JANUARY 16, 2013**

The meeting was called to order by Mayor James E. DeGraffenried at 7:05 pm. Council Members attending: Keith Broadhead, Matthew Carr, Kirk Hunsaker, James Linford and Rick Steele.

Others attending: City Manager Ben Reeves, Director Dennis Marker, Director Dennis Howard, Director Shannon Hoffman, Legal Counsel Brett Rich and other unidentified individuals. City Recorder Susan Farnsworth was excused.

PLEDGE OF ALLEGIANCE

Legal Counsel Rich led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Council Member Hunsaker offered an Invocation.

CONSENT AGENDA

Minutes

January 2, 2013 Council Meeting

January 9, 2013 Council Retreat

Bills

\$1,341,356.44

Council Member Carr inquired about the salt budget. City Manager Reeves indicated that the Roads Department supply budget was 86% spent. Salt is only one component of that budget line. Council Member Carr was told a covering over the salt has been installed which has helped curb melting of the salt on hand.

Council Member Carr moved to approve the Consent Agenda. Council Member Linford seconded the motion. Council Members Broadhead, Carr, Hunsaker, Linford and Steele voted in the unanimous.

FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Nothing

FORMAL PUBLIC HEARINGS

Nothing

UNFINISHED BUSINESS

Nothing

BUSINESS LICENSES

City Manager Reeves reported that there is a ribbon cutting at noon on Friday at Clegg Auto. All the elected officials are invited to attend.

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

Director Marker presented information regarding the 4% building inspection fees. He reported the Community Development Department in conjunction with the Public Works Department has completed a review of the estimated cost for inspections. This review also included actual engineering inspection costs since J-U-B has been employed by the City. The review did not indicate there should be a certain amount assessed for a certain size project. Because actual costs have not been tracked in great detail, he recommends that the current 4% be maintained with the inclusion in the Ordinance provisions to refund any of the fees paid that were not used as

actual cost of the project. Also recommended was the 4% fee be deposited into a liability account and as costs incur they be paid directly from there. City Manager Reeves recommended, after detailed records are kept, a review of the Ordinance in a year or two.

Council Member Broadhead reported that what was found while he worked in Spanish Fork City was the smaller the project the higher the percentage had to be. In the Ordinance it needs to be clear that contractor needs to be responsible for all costs even if it goes over 4% fee.

Director Marker stated that through the review process there wasn't a correlation found between number of lots and inspection fees. The fees used would depend on Contractors workmanship.

Council Member Linford suggested assessing a fixed amount per certain activity or inspection. This goes back to a better contractor not requiring as many inspections. He was also told currently the inspection fees are absorbed into the General Fund.

City Manager Reeves explained the fees collected over the past 2 or 3 years have fluctuated greatly. This would be a good time for a policy change since the City has not grown dependent on those fees.

Mayor DeGraffenried suggested requiring the percentage and use what we need to cover our costs and refund what isn't used.

Council Member Hunsaker voiced his support of an Ordinance change requiring the contractor pay for actuals costs.

Director Marker explained that because this Ordinance is included in the Subdivision Code, the Planning Commission is required to have a Public Hearing before any recommendations are made to the Mayor and Council Members.

City Manager Reeves reported the Planning Commission wanted to take a little extra time reviewing the General Plan. Until they complete their review, recommendations will not be made to the Mayor and Council.

NEW BUSINESS

Nothing

INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS

Resolution 01-03-2013 "A Resolution Authorizing Addendum #3 – 'High Water From Summit Creek Preparation Approach' to the Summit Creek Water Management Project Memorandum of Understanding (MOU)"

City Manager Reeves indicated that this is the third amendment to the Summit Creek Water Management Project. This addendum deals primarily with high water issues which are the responsibility of Utah County. Because of this, Utah County will be "taking the lead" on this project and the project will be under their authority. This means they will be responsible for acquiring easements through the Town of Genola. They wanted to utilize the funding from the funding package that has been "put together" for the water management project by the Department of Water Resources. This portion of the project is approximately \$600,000. The addendum is an acknowledgement to funding partners that Santaquin City Officials were informed of and are in support of the project.

Council Member Hunsaker moved to approve Resolution 01-03-2013, "A Resolution Authorizing Addendum #3 – 'High Water from Summit Creek Preparation Approach' to the Summit Creek Water Management Project Memorandum of Understanding (MOU)". Council Member Steele seconded the motion. Council Members Broadhead, Carr, Hunsaker, Linford and Steele voted in the unanimous through a roll call vote.

PETITIONS AND COMMUNICATIONS

Nothing

REPORTS BY MAYOR AND COUNCIL MEMBERS

Council Members

Council Member Linford reported that there is a South County Mayors meeting tomorrow night at 6:00 pm.

Mayor DeGraffenried

Mayor DeGraffenried asked if any of the Council Members had any suggestion for Orchard Days Chairman. Council Member Hunsaker suggested Shawntee Hammond and Jolynn Foreman. Mayor DeGraffenried will make some calls and report back to the Council.

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

Nothing

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

At 7:28 pm Council Member Linford moved to enter into an Executive Session to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property. Council Member Carr seconded the motion. Council Members Broadhead, Carr, Hunsaker, Linford and Steele voted in the unanimous. Those attending the Executive Session: Mayor DeGraffenried, Council Members Broadhead, Carr, Hunsaker, Linford and Steele, City Manager Reeves, Directors Hoffman and Marker, and Legal Counsel Rich.

At 7:49 pm the regular meeting resumed.

CONVENE OF THE COMMUNITY DEVELOPMENT BOARD

Nothing

ADJOURNMENT TO A REGULAR COUNCIL MEETING

Nothing

ADJOURNMENT

At 7:50 pm Council Member Linford moved to adjourn. Council Member Hunsaker seconded the motion. Council Members Broadhead, Carr, Hunsaker, Linford and Steele voted in the unanimous.

Approved on February 7, 2013.


James E. DeGraffenried, Mayor


Susan B. Farnsworth, City Recorder



CLOSED EXECUTIVE SESSION AFFIDAVIT

I, James E. DeGraffenried, Mayor of Santaquin City, do hereby certify that the Executive Session held on January 16, 2013 was called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property.


James DeGraffenried, Mayor

1/17/13
Date