

MINUTES OF A REGULAR COUNCIL MEETING
HELD AT CITY HALL
ON AUGUST 16, 1988

The meeting was called to order by Mayor D. Lynn Crook at 7PM. Council member present: Marilyn Clayson, Sherman Jones, Max Holman, Dennis Lamb and LaMar Openshaw. The Invocation was offered by Marilyn Clayson and the Pledge of Allegiance was led by LaMar Openshaw.

Approval of the Minutes for August 2, 1988: The Minutes of August 2, 1988 were read and discussed. Clayson made the motion that these Minutes be approved, Openshaw seconded the motion and the voting was unanimous in favor.

American Legion Report on Veterans Memorial: Clement Kester of the Santaquin American Legion introduced Randy Edwards, District #4 Commander with the American Legion. Mr Edwards had a scale model of the proposed Veterans Memorial to be constructed at the Point of the Mountain and explained the project. Mr. Edwards said that Utah is one of the four states that does not have a Veterans Memorial State Park and there are 160,000 Veterans and 16,000 Guardsmen and Reservist in Utah. This Park was conceived in 1956 and has been approved through Legislation but no decision on location was made until last year when Camp Williams donated 23 acres situated north of Camp Williams. The Federal Government will subsidize one half of this project and so far \$1,300,000 has been raised and \$200,000 more is still needed. This Park will include 250,000 burial lots for Veterans and their wives. Construction on the first phase of this project will begin October 1, 1988 and will be completed in one year. Donor Walls will be placed at this Memorial and for a \$100 donation a donors name would be placed in the marble wall. With a prompt commitment for a donation Mr. Edwards said that Santaquin City could be the first name on the marble board designated for Cities. Fred Openshaw was present and explained his part on the committee for this project. Mr. Openshaw said the project was first started by Colonel Chesley G. Peterson, former resident of Santaquin. Mr. Openshaw stated that as a representative of the National Guard he was appointed by the Governor to work on this committee for two years and that this Memorial was very much supported by all the Veterans Organizations. Clayson said this Memorial was a great idea and with Colonel Peterson and Fred Openshaw both being from Santaquin and working on the project it would be an honor for Santaquin to be the first name on the Cities Donor Board. Clayson made the motion that Santaquin donate \$250 to the Veterans Memorial State Park, Lamb seconded the motion and the voting was unanimous in favor.

Report on Rodeo: Farrell Craig gave a report on the rodeo which was held during Cherry Days Celebration. Mr. Craig said the total cost of the rodeo was approximately \$150, that this was the third year for the rodeo and it would grow, be improved on and become productive. Mr. Craig asked the Council if they wanted to support the rodeo next year, as he needed to start organizing it now. Mr. Craig said the first decision would be the up-grading of the lighting system, as it was not adequate the first night and went out the second night. Mr. Craig felt there would have been a better return on the rodeo if it wasn't for the lighting problem. Kimball Rasmussen of Utah Power & Light explained the problem with the lights and the options to up-grade the system. Council agreed the system needed changed and they would discuss which option to take. Everyone on the Council agreed that the Rodeo and Cherry Days Celebration was a big success and that hard work from all committee members accomplished this. Lamb made the motion to support the rodeo next year, Clayson seconded the

motion and the voting was unanimous in favor. Clayson reported that the EMTs made \$1400 on the food stand during the rodeo. All Council members reported favorable comments on the Celebration and suggested ways to improve on the Celebration for next year. Crook suggested that rodeo tickets be sold two weeks in advance, that a ticket booth be constructed from wood with tickets for all concessions being available there at a convenient place for everyone and that better advertising be done further in advance. Mr. Rasmussen said with good planning a Master Plan of the Celebration with booth locations could be given to Utah Power & Light and adequate power would be made available as most booths requires power. Mr. Rasmussen also suggested that a theme representative of Santaquin history be adopted and really expanded on. A Frontier, Western or Indian theme was discussed. Mrs. Lamb said that she and Mrs. Bott had suggested this theme before and felt with Main Street participation this theme could really be developed in Santaquin. Mr. Rasmussen expressed Utah Power & Lights desire to cooperated with the City Celebration with power, the banner, etc. Mr. Crook thanked Mr. Rasmussen and Utah Power & Light for all their help. Holman told Mr. Craig how he appreciated the hard work and good job he and Mrs. Craig had done on the Rodeo and the Youth Rodeo, Council agreed. Crook then told Holman to work with Utah Power & Light on a lighting solution for next year.

Planning and Zoning: Grant Pay, chairman on the Planning & Zoning Committee reported on the T-5 Zone. Mr. Pay said if the Council wanted them to scrap the T-5 Zone they would but Planing & Zoning felt like there was merit with the the T-5 Zone and they would like to work out the problems with this Zone. Clayson said the Council respected the Planing & Zonings decisions and if they felt there was merit with this Zone they should revise it for consideration. Crook said they would like to meet with Planning & Zoning after the Audit and review their recommendation.

Annexation: Bennie Lee asked the Council what they would need to do to annex into the City with one and a half acreas. Jones said they would need to reapply for Annexation as their previous application was with Wright and Brost and their mylar maps involved these other Annexations. Mrs Lee asked for final approval from this Council. Jones explained the process of Annexations and told Mr. and Mrs. Lee they would have to reply by first going through Planning & Zonning. Clayson and Lamb said they would consider Bennie Lees' Annexation as residential but not on a T-5 with Brost and Wright. And Council agreed.

Auction: Crook discussed the Auction that was to be held Saturday, August 20th. Council reported on items to be auctioned in their departments. Chief Ralph Coomes said minimum bids should be placed on each item with a representative from each department present as he was only familar with the bicycles from the Police Department. Chief Coomes also discussed the confusion with one way signs near the school. Crook asked Openshaw what was needed to correct the confusion and Openshaw said he would order the needed signs. Council agreed Chief Coomes and Openshaw should work out the problem. Crook said it should be placed an the agenda for next meeting so a resolution could be passed on their solution for the problem.

Senior Center Loan: Jones reported on efforts to obtain a loan to fund the shortage on the Senior Center. Jones said there was two much red tape with a loan from FHA, they even suggested a Bond Election which he preferred not to get involved with. Jones said he had contacted the Utah League of Cities

which Santaquin already belongs to and money can be borrowed at the going rate of interest but would not be available until October. Jones also said he had contacted Mountainlands and they said an extension of six months was possible if they were vigorously working on the project. He also said he was meeting with Mountainlands on the possibility of more Grant Money and would report back next week. Clayson asked if there was time to wait that long and Jones said yes if there is a possibility of more money and an extension. Crook said when they met with FHA on the loan that Steve Brown of Mountainlands told them extensions were possible. Crook also said there was as much red tape involved getting a Government Loan as there was getting a Government Grant.

Leaking Roof at Museum: Jones reported that the small room between the two buildings leaked during the last rain storm. Jones said that Dennis and Wade could not find any obvious leaks but they retarred the roof. Openshaw asked if the Contractor roofed that part and Jones said yes. Crook and Council asked why Dennis and Wade were repairing it. Jones said Justin Lamb thought maybe kids had thrown rocks or a brick up there and punched a hole in the roof and it didn't take long to tar. Mrs Lamb said the Contractor had been called and he said he would check it out.

Cross Walk and Animal Control: Lamb reported that Dyan Martinez was the only applicant for the Crossing Guard. Lamb said that Dyan lived on the corner right next to the crossing, that she had training in flagging and was certified. Crook said she agreed to work for minimum wage when she spoke with him. Lamb asked that a Notice be posted for this position to see if there were more applicants. Jones made the motion that Lamb or Ralph Coomes be authorized to hire a crossing guard by Monday, the first day of school, Holman seconded the motion and the voting was unanimous in favor.

Lamb reported that Kent Wilkerson, a Category II Officer, had applied for the position of Animal Control Officer. Lamb said that Mr. Wilkerson had all the training for an Officer and if Santaquin hired him he would be certified. Holman said Santaquin was losing money on dogs that had not been licensed and he recommended the hiring of an Officer to canvas the town door to door. Crook suggested Lamb hire an Animal Control Officer as cheap as he could and get this job done. Jones said he would make the motion that Lamb be authorized to hire an Animal Control Officer, get the work done but not go over the budget, Openshaw seconded the motion and voting was unanimous in favor.

Library Report: Clayson reported she was really happy with the volunteers for the Library Board. Clayson made the motion that Council approve Shirley Porter, Kathy Stringham, Helen McKenzie, Nora DeGraw, Donetta Jones, Margaret Allen, Joe Crook, and Edna Clement as Board Members with Shirley Porter the Chairman, Lamb seconded the motion and the voting was unanimous in favor. Clayson asked everyone to encourage people to come look at the Library that a lot of work had been done by Gayle Broadbent, a volunteer. Clayson said the Board would select the Librarian but for now Gayle Broadbent would be part time help from 5PM to 8PM Monday through Friday and from 10AM to 3PM on Saturday. Crook asked if this position was being advertised and Clayson said yes it was already in the Daily Herald and on Santaquin Cable TV. Clayson said she was very happy with the progress in the Library and with the new Board.

Lark Street Problem: Crook reported that he and Holman talked the problem on Lark Street over with Dave McMullin and he felt like Santaquin had a case however he declined on taking the case. Crook said they would continue working on this and getting a Court date.

"Enhanced 911": Crook reported that the County had sent him additional information on the "E-911" program. Crook read a letter from the Council of Governments stating they would be organizing a committee to facilitate the implementation of the "E-911" Emergency Answering Service. This committee would be working with US West to formulate and set up the system. All the Mayors wanted the Cities to approve an agreement to enact this program now, as it will take two years to set up, and give the committee the authority to work out the details for Mayor approval later. Openshaw made the motion that they approve Resolution No. 88-7, A RESOLUTION PROVIDING FOR THE COUNTY-WIDE FUNDING OF AN E-911 EMERGENCY TELEPHONE SYSTEM IN COOPERATION WITH UTAH COUNTY AND THE OTHER CITIES LOCATED THERE IN, Clayson seconded the motion and the voting was unanimous in favor. The Agreement and the Resolution were signed and sent to the City Attorney for approval.

Bills: The following bills were reviewed by the Council:

Economy Steel & Pipe.....	\$9.96	Lyle Van Ausdal.....	\$60.00
Sure Stop Fire Ext.....	\$7.00	L.N. Curtis.....	\$98.56
Swenson Metal Salvage.....	\$20.00	Rees Nelson.....	\$28.80
Ut Dept of Health.....	\$5.00	84 Lumber.....	\$125.58
Valley Asphalt, Inc.....	\$138.23	Whitmore Oxygen.....	\$3.09
Brodart Co.....	\$105.00	Rocky Mt Bankcard Sy...	\$85.63
U.S. welding Inc.	\$4,25	L&J L Waste	\$3367.50
M&T Bank.....	\$7374.58	Chris Radio & Commun...	\$575.80
Mountain Fuel.....	\$55.33	Chemtech.....	\$10.00
Walker Lee Halander	\$3242.00	Water & Wastewater.....	\$14.92
Ander Distr. Co.....	\$28.00	Johnson Tractor.....	\$650.00
US Postal Service.....	\$548.80	J-Mart Publishing.....	\$11.25
Doug's Auto.....	\$83.50	Elaine Tasker	\$70.56
Liz Wright.....	\$39.06	Guy Wall.....	\$350.00
Sorenson & Staheli.....	\$1896.12	Santaquin Pharmacy.....	\$7.75
TOTAL.....	\$19016.27		

Jones made the motion that the bills be approved, Openshaw seconded the motion and the voting was unanimous in favor.

Miscellaneous: Crook reported that our Auditor, Paul Sorenson, was really pleased with what had gone on in the month of July. Sorenson said that on the 7th of July he had the General Ledger and by the 10th the Bank Reconciliation was done and compared to the Ledger.

Crook commented on the successful Cherry Days Celebration and suggested a letter of appreciation be sent to the committee members. Jones said we should include the Arts Council that they had done a super job and were really making a good name for themselves. Clayson said she had contacted the paper for an open letter of appreciation as this was the best Celebration we ever had. Mayor Crook said he would write a letter to Lynn Robbins and ask her to pass it on.

Crook said that Carmel Hall had contacted the County in regard to George Finchs property located in the County. Crook said that Bill Peperone, Zoning Enforcement Officer for Utah County, had been in touch with him about the City and the County solving the Finch problem together. Crook read the attached letter sent to Mr. Finch and Mrs. Hall from Utah County Planning Commission.

Crook read the attached letter from Santaquins' Auditor, Paul Sorenson. Crook

said basically that the City was in good financial shape if, it wasn't for the money owed the Water Department we would be in real good financial shape. Crook said as soon as the Audit was in they could see where they stand and they should pay back the \$42,000 to the Water Fund as it was borrowed illegally. Crook said that Paul could not find how the money was transferred. Clayson asked why we were worried about this when it was done in the past and we could not do anything about it. Jones said we do not want to make that mistake again, that you learn from the past and that there were certain procedures to follow to do things. Jones complimented the Office help on the good job they were doing and Council agreed.

Jones reported that the Annexations since 1984 were not in the Ordinance Book. Jones ask the Recorder to look into this and bring the Ordinance Book up to date.

Jones said that Kim Rasmussen's suggestion about a Theme for Santaquin was a good one. Jones said maybe we could have a Pagent every year on Chief Santaquin or whatever. Jones said Santaquin was a good location, right by the freeway and on two main highways. Crook pointed out the progress of the Museum and the Arts Council and Jones agreed they were going to be a big attraction. Clayson gave figures on how well Manti does every year with their Pagent. Jones asked if they wanted to set a date to meet with businesses, Chamber of Commerce, or appoint a committee to work out a Theme for the Celebration so it could be expanded on year after year. Crook said this should be done right after the Audit.

Jones ask about the possibilty of using Diesel Generators to provide lights for the rodeo as it was only three nights a year. Clayson said we should support Utah Power & Light for they have been so helpful and cooperative with us. Crook said it could be looked into but he appreciated Utah Power & Lights help. Jones agreed and said it was just a thought on solving the lighting problem.

Clayson asked about a lawyer in town that might take the Horton property through Court cheaper. Jones said the man's name was Lamoreau and he would talk to him about doing the probate on the Horton property.

Clayson told Mike Olson how the EMTs got the ambulance from Utah Power & Light. Clayson also stated that Santaquin's and Provo's EMTs were the only ones awarded a State Grant. Clayson said she was really proud of their achievements, that they had two instructors now and their organization was really excelling.

Openshaw questioned JoDell Goodall using City equipment. Jones said no one gave him permission and Council agreed JoDell should not use City equipment. Holman and Openshaw agreed to talk to JoDell.

Adjournment: Lamb made the motion that the meeting be adjourned, Openshaw seconded the motion and the voting was unanimous in favor. Meeting was a adjourned at 10:20 PM.

Approved this 20th day of September, 1988.

E D Lynn Crook

Elaine Parker

D. Lynn Crook
Mayor

Elaine Tasker
Recorder/Clerk



PLANNING COMMISSION

~~168 WEST 100 NORTH / PROVO, UTAH 84601 / TELEPHONE (801) 373-5518 EXT. 500~~

100 E Center #3800

370-8344

August 9, 1988

Mr. George Finch
388 North Center Street
Santaquin, UT 84655

Dear Mr. Finch

On August 8, 1988, an inspection was made of your property within Utah County located north of 388 North Center Street. This inspection was made in response to a complaint this office received concerning the storage of obsolete vehicles within the County.

Approximately 18 feet along your north property line is in Utah County. Upon inspection, a tractor and a horse trailer were being stored within this 18 feet. In my opinion, you are at this time, not in violation of County Zoning Ordinances. However, if County property is used for the storage of obsolete vehicles other than the existing tractor and horse trailer, you will be cited for a zoning violation.

You cooperation in this matter will be most appreciated.

Sincerely

Bill Peperone
Zoning Enforcement Officer



Sorenson & Staheli

Accountants and Consultants
1172 East Hyway 6, Suite 7A
Payson, Utah 84651
(801) 465-3979

Paul R. Sorenson
Certified Public Accountant

Max S. Staheli, MBA
Reeta B. Staheli

Mayor Lynn Crook
Santaquin, Utah 84655

August 12, 1988

Dear Mayor Crook;

As discussed with you the other day I will be out of town the next few days as such wanted to give you an update as to the audit completion and current accounting information.

On a month to month basis the following functions are being done by Liz and Elaine and should be used as planning tools by yourself and the council.

1) The bank is being reconciled by approximately the 10th of each month, both to the bank and general ledger. This will inturn give you the respective cash balance by fund monthly.

2) The general ledger is also being run by the 10th of each month. This provides to you revenues and expenditures monthly and year to date by each expense classification. This will help you determine if you are going over budget in areas and better plan future needs of the city. Elaine is getting better reading the monthly runs and can field some of the questions that may arise. I would be happy to come to some council meetings on a volunteer basis until everyone is familiar with what is available.

As far as the audit for the June 30, year end, I am close to completion and I will soon be drafting the report for presentation. The due date for submission to the State is January, 1989 so we will be done well before any time deadlines.

A couple of areas which you need to be aware of.

The ending cash balance for Santaquin City at June 30, was \$175,488.09. Cash per fund balance is as follows
General fund 70,679.94--Capital projects fund 12,412.22--
Water fund 86,862.77---Library fund 249.38--Cemetary (886.27)-
-Senior Citizen 4,609.64--Council of arts 1,760.42.

A couple of items you need to watch for and be aware of are.

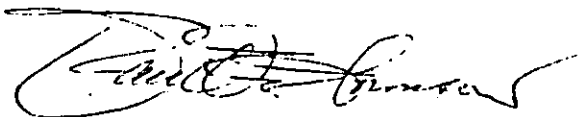
1) The Cash balance in the general fund at the end of last year was over 16,000. At the same point as last year you actually have 23,000 less in the general fund than last year.

2. Loans were made to the general fund by the water fund of 77,000 thru the year. If these loans were not made there would be a 7,000 negative balance in the general fund at year end. I need to also point out that 42,000 of those funds were borrowed without city council approval as far as can be seen. Those funds probably should be paid back when the council so decides.

3). Also remember those loans had to be made during November and December of last year. Will the same thing be needed this year? Usually the general fund will run in the red for the first six months of the year until property tax revenues come in to cover the expenses. I have asked Liz to start preparing a cash flow projection for the next six months so planning can be made accordingly. We will be building a cash flow analysis month by month by which in future years cash flow needs will be better met. It is very important that a look is made at the general fund to see if there is going to be a 70,000 shortage by November again. With the budget cuts in place this year may be different.

Please call the office if any questions arise. I will be calling in every few days.

Sincerely,

A handwritten signature in dark ink, appearing to read "Paul R. Sorenson", with a stylized flourish at the end.

Paul R. Sorenson