

NOTICE

Notice is hereby given that the Mayor and City Council will hold a Work Session on August 08, 2012 in the Council Chambers, 45 West 100 South, beginning at 6:00 pm.

DISCUSSION ITEMS

1. Discussion with regard to possible allocation of bond proceeds to restore funding items cut through the 2012-2013 budget process
2. Discussion with regard to Title 6 Chapter 2 of the Santaquin City Code regarding Off Highway Vehicles
3. General Discussion

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City Office ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651.


By: Susan B. Farnsworth, City Recorder

Posted:
City Offices
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Zions Bank

**MINUTES OF A COUNCIL WORK SESSION
HELD IN THE COUNCIL CHAMBERS
AUGUST 8, 2012**

The meeting was called to order by Mayor James E. DeGraffenried at 6:00 pm. Council Members attending: Keith Broadhead, Matthew Carr, Kirk Hunsaker, James Linford, and Rick Steele.

Others attending: City Manager Ben Reeves, Director Dennis Marker, Director Wade Eva and Brent Norton.

DISCUSSION ITEMS

It was reported that the Summit Creek Well "went down" on Friday which in turns affects the City. The Center Street Well will be activated and the water used to supplement filling of the Pressurize Irrigation Pond. In order to use the well, there were some piping issues that needed to be addressed. Director Eva said after requesting 3 bids and only receiving 2, Greenhalgh Construction began the piping project this morning. They hope to have water in the pipe within a matter of days.

Discussion with regard to possible allocation of bond proceeds to restore funding items cut through the 2012-2013 budget process

City Manager Reeves reported the Mayor and Council Members were provided a copy of the 2012 Bond Refunding Statistics summarizing the impact on the 2012-2013 budget. (see attachment "A")

City Manager Reeves suggested using some of the reoccurring money for Employee merit increases at 1.5% as well as funding the vehicles that were cut from the budget.

Director Eva addressed the Mayor and Council Members with regard to the equipment needs of the Public Works Department. The request was made to replace the 1983 Flat bed, the 2006 backhoe which has approximately 3200 hours and one grasshopper mower. Director Eva indicated the department also has a 2007 backhoe with approximately 1200 hours on it.

Director Howard reported the Police vehicle fleet replacement is lagging behind. They currently have 2-2004 vehicles that should be replaced before they are in need of major repairs. It was reported that an equipped Police Vehicle would cost approximately \$40,000. Council Member Steele requested reviewing the maintenance logs for the vehicles. He wanted to compare records to make sure we don't replace an older vehicle when perhaps a newer vehicle is costing more money to maintain.

Director Marker thanked City Manager Reeves for including an Inspection vehicle in the suggestions. Director Marker also requested additional money for training of the Planning Commission Members.

The Council Members were in agreement with the suggestions of City Manager Reeves. Council Member Broadhead also suggested in the near future, starting a motor pool with a mechanic who would keep all the maintenance records instead of each department keeping them.

Director Eva has also requested a committee to review the road within the City and make suggestions as to which roads need to be repaired or preserved.

City Manager Reeves reported there isn't money in the budget to maintain and clean the new restrooms at the parks. He requested using some of the reoccurring money for additional hours. It was reported the new restrooms are on a timer and set to lock at 10 pm.

Any changes implemented would be included in a budget amendment. Also the Lease Options will be brought to the Mayor and Council Members for approval.

Discussion with regard to Title 6 Chapter 2 of the Santaquin City Code regarding Off Highway Vehicles

It was reported there was an accident the past evening involving 2 juveniles riding a 4-wheeler. The wheeler was driving South bound on Center Street trying to cross Main and struck a car heading West on Main Street. There were 2 minors who were transported to the hospital with minor injuries.

The Mayor has received calls pertaining to Off Highway Vehicles being ridden on the roads. The City currently has an OHV Ordinance but lacks the Police manpower to strictly enforce it.

Council Member Steele suggested having all the OHV's registered with the City. Upon registration there would be a number assigned to the vehicle. The number would be required to be clearly displayed on the vehicle.

Council Member Carr would like to have the current ordinance enforced as strongly as possible.

All the Council Members voiced their concerns with someone getting hurt while riding the vehicles.

General Discussion

Mayor thanked all who participated in the Celebration. He has asked Council Member Hunsaker to represent the Mayor and Council for Celebration and Miss Santaquin this next year.

Council Member Carr said he had been contacted by a citizen who was upset about arriving at the rodeo early and not having any place to sit due to there being blankets placed out early. Council Member Broadhead voiced his concerns that there was reserved seating for the Sponsors that remained unused. He requested the Sponsors provide confirmation that they will be using the seating, if they are not going to use it the area should be opened to the public. He also requested the painting of the reserve seating be completed on Thursday.

City Manager Reeves reported Council Member Askerlund initiated sponsorships with the receipt of reserved seating. This seemed to encourage the sponsorships of events.

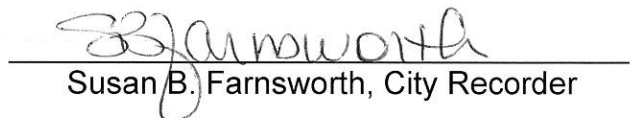
It was requested that placing blankets or roping off of areas not be allowed but to open the gates earlier so people can get spots to sit. City Manager Reeves indicated there could be signs placed at the arena indicating if blankets were placed before hand, they would be removed. This final decision will be made before the next Celebration.

Council Member Steele contacted City Manager Reeves with regard to someone living in a trailer on private property. The individual was contacted and told they needed to evacuate the trailer within 5 days. The concern of "Grey water" being released on the ground was voiced. Additional information on the evacuation will be shared with the Council as it is available.

At 7:01 pm the meeting adjourned.

Approved on August 15, 2012.


James E. DeGraffenried, Mayor


Susan B. Farnsworth, City Recorder

Santaquin City

2012 Bond Refunding Statistics

July 30, 2012

Summary of Impact on the 2012-2013 Budget

Reoccurring Annualized Savings Total:	\$ 99,226.00
One-Time Savings Total:	\$ 457,581.52

Pressurized Irrigation Bond Refunding

Old Debt Service Principal Balance	\$ 6,130,000.00	New Debt Service Principal Balance	\$ 6,130,000.00
Old Interest Rate	3.50%	New Interest Rate	2.52%
Payoff Date (14.6 yrs)	3/1/2027	Same (14.6 yrs)	3/1/2027

2012-13 Budget Expenditures:

Old Debt Service Payment	\$ 459,550.00	Revised 2012-13 Expenditures:	
Bond Reserve Contribution	\$ 72,000.00	New Debt Service Payment (next year)	\$ 432,657.20
Total Budgeted	\$ 531,550.00	Bond Reserve Requirement	\$ -
		Revised Total Budget	\$ 432,657.20

Annualized Saving from PI Refunding \$ 98,892.80

Cash Balances as of 6/30/2012

4584 - PI Payment Acct	\$ 455,940.76	Non Reoccurring Cash Needs:	
4585 - PI Reserve Acct	\$ 487,182.75	Upfront cash needed for this year's pmt (145k) & buffer (100k)	\$ 245,000.00
Total Reserve Balances Available	\$ 943,123.51	Accrued Interest (Closing Cost)	\$ 193,690.97
		Cost of Bond Issuance (Closing Cost)	\$ 61,000.00
		Total Cash Needed:	\$ 499,690.97

One Time Cash Available from PI Refunding \$ 443,432.54

Sewer Bond Refunding:

Old Debt Service Principal Balance - 1993C	\$ 405,605.01	New Debt Service Principal Balance	\$ 670,000.00
Old Debt Service Principal Balance - 1993D	\$ 265,163.01	New Interest Rate	2.52%
Total Old Debt Service Principal	\$ 670,768.02	New Payoff Date (9 years)	6/5/2021
Old Interest Rate	5.25%		
Payoff Date (22 Years)	6/5/2035		

2012-13 Budget Expenditures:

Old Debt Service Payment	\$ 50,436.00	Revised 2012-13 Expenditures:	
Total Budgeted	\$ 50,436.00	New Debt Service Payment (next year)	\$ 50,102.80
		Revised Total Budget	\$ 50,102.80

Annualized Saving from PI Refunding \$ 333.20

Cash Balances as of 6/30/2012

5445-1993C&D Reserve Account	\$ 51,143.12	Non Reoccurring Cash Needs:	
Total Reserve Balances Available	\$ 51,143.12	Upfront cash needed for this year's pmt (\$0) & buffer (4.2k)	\$ 4,200.00
		Accrued Interest (Closing Cost)	\$ 2,794.14
		Cost of Bond Issuance (Closing Cost)	\$ 30,000.00
		Total Cash Needed:	\$ 36,994.14

One Time Cash Available from PI Refunding \$ 14,148.98

Items Cut To Create A Balanced Budget:

One-Time Expenditures

Department	Item	Amount Cut
Administration	Records Retention System	\$ 15,000
Administration	Training	\$ 1,900
Administration	Office Supplies - Trimming	\$ 5,000
Building Inspection	Misc Trimming	\$ 5,690
Cemetery	Monument Asphalt	\$ 25,000
Court	Misc Trimming	\$ 1,000
Court	Legal Fees	\$ 30,000
Court	State Restitution	\$ 30,000
Emergency Mgt	Emergency Mgt Supplies	\$ 500
Engineering	Engineering	\$ 10,000
Fire	In Cab Headset	\$ 4,200
Govt Bldg	Power Backup PS Bldg	\$ 7,857
Govt Bldg	Misc Capital Projects Trimming	\$ 1,500
Govt Bldg	Misc Trimming	\$ 2,000
Legislative	Donations	\$ 1,500
Library	Children's Reading Room Fire Escape	\$ 2,000
Library	Stairway/Loft Glass Panels	\$ 4,000
Library	Misc Trimming	\$ 5,000
Library	Copier	\$ 5,000
Museum	Paint	\$ 20,000
Parks	Misc Trimming	\$ 2,000
Planning & Zoning	Storm Drainage Master Plan	\$ 70,000
Planning & Zoning	Transportation Master Plan	\$ 55,000
Planning & Zoning	GIS Interns	\$ 6,500
Police	Finger Print System - PD	\$ 15,000
Police	(1) 800 MHz Radio - PD	\$ 2,500
Police	Staker Radar - PD	\$ 1,850
Police	AED - PD	\$ 2,500
Police	Digital In-Car Video	\$ 5,000
Police	Storage POD - PD	\$ 4,800
Police	Sights for M-16s	\$ 5,489
Police	Digital Camera - PD	\$ 250
Police	Digital Recorder - PD	\$

Personnel (Reoccurring) Expenditures

Department	Item	Amount Cut
Personnel	1.5% Merit Increases	\$ 31,000
Police	Reduce PD OT to \$2500/officer	\$ 25,000
Police	Eliminate 20hr Detective	\$ 27,018
Fire	Fire Department (On Call Salary)	\$ 39,701
Fire	Fire Dept Train Rate (7.25 vs. 12/hr)	\$ 6,947
EMS	EMS Training Rate (7.25 vs. 12/hr)	\$ 8,288
		<u>\$ 137,954</u>

Equipment (Possible-Reoccurring) Expenditures

Department	Item	Amount Cut
Police	Police Vehicle* (Non Equipped)	\$ 30,000
Public Works	Public Works Flatbed Truck	\$ 30,000
Public Works	Backhoe Upgrade	\$ 51,000
Building Inspection	Building Inspector's Vehicle	\$ 13,000
		<u>\$ 124,000</u>
<i>Debt Service (5 yr) - Equipped</i>		\$ 28,000

Total of All Cuts \$ 866,319

WORK SESSION 08-08-12
ATTACHMENT "A-3"

Police	Thomas 1st Aid Kit - PD	\$ 280
Police	(1) In Car Printer - PD	\$ 250
Police	Misc Trimming	\$ 3,715
Recreation	Misc Trimming	\$ 20,000
Streets	Streets Maint (B&C)	\$ 160,000
Technology	Computer Rotation	\$ 24,000
	Contribution to Fund Balance (Reserves)	\$ 47,964
		<u>\$ 604,365</u>