

MINUTES OF A REGULAR COUNCIL MEETING
HELD AT THE CITY HALL
FEBRUARY 2, 1988

The meeting was called to order by Mayor Lynn Crook at 7:00 p.m. Also in attendance were Councilmen Jones, Openshaw, Clayson, Lamb, and Holman. The minutes were recorded by Mrs. Clayson. The Pledge of Allegiance was led by Mr. Lamb and the Invocation was offered by Mr. Crook.

Minutes of prior meetings: The problem of not having a recorder present to take down the minutes was discussed. It was pointed out that Mrs. Clayson would be taking the minutes for this meeting. The minutes from the meeting of the 19th of January were then discussed. Mr. Crook expressed concern over a line from the minutes which he felt that he had not said, concerning snow removal, on page 4 and asked that the line be stricken from the minutes. Mr. Holman made a motion to accept the minutes and Mr. Lamb seconded the motion. The vote was unanimous in favor. Minutes from the meeting on the 20th of January were then discussed. The council discussed two acres on first North. A letter was read by Mr. Jones from Mr. Horton concerning the property and its possibilities. Taxes on the property were also discussed in some detail. The council debated whether or not to accept the property for the city or perhaps to sell it to a private party for a home. Mr. Crook stated that he would assign someone to check into the property and make a report. Mrs. Clayson made the motion to accept the minutes from the 20th as they stood and Mr. Lamb seconded the motion. The voting was unanimous in favor. Minutes from the meeting on January 26 were discussed next. Mr. Crook had two corrections to make on the minutes. The first concerned page 4 and the addition of The Daily Herald to the section on the advertisements for the job. The second concerned page 3, where there was no mention of the fact that Ramona had refused to keep her position as treasurer until someone could be appointed to take her place. There was a difference of opinion and so Council decided to listen to the minutes from the 26th and approve them at the next meeting.

Accounts payable: Mr. Crook stated that Mr. Openshaw had already noted that the check for the sidewalk for \$400 and the check for the Greenhalgh for \$90 were not listed as part of the bill. Council decided to write these two items onto the bill and then sign and approve it. Mr. Holman made a motion for the bills to be accepted for payment and Mrs. Clayson seconded the motion. The voting was unanimous in favor.

Report by Mayor on business of city since Jan 26 meeting: Mrs. Clayson, with Mr. Crook's permission, hired a Kelly girl to help in the office for \$6.25 an hour for the week. It would be decided at the end of the week whether or not there was enough work in order to merit bringing her back in the next week. Mr. Crook commented on Cheryl's ability in the office and the fact that she had been doing a good job during the time that he had been in the office observing her. Mr. Crook stated that he had called the auditor concerning a partial audit. The auditor told him they could do a partial audit up through the end of January and continue it on to June and would not charge any additional fee. The auditor told Mr. Crook that it was legal for the Mayor to co-sign the checks with a member of the city council. At the present time, Cheryl is the only one with authority to sign the checks. The Mayor asked for approval from the council for himself and Cheryl to co-sign the checks until the vacant positions were filled. Mr. Jones made a motion that the Mayor and Cheryl have permission to cosign the checks and Mr. Openshaw seconded the

motion. The voting was unanimous in favor. Mr. Crook next stated that he had authorized the changing of the locks on the city building and had ordered 12 keys for the new locks. Mrs. Clayson asked to clarify a point which consisted of the fact that she also was authorized to cosign checks for the city in the Mayor's absence. The council members stated that they had not been clear on this point and Mr. Jones asked that his motion made before be withdrawn and that a new motion be made which included Mrs. Clayson's name on it. Mr. Openshaw seconded the motion and voting was unanimous in favor. Mr. Crook expressed his pleasure over the system that the Police Department had set up in order to reduce the comp time among the officers. Mr. Coomes had set up a program for them to do their comp time when they otherwise would not have as much to do. In regards to the openings of treasurer and recorder, Mr. Crook stated that in the ordinance on city employees it specified that these positions must have a certain amount of training. Mr. Crook and Mrs. Clayson had discussed this and in order to receive more applications did not list the specifications on the job requirements. Mr. Crook said that it was up to the council whether or not they wanted to abide by the ordinance or change the ordinance to fit the situation. One of the specifications in particular that they were concerned about was the requirement of a college education. Mrs. Clayson stated that she felt experience was a better qualifier than an education. Mr. Crook also pointed out some other changes that would need to be made in the ordinance such as the section dealing with holidays. Mr. Crook next mentioned his interview with Dennis and Wade in which they discussed comp time and various alternatives and solutions to the problem. Mr. Crook stated that Mrs. Clayson had accepted the assignment of personally thanking the Boy Scouts for the survey which they had done under the direction of the Police Department. Mr. Crook stated his appreciation for the council members and their concern and help during this time period.

Pro-Benefit Contract: Mrs. Clayson started off by telling the council of the extent of the research she had done into the Pro-Benefit file. She felt that the city had paid a lot of money towards it. She stated that she had talked with the Vice President and had asked him how they had saved us money. He stated that they had saved the city money by the city recorder not having to make out the payroll and by the group insurance rates which are cheaper. Mrs. Clayson talked with him regarding how the program worked and he told her that this would be the last time he would be doing the payroll. She mentioned that in the contract they were supposed to give 30 days notice and also in the contract was the clause that if the city did not give them a check then the contract would be void. Mrs. Clayson asked him who told him this would be the last payroll and he said he had read it in the paper. She told him that it was not in the paper. Mrs. Clayson pointed out that if the city were to quit Pro-Benefit, it would save the city \$1480 a month. The other insurance companies checked into were all cheaper. Mrs. Clayson made a motion to do away with Pro-Benefit within 30 days from the last payroll. Mr. Crook pointed out that changing insurance would have an effect on any pregnant ladies and any people with existing health problems. Mr. Lamb seconded the motion and the voting was unanimous.

Business License Applications: Mr. Crook had two applications; one for Bill Butler for Home Occupation and also one for Kim Beaver for a Home Occupation. It was determined that the council had already approved these two licenses in a previous meeting.

Resolution on agreement with the Nebo school district-Old school: Mr. Crook stated that they needed to make a resolution to accept the \$18,000 from the

Nebo School District. Mr. Jones made the motion to accept the resolution as written and Mr. Openshaw seconded the motion. The voting was unanimous in favor of the motion.

Business License Applications: Marilyn explained which business licenses needed to be approved; one for Richard Greenhalgh for construction and also one for Tanner's Paint shop. Mr. Jones made the motion that the licenses be granted and it was seconded by Mr. Openshaw. The voting was unanimous in favor.

Discuss Office of Justice of the Peace: Mr. Crook expressed the need to go into executive session in order to discuss some aspects of the Justice of the Peace problem.

Paying of Comp time and vacation time for departing employees: Mr. Crook explained a problem in paying these employees through Pro-Benefit. They would need to be payed after Pro-Benefit had been dropped and so they would need to be put on vacation until that time. In that way they would not have to pay Pro-Benefit for cutting the checks. Mrs. Clayson pointed out that these people could sign up with unemployment under Pro-Benefit and not Santaquin City. Mr. Crook pointed out that these people would need verification of the hours worked. The decision was reached that the city would pay these people as soon as their time was figured up as long as it was legal to do so.

Appoint a Sexton: Mr. Crook stated that Dennis and Wade were acting as temporary sextons at the present. The decision was made to leave the situation as it stood at least for the time being.

Discuss up coming meeting with Water Company: Mr. Crook stated that the meeting would be tommorrow night (February 3) at 7:00. Mr. Jones discussed the problems that had come up over the checking and diverting of water and the discussions that he had had with the Summit Creek irrigation company over the water and the present routing system. The decision was made to wait and see what would happen in the future.

Discuss Grant Suggestions made by public Jan 20 meeting-prepare for meeting Feb 3 Block grants: Mrs. Clayson spoke concerning a freeway sign advertising the city. It was pointed out that this was the purpose of the survey that had been conducted, to determine if the city could qualify for the grant. The library shelves which the city had and had not been installed were discussed. The need for a new fire engine tanker was also discussed. Concerning the playground equipment which was on the list, it was determined that this would probably not qualify. Emergency medical equipment and fire fighting equipment did qualify. Items for the old school did not qualify. The air compressor for the air packs (for the firemen) was also on the list of possible items. Mrs. Clayson called for any other suggestions. Mr. Crook mentioned the possibility of grants for the sewer system.

Miscellaneous: Mr. Crook then spoke concerning the auditor who had sent a contract for the city to sign. If the contract was signed then they could start on the audit by February 12. The charges were estimated at \$11,475 for the audit. Mr. Crook mentioned Paul Sorenson who had expressed an interest in doing the city's audit and had quoted him a price of \$9600. Mr. Crook gave the council a brief history of Paul Sorenson's credentials. Mr. Openshaw made a motion to use Paul Sorenson for the city's audit and to cancel Andrews and Co. Mr. Holman seconded the motion and the voting was unanimous in favor. Mr. Holman presented the city with a new flag. Mr. Jones spoke concerning the

Black Hawk encampment and serving them better by letting them set up behind the old school and opening up the gym for their programs. The problem of the rest rooms was discussed and it was determined that something could be done about them when the time came. Mr. Crook said he thought that the encampment would take place sometime during the last part of June. A discussion ensued concerning the maintenance contract for the computer. The council members expressed dissatisfaction concerning the contract and decided to terminate it.

Executive Meeting concerning the Justice of the Peace: The motion was made by Mrs. Clayson to go into executive session and was seconded by Mr. Openshaw. The council went into executive session at 8:45pm. The voting was unanimous in favor of the motion.

Continuation of Regular Meeting: The council resumed their regular meeting at 9:25pm. Mr. Jones made the motion to postpone the decision concerning the Justice of the Peace and Mr. Openshaw seconded the motion. The voting was unanimous in favor. Mr. Jones made the motion to officially accept the resignation of Charles Greenland and Mr. Lamb seconded the motion. The voting was unanimous in favor.

Adjournment: Mr. Lamb made the motion to adjourn and Mrs. Clayson seconded the motion. Voting was unanimous in favor and the meeting was adjourned at 9:27pm.

Approved this 1st day of March, 1988.

Original minutes signed by Mayor D. Lynn Crook and attested to by City Recorder/Clerk Elaine Tasker.