

MINUTES OF A REGULAR COUNCIL MEETING
HELD AT THE CITY HALL
JANUARY 19, 1988

The meeting was called to order by Mayor Lynn Crook at 7:00 p.m. Also in attendance were Councilmen Jones, Openshaw, Clayson, Lamb and Holman. The minutes were recorded by City Recorder, Chuck Greenland. The Pledge of Allegiance was led by Max Holman and the Invocation was offered by Sherman Jones.

Minutes of prior meetings : Mrs. Clayson motioned that the Council approve the minutes of Jan. 6 as they were, Mr. Lamb seconded the motion and the vote was unanimous. Mr. Crook made one correction of what he had meant and Mrs. Clayson added a sentence defining what constitutes an emergency for comp time. After these corrections Mrs. Clayson made a motion that the minutes be approved as corrected. Mr. Holman seconded the motion and it passed unanimously.

Accounts Payable : Mr. Crook stated that one bill, from the Greenhalgh's, was not included in the accounts payable since he was of the opinion that they felt good about donating their time to the City for the snowplowing. He had also presented the bill to all of the Council, except Mr. Openshaw, at the Executive meeting held on Sat., Jan 16. Most of the Council had agreed at that time that the bill should not be paid. Mr. Openshaw stated that he wanted the bill paid, since he had other things in mind for the Greenhalgh's to do and that paying the bill would pave the way for their help in the future. Mr. Openshaw was reluctant to disclose details of his reasoning at this time. Mr. Crook suggested that the bills be approved as read and Mr. Openshaw's reasons could be discussed in an Executive meeting later this evening. Mr. Lamb motioned that the bills be paid as presented, Mr. Openshaw seconded the motion and it passed unanimously.

The bills approved for payment were:

L.N. Curtis & Sons	\$ 1104.82	Mountain View Hospital	\$ 550.00
Intermountain Farmers	23.10	J-Mart Publishing	75.00
M & R Equipment	83.67	Redex	13.68
Moore Business Forms	58.25	Save-A-Dollar Auto	9.33
Mountain Fuel	742.48	Storehouse Markets	143.24
United States Medicare	13.95	Utah Library Assoc.	10.00
Utah Office Supply	187.88	Utah Power & Light	1510.34
Ut St Central Stores	24.00	Wasatch Bank	14.61
		Total	\$ 4564.35

Carmel Hall-in the matter of the business license for George Finch : Mrs. Hall first asked if a copy of the agreement between Mr. Finch and the City had been found. There was no agreement found but a copy of the minutes of a Council meeting held Mar. 4, 1986, referred to the problem and Mr. Finch had, at that time, agreed to move all cars from the City property to his own

property behind his fence. This was the agreement to which Mr. Openshaw had referred in earliert meetings. After lengthy discussion it was decided to wait until Mr. Finch returns from Arizona and have him come in again to answer questions of the Council. Mrs. Hall asked that her complaint be registered and Mr. Jones agreed. Mr. Crook noted that although Mr. Finch agreed to close his gates around his yard, he is now in Arizona and the gates are open.

Val Broadhead-Questions on Purchasing and etc. : Mr. Broadhead asked for a clarification as to the Purchasing policy, who was authorized to buy and what limits he had. He was given a list, showing the policy per the City Ordinance. He questioned having the Chief as the only signator on the Purchase Order. Mr. Lamb also requested that he see a P.O. so as to acquaint himself with the system. After discussion Mr. Broadhead agreed to try the system for a few months to see if it will work.

Mr. Broadhead then brought up the subject of ISO reports, which determine the insurance rates charged by Insurance companies. He has completed the parts of the report that he needs and is now waiting for the City to complete maps of the water lines and hydrants etc. Mr. Jones stated that the map was almost complete and that he had reviewed them very recently and that they would be ready in a few days. Mr. Jones mentioned to Mr. Broadhead that a public hearing was to be held the next night to get ideas on priorities for CDB Grant monies that could be available to the City.

Mr. Broadhead asked whether it would be permissible to allow persons living outside the boundaries of the City to become members of the Fire Department. Mr. Crook asked that the by-laws be consulted and if the question was not answered there then the City Council would likely have the authority to make a decision on the matter.

Mr. Broadhead also asked permission to have a reserve list of three firemen who would be the next members of the Dept when a vacancy occurred. The Mayor and Council agreed to that and asked for a submission of the names for approval by the Council. Mr. Lamb commended the Fire Dept for the fine work done at the recent house fire in the City. Mr. Broadhead also complimented the Police Dept for their work at that same fire.

Business License Applications : Mr. Jim Gause requested the Council to consider his situation wherein he had 2 separate business locations but didn't feel that he wanted to pay for 2 separate licenses. Mr. Greenland read the City Ordinance which very specifically addresses his situation. The Council then informed him that he would have to pay for both licenses. Mr. Gause then paid for the second license (he had paid for and had been approved for his first location in a previous meeting). Mrs. Clayson then read the names of other applicants as follows: Neil Merrill, Merrill Bits; Kim Beaver, hair styling shop; Steven M. Parsons, professional artist; Roger Torres, Rainbow Bar; Wayne Swenson, refinish an reupholster furniture; Linda Olson, pre-school; LaVorn Sparks, advertising sign; Val Broadhead, truck broker; Merle Jones, concrete ditch lining; Curt Stringham, retail hardware; Mac Steele, dirt hauling; Greg Fowkes, decorating rental; Rees Nelson, sharpening and small engine repair; Robert Mecham, 50 space mobile home park; Bill Butler,

glass & windows; David M. Smith, cabinet shop; Jim Stanton, energy saving units; Kathle Tischner, Auto sales & service and Jim Gause, appliance sales & service. Mr. Lamb motioned to accept the applications and to issue the licenses and Mrs. Clayson seconded the motion. Councilmen Lamb, Clayson, Holman and Openshaw voted for the motion and Mr. Jones abstained due to the fact that his own license was being considered.

Report on complaint at First West/Tischners : Mr. Openshaw had talked to Mr. Tischner and had asked him to attend the meeting to discuss the matter. The problem and complaint is that people parking on the East side of First West and those double parking in front of the business were impeding traffic and creating a pedestrian problem. School children walking the area were especially jeopardized by the parking problem. Mr. Tischner recognized that there was a problem and after lengthy discussion and after many possible solutions were offered, it was determined that the best solution was to ask Summit Creek Irrigation for permission to fill in the ditch on the East side of First West, which is not used anyway, to allow cars to park closer to the

fence, thus further from the road, eliminating the congestion. Mr. Openshaw agreed to talk to Don Kay of the Irrigation Co. on the matter.

Items #8 & #9 : Mr. Crook stated that these 2 items would be discussed at the public hearing to be held on Jan 26. These items had to be placed on the agenda before a meeting with the City Attorney, in order to meet the publishing deadline, but the City Attorney was of the opinion that this type of information must be discussed at a public hearing with proper notice.

Revised time card for employees : Mr. Crook presented two possible time cards for the employees and asked the Council to review them and make a selection as to which one they preferred. After discussion, one was chosen that had blanks to fill in as to which department had been worked in. Mr. Crook explained to those in attendance that the time card was for employee accountability. The Council suggested that the chosen card be used for a few months to see if any modifications need to be made.

Paid lunch time for office employees : Mr. Jones asked if item #8 could be brought up and discussed briefly. He stated that previous discussion had indicated that office employees were paid for their lunch time and were working

only 7 1/2 hours and getting paid for 8. Mr. Jones stated that he had discovered that the employees were actually taking their 2 allowed 15-minute breaks together at lunch time, so basically they have never been paid for their lunch time. He stated that if breaks were required to be taken, then a separate area would need to be provided. Mr. Holman stated that at Geneva it was required that the employer provide a sanitary eating area with washbasins in it so that the employees could get away from the immediate work area. He thought that it was a OSHA regulation. The library was suggested as a proper place for the employees to take a break but it is not available in the afternoon.

Compensatory and vacation time accrued by employees : Mrs. Ed Neff asked if comp time was at straight time or at time and a half. She was told that by State Statute it was accrued at time and a half. Mr. Crook stated that the question involved a lot of comp time which, if the City had to pay now, would break the City. He stated that there is little that can be done about that now except to allow the time off, but future comp time will be allowed only on prior approval. Mrs. Neff asked about time for burials on Saturdays and was informed that that time would still be allowed. Mr. Crook stated that it was not that there would be no comp time but that it would be regulated and controlled. Mrs. Neff asked if vacation could be carried over from year to year or if it had to be taken. Mr. Crook said that this question would be taken up at the hearing next week. Mrs. Clayson stated that Mr. Neff would get the vacation that he had so far. Mrs. Neff then asked if there were to be a reduction in salary, could they do some negotiation. Mr. Crook stated that the Mayor and Council had almost decided to do away with the job of Superintendent of Cemetery and Parks. Mr. Crook then told of provisions in the State Code for the Mayor to appoint the Recorder, Justice of the Peace, Treasurer and all supervisory personnel every two years, after each municipal election. These appointments had been scheduled for this meeting but they will be made next week after the public hearing. Mr. Crook stated that he would ask for another Executive meeting tonight to discuss the matter and Ed would be told in the morning what the situation would be. The matter of comp time in the Police Dept. was discussed. This is a different situation than other employees, since the Officers are required to work a lot of extra time.

Agreement with Pro-Benefit : Mr. Crook stated that the City could drop the

contract with Pro-Benefit on 30 days notice but that before that could happen there needed to be another Medical insurance in place. He asked how much the City was now paying for Group insurance and was told \$200 per month for each employee on the program. Mr. Crook further stated that proposals were being received for a new Insurance program. Mr. Greenland was instructed to call Pro-Benefit and verify the cost per employee. Mr. Crook stated that before we drop it we'll have a comparable health plan.

Miscellaneous business : Mr. Crook told the Council that if there were any who were dissatisfied with their assignments or would like to have another one

that he'd like to hear about it. He also asked for a notice of the public hearing for next week to be posted in the morning. He also brought out that the second public hearing on the Block Grant had to be held 14 days after the first one so it was rescheduled for the 3rd rather than the 2nd of February. Mrs. Clayson motioned to have that meeting so changed, Mr. Jones seconded the motion and it passed unanimously.

Mr. Holman asked if there could not be a night drop at City Hall for payment of water bills after hours. It was decided that since it would so expensive to put in the present building, it could wait until the move is made to the new City complex at the Old School.

Mr. Lamb resubmitted the bill from the Family Tree for the fireman's dinner. After discussion and input from the audience (Mrs. Rosenlund) it was decided that the bill would not be paid by the City.

Mr. Openshaw stated that he would still like the bill to the Greenhalgh's to be paid. Mr. Crook stated that he would ask for a motion to have an Executive meeting where he would discuss the matter with him. Mr. Greenland stated that that matter could not be legally discussed in a closed meeting. Mr. Crook clarified that the bill could not be discussed and that it would be brought up after the closed meeting. Mr. Openshaw also stated that he would like to settle up with the business owners on West Main for the sidewalk work which had been done last fall. The amount was \$500 and Mr. Openshaw requested that \$100 be deducted for asphaltting between the new gutter and the blacktop and that a check for \$400 be made to Curt Stringham, Jesse Smith and Dick Kay. Mr. Openshaw so motioned, Mr. Jones seconded and the motion passed unanimously.

Mrs. Clayson asked if the letter had been sent from the City to Greenhalgh's, thanking them for the snow removal work that they had done. Mr. Greenland stated that in the meeting no one had been assigned to write that letter.

Mr. Greenland stated that the library has had some problems recently when the librarian had not shown up for work and there were teenagers operating the library. He also mentioned that KC's had three businesses operating in the same location and had only one water meter. Mr. Jones stated that he would talk to the owner to clarify his understanding of the matter. Mr. Greenland also stated that in a recent meeting, it was requested of Mr. Peterson that he have Raelton Palmer bring his proof of POST certification to the City, and he had not done so at this point. Mr. Crook asked that the matter be deferred for a couple of weeks.

Mr. Greenland asked that a date be set for the Summer Celebration, since for the last 2 years someone had been bumped from a park reservation to make room for the City. Mr. Greenland was requested to call Lynn Robbins and verify the date that had been set .

Mr. Crook then called for a motion to enter an Executive session and the motion was offered by Mr. Lamb, to go into a an Executive meeting to discuss items #9, 10 & 11 on the agenda, Comp and vacation time for employees, time card for employees and the appointment of statutory employees. The meeting adjourned at 9:25 p.m.

Minutes of an Executive meeting held January 19, 1988 : Those in attendance were Mayor Crook and Councilmen Clayson, Lamb, Holman, Jones and Openshaw. The meeting began at 9:30 p.m. and ended at 10:20 p.m.

Account Payable : Mr. Openshaw made a motion that the \$90 bill from Dick and Eldon Greenhalgh be paid. Mr. Jones seconded the motion and it passed unanimously.

Adjournment : Mr. Lamb motioned that the meeting be adjourned, Mr. Openshaw seconded the motion and it passed unanimously. The meeting ended at 10:25 p.m.

Approved this 2nd day of February, 1988.

The original minutes were signed by Mayor D. Lynn Crook and his signature was attested to by Cheryl Russell, Acting City Clerk, she having not been in attendance at the meeting.