

## NOTICE

Notice is hereby given that the Mayor and City Council will hold a Work Session on November 28, 2012 in the Council Chambers, 45 West 100 South, beginning at 6:00 pm.

### DISCUSSION ITEMS

1. Agenda Items
2. Recreation Feasibility Study
3. General Discussion

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

### CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651.

  
\_\_\_\_\_  
By: Susan B. Farnsworth, City Recorder

Posted:  
City Offices  
Post Office  
Zions Bank

**MINUTES OF A WORK SESSION  
HELD IN THE COUNCIL CHAMBERS  
NOVEMBER 28, 2012**

**Council Members attending:** Mayor James E. DeGraffenried, Keith Broadhead, Matt Carr, Kirk Hunsaker, James Linford, and Rick Steele.

**Others attending:** City Manager Ben Reeves, Community Development Director Dennis Marker, Public Safety Director Dennis Howard, Leisure Services Director Kevin Schmidt, Adam Larsen, Kirby Snideman, and Brent Norton.

Mayor DeGraffenried called the meeting to order at 6:01 p.m.

**DISCUSSION ITEMS**

***Agenda Items***

Mayor DeGraffenried reviewed the consent agenda.

***Public Safety Impact Fees***

Kirby Snideman, representing Zion's Bank Financial Services, presented an update on the public safety impact fee analysis. Topics covered included:

Reasons for the update

- Cities are encouraged to update their plans at least every five years
- To comply with changes in the Impact Fees Act, effective May 2011
- To divide police and fire impact fees

Major components of the study

- Current and future land uses
- Existing and future public safety facilities
- Level of service analysis
- Proportionate share analysis
- Impact fee calculation

Method of analysis

- Estimate of future land uses
- Inventory of current facilities
- Estimate of future needs
- Calculation of future development impact
- Portion of future costs determination
- Impact Fee calculation

Impact Fee Schedule

- Maximum allowable City charges

Dennis Marker reviewed the commercial public safety impact fees for several other cities. Council Member Linford said he would like to see what cities approximately the same size as Santaquin charge, including Salem City.

**City Council Work Session  
November 28, 2012 – Page 2**

***Recreation Feasibility Study***

Mr. Marker said the City Council had asked an architect to prepare an estimate for a scope of work for a recreation center. The estimate was approximately \$10,000. This would include six meetings with the architect. Any additional meetings would incur an extra charge. Mr. Marker said there were not many details on what would be received for that amount of money. He outlined five areas he felt should be addressed in a scope of work, including:

**Analysis**

- Feasibility
- Operational Construction
- Recreation Gaps
- Site

**Public input**

- Focus groups
- Bond Election
- Public Education
- Surveys

**Finance**

- Identify sources
- Solicit Sources
- Processes
- 501c

**Design**

- Architect selection
- Desired amenities
- Concepts
- Fiscal constraints
- Utilities coordination
- Site considerations

Kevin Schmidt suggested looking at other architects as well. Ben Reeves said square feet was more essential for this center, and keeping a focus on functionality as well as getting everyone's input and views would better serve the community. Mr. Marker said some elements could be handled at the staff level. After some discussion, Mayor DeGraffenried said he would like to see a committee headed by Council Member Rick Steele, with one other council member, Kevin Schmidt, Dennis Marker and several community members. The committee would decide on the main elements needed in the center, and then a consultant could be brought in. Staff could work with the School District, the Eccles Foundation and other sources to see what is available.

**City Council Work Session  
November 28, 2012 – Page 3**

***Recreation Feasibility Study, continued:***

Council Member Hunsaker asked when the funding would come in. Ben Reeves said the City would want a consultant at some point. Council Member Linford said the seniors should be involved in the Committee, as a new Senior Center would be needed. Kirby Snideman said Zion's Bank had done some community studies for rec centers, and volunteered to send Mr. Marker a copy of the latest one.

Kevin Schmidt said several communities had done some unique things, such as remodeling a factory for a Community Center. He said his main concern was to get the best facility for the lowest cost. Mr. Marker said different types of analyses could be done by different groups, with the scope defined differently for each. Council consensus held that a Community Center Committee be formed.

***Striping***

Wade Eva discussed striping City roads. He said the cost appeared to be about \$1700 a mile, or 8 cents a foot per line. Painting turn lanes in Summit Ridge has been scheduled for the near future. Council Member Broadhead said this is a safety issue. After some discussion on which road striping would serve the community best, council consensus held that Mr. Eva's department be given certain funds and that they make the decision on which roads should be painted.

  
James E. DeGraffenried, Mayor

  
Linda Miggley, Deputy Recorder