

NOTICE AND AGENDA

Notice is hereby given that the City Council of the City of Santaquin will hold a City Council Meeting on Wednesday, August 18, 2010, in the Council Chambers, 45 West 100 South, at 7:00 pm.

AGENDA

1. ROLL CALL
 2. PLEDGE OF ALLEGIANCE
 3. INVOCATION/INSPIRATIONAL THOUGHT
 4. CONSENT AGENDA
 - a. Minutes
 1. August 4, 2010
 - b. Bills
 1. \$282,273.29
 5. FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS
Public Forum is held to a 30-minute maximum with each speaker given no more than 5 minutes each. If more than 6 Speakers, time will be adjusted accordingly to meet the 30 minute requirement
 6. FORMAL PUBLIC HEARINGS
 7. UNFINISHED BUSINESS
 8. BUSINESS LICENSES
 9. REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES
 10. NEW BUSINESS
 - a. Discussion and possible action with regard to the State of Utah's Land and Water Conservation Fund Grant which may be applied to the Orchard Cove Park project
 - b. Discussion and possible action with regard to renewing our three year rodeo contract with Circle J Rodeo, Inc.
 11. INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS (Roll Call Vote)
 - a. Resolution 08-01-2010, "City Fee Schedule"
 12. PETITIONS AND COMMUNICATIONS
 13. REPORTS BY MAYOR AND COUNCIL MEMBERS
 - a. Mayor DeGraffenried
 - b. Council Members
 14. EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)
 15. EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)
 16. ADJOURNMENT
- If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

CERTIFICATE OF MAILING

The undersigned duly appointed City Recorder for the municipality of Santaquin City hereby certifies that a copy of the foregoing Notice and Agenda was faxed to the Payson Chronicle, Payson, UT, 84651.

BY: S. B. Farnsworth
Susan B. Farnsworth, City Recorder

POSTED:
CITY CENTER
POST OFFICE
ZIONS BANK

**MINUTES OF A COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
AUGUST 18, 2010**

The meeting was called to order by Mayor James E. DeGraffenried at 7:10 pm. Council Members attending: Martin Green, James Linford, Rick Steele and Brent Vincent. Filip Askerlund was excused.

Others attending: City Manager Ben Reeves, City Planner Dennis Marker, Director of Public Safety Dennis Howard, and Legal Counsel Brett Rich.

PLEDGE OF ALLEGIANCE

Council member Steele led the Pledge of Allegiance.

INVOCATION/INSPIRATIONAL THOUGHT

City Manager Reeves Offered an Invocation.

CONSENT AGENDA

Minutes

August 4, 2010

Bills

\$282,273.29

Council Member Green moved to approve the Consent Agenda. Council Member Vincent seconded the motion. Council Members Green, Linford, Steele and Vincent voted in the affirmative.

FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Nothing

FORMAL PUBLIC HEARINGS

Nothing

UNFINISHED BUSINESS

Nothing

BUSINESS LICENSES

Nothing

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

City Planner Marker reported the Planning Commission has been discussing a number of things. There wasn't a full quorum so the information that was on their agenda will be transferred to the next regular meeting.

City Manager Reeves was told none of the Council Members will be attending the Utah League of City and Towns training but two members will attend the Citizen Action Committee meeting on next Wednesday.

NEW BUSINESS

Discussion and possible action with regard to the State of Utah's Land and Water Conservation Fund Grant which may be applied to the Orchard Cove Park project

City Manager Reeves reported the State of Utah Division of Parks and Recreation is accepting applications for Land and Water Conservation Fund (LWCF) Outdoor Recreation Grants. This

grant is a smaller grant historically awarding funds in the amount of \$50,000 to \$100,000. The grant requires a 50% match. The grant funds projects such as:

- Acquisition of property for recreation facilities
- Sports and play fields
- Playgrounds, tot lots and spray parks
- Picnic and camping areas
- Swimming facilities
- Restrooms

The application is due on October 15, 2010. Due to the short amount of time to prepare the application, the project will need to be one that is already in the design stages. It is recommended that the application be submitted for the expansion and improvements of the North Orchard Park, as this project is in the design stage and a citizens advisory committee will be put together shortly to aid in the final design and development of the park. (See attachment "A" for Staff memo)

Council Member Linford moved to authorize Shannon to apply for the Land and Water Conservation Fund Outdoor Recreation Grant. Council Member Green seconded the motion. Council Members Green, Linford, Steele and Vincent voted in the affirmative.

Discussion and possible action with regard to renewing our three year rodeo contract with Circle J Rodeo, Inc.

Council Member Green moved to authorize Mayor DeGraffenried to sign a three year contract with Circle J Rodeo, Inc. Council Member Vincent seconded the motion. Council Members Green, Linford, Steele and Vincent voted in the affirmative.

INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS (Roll Call Vote)

Resolution 08-01-2010, "City Fee Schedule"

City Manager Reeves led a sewer rate discussion. He reviewed a base rate increase vs. a possible usage rate increase. (See attachment "B" for Staff memo)

Council Member Linford thinks there should be a combination of base and usage rate instead of a flat base rate increase. Council Member Steele indicated he would like to have the fees reviewed and adjusted after a period of time.

Council Member Vincent moved to approve Resolution 08-01-2010, City Fee Schedule to be effective in 60-days for all trailer parks in accordance with State Law; and effective immediately for all remaining utility customers. Council Member Steele seconded the motion. Council Members Green, Steele and Vincent voted in the affirmative through a roll call vote. Council Member Linford voted against the motion because of the flat base rate.

PETITIONS AND COMMUNICATIONS

Nothing

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of an individual)

Nothing

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

At 7:23 pm Council Member Steele moved to enter into an Executive Session. Council Member Vincent seconded the motion. Council Members Green, Linford, Steele and Vincent voted in the affirmative. Those attending: Mayor DeGraffenried, Council Members Green, Linford, Steele, and Vincent, City Manager Reeves, City Planner Marker, Legal Counsel Rich, and City Recorder Farnsworth.

At 7:37 pm the regular Council Meeting resumed.

REPORTS BY MAYOR AND COUNCIL MEMBERS

Mayor DeGraffenried

Nothing

Council Members

The Mayor and Council Members were shown 4 different mountain designs that could be used for the new logo. The Council Members preferred the mountain scene without an outside circle. The committee will be meeting in the near future to make a decision on what logos to present to the community for a vote.

Council Member Vincent was told the part-time Recreation position is funded for the full fiscal year.

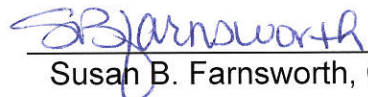
Council Member Linford requested any Library Board discussion items be submitted to him so they may be discussed at the next meeting.

ADJOURNMENT

At 7:48 pm Council Member Green moved to adjourn. Council Member Linford seconded the motion. Council Members Green, Linford, Steele and Vincent voted in the affirmative.

Approved on September 1, 2010.


James E. DeGraffenried, Mayor


Susan B. Farnsworth, City Recorder



CLOSED EXECUTIVE SESSION AFFIDAVIT

I, James E. DeGraffenried, Mayor of Santaquin City, do hereby certify that the Executive Session held on August 18, 2010 was called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property.


James DeGraffenried, Mayor

8/18/10
Date



SANTAQUIN CITY CORPORATION

45 West 100 South
Santaquin, UT 84655
(801) 754-3211
(801) 754-3526 fax
www.santaquin.org

MEMO

TO: Mayor and City Council

FROM: Shannon - Administration Office

DATE: 8/16/2010

RE: Grant Opportunity

The State of Utah Division of Parks and Recreations is accepting applications for Land and Water Conservation Fund (LWCF) Outdoor Recreation Grants. This grant is a smaller grant historically awarding funds in the amount of \$50,000 to \$100,000. The grant requires a 50% match. The grant funds project including the following:

- Acquisition of property for recreation facilities
- Sports and play fields
- Playgrounds, tot lots and spray parks
- Picnic and camping areas
- Swimming facilities
- Restrooms

The application requires that the proposal be approved by the applicant's agency at a legal meeting. Minutes from the meeting must show that the application is being submitted by official action of the governing body, that the applicant has resources to finance its share of the project cost (at least 50%), and that the applicant will bear the cost of operation and maintenance of the complete project. The application also request proof that adequate citizen input was obtained through public meetings and/or recreation needs assessments.

The application is due on October 15, 2010. Due to the short amount of time to prepare the application the project will need to be one that is already in the design stages. It is recommended that the application be submitted for the expansion and improvements of the North Orchard Park, as this project is in the design stage and a citizens advisory committee will be put together shortly to aid in the final design and development of the park.

If you have any questions regarding the grant application, please call me prior to City Council meeting.

Thank you for your support.

SANTAQUIN NORTH ORCHARD PARK COST ESTIMATE

PLANNING LEVEL - PHASE 1

PRELIMINARY BUDGET ESTIMATE

Date: 16-August-2010

Santaquin City
Community Development
Department
45 W 100 S
Santaquin, UT 84655
(801) 754-3211**00001 LAND ACQUISITION**

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Subtotal</u>	<u>Total</u>
	Existing Park Acreage (Orchard Cove Plat E)	ACRE	1.439	\$ -	\$ -	
	Land Donation (The Orchards Plat F (North))	ACRE	1.482	\$ -	\$ -	
	Land Donation (The Orchards Plat L (West))	ACRE	0.432	\$ -	\$ -	
	Processing and Recording Fees	LUMP	1	\$ 500.00	\$ 500.00	
					\$	500.00

00002 MOBILIZATION

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Subtotal</u>	<u>Total</u>
	Mobilization	LUMP	1	\$ 5,000.00	\$ 5,000.00	
					\$	5,000.00

00003 DEMOLITION AND CLEARING (SITE PREPARATION)

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Subtotal</u>	<u>Total</u>
	Concrete Demolition (existing drainage ditch)	LF	63	\$ 12.00	\$ 756.00	
	Concrete (Load, Haul & Dump)	CY	100	\$ 8.50	\$ 850.00	
	Clearing and Grubbing, (Load, Haul & Dump)	ACRE	1.91	\$ 3,500.00	\$ 6,685.00	
	Tree Removal including stumps (on-site)	EA	226	\$ 50.00	\$ 11,300.00	
	Tree Removal (Load, Haul and Dump)	EA	226	\$ 20.00	\$ 4,520.00	
					\$	24,111.00

00004 GRADING AND EROSION CONTROL

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Subtotal</u>	<u>Total</u>
	Grading onsite, Rough Grading, Excavation	CY	1000	\$ 6.00	\$ 6,000.00	
	Cut (in place)	CY	1000	\$ 4.00	\$ 4,000.00	
	Fill (in place) and compact	CY	1000	\$ 5.50	\$ 5,500.00	
	Import Fill/ Load & Haul Excess Material	CY	2000	\$ 7.00	\$ 14,000.00	
	Temporary Sedimentation and Erosion Control	LUMP	1	\$ 2,000.00	\$ 2,000.00	
	Water Quality Monitoring during Construction	LUMP	1	\$ 1,000.00	\$ 1,000.00	
					\$	32,500.00

00005 PAVING

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Subtotal</u>	<u>Total</u>
	Prepare subgrade for basketball/tennis court	SF	6000	\$ 0.80	\$ 4,800.00	
	Subgrade Preparation and Compaction	SF	6000	\$ 0.80	\$ 4,800.00	
	Concrete Paving (Sidewalks, Basketball/Tennis Pad)	SF	6000	\$ 5.80	\$ 34,800.00	
					\$	44,400.00

00006 SITE UTILITIES

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Subtotal</u>	<u>Total</u>
	Electric					
	Excavate for, furnish, install and backfill 2" electrical conduit with nylon pull cord using appropriate bends, including end caps	LF	300	\$ 6.00	\$ 1,800.00	
	Excavate for, furnish and install pre-cast concrete electrical junction box	EA	1	\$ 500.00	\$ 500.00	
	Furnish and install power pedestal for electrical service	EA	1	\$ 6,500.00	\$ 6,500.00	
	Furnish and install metered controller enclosure	EA	1	\$ 7,800.00	\$ 7,800.00	
					\$	16,600.00

Irrigation

Excavate for, furnish and install 2" stop and waste valve with valve box	EA	4	\$	500.00	\$	2,000.00	
Excavate for, install, backfill and compact 1" Schedule 40 PVC pipe, including all necessary fittings and control valves (Furnished by the city)	LF	2700	\$	1.75	\$	4,725.00	
Excavate for, install, backfill and compact 1 1/2" Schedule 40 PVC pipe, including all necessary fittings and control valves (Furnished by the city)	LF	300	\$	2.25	\$	675.00	
Excavate for, install and backfill various sizes of Schedule 40 PVC pipe sleeves under pathway	EA	10	\$	150.00	\$	1,500.00	
Install and adjust sprinkler heads of various types and sizes (Furnished by the city)	EA	100	\$	30.00	\$	3,000.00	
							\$ 11,900.00

00007 SITE DRAINAGE

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Subtotal</u>	<u>Total</u>
	Drainage Ditch	LF	1000	\$ 1.50	\$ 1,500.00	
						\$ 1,500.00

00008 SITE IMPROVEMENTS

<u>Item</u>	<u>Description</u>	<u>Unit</u>	<u>Quantity</u>	<u>Unit Costs</u>	<u>Subtotal</u>	<u>Total</u>
Structures						
	Bowery 20'x20'	SF	400	\$ 100.00	\$ 40,000.00	
	8'x8' Picnic (Shelters) Table coverings (2)	SF	128	\$ 100.00	\$ 12,800.00	
						\$ 52,800.00
Recreational Facilities						
	Relocate Outdoor Basketball Hoops	LUMP	2	\$ 500.00	\$ 1,000.00	
	Outdoor Basketball Hoops	EA	2	\$ 2,200.00	\$ 4,400.00	
	New Tennis Standards and Nets	EA	2	\$ 2,000.00	\$ 4,000.00	
	Paint Basketball/Tennis Courts	LUMP	1	\$ 1,000.00	\$ 1,000.00	
	Basketball/Tennis Courts Fencing	LF	100	\$ 25.00	\$ 2,500.00	
						\$ 12,900.00
Site Furniture and Amenities						
	Service Vehicle Removable Bollards	EA	4	\$ 200.00	\$ 800.00	
	Picnic Table	EA	6	\$ 1,000.00	\$ 6,000.00	
	Trash Receptacles (Trash cans)	EA	4	\$ 250.00	\$ 1,000.00	
						\$ 7,800.00
Lighting						
	Lamp (city design standard)	EA	1	\$ 4,000.00	\$ 4,000.00	
						\$ 4,000.00
Landscaping						
	Furnish and level topsoil as specified	CY	5000	\$ 12.00	\$ 60,000.00	
	Furnish and place sod as specified	SF	80000	\$ 0.75	\$ 60,000.00	
	Excavate for, furnish and install trees of various types and sizes, including mulch (Qty.)	EA	18	\$ 200.00	\$ 3,600.00	
	Excavate for, furnish and install shrubs of various types and sizes (Qty.)	LUMP	1	\$ 10,000.00	\$ 10,000.00	
						\$ 133,600.00

00009 Subtotal					\$	347,611.00
Permits					\$	12,000.00
City Project Management					\$	10,428.33
00010 Total Preliminary Cost Estimate					\$	370,039.33



SANTAQUIN CITY CORPORATION

45 West 100 South
Santaquin, UT 84655
(801) 754-3211
(801) 754-3526 fax
www.santaquin.org

MEMO

TO: Mayor and City Council
FROM: Benjamin Reeves, City Manager
DATE: 8/16/2010
RE: Sewer Rate Discussion

Base Rate Increase vs. Possible Usage Rate Increase: (See Charts Below)

For your consideration, on the August 18th City Council agenda, there is the Consolidated Fee Schedule action item which reflects a \$20.00 monthly increase to our sewer "base rate" as directed by the City Council during your August 11th work meeting. However, based on the discussion of "Base Rate Increase" vs. "Usage Rate Increase", Councilman Linford created the attached chart for your consideration prior to making your final decision. Based on his chart, I created another chart which reflects a ratio of possible base vs. usage rate options available to you. Of course, the resolution currently drafted only reflects an increase to the base rate.

Trailer Park Discussion:

In addition, there was one additional point of discussion regarding this fee increase which we neglected to bring up for your consideration during our work meeting. This issue deals with the State laws surrounding trailer parks. As it turns out, State law requires a 60-day notification period before "rental rate" increases can be applied to trailer parks. As it stands, our three trailer park owners are all billed directly for utilities and the utility costs are then incorporated into their tenant's rent. Unlike apartment owners, State notification requirements on park owners mean that they would be responsible for paying the increased rates for that 60-day period without remuneration from their end users unless we delay the effective date of the increase for those areas of our community.

As such, we recommend the following motion: *"Mayor, I recommend approval of Resolution 08-01-2010 "City Fee Schedule" to be effective in 60-days for all trailer parks in accordance with State Law; and effective immediately for all remaining utility customers."*

(Chart 1)

Current Sewer Charge Vs. Proposed Rate Vs. Proposed Base Increase Method										
	Current Billing			Increase on Base Rate Only			Increase Based on Usage			
	Total			Total			Total			
Connections	2400	2400		2400	2,400		2400	2,400		
Current Usage	8000	19,200,000	Gals	8000	19,200,000	Gals	8000	19,200,000	Gals	
Current Average Cost	\$ 22.00			\$ 42.00			\$ 42.00			
Base Rate	\$ 16.40	39,360		\$ 36.40	\$ 87,360		\$ 20.00	\$ 48,000		
Usage	\$ 5.60	13,440		\$ 5.60	\$ 13,440		\$ 22.00	\$ 52,800		
Total Charge	\$ 22.00	\$ 52,800		\$ 42.00	\$ 100,800		\$ 42.00	\$ 100,800		
Cost Per Gal	\$ 0.70			\$ 0.70			\$ 2.75			
Examples										
	Low Usage			Low Usage			Low Usage			
		% Increase			% Increase			% Increase		
Usage	4000			Usage	4000		Usage	4000		
Average Cost	\$ 22.00			Average Cost	\$ 42.00		Average Cost	\$ 42.00		
Base Rate	\$ 16.40			Base Rate	\$ 36.40		Base Rate	\$ 20.00		
Usage	\$ 2.80			Usage	\$ 2.80		Usage	\$ 11.00		
Total Charge	\$ 19.20	0%		Total Charge	\$ 39.20	104%	Total Charge	\$ 31.00	61%	
Cost Per Gal	\$ 0.70			Cost Per Gal	\$ 0.70		Cost Per Gal	\$ 2.75		
High Usage										
	High Usage			High Usage			High Usage			
		% Increase			% Increase			% Increase		
Usage	16,000			Usage	16,000		Usage	16,000		
Average Cost	\$ 22.00			Average Cost	\$ 42.00		Average Cost	\$ 42.00		
Base Rate	\$ 16.40			Base Rate	\$ 36.40		Base Rate	\$ 20.00		
Usage	\$ 11.20			Usage	\$ 11.20		Usage	\$ 44.00		
Total Charge	\$ 27.60	0%		Total Charge	\$ 47.60	72%	Total Charge	\$ 64.00	132%	
Cost Per Gal	\$ 0.70			Cost Per Gal	\$ 0.70		Cost Per Gal	\$ 2.75		
= change number to update usage columns										

Above provided by Councilman Linford

(Chart 2)

Table of Possible Base Rates and their Corresponding User Rates

Base Rate	Usage Rate/1000 Gal	Average Usage for 8000 gal	Average
\$ 16.40	\$ 3.20	\$ 25.60	\$ 42.00
\$ 17.40	\$ 3.08	\$ 24.60	\$ 42.00
\$ 18.40	\$ 2.95	\$ 23.60	\$ 42.00
\$ 19.40	\$ 2.83	\$ 22.60	\$ 42.00
\$ 20.40	\$ 2.70	\$ 21.60	\$ 42.00
\$ 21.40	\$ 2.58	\$ 20.60	\$ 42.00
\$ 22.40	\$ 2.45	\$ 19.60	\$ 42.00
\$ 23.40	\$ 2.33	\$ 18.60	\$ 42.00
\$ 24.40	\$ 2.20	\$ 17.60	\$ 42.00
\$ 25.40	\$ 2.08	\$ 16.60	\$ 42.00
\$ 26.40	\$ 1.95	\$ 15.60	\$ 42.00
\$ 27.40	\$ 1.83	\$ 14.60	\$ 42.00
\$ 28.40	\$ 1.70	\$ 13.60	\$ 42.00
\$ 29.40	\$ 1.58	\$ 12.60	\$ 42.00
\$ 30.40	\$ 1.45	\$ 11.60	\$ 42.00
\$ 31.40	\$ 1.33	\$ 10.60	\$ 42.00
\$ 32.40	\$ 1.20	\$ 9.60	\$ 42.00
\$ 33.40	\$ 1.08	\$ 8.60	\$ 42.00
\$ 34.40	\$ 0.95	\$ 7.60	\$ 42.00
\$ 35.40	\$ 0.83	\$ 6.60	\$ 42.00
\$ 36.40	\$ 0.70	\$ 5.60	\$ 42.00

↑
(More) Conservative
(Less)
↓

Current Base Rate \$16.40/mo

Current Usage Rate \$0.70/1000gal

Current Average Bil \$22.00/mo

Needed Average \$42.00/mo

Proposed rate structure based on council work meeting direction