Minutes of a regular Santaquin City Council meeting held Wednesday, November 3, 1982, at City Hall. Mayor Sandra Armstrong presided at the meeting and the following Councilmen were present: Walter Callaway, Lamar Openshaw, Grant Pay, Dan Olson and Sherman Jones. City Recorder Sam Sellers recorded the meeting.

The following residents were present during the course of the meeting: Ramona Rosenlund, Laurie Pay, Earl Andrews, Jeff Braithwaite, Randall Albers, Mrs. Allen Olsen, Jim Olsen, Gerry Brower, Verl Hovey and Mr. and Mrs. Robert Steele.

Mayor Armstrong called the meeting to order at 7:10 P.M. and Councilman Jones offered the invocation and led the pledge of allegience.

<u>Prior minutes.</u> The minutes of October 20, 1982, were reviewed by the Council. The changes are contained on the original copy. Councilman Callaway moved that the minutes be approved as corrected and Councilman Openshaw seconded. The motion passed unanimously.

Councilman Callaway commented that he had measured the roadway to the South of the new school site and remembers the property line being down the middle of this road. Mr. Sellers said that the maps show the property line running down the North side of this road. Councilman Jones said that this would be discussed later in the meeting.

1981-1982 fiscal audit. Mr. Earl Andrews and Mr. Jeff Braithwaite of Andrews, Hymus & Co. presented the City's annual audit for the 1981-1982 fiscal year.

Mr. Andrews congratulated the City Council in holding down spending during the past year and turning a deficit into a surplus. The General Fund has an unappropriated fund balance of \$42,594.

Mr. Andrews mentioned that the Internal Service Fund (Motor Pool Fund) does have a retained earnings deficit of \$24,539. He recommended that this money be transferred into this fund so the vehicles may be replaced when they wear out. Mr. Andrews said that it would be better for the City to put enough money away to buy the equipment with cash rather than pay a financial institution 11% to 19%. Councilman Jones said that the Council felt it was too expensive to save money as it was needed for current operations. Mayor Armstrong stated that the depreciation was taking too much money out of the departments and appeared to be too high. Mr. Andrews said that he would work with Mr. Sellers on getting the figures for the equipment at a realistic level.

Mr. Andrews again pointed to the \$10,000 appropriated figure in the General Fund and said that this item would be more secure in the Capital Projects Fund. If this was transferred, there would be a line item for the appropriated swimming pool money in the Capital Projects Fund.

Mr. Andrews stated that there is \$1,886 unappropriated surplus in the Cemetery Fund which could be transferred to the General Fund.

Mr. Andrews explained that the Class "C" Road Funds are being handled differently beginning this year. In the past the Department of Trans-

portation would duplicate the City's efforts in auditing the Class "C" Road moneys and how they are used. From now on, this will not be done. He further explained that 30% of these funds should be going to new road construction and 70% for road maintenance.

In reviewing the Management Letter, Mr. Andrews stated that the Treasurer's bond should be increased to \$30,022. Mr. Sellers said he would take care of this.

Mr. Andrews again explained that the City ought to have a Purchase Order Ordinance. He mentioned that the levels of authorization should be something as follows: (a) on the first level the department head would be authorized to sign the purchase orders to \$50 or \$100; (b) the second level would require the department head and one other person to sign; (c) this level would require a Councilman signature; (d) this level would require the total Council approval; (e) this level would require informal bids to be taken prior to a purchase; (f) this level would require formal bids to be taken prior to a purchase.

Mr. Andrews called the Council's attention to the fact that the City's checks are exposed to unecessary hazard and recommended that a safe be purchased. He said that a safe could be purchased relatively cheaply from Surplus Property.

Mr. Andrews said that Mr. Sellers should procure a stamp in order to stamp the invoices which are being paid. The stamp should have blanks for the warrant number and date and indicate that the invoice is paid.

Mr. Andrews also said that back orders should not be paid until the whole order has been received. He mentioned that Mr. Cornwell should indicate to Mr. Sellers whether everything has been received.

Mr. Andrews again commended the Council for cutting approximately \$26,000 in expenditures and coming up with about \$14,000 in excess revenues and turning the budget around.

Mr. Andrews said that the City should have a General Fund balance of about \$25,000 to \$30,000 at the end of June, or about one half the tax revenues. This is so the Fund can operate until the tax revenues come in in December. Councilman Callaway recommended that each Councilman ought to cut their budgets about 10%, as some people have told him they are not going to pay their property taxes.

Mr. Andrews said that a general rule showed that the economy ought to have an upswing in February or March. This should also help the City's economy, as some people will get back to work. He said that this upswing will be gentle, but steady.

Mr. Don Olson did not show up for their proposal for annexation.

Chief Knox. Chief Knox presented some recommendations to the Council concerning animal control problems. In prefacing his remarks, he stated that there are too many problems with animals, particularly dogs in Santaquin.

Chief Knox said that the license fee for each male or female dog, not neutered or spayed, should be \$15.00. For each neutered male or spayed female, the license fee should be \$5.00. Councilman Olson stated that if this occurs, the City will be paying about \$150.00 per month for dog destruction.

Chief Knox said that the City just picked up a raccoon, which had only been in town 12 hours. He said that the City should set standards of care facilities, require detainment of such animals and determine the permit costs and qualifications of the owner.

On the disposal of animals, Chief Knox stated that many people have called asking the Police to dispose of their animals. He recommended that the City charge \$5.00 for each animal which it is asked to dispose of.

Chief Knox mentioned that the City ought to set up an adoption procedure in order to adopt out dogs. This should also spell out the City's liabilities and what shots are required and who pays for them.

On redemption fees, Chief Knox recommended the impound fees being increased as follows: cats and fowl \$5.00; dogs, goats, sheep and swine \$15.00; reptile and wild animals, equine and bovine \$25.00. He also recommended that the boarding fees be increased as follows: cats and fowl \$1.00; dogs, goats, sheep and swine \$3.00; reptiles and wild animals \$3.00; and equine and bovine \$5.00.

Chief Knox said that the maximum fine is \$299.00, but the City does not have a mandatory or minimum fine limit set. He recommended that this be changed so that the first time an animal is picked up, the owner just pays the impound and boarding fee. The second time the animal is picked up, the owner is cited and he should pay the impound fee plus a minimum fine of \$25.00, except equine and bovine which minimum fine would be \$50.00. The third time the animal is picked up, the owner pays the impound and boarding fees plus \$50.00, except equine and bovine which minimum fine would be \$75.00. He said that if the fine went up by \$25.00 per ticket, people would either control their animals or get rid of them, which would make their job much easier.

Councilman Olson said that many people think more of their dogs than they do the police and they would be taking their lives in their hands. Chief Knox stated that he has a dog as well and asked if the people are going to allow their dogs to be a nuisance or not. Councilman Jones said that there have many people who have had their property messed up by animals in town and he felt they should be controlled. Chief Knox said that compensation between citizens is a civil matter, but the animals ought to be controlled.

Chief Knox said that there are too many animals running free and there ought be to some controls on keeping this situation from getting any worse. He said that the fines ought to be stiff enough to discourage people from turning them free.

Councilman Olson asked Chief Knox how many dogs the police have been

picking up and he said its about 10 to 12 per month and they are not pushing too hard on this. Chief Knox stated that dog problems are not a very popular subject in any city, but he and the Council are stuck with taking care of the problems as they arise. He said that raising the fees and fines may force people into taking care of their dogs or getting rid of them.

Mayor Armstrong said that something definately needs to be done concerning these problems.

Chief Knox brought up the fact that he has some surplus hand guns which he would like to get rid of. He asked if these would have to be sold at a public auction and told the Council that he could trade these in or sell to a gun dealer. Mr. Sellers stated that because of the nature of the property, it should not go to just anyone. Councilman Jones suggested getting bids from two or three gun dealers and letting them go this way. Chief Knox was asked to contact the City Attorney and ask him the legality of this.

Councilman Callaway asked that Chief Knox go over the patrol hours with the Council. Chief Knox said that, at the present, the officers are working 12 hour shifts. Each officer works 10 of the twelve hours in the patrol car and two hours on call. Two of the officers work four 12 hour shifts a week, where they patrol 10 hours, then have three days off. Chief Knox works five 12 hour shifts, from Monday through Friday. Chief Knox said that it was his opinion that the last rash of burglaries were performed by someone in town who knows what is going on. He said that the last couple of days he has been attending a civil liabilities school and Officer Runyan has had to cover his calls during the day. Officer Runyan has been called out and to ask him to work two 12 hour shifts back to back is really unfair. Chief Knox said that he had told him if things were quiet about \$\cdot :00 A.M., to go home early. He did and the businesses were hit.

Councilman Callaway asked if there would be someone on the streets from ll:00 P.M. until 6:00 A.M. Chief Knox said yes, except Sunday. Chief Knox said that, the way the schedule is now, Sunday is handled by one man who works his ten hour shift and then is on call the rest of the time. Councilman Callaway asked if he would work his ten hours on the night shift. Chief Knox stated that this would depend on how bad Sunday day is. If he has been called out and worked six to eight hours, it would be ridiculous to ask him to put in another 10 hours.

Councilman Callaway asked if there would be someone on the street from 11:00 P.M. and 6:00 A.M. Chief Knox stated that if it was humanly possible, he would have someone out during these hours. He said that he has been sick all week, but has worked anyway so no one else would have to work double shifts. Chief Knox said the City does not have enough man power to cover 24 hours seven days per week. Councilman Callaway said that he knows this, but these hours seem to be the most important.

Mr. Sellers stated that the City is in no position to pay overtime and, if compensation time is given, this means a shift is uncovered again.

He said that it appears to be a continuous round of problems, especially with the Police Department. Mayor Armstrong said that they have to do with what they have. make

Councilman Openshaw asked if there is any time more than one person will be on shift. Chief Knox said that this will not occur unless there is an emergency or a busy holiday. Councilman Openshaw also asked about an auxiliary police system and Chief Knox indicated that he is looking into this as well, but wants to find out about liabilities before he goes into this.

Olson Greenhouse Gardens. Since the Olsons were not in attendance, Mayor Armstrong was not going to handle this. However, there were some others in attendance who were interested in this subject.

Councilman Jones said that he felt the Council ought to give the Olsons a deadline to do something or void the annexation. He said that this has been dragging on too long.

Mr. Randall Albers stated that when he bought his house (which used to belong to Bart Olson), he was told it had been annexed. Then after he purchased the home his wife was told it had not been annexed. man Jones said that this was annexed on the condition that the Olsons do certain things and they have failed to do them, so the City is at a point that it has to do something. Mr. Albers asked how he could find out what the Olson were supposed to do. Councilman Jones said that he could come in and search through the minutes and find it.

Councilman Jones said that, according to minutes of a recent Planning & Zoning meeting, Mr. Don Olson doesn't want to go through with their agreement now. Mrs. Rosenlund said that he wants to go through with the annexation, but he wants it on his terms and not the City's. Council stated that the Olsons have already agreed to the terms and they couldn't go back on it. Mr. Sellers said that the annexation process has never been completed because certain conditions have never He said that the Council only has to void the former motion been met. of annexation.

Councilman Olson recommended, writing a letter to the Olsons concerning these points. Councilman Jones moved that the Olsons go ahead with the agreements made at the time of annexation (September 16, 1981) and have them completed by the next regular City Council meeting or the annexation will be void and null. Mr. Sellers was instructed to write them and notify them of this. Councilman Openshaw seconded the motion and it passed unanimoulsy.

Councilman Jones. Councilman Jones asked if Mr. Sellers could be asked to put together a Purchase Order Ordinance. Mr. Sellers was instructed to do so as proposed by Mr. Andrews.

COUNCIL BUSINESS:

Mrs. Allen Olsen. Mrs. Olsen presented to the Council a copy of the Peterson annexation map which was filed with the County.

did not show the road on the North of this property, nor did it appear to have the signatures of the Mayor and Councilmen. Mrs. Olsen said that she would like the City to correct this map. Councilman Olson said that the owners would have to agree to this being surveyed and corrected.

Mrs. Olsen brought up many of the same arguements as to rights-of-way. Councilman Olson took the map and other information to see if the City could do anything about this.

- 2. Christmas Party. Mr. Sellers recommended December 17, 1982, for the Council sacking party. The Council decided to set the 22nd of December as the sacking party and the 23rd of December as the Santa night at the school.
- 3. Jim Guynn's unemployment. Mr. Sellers informed the Council that Mr. Guynn had been awarded unemployment compensation.
- 4. <u>Library.</u> Mr. Sellers said that now that winter is here, the Library will be getting cold as the electricity does not work. He asked for authorization to get it repaired.

Mr. Sellers explained that a 15 year old boy was fixing the electricity for the basement when the Police Department was going to move down there. He was doing this while working off a fine. Mr. Sellers said that he and Mrs. Rosenlund do not feel it is fair for the Office to have to pay for the repair of this wiring. He said that they felt the Police Department ought to pay for this repair. Mrs. Rosenlund said that the police brought the youth in and said he was an electrician and turned him loose.

Mayor Armstrong said she would not accept this as a cost to the Police Department until she could see what it would cost. Mr. Sellers was asked to get bids on this.

- 5. Handling fee for water shares. Councilman Jones explained that there is an annual cost for handling the water shares for water rental and that this needs to be set every year. Councilman Jones moved that this fee be set at \$5.00 per share, as last year, and Councilman Olson seconded. The motion passed unanimously.
- 6. Chief Knox to school. Mayor Armstrong said that there is a school coming up that Chief Knox ought to go to and thought it would be around \$50.00. Councilman Jones moved that Chief Knox be allowed to go to this school and Councilman Callaway seconded. The motion passed unanimously.
- 7. Proposed LDS chapel. Mr. Brower stated that what he needs now is a statement that the plans have been approved and conform to the standards of the Utah Building Code and a permit will be available to a successful bidder. He said he needed this letter in order to let out bids on the chapel. The Council indicated that there are still problems with the area which need to be worked out.

Councilman Callaway moved that the meeting be extended 20 minutes and Councilman Jones seconded. The motion passed unanimously.

After more discussion of the problems with the proposed chapel, Councilman Olson moved that the letter be given to Mr. Brower with the statement that a permit will be available to the successful bidder upon the completion of the following criteria: (a) all building permit fees being paid in full; (b) all impact fees being paid in full; (c) the plans submitted being changed to show the irrigation ditch upon the Church property as being piped rather than cement lined; (d) payment of required water hook-up fees; and (e) the resolution of any other unique problems which may arise prior to the issuance of the permit. Councilman Pay seconded the motion and it passed unanimously.

Councilman Jones moved that the meeting be extended 10 minutes and Councilman Openshaw seconded. The motion passed unanimously.

Current Bills. The following bills were reviewed by the Council:

Don Cole\$	391.00
The Council instructed Mr. Sellers to hold this bill again.	754 05
Davis' Home Center	154.95
Doug's Auto	187.30
Ideal Machine Mr. Sellers was instructed to hold this bill again.	35.00
Intermountain Farmore Association	77 00
Intermountain Farmers Association	17.98
M & R Equipment Mountain Bell	575.30 34.19
Mountainlands	
Payson Auto	833.94 4.01
Super Quik	9.95
Tischner Ford	406.39
Utah Office Supply	43.07
Valley Asphalt	251.13
Councilman Openshaw stated that the City got a load of cold mix	
was unusable and he said that he didn't feel the City should	oav for
this load. Mr. Sellers was instructed to not pay this load	and to
notify Valley Asphalt of this.	
Whitmore Oxygen	129.89
Andersen's	122
2MAGE DOI: 000000000000000000000000000000000000	249.93
Andersen's	
Richard JohnsonBurdick Lumber	249.93 652.40 194.69
Richard Johnson Burdick Lumber Imperial Bank	249.93 652.40 194.69 893.39
Richard Johnson Burdick Lumber Imperial Bank Utah State Firemen's Association	249.93 652.40 194.69 893.39 27.50
Richard Johnson Burdick Lumber Imperial Bank Utah State Firemen's Association John Cluff	249.93 652.40 194.69 893.39 27.50 31.43
Richard Johnson Burdick Lumber Imperial Bank Utah State Firemen's Association John Cluff Richard Vellinga	249.93 652.40 194.69 893.39 27.50 31.43 125.00
Richard Johnson. Burdick Lumber. Imperial Bank. Utah State Firemen's Association. John Cluff. Richard Vellinga. Jones Office.	249.93 652.40 194.69 893.39 27.50 31.43 125.00 5.80
Richard Johnson Burdick Lumber Imperial Bank Utah State Firemen's Association John Cluff Richard Vellinga	249.93 652.40 194.69 893.39 27.50 31.43 125.00 5.80 112.79

Councilman Jones moved that the City pay all the bills except those which Mr. Sellers was asked to hold and to adjourn the meeting. Councilman Olson seconded the motion. This motion failed as there was no vote taken.

Councilman Jones moved that the meeting be extended 10 minutes and Councilman Olson seconded. The motion passed unanimously.

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Councilman Olson moved that the City pay its bills except those Mr. Sellers was instructed to hold and Councilman Pay seconded. The motion passed unanimously.

Councilman Pay. Councilman Pay said that he has found an individual who will take over the Waste operations including: hauling the garbage, pushing the dump and maintaining a landfill attendant for three 10 hour days. He said that this person would buy the garbage truck and give the City \$3,000.00 clear. Councilman Pay said that this person would need to have a five year contract and have this tied to some type of inflation factor. Mayor Armstrong asked Councilman Pay and Mr. Sellers to get together and draw up a contract which the City could live with and submitt this to Richard Johnson for approval. Councilman Pay said that the Cat could probably be fixed for the \$3,000.00. Councilman Openshaw said that the City won't need the Cat otherwise.

Councilman Pay stated that he had received a letter from Robert Gardner concerning the Mecham Trailer Park. He said that the letter contained the same excuses which have been used in the past. He felt that if the agreements weren't taken care of by the end of this year, their license should not be renewed. Mr. Sellers was asked to send Mr. Gardner a letter stating that if they are not in compliance with all agreements entered into by the first of 1983, their license will not be renewed. The Council expressed disappointment that all former deadlines had not been met, as they felt a new owner would improve this. Councilman Pay mentioned that the letter also contained a request for a reduction in garbage rates as they now have their own dumpsters. He said that they had built these dumpsters before they talked with him about a reduction in rates, which he would not have allowed in the first place.

Councilman Openshaw. Councilman Openshaw said that he had talked with Don Kay concerning the wash and they were considering exchanging times to push the stuff there.

Councilman Openshaw said that he had talked with some of the property owners on 300 West and they said they will not deed this over to the City. The Council decided they would have to go ahead and quiet title this.

Councilman Openshaw stated that he is not at all happy with the road to the South of the new school. Mayor Armstrong asked if this road is lower than the plans called for. Councilman Callaway said that this road is yet to be filled up. Councilman Openshaw said he had met with Omar Hansen who told him this road would only be built up 3/4 of a foot.

Councilman Callaway said that there is only a four foot cut down there. Councilman Openshaw said that there is a four foot cut from the school to the road, but from the ball field to the road it is deeper.

Mayor Armstrong said that she thought the road and school were going to

be about on the same level, but the road is way below the school. Councilman Olson said that he knew the road was cut deep and tried to tell the Council this at the time. Mayor Armstrong said that she doesn't remember this.

Councilman Openshaw said that, in his opinion, Mr. Hansen is a smooth talker. Councilman Callaway agreed with this. Councilman Openshaw said that Mr. Hansen said that the school district wants the City to push the road and all their parking lots. He said that Mr. Hansen told him all that he had done for the City. The school district had purchased gravel from the for \$.70 per yard instead of getting it for \$.15 per yard elsewhere. Mr. Sellers said that Mr. Hansen told the Council it would cost the district \$.50 to \$.60 per yard to get gravel here and they would just as soon buy the City's gravel, so this wasn't a donation. Councilman Openshaw also said that Mr. Hansen stated that the school district is going to make the City a \$7,000.00 hot dog stand, designed after the school. The school district will also mow the City's lawns.

Councilman Openshaw said that, as far as he is concerned, he would not push the snow off this road. Mayor Armstrong said she could not remember any agreement to push snow off the parking lots.

Councilman Openshaw said that he told Mr. Hansen this road should be punched through to 500 West. Councilman Callaway said that this would interfere with the ball fields. Councilman Openshaw said that the area is planned to have all the water run into the cul-de-sac and then into a sump. This sump, he said, would be inoperable after five years. Councilman Openshaw said that he felt the City ought to turn this road over to the school and let them have it.

Mr. Sellers mentioned that Mr. Cornwell had warned the Council about snow drifting onto this road.

Mayor Armstrong again said that she thought the road and the school would be at the same level. Mr. Sellers said that he and Mrs. Rosenlund had suggested that the school be left as is and fill on the North side. Councilman Openshaw said that this is some architect's idea of being beautiful.

Councilman Openshaw said that he had asked Mr. Hansen what could be done at this point and was told that there was nothing the City could do.

Councilman Openshaw stated that Mr. Hansen told him the school district will be building an oil road for the City which will go between the ball fields. Councilman Olson said that this had never been agreed upon and the Mayor said she didn't want a road there. Councilman Callaway said that he had never heard about this as well.

Councilman Openshaw said that it would be impossible to push snow off the parking lot and the cul-de-sac with the City's fixed plow equipment. Councilman Callaway asked him how he was going to push the snow then and Councilman Openshaw said he wasn't Councilman Jones asked if would nothing not.

this road was put in lower than the plans called for. Councilman Olson said that he thought it was in the right place and had said that this would be too low.

Councilman Callaway said that he had stepped the property off and the property line runs down the middle of the road. He said that Mr. Hansen had told the City it would have to maintain this road after it was built.

* The balance of the conversation was intelligable as everyone was talking at once.

Councilman Olson. Councilman Olson said that he is going to try and sell the brush trucks in order to get some money to buy another. He said that these trucks are not technically the City's, but he is going to find out what he needs to do to get title to them. They do not run, so there is no use in keeping them.

Councilman Olson said that the Fire Department will also be ordering some overalls.

Councilman Pay moved that the meeting be adjourned and Councilman Olson seconded. The motion passed unanimously at 10:50 P.M.

Mayor Sandra Armstrong

ATTEST:

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Sam Sellers City Recorder

Approved this 17 day of November, 1982.