NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Wednesday, June 15, 2011, in the Council Chambers, 45 West 100 South, at 7:00 pm.

AGENDA

- 1. ROLL CALL
- 2. PLEDGE OF ALLEGIANCE
- 3. INVOCATION/INSPIRATIONAL THOUGHT
- 4. CONSENT AGENDA
 - a. Minutes
 - 1. June 1, 2011
 - b. Bills
 - 1. \$145,828.34

5. FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Public Forum is held to a 30-minute maximum with each speaker given no more than 5 minutes each. If more than 6 Speakers, time will be adjusted accordingly to meet the 30 minute requirement

- a. Employee of the month
- b. Acceptance of bid pertaining to the surplus of 1.17 acres of Landfill Property
- 7. FORMAL PUBLIC HEARINGS
- 8. UNFINISHED BUSINESS
 - a. Discussion and possible action with regard to the proposed Property Agreement with Alan Thompson
 - b. Update on Sewer Presentation
- 9. BUSINESS LICENSES
- 10. REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES
- 11. NEW BUSINESS
 - a. Discussion and possible action with regard to S&G Electric, LLC Contract for work on Main Street/400 East Project.

12. INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS (Roll Call Vote)

- a. Ordinance 06-03-2011 A Temporary Ordinance Modifying Bonding Requirements.
- b. Ordinance 06-04-2011 "An Ordinance Amending the Zoning Map of Santaquin City to Certain Area Located Within the Current Corporate Boundaries of Santaquin City. Utah"
- c. Resolution 06-03-2011 "A Resolution Establishing the Fee Schedule for Santaguin City"
- d. Resolution 06-04-2011 "A Resolution Ratifying Changes to the Employee Policy and Procedure Handbook"

13. PETITIONS AND COMMUNICATIONS

14. REPORTS BY MAYOR AND COUNCIL MEMBERS

- a. Mayor DeGraffenried
- b. Council Members
- **15. EXECUTIVE SESSION** (May be called to discuss the character, professional competence, or physical or mental health of an individual)
- **16. EXECUTIVE SESSION** (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

17. ADJOURNMENT

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was e-mailed to the Payson Chronicle, Payson, UT, 84651.

BY:

Susan B. Farnsworth, City Recorder

POSTED:

CITY CENTER POST OFFICE ZIONS BANK

® Amendment to the agenda

MINUTES OF A CITY COUNCIL MEETING HELD IN THE COUNCIL CHAMBERS JUNE 15, 2011

The meeting was called to order by Mayor James E. DeGraffenried at 7:05 p.m. Council Members attending: Filip Askerlund, Martin Green, James Linford, Rick Steele, and Brent Vincent.

Others attending: City Manager Ben Reeves, Community Development Director Dennis Marker, Public Safety Director Dennis Howard, Legal Counsel Brett Rich, Dixie Brunson, Denise Windley, Kay Beddoes, Dale Saunders, Sheila Thomas, Brent Norton, and other unidentified individuals.

PLEDGE OF ALLEGIANCE

Council Member Linford led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

Council Member Vincent offered an Invocation.

CONSENT AGENDA

Minutes

June 1, 2011

Bills

\$145,828.34

Item 11a

Discussion and possible action with regard to S&G Electric, LLC Contract for work on Main Street/400 East Project.

Council Member Askerlund moved to approve the Consent Agenda. Council Member Green seconded the motion. Council Members Askerlund, Green, Linford, and Steele, and Vincent voted unanimously in the affirmative.

FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS Employee of the month

Mayor DeGraffenried reported that Dixie Brunson had been nominated as the Employee of the Month for May 2011 (see attachment "A" for the nomination).

ITEM 12B

Ordinance 06-04-2011 "An Ordinance Amending the Zoning Map of Santaquin City to Certain Area Located Within the Current Corporate Boundaries of Santaquin City, Utah" Council Member Askerlund moved to approve Ordinance 06-04-2011 "An Ordinance Amending the Zoning Map of Santaquin City to Certain Area Located within the Current Corporate Boundaries of Santaquin City, Utah" with the following exclusion under Section 1: Conditional Approval of Disconnection... "so long as the following conditions are met within twenty calendar days of the effective date designated below; (a) Petitioners shall deliver to the City an approved final local entity plat, as described in Utah Code Ann. § 67-1a-6.5 (1953 as amended); (b) Petitioners shall pay to the City all costs incurred or reasonably estimated to be incurred in accomplishing the disconnection of the Property". Council Member Green seconded the motion.

The roll call vote was as follows:
Council Members Askerlund Aye
Council Member Green Aye
Council Member Steele Aye

Council Member Vincent Aye
Council Member Linford Nay

The motion passed by majority vote. Council Member Linford indicated he had voted against the motion based on not disconnecting Roadway 128.

Acceptance of bid pertaining to the surplus of 1.17 acres of Landfill Property

City Manager Reeves opened the sealed bids with regard to the landfill surplus property. One bid was submitted. The bid was from Richard and Kathy Martin, in the amount of \$51,649.38.

Council Member Steele moved to accept the bid pertaining to the landfill surplus property in the amount of \$51,649.38. Council Member Askerlund seconded the motion. Council Members Askerlund, Green, Linford, Steele, and Vincent voted unanimously in the affirmative.

FORMAL PUBLIC HEARINGS

Nothing

UNFINISHED BUSINESS

Discussion and possible action with regard to the proposed Property Agreement with Alan Thompson

Legal Counsel Rich reported the Council Members were given the last documents that he had received. He indicated one of the areas of confusion is the number of times the property has been transferred. All of the transfers have involved Alan Thompson in one way or another. The latest entity that rightfully holds the trust deed is Irewood Nevada, LLC. Legal Counsel Rich recommended the following changes to the original documents:

- The 73.5 shares of Summit Creek Irrigation Company be endorsed by the owner and held by Nielsen & Senior for a period of one year
- The City would be responsible to supply water to the undeveloped property until such time as the final plat associated with the property is recorded.
- Nielson & Senior will hold the Warranty Deed and Trust Deed associated with the property until such time as the deeds are recorded.
- The proposal that was not signed at the end of 2010 included Preliminary Plat approvals.
 As the documents were not signed, the Preliminary approvals expired. The current property
 owner would therefore need to complete the approval process.

Legal Counsel Rich will contract Mr. Roberts, Title Company Representative, before the final documents are presented to the Council for approval.

Council Member Green voiced his concern that this issue has not been resolved. He would like to have the document signed and completed before a "new Council" takes office.

Council Member Steele asked if the new Developers would be required to install all infrastructure. He was told they would be required to install the infrastructure, which includes a second access to the West of the property.

Legal Counsel Rich reported he has a copy of the property report associated with the "Ahlin Pond Property". There is no mention within the report of any ownership of the property by Neal Caines.

The Council Members were all in agreement to have Legal Counsel Rich continue with discussions and document preparations.

Update on Sewer Presentation

Mayor DeGraffenried read a statement with regard to Town Hall Meetings that will be scheduled to review the sewer information. The Statement is as follows:

Santaquin City will be holding a series of thirteen Neighborhood Town Hall Meetings prior to the November 1st election on the proposed Water Reclamation Facility. Invitations will be mailed to every resident inviting them to participate in their neighborhood's meeting. In addition, detailed information regarding public involvement on the facility, educational materials on the various options considered, and why this is such an essential project can be found on the city's website, currently under construction, at http://sewer.santaquin.org.

Mayor DeGraffenried said: "I believe there is a lot of misinformation being circulated about our project. Despite the fact that we have held scores of meetings over the past four years, I believe it is our fiduciary responsibility to protect the \$1.9M the city has already expended, as well as our \$6.35M in grant funding, by continuing to provide as much information as possible to our voters by holding these meetings. Transparency in government will only be obtained through an active citizenry who decide to participate in the process. We invite all to attend".

Director Marker reviewed the presentation which will be used during the Neighborhood Meetings (see attachment "B" for the presentation).

BUSINESS LICENSES Nothing

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

Director Marker reported the Planning Commissioners took a tour of the City for their June 9, 2011 meeting. The next meeting will include a Public Hearing with regard to the Hillside Ordinance.

Director Marker reported there is some damage to the Summit Ridge Bridge. It is the City's responsibility to repair the damage.

NEW BUSINESS

Discussion and possible action with regard to S&G Electric, LLC Contract for work on Main Street/400 East Project.

This item was moved to and approved on the Consent Agenda

INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS (Roll Call Vote) Ordinance 06-03-2011 A Temporary Ordinance Modifying Bonding Requirements.

Council Member Green moved to approve Ordinance 06-03-2011, A Temporary Ordinance Modifying Bonding Requirements. Council Member Askerlund seconded the motion. Council Member Askerlund indicated because of the nature of the ordinance and not wanting a building

moratorium, he would like to place a time frame on the Ordinance. He was told the Ordinance could or could not be extended after a period of 6 months. Through a roll call vote, Council Members Askerlund, Green, Linford, Steele, and Vincent voted unanimously in the affirmative.

Resolution 06-03-2011 "A Resolution Establishing the Fee Schedule for Santaquin City" Council Member Askerlund moved to approve Resolution 06-03-2011 "A Resolution Establishing the Fee Schedule for Santaquin City". Council Member Linford seconded the motion. Through a roll call vote, Council Members Askerlund, Green, Linford, Steele, and Vincent voted unanimously in the affirmative.

Resolution 06-04-2011 "A Resolution Ratifying Changes to the Employee Policy and Procedure Handbook"

Council Member Linford moved to approve Resolution 06-04-2011 "A Resolution Ratifying Changes to the Employee Policy and Procedure Handbook". Council Member Green seconded the motion. Through a roll call vote, Council Members Askerlund, Green, Linford, Steele, and Vincent voted unanimously in the affirmative.

PETITIONS AND COMMUNICATIONS

Nothing

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

Nothing

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

At 8:38 p.m. Council Member Linford moved to enter into an Executive Session to discuss the pending or reasonably imminent litigation and/or purchase, exchange, or lease of real property. Council Member Steele seconded the motion. Council Members Askerlund, Green, Linford, Steele, and Vincent voted unanimously in the affirmative.

At 9:15 p.m. the Mayor and Council Members returned to the regular Council Meeting.

REPORTS BY MAYOR AND COUNCIL MEMBERS

Mayor DeGraffenried

Mayor DeGraffenried reported high water is still running from the canyon. Council Member Steele requested having the stagnant water at the base of Pole Canyon sprayed for mosquitoes.

Council Members

Council Member Askerlund reported the preparations for Santaquin Days are continuing with the amount of donations either collected or committed in the neighborhood of \$18,000.

City Manager Reeves reported an Interlocal Contract with Eureka would be required before they can use the inflateables, and they would need to add Santaquin as a rider on their insurance. Council consensus held that Eureka be allowed to use the inflatable's at no charge for this year as long as Eureka understands they are responsible for any damages.

CITY COUNCIL MEETING JUNE 15, 2011 PAGE 5 OF 5

City Manager Reeves reported the Library has three broken windows which are very expensive to replace. He has requested estimates to replace the windows and frames.

City Manager Reeves reported the Genola Police Contract has been fully executed. Copies will be available to the Council if they would like one.

ADJOURNMENT

At 9:32	p.m.	Council	Member	Linford	moved	to a	djourn.	Council	Member	Steele	seconded	the
motion.	Coun	cil Memb	oers Aske	rlund, G	Green, L	inford	d, Steele	e, and V	incent vot	ed in th	e affirmativ	ve.

Approve on July 6, 2011.	
James E. DeGraffenried, Mayor	Susan B. Farnsworth, City Recorder



SANTAQUIN/GENOLA POLICE DEPARTMENT

Chief Dennis Howard

Sergeant Rodney Hurst Phone: 801-754-1070

Sergeant Kris Johnson

Fax: 801-754-1697

June 15, 2011

Shannon Hoffman Ben Reeves

Subject: Dixie Brunson

I would like to nominate Dixie Brunson for Employee of the Month. She has been an employee of Santaquin City for 10 years. Previous to her employment with the department there was no records management person in place. She has single handedly organized and kept track of the records during that time. Her organization systems have made it so others can locate and readily access archived records. She has also established a letter perfect evidence department. This is essential to the prosecuting of criminal cases.

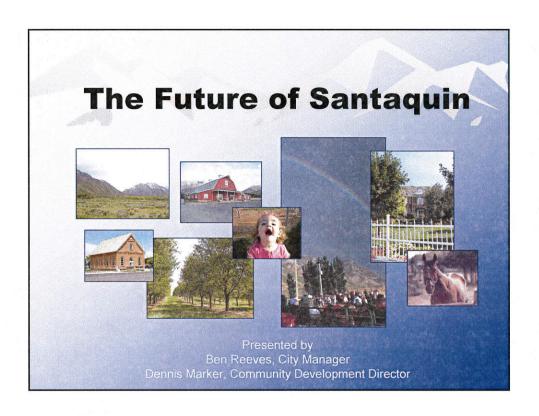
Dixie has also established clear systems for the tracking of all documents that go in and out of the department. Strict guidelines are followed for the release of documents which protects the city from liability.

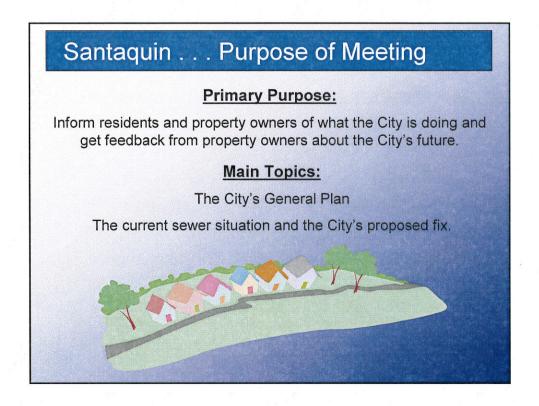
Her job duties are varied and vast. They include such things as receptionist, records supervisor, and due to her experience of 20 years at the Sheriff's Department she is our evidence technician. Her knowledge base is extensive and invaluable to the department. She is often called in when she is off duty, to help officers in the processing of evidence and readily responds to all calls.

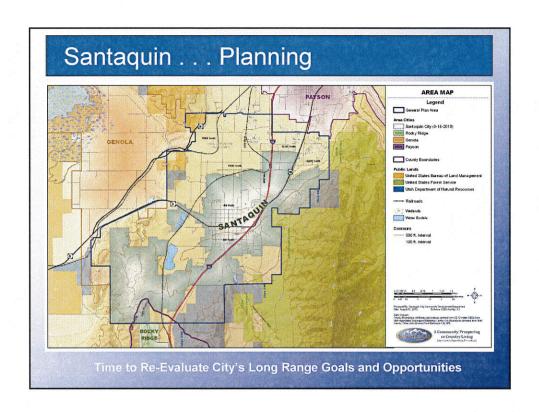
Dixie is well liked by those she works with in the department, which makes the work environment pleasant. But what I appreciate most is her professionalism. Her commitment to the department is unequaled. I affectionately refer to her as "my adult supervision." Her insight and experience is invaluable. During the recent changes including the construction at the public safety building she has been supportive and positive which has spread to the rest of the department.

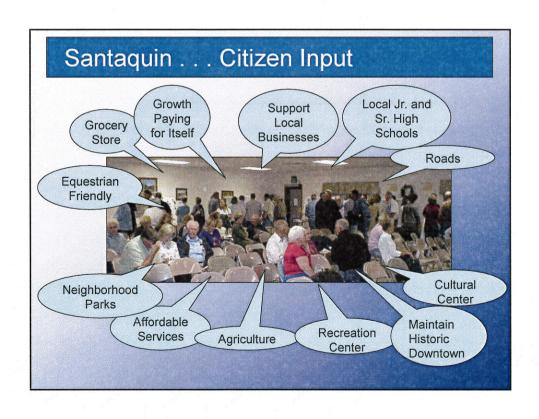
I would like to recommend that she be the Employee of the Month for Santaquin City. Thank you for your consideration on this matter.

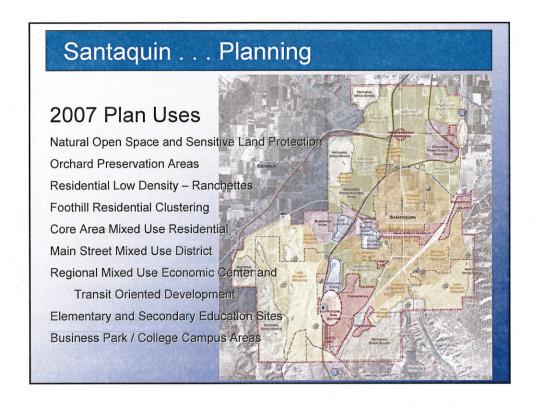
Devre Hours

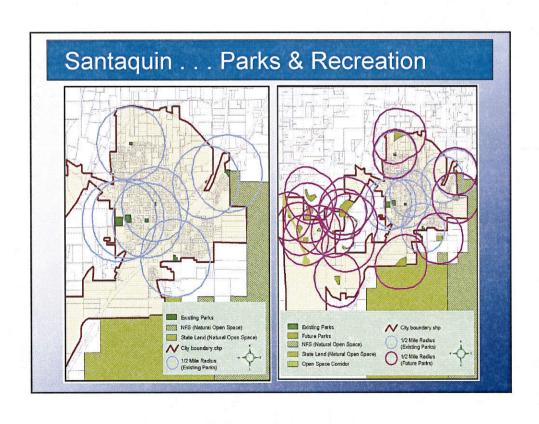


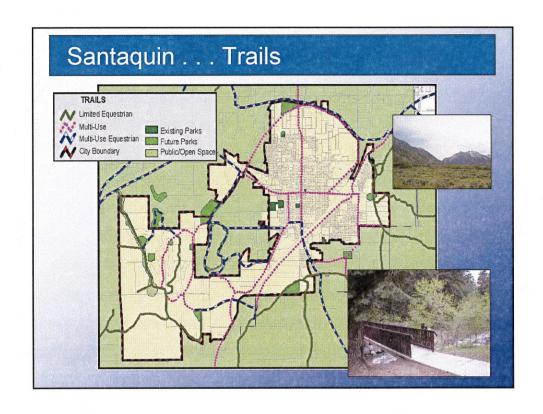


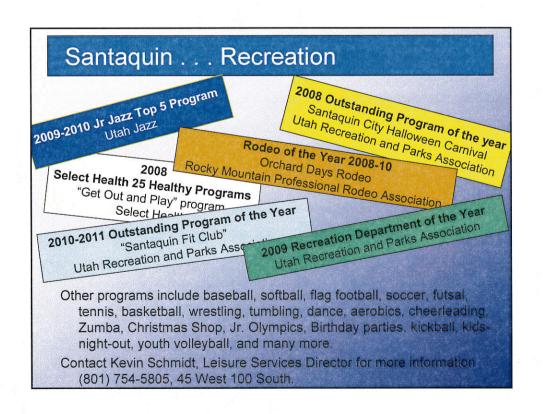


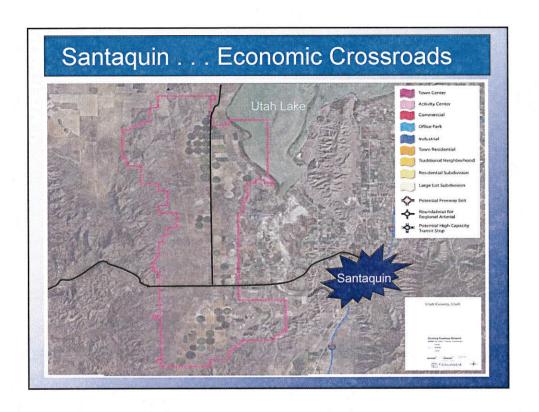


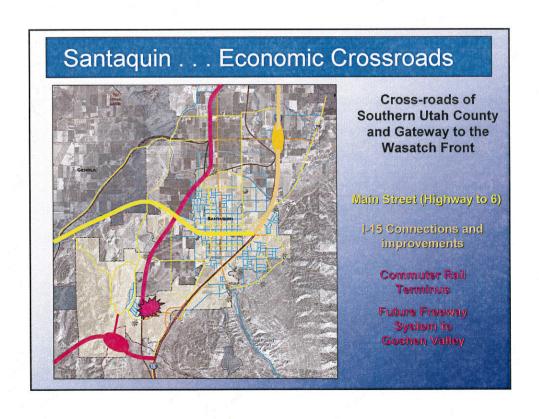


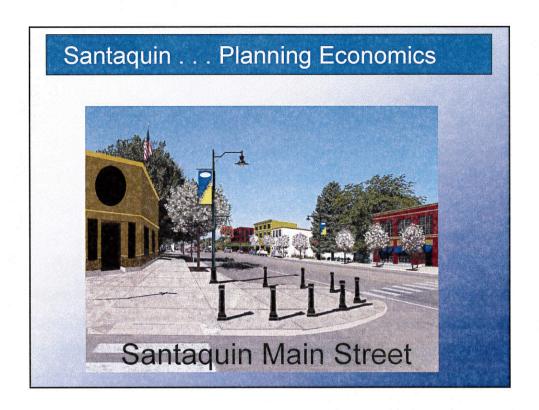


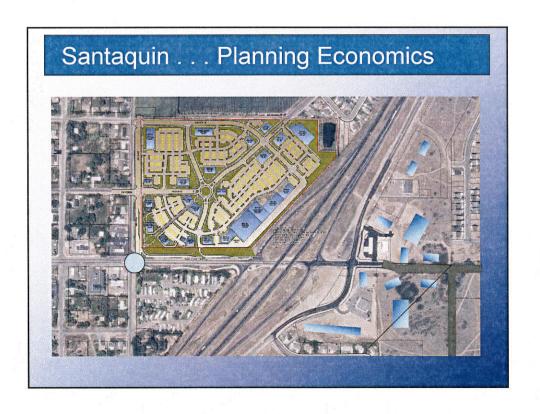


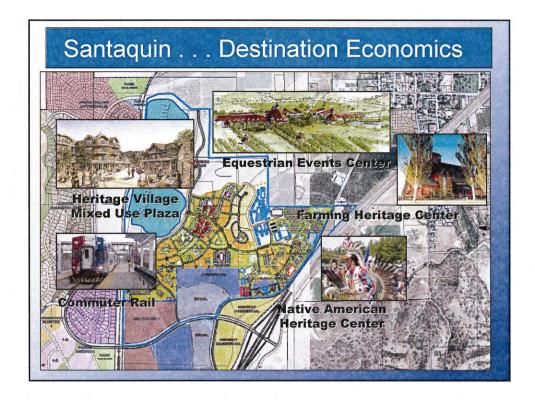






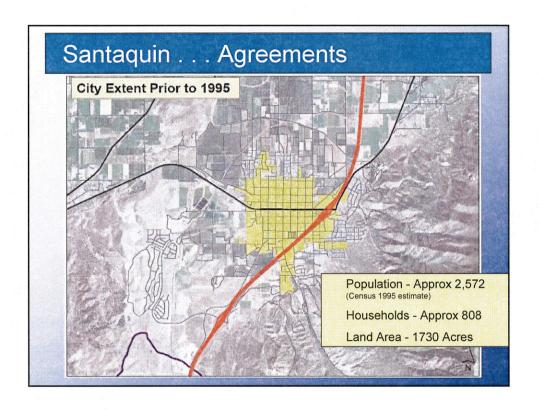


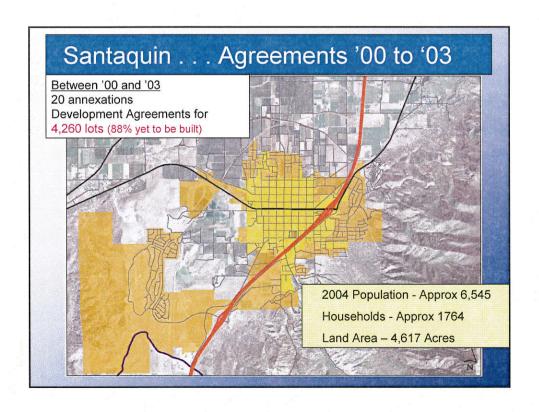




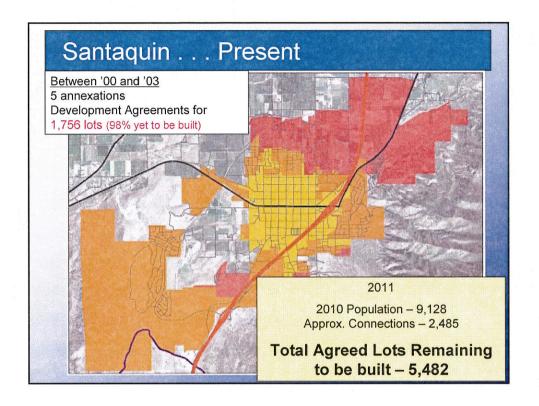
Santaquin . . Development Agreements

- · Agreements Establish for a Developer
 - Number of Lots able to be built
 - Zoning
 - Development standards to be used
 - How much water is to be dedicated
 - Which public utilities are to be installed
 - Obligations for road and park land dedications
 - Development time frames
- · Agreements Establish for the City
 - Obligations to provide services to the agreed number of homes and properties as long as development standards are met.









Recognition of City Service and Infrastructure Needs Parks, Recreation, Open Space and Trails Water System (Culinary and Pressurized Irrigation) Circulation (Roads, Mass Transit, Pedestrian) Storm Water (Flood hazard mitigation) Public Safety (Police, Fire, Ambulance) Economic Base Natural Hazards Assessment Waste Water Collection and Treatment

Santaquin . . . Water

- Transition from Agriculture to Urban system
 1 acre of irrigated farm has approximately enough water for 4 homes.
- Developments are required to dedicate water rights or pay money in lieu of water.
- Nearly 60% of water used for outside irrigation is coming from culinary sources.
- Agriculture protection necessitates not stripping water from farms even though 5,462 homes yet to be built
- Santaquin has good standing for current residents. Additional infrastructure and water is needed to handle agreed growth.
 Santaquin Canyon May

Santaquin . . . Waste Water History

- 1991: Citizens vote (3:1) in favor of having a City waste water system.
- 1991-1994: City evaluates location and options for treatment included partnering with Payson, Lagoons, or mechanical treatment (Sunrise, 1991).
- 1992-1995: City bonds for and constructs Lagoon treatment plant. (designed for 0.49 MGD or 4,939 residents.)
- 2001: Regional Sewer Plant studied (SUVMWA, 2001)
- 2002: After unprecedented growth Santaquin studies options for expansion including partnering with Payson, regional sewer plant, mechanical treatment, lagoons expansion. City Council decides to expand lagoons (up to 1 Mgd) and begin phased funding for a mechanical plant (May, 2002).
- 2003: Completion of additional winter storage but no added capacity.
- 2005: Study conducted to consider best lagoon/mechanical options.
- 2006-2009: City study to reconsider long-term treatment options and mechanical plant technologies before funding additional expansions.

Santaquin . . . Waste Water Options

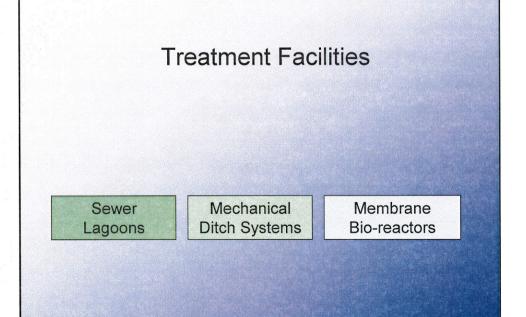
Common Treatment Technologies

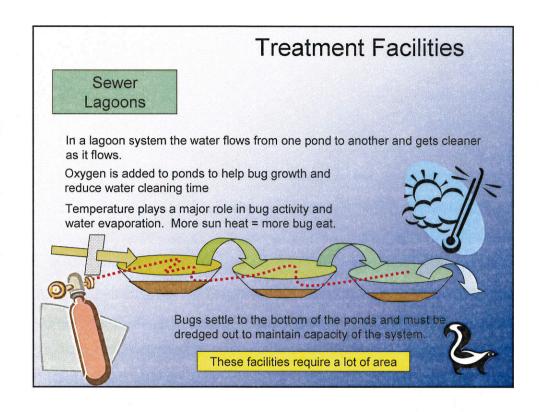
- Lagoons
- Aerobic Activated or Fixed Film Process
- Membrane Bioreactor

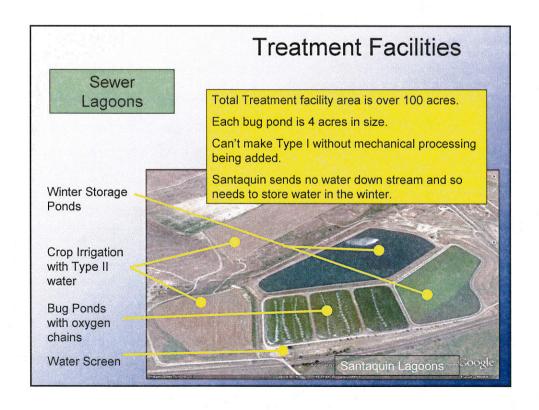


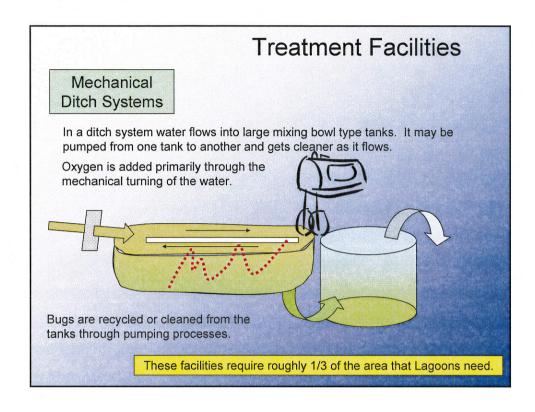


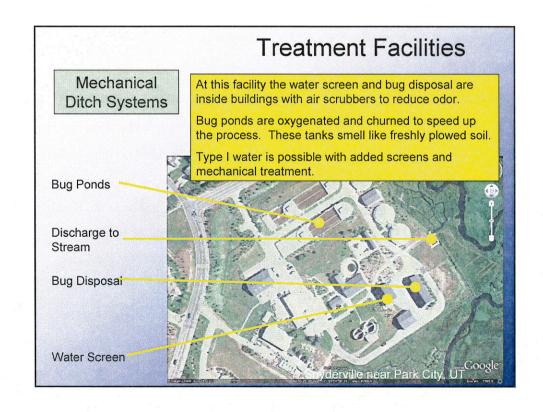


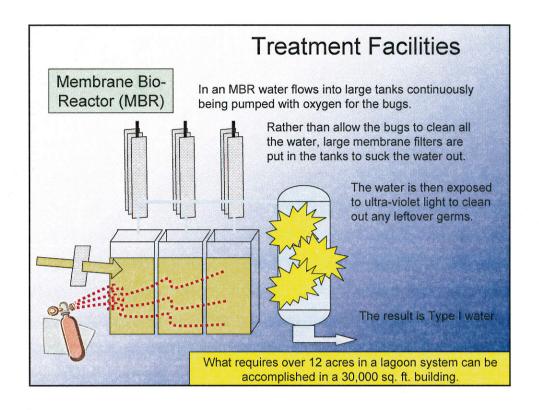












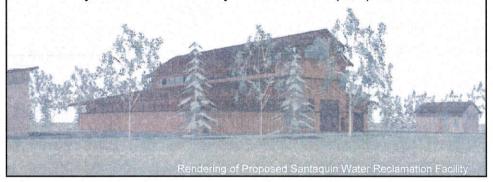




If you would like more detailed information about the City's treatment process or the proposed water reclamation facility feel free to check out

www.sewer.santaquin.org

or you can visit the City offices or call (801)754-3211



Santaquin . . . Waste Water Options

- Lagoon Treatment
 - Expand Lagoons and continue to land apply effluent water.
 - Expand Lagoons and send water to Utah Lake despite anticipated water quality limits, which may result in mechanical processing needs.

Advantage	Disadvantage
Utilizes existing investment	Continue pumping raw sewage up hill
O&M costs are relatively low	Water can't be reused
Land could be sold in future	Cost of Land Acquisition
Preserve control of water	Odor potential
	Devalues surrounding properties
	Inconsistent with General Plan
	inconsistent with General Plan

Santaquin . . . Waste Water Options

- Lagoon Treatment
 - Expand Lagoons and send water to Utah Lake.

Advantage	Disadvantage
Utilizes existing investment	Continue pumping raw sewage up hill
O&M costs are relatively low	Giving away "water rights"
Lower initial capital cost	Temporary fix - Mechanical plant will be required to meet Utah Lake standards. Inconsistent with General Plan

Santaquin . . . Waste Water Options

Payson Treatment

Advantage	Disadvantage				
Advantage Sharing of resources between two cities Lagoon area can be used for Business Park Lower initial capital cost than some of the other options Primarily gravity flow system down to Payson	Disadvantage Costs per Home per month: Payson monthly charge = \$8-10 Santaquin O&M = \$22 Connection Costs = \$\$? Piping/Pumps to Payson = \$14 - 18 Total User Rate = \$44 + Connection \$ Payson could dictate our future growth No control over future Payson fees Lower likelihood of reusing water unless additional costs & pumps				
	Cost to Santaquin to fund Payson upgrades to meet Utah Lake water standards				

Santaquin . . . Waste Water Options

· Mechanical Treatment

 New MBR Facility located north of town while Lagoons continue to treat gravity flow. (Approximately 24,000 residents or 1.8 Mgd).

Advantage	Disadvantage
Save and use our water rights	Initial capital costs
Grant support for reuse (\$6.3M) Already have land (\$465K) Already Engineered (\$1.4M) User rate can not go up from \$42.50	Higher operation and maintenance costs compared to other options Reliance on equipment supplier
Odor control Small footprint (3 acres) Utilizes existing investment Gravity flow system	

Santaquin . . . Waste Water Options

· Regional Treatment

- Lagoon system with discharge to Utah Lake until Regional plant is operational.
- Lagoon/Payson treatment until Regional plant is operational.

Advantages	Disadvantages				
Frees up lagoons for Business Park when	Unknown timing or long-term support for regional system				
facility is built	Continue pumping raw sewage up hill				
Potential location	Giving away "water rights" and reuse				
away from population centers	Temporary fixes until regional plant is operating. Includes Mechanical plant to meet Utah Lake standards.				
	Less control of operation and fees				
	High life cycle costs ,(monthly fees to Payson or investment to Utah Lake) plus City costs				

Santaquin . . . Waste Water Funding

- 2009: City Council authorized Mayor to seek funding for new mechanical Membrane Bio Reactor (MBR) treatment plant to be built north of the City and maintaining the lagoons.
- 2011: Funding Package obtained by the Mayor based on 0% growth and City spending \$2.03 Million toward the project.

Agency	Loan	Term	% Rate	Grant	Totals
USDA	\$2.91 Million	40 y	3.375	\$4.95 Million*	\$7.86 Million
Utah DWQ	\$6.93 Million	20 y	1.000		\$6.93 Million
CUP		E 18 10		\$1.00 Million**	\$1.00 Million**
EPA				0.35 Million	\$0.35 Million
Totals	\$9.84 Mill.			Mon	\$16.14 Million

* USDA money and grants are tied to the proposition and the City having a population less than some can only be used after loans are expenses. ** CUP Grant for reuse of water.

Annual Cost to City = \$513,716

The City has already expended \$1.9 Million toward this option, of which \$1.5 cannot be recovered if another option is pursued.

Santaquin . . . Waste Water Ballot



The City Council wants your opinion on the funding package for the MBR facility.

Two measures on the upcoming November 2011 ballot.

Approval of a bond for \$9.0 million, and Approval of a bond for \$0.9 million

