

**MINUTES OF A CITY COUNCIL MEETING
HELD IN THE COUNCIL CHAMBERS
JANUARY 15, 2003**

Mayor Pro-Tem Frank Staheli called the meeting to order at 7:00 P.M. Council members attending: Frank Staheli, Marilyn Clayson, Shayne Durrant, Walter Callaway, and Wesley Morgan.

Excused: Mayor LaDue Scovill

Others attending: City Manager Roger Carter, City Engineer Shon Fullmer, Legal Counsel Brett Rich, City Planner Jim Bolser, Planning Commission Clerk Darlene Gray, George Allen, Planning Commissioner Zaloma Goodall, Bruce Ward, Lisa Ward, and Scott Rogers, AQUA Engineering.

PLEDGE OF ALLEGIANCE

Council Member Durrant led the Pledge of Allegiance.

PRAYER

Commissioner Goodall offered a word of Prayer.

CONSENT AGENDA

Approval of the minutes

Approval of the minutes of a Regular Meeting held on January 8, 2002.

Bills

Council Member Callaway moved to approve the Consent Agenda items. Council Member Clayson seconded the motion with a unanimous vote.

PUBLIC FORUM, BID OPENINGS, AWARDS, AND APPOINTMENTS

Bruce Ward – Introduction to AQUA Engineering

Mayor Pro-Tem Staheli invited Mr. Ward to introduce AQUA Engineering Representative, Scott Rogers. Mr. Ward also introduced his wife, Lisa. Mr. Ward reported that his company, Horizon Engineering, has since joined businesses with AQUA Engineering. He explained that the management structure would be same.

Mr. Ward reported that he appreciates the City Council and the work they are doing. He further added that he felt it appropriate to let the City Council know that he will continue to work on the Sewer Lagoon Expansion Project. January 6, 2003 was the official move to AQUA Engineering.

Mr. Ward commented that AQUA Engineering would be opening an office in southern part of the valley. Currently, the location is unknown, but he expects to have the office operating within 30 days. The main office is located in South Bountiful.

Mr. Rogers approached the Council with a background of AQUA Engineering. He explained that AQUA Engineering was started in 1991 and has expanded to 17 employees. Mr. Ward would provide Civil Engineering services, while other employees could provide municipal-type engineering services.

AQUA Engineering has done a lot of work in Southern Utah County. Mr. Rogers appreciates working with City Engineer Fullmer and wants to be part of the continual growth in this area. Mr. Rogers reported that AQUA Engineering would meet with City Engineer Fullmer next week to discuss telemetry design.

Council Member Callaway expressed his appreciation for the work Mr. Ward has done on the sewer lagoon project.

FORMAL PUBLIC HEARINGS

Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for Provisions to Amend Title 10 of the Code through Citizen Petitions

Council Member Clayson motioned to open the Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for Provisions to Amend Title 10 of the Code through Citizen Petitions. Council Member Durrant seconded the motion with a unanimous vote.

City Planner Bolser explained that this would clarify the section that deals with citizens who could petition for a change in Title 10 of the Code. He added that any citizen could petition for a review and possible amendment.

Without further discussion, Council Member Clayson moved to close the Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for Provisions to Amend Title 10 of the Code through Citizen Petitions. Council Member Durrant seconded with a unanimous vote.

Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for the Addition and Amendment of Definitions Pertaining to the Code

Council Member Durrant motioned to open the Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for the Addition and Amendment of Definitions Pertaining to the Code. Council Member Clayson seconded with a unanimous vote.

City Planner Bolser explained that definitions, which were not included, are now being inserted. He further explained that renumbering could be done without amending the Code. Council Member Morgan commented that the current Ordinance Book is not numbered. City Planner Bolser responded that numbers are often replaced with letters. Mayor Pro-Tem Staheli confirmed that his Code Book was alphabetical rather than numerical. City Planner Bolser reported that Sterling Codifiers which updates the Code quarterly, would not use numbers.

Without further discussion, Council Member Clayson moved to close the Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for the Addition and Amendment of Definitions Pertaining to the Code. Council Member Callaway seconded the motion with a unanimous vote.

Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for Temporary Certificates of Occupancy Permits

Council Member Callaway moved to open the Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for Temporary Certificates of Occupancy. Council Member Durrant seconded the motion with a unanimous vote.

City Manager Carter explained that there are concerns regarding the issuance of Temporary Certificates of Occupancy because some are never resolved. He explained that the City Code addresses Temporary Certificates of Occupancy and states that one could be issued as long as a bond or escrow had been posted with the City. The Code currently states that the governing body would determine the cost of the bond or escrow. He would like to see 'governing body' changed to 'the Building Official.'

Without further discussion, Council Member Clayson moved to close the Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for Temporary Certificates of Occupancy Permits. Council Member Durrant seconded the motion with a unanimous vote.

Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for the Location of Storage Unit Facilities within the City

Council Member Durrant moved to enter into the Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for the Location of Storage Unit Facilities within the City. Council Member Clayson seconded the motion with a unanimous vote.

City Planner Bolser explained that this is a result of a discussion between staff, the City Council, and the Planning Commission. The concluding decision was that storage unit facilities would be considered as a conditional use in Commercial Zones.

Council Member Callaway asked if the sole decision would be left to the Planning Commission. City Planner Bolser responded in the affirmative. He further explained that the site plan work comes before the City Council and that the ultimate deciding body would be the City Council.

Mayor Pro-Tem Staheli explained that he talked with the Planning Commission about the intent behind the conditional use. The Planning Commission indicated that it would not allow storage units on Main Street without a landscaping plan and with certain design standards.

City Planner Bolser commented that the Conditional Use Permit has flexibility. Council Member Morgan asked if the site plan included appearance of the structure. City Planner Bolser responded that it could. City Manager Carter added that typically, it did not. Council Member Morgan indicated that the appearance was the problem that the Planning Commission had. He then asked if there was anything the Council could do if they did not like the conditions of the Conditional Use Permit. City Planner Bolser responded that the Planning Commission is the final authority for approval of a Conditional Use Permit, but the Council could request adjustments be made to the site plan.

Mayor Scovill arrived at approximately 7:44 p.m.

Legal Counsel Rich commented that the City Council had delegated this particular decision making ability to the Planning Commission. Council Member Clayson commented that she felt storage units would not beautify Main Street. She reiterated that she would not be in favor of storage unit facilities on Main Street.

Without further discussion Council Member Callaway moved to close the Public Hearing with regard to a proposed Ordinance amending the Santaquin City Code providing for the Location of Storage Unit Facilities within the City. Council Member Durrant seconded the motion with a unanimous vote.

Mayor Pro-Tem Staheli relinquished control of the meeting to Mayor Scovill at approximately 7:50 p.m.

UNFINISHED BUSINESS

None.

NEW BUSINESS

Appointment of the Mayor Pro-Tem

Council Member Durrant moved to extend the appointment of the Mayor Pro-Tem position to Council Member Staheli. Council Member Callaway seconded the motion with a unanimous vote.

Possible action with regard to budget adjustments

City Manager Carter reported that the paperwork was not available for tonight's meeting, but would be for the next Council Meeting. This item was deferred to the next City Council Meeting.

INTRODUCTIONS AND ADOPTION OF ORDINANCES AND RESOLUTIONS

Ordinance 01-01-2003 "AN ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR PROVISIONS TO AMEND TITLE 10 OF THE CODE THROUGH CITIZEN PETITIONS"

Council Member Callaway moved to adopt ***Ordinance 01-01-2003 "AN ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR PROVISIONS TO AMEND TITLE 10 OF THE CODE THROUGH CITIZEN PETITIONS"***. Council Member Clayson seconded the motion with a unanimous vote.

Ordinance 01-02-2003 "ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR THE ADDITION AND AMENDMENT OF DEFINITIONS PERTAINING TO THE CODE"

Council Member Durrant moved to adopt ***Ordinance 01-02-2003 "ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR THE ADDITION AND AMENDMENT OF DEFINITIONS PERTAINING TO THE CODE"***. Council Member Clayson seconded the motion. Council Member Staheli expressed concern regarding the statement 'the following shall be considered to be development' stating that there was no relationship to the size or whether a building permit was necessary. He indicated that there could be a potential conflict because of the definition. He suggested changing the statement to read 'which requires a building permit.'

Council Member Durrant amended the motion to include the text change. Council Member Clayson seconded the motion to include the adjustment with a unanimous vote.

Ordinance 01-03-2003 "AN ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR TEMPORARY CERTIFICATES OF OCCUPANCY PERMITS"

Council Member Staheli moved to adopt ***Ordinance 01-03-2003 "AN ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR TEMPORARY CERTIFICATES OF OCCUPANCY PERMITS"***. Council Member Clayson seconded the motion with a unanimous vote.

Ordinance 01-04-2003 "AN PROPOSED ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR THE LOCATION OF STORAGE UNIT FACILITIES WITHIN THE CITY"

Council Member Durrant moved to adopt ***Ordinance 01-04-2003 "AN PROPOSED ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR THE LOCATION OF STORAGE UNIT FACILITIES WITHIN THE CITY"***. Council Member Staheli seconded the motion.

Council Member Durrant explained that there were existing storage unit issues that needed to be resolved. However, he could see a viable solution at the time and under the circumstances.

Council Member Staheli commented that Council Member Clayson's concerns were well founded, but added that the City Council and the Planning Commission were under the same understanding that the City would not allow Main Street to become unsightly.

City Manager Carter indicated that the Planning Commission could put a time limit on the conditional use. City Planner Bolser explained that the Planning Commission has put time limits on Conditional Use Permits issued in the past.

Council Member Clayson commented that she would prefer seeing retail business rather than storage units for revenue purposes. Commissioner Goodall indicated that neither she nor the Planning Commission were aware that taxes were not collected on storage units.

Mayor Scovill indicated that the Council had concerns with more storage unit facilities on Main Street. Council Member Morgan indicated that at one time, storage unit facilities were permitted on Main Street, but the City had since changed the Code to prohibit storage units in a Commercial Zone. He continued, that he presumed the Planning Commission had made the recommendation to accept the proposed ordinance change. Commissioner Goodall responded in the affirmative and reiterated the stipulation of not being able to tell the structure was a storage unit. Council Member Morgan indicated that the Council would have to have faith in the Planning Commission regarding the Conditional Use requirements.

Without further discussion, the Council voted on the motion and second to accept ***Ordinance 01-04-2003 "AN PROPOSED ORDINANCE AMENDING THE SANTAQUIN CITY CODE PROVIDING FOR THE LOCATION OF STORAGE UNIT FACILITIES WITHIN THE CITY"*** with a unanimous vote.

PETITIONS AND COMMUNICATIONS

None.

REPORTS OF OFFICERS, STAFF, BOARDS, AND COMMITTEES

City Manager

City Manager Carter reminded the Council of the upcoming retreat scheduled for February 21, 2002. Information will be forthcoming.

He indicated that he would be at Mountainland Association of Governments to deliver a presentation to the CDBG regarding 2003 – 2004 funding assistance for a Public Safety building.

Planning Commission

Review and setting of a Public Hearing with regard to the Creation of Provisions Regarding the Submission of Commercial and Industrial Site Development Plans

A copy of this draft was not included in the packet. City Manager Carter assured the Council that a copy would be available to them as soon as possible. City Planner Bolser indicated that this missed items would be scheduled on the Council's next agenda as a public hearing and possible adoption item.

Review and setting of a Public Hearing with regard to the proposed Code Amendments regarding Design and Implementation of Planned-Unit Developments

City Planner Bolser indicated that there would be a first review of the subdivision ordinance at the next Planning Commission meeting. The Planning Commission will have the opportunity to review because there is a light agenda for that meeting. After their review, there will be a joint work session.

Council Member Callaway suggested that the Planning Commission establish requirements for developers to install dry lines for use in a future pressurized irrigation system.

City Planner Bolser indicated that new copies will be printed and distributed after the Planning Commission review meeting.

City Attorney

Legal Counsel Rich reported that the Marvin Butler case involving illegal dumping into the City sewer system has been handled as a criminal matter. Travis Butler, the driver, had pled 'no contest.' Marvin Butler had been charged as the owner and has also pled 'no contest' to charges related to illegal dumping. He further indicated that this issue has been resolved.

Council Member Clayson indicated that she would like to know the fine charged to Mr. Butler. City Manager Carter commented that he would itemize the totals and email a grand total to the Council Members.

Council Member Morgan asked for a report of the Sewer Lagoon Expansion Project. Legal Counsel Rich reported that Jones Waldo representative, Vince Rampton, had submitted a GRAMA request for certain City records relating to the Sewer Lagoon Expansion Project. Part of the records have been sent to Jones Waldo, however, some of the records were not yet compiled. Mr. Rampton has made no other contact or request to the City.

Council Member Morgan asked for a status report on the Summit Ridge bonds. Mayor Scovill commented that he would discuss this in his report.

City Engineer

Discussion and possible action with regard to the Eastside Retention Pond

City Engineer Fullmer reported that the City is continuing to clean the retention pond on the east side. He indicated that the City Council had approved \$2,400. The cleaning process was to take only a few days, however, he and Kirk Greenhalgh have found that both the time and the cost were not estimated correctly. Currently, the cost is \$3,470.00 for Mr. Greenhalgh's equipment and 2 City trucks. The mud has been taken to Mr. Oberg's property across the highway. UDOT has shut down the transportation of the mud because it is so sloppy it is running out of the trucks onto the highway.

City Engineer Fullmer, Mr. Greenhalgh, and Mark Stevenson, City Infrastructure Inspection, discussed options, and found that the best option would be to use a CAT and push the material to the adjacent northern part of the Park property. City Engineer Fullmer explained that this could be completed in 2 days at an additional cost of \$2,000.00. He realizes that there are revenue issues, and for that reason has brought this to the Council.

Council Member Durrant commented that the mud must be removed from the retention basin. Council Member Morgan asked if the material would be too sloppy for the CAT to move. City Engineer Fullmer responded that most of the sloppy mud has been taken off the top and he was confident that the CAT could move the remainder of the mud from the edge to the northern most part of the property. He also reported that the sumps in the bottom of the retention pond would have to be cleaned out.

Council Member Callaway commented that if the mud is pushed onto the park property, he would like to see it pushed away from the oak. He stated that the oak is a valuable commodity to the park and added that picnic tables could be placed among the oak. City Engineer Fullmer indicated that they are trying to create a level with a steeper slope on the north edge. Council Member Callaway reiterated his desire to try to save the oak.

City Engineer Fullmer indicated that he would like a recommendation from the Council to proceed. Council Member Staheli asked if there was a way to identify whether or not it would be feasible to use the CAT. City Engineer Fullmer responded that if he comfortable with the proposed solution.

Council Member Staheli moved to authorize not more than \$2,000 to complete the cleaning of the retention basin. Council Member Callaway seconded the motion.

City Manager Carter indicated that he could not remember if a price limit was discussed and approved at the beginning of the project. He believed only the time was discussed.

The motion was amended to extend the time to 2 days with the cost associated with this time limit. Council Members voted unanimously.

Mayor Scovill asked City Engineer Fullmer what had been determined regarding the sunken manhole in the road near the retention basin. City Engineer Fullmer indicated that he has tried to contact Shane Morris. It appears that Mr. Morris has not been willing to repair the problem. City Engineer Fullmer has scheduled a walk through which would create a punch list that would require completion in 30 days. If the punch list items were not completed within the allotted time period, the City would cash the 10% bond and finish the work on the subdivision. City Engineer Fullmer explained that the City would want to show due process before proceeding. Mayor Scovill added that all registered mail sent to Mr. Morris by the City had been returned as unaccepted. These returned letters have been given to one of Mr. Morris' employees in hopes of him getting them.

City Engineer Fullmer explained that the pump and casing of the cemetery well has been installed. Currently, they are in the process of installing the motor and the piping. City Engineer Fullmer indicated that an instrument used to monitor the elevation of water is on order.

City Engineer Fullmer reported that the striping on 300 West is complete. However, the area has not as yet been swept.

City Engineer Fullmer reported that because of the temperate weather, the sewer project is proceeding, but the project is approximately 1½ weeks behind schedule. Wolper Construction has requested approval to work 7 days a week for the next three weeks to bring the project on schedule. This would be at Wolper's expense with no additional cost to the City.

Council Member Morgan asked if Mr. Ward's change in his business status necessitated a paperwork change for the lagoon project. City Engineer Fullmer assured the Council that all paperwork indicating the change would be taken care of.

REPORTS BY MAYOR AND COUNCIL MEMBERS

Mayor Scovill reported on the Summit Ridge project. He indicated that he had met with Bob Lynds and Kent Kuntz last week. He reviewed the circumstances involved with the current status of the project.

Mayor Scovill indicated that the City was unsure of possible impact regarding the sale of the bonds. He indicated that a company in Arizona is pursuing the sale of the bonds. Someone has committed \$5 million on the project and Arizona could market another \$10 million to start the project.

Mayor Scovill explained that the golf course is not included in the Special Improvement District (SID) and added that it is unknown if the market was in a position to entertain bonds. He felt it appropriate to wait 3 months to market the bonds, but at the end of the 3 months, submit a letter of withdrawal from the SID.

Legal Counsel Rich indicated that the SID has already been created. Therefore, the City would have to go through proper procedures to abandon the project. Mayor Scovill indicated that he is uncomfortable with the bonds being out for such a long time.

Council Member Clayson asked for an update on the water board. Council Member Callaway reported that things were going well. He reminded the Council that he was elected to the Board of Directors for one year to complete a vacated term. He added that although he had been elected as a representative of the City, the election did not constitute a permanent presence for the City on the Board.

Council Member Clayson reminded the Council of the Chamber of Commerce Installation Banquet, January 23, 2003; cost of \$15.00 per ticket. Doug Wright will be the guest speaker.

Mayor Scovill recommended Farrell and Barbara Craig for the Outstanding Citizen Award. Council Member Clayson indicated that the Craigs had already been honored. Mayor Scovill then suggested Amy Jackson. Council Members Clayson and Durrant agreed because of the work she had done on the Celebration Parade. Mayor Scovill asked Commission Clerk Gray to assist in the write-up preparation on Ms. Jackson.

Council Member Durrant expressed his thanks to Mayor Scovill for the letter that was included in the monthly utility bill. He commented that the letter was well written, as well as informative. Mayor Scovill appreciated the thanks and explained that the letter was largely due to City Manager Carter.

City Manager Carter suggested the letter be done periodically. He also explained that the City's new objective is to makeover the web site and to reconstruct the community access channel. He will coordinate with Council Member Staheli. Council Member Staheli indicated that Channel 10 has been stale and that there had been no suggestions as to what could be put on the channel. City Manager Carter suggested getting someone in-house and indicated that Jody Thomas had some experience. Council Member Durrant indicated that he also had some experience. Council Member Clayson indicated that the Chamber of Commerce would be interested in purchasing advertising time.

Council Member Callaway reported that he had visited an ongoing RDA area in Salt Lake, specifically the 11th East and 21st South area. He indicated that the street was very busy with cafés, an antique shop, etc. The street had been laid in brick with turnouts. He suggested the other Council Members visit the area and especially "The Soup Kitchen."

Council Member Morgan asked for clarification regarding residents who are 'forced annexed' into the City. He commented that these residents should not be charged the impact fees. Mayor Scovill commented that the amount of additional water use had been discussed. City Manager Carter indicated that this issue had not been resolved. He stated that the same resolution should apply to the sewer impact also. Mayor Scovill added that the resident would not have to be connected to City water if they have a well.

Council Member Durrant suggests a work session to further discuss this issue. Council Member Callaway asked if staff would research the cost to hook up and present different scenarios on what could be done. Then the Council would have several options to choose from.

City Engineer Fullmer stated his opinion that residents in an area who want sewer service should be required to pay the impact fees. City Manager Carter reported that there are a number of cities in same situation. Mayor Scovill asked if Council Member Morgan, City Engineer Fullmer, City Manager Carter and/or City Planner Bolser

would compile statistics and report their recommendation back to the City Council. Council Member Callaway was asked to look at the park and water impact, as well.

Mayor Scovill gave the Council an update on the Mitch Winegar situation, in which Mr. Winegar has failed to meet agreements regarding his repair of the cemetery well. He indicated that the City had filed a criminal summons and requested proof of bankruptcy. Mr. Winegar was served through his wife. Legal Counsel Rich indicated that he has not received anything back. At this point, the Judge will set a court date. He further indicated that a court date had already been set for one count of theft, a Class A misdemeanor.

Legal Counsel Rich indicated that he would also file information and charges with the bankruptcy court. He explained that the project had been started in June 2002 and the pump was dropped in July 2002. Mr. Winegar did not file the bankruptcy until August 5, 2002; therefore the City would file for a pre-petition for bankruptcy. Mr. Winegar was paid \$22,500. Damages to the well was approximately \$34,000, including \$13,000 damages to the tube and shaft, and the charge to place the pump in the well at approximately \$10,000. Some of these charges were post-bankruptcy and others were pre-bankruptcy. Mayor Scovill asked the Council how much would be spent in legal fees. Legal Counsel Rich indicated that the cost could be included in the pre-petition. He explained that if the City files against Mr. Winegar as a post-bankruptcy, there would be an advantage because the City could receive a larger settlement. However, Legal Counsel Rich advised the City file a pre-petition, provide the proof of claim of pre-petition debt, and get the case into court. Mayor Scovill suggests Legal Counsel Rich's advice. Legal Counsel Rich indicated that the paperwork was ready to be filed and would not be expensive.

Legal Counsel Rich indicated that he was doubtful that Mr. Winegar would serve any jail time. He further indicated that Mr. Winegar would be charged criminally and the City would ask for reimbursement of all cost. Mayor Scovill commented that the cost of the old well head had not been included in the total. He also indicated that the tube, shaft, and head had been taken from the project and had not been returned. Legal Counsel Rich indicated that he would like a list of all these items and the copies of all invoices associated with the well project before going to court.

BUSINESS LICENSES

Council Member Clayson reviewed the Business License Application from Robert Hales, *This Is the Place Real Estate*. She indicated that the City Planner, Building Inspector, and Fire Chief had approved the application.

Without further discussion, Council Member Clayson moved to approve the application. Council Member Durrant seconded the motion with a unanimous vote.

Council Member Morgan asked how the City keeps track whether or not businesses were still operating in the City. Council Member Clayson reported that renewal notices are sent to each business. Commissioner Goodall reported that the renewal form has a statement regarding non-renewal.

City Planner Bolser updated the Council regarding licenses for two Main Street businesses. Both issues will be coming back to the City Council. He explained that these issues were scheduled for discussion at the next City Council Meeting. City Manager Carter explained that the process must occur before revocation or non-renewal. He explained that proper process would be to notify the business, and then the City Council would address the issue, giving the business owner the right to speak in their defense or to bring in legal council in their behalf, etc. The businesses in question are *The Lucky Dollar* and *WallFlower / Scissor Magic*. City Manager Carter suggests separating the two into different dates. He will bring more information to the Council at a later date.

City Planner Bolser reported that the business license for *Main Street Pizza* is under review since they now rent and sell videos.

EXECUTIVE SESSION (May be called to discuss the character, professional competence, or physical or mental health of a individual)

None.

EXECUTIVE SESSION (May be called to discuss the pending or reasonably imminent litigation, and/or purchase, exchange, or lease of real property)

None.

ADJOURNMENT

At 9:15 P.M. Council Member Clayson moved to adjourn. Council Member Durrant seconded the motion with a unanimous vote.

Approved on February 5, 2003.

Original minutes signed by Mayor A. LaDue Scovill and attested to by Community Development Secretary Darleen Gray.