

Santaquin City Library

Internet Use and Wi-Fi Access Policy

PURPOSE:

The Santaquin City Library has available access to the Internet for the public. The purpose of providing this service is the wealth of information and resources the Internet can offer. While it offers many benefits, it also enables access to some material that may be inaccurate, offensive, pornographic, disturbing, and/or illegal. No one controls the Internet's contents. Patrons and staff should remember that some material on the Internet might be outdated, wrong, or biased. All information should be critically evaluated. The benefits of access outweigh the disadvantages, but caution should be employed when using this resource. Santaquin City Library assumes no liability that may occur from individual's use of the library's Internet services

LEGAL REQUIREMENTS:

As a matter of policy, the Santaquin City Library will abide by all laws governing or regulating Internet use such as legislation that relates to library policy or service.

The Santaquin City Library's Internet Access Policy complies with Section 9-7-215 Internet and online access policy required, and Section 9-7-216 Process and content standards for policy UCA, as well as reporting procedures established by Utah Administrative Rule R223-2.

The intent of this policy is to meet the provisions of Sections 9-7-213, 9-7-215, and 9-7-216 UCA, and Administrative Rule R223-2, as well as provide guidelines for patrons and staff regarding Internet accessibility and online computer use.

The Santaquin City Library has in place a policy of Internet safety for minors, including the operation of a technology protection measure, hereafter called "filtering software," on any publicly accessible computer with Internet access that protects against access to visual depictions that are child pornography, materials harmful to minors, or obscene. The filtering software will be enforced to provide Internet safety during any use of a computer by a minor. The software will also be used to provide the same level of safety for wireless access. Viewing child pornography is illegal and subject to federal and state prosecution.

Adding, deleting, or modifying the installed hardware or software is not permitted. No personal files will be saved on the hard drive. Intentionally damaging

software or equipment violates the Library's Use Guidelines and may result in prosecution.

The Santaquin City Library reserves the right to intervene when activities on a Library or personal device cause a disruption to library users or staff. Law enforcement will be notified when such activities violate local, state, or federal laws.

Filtering

As required by the Children's Internet Protection Act ("CIPA"), to remain eligible for certain federal funding, the Library has implemented software filtering on all of its Internet-accessible computer terminals. The software installed on Internet-accessible computers at the Library protects against access to visual depictions of obscenity, child pornography, and, in the case of persons under the age of 17 years, materials that are "harmful to minors." Users should be aware, however, that all currently available filtering software results in a degree of both "under blocking" (i.e., permitting access to certain material that falls within the foregoing categories) and "over blocking" (i.e., denying access to certain constitutionally protected material that does not fall within the foregoing categories). The Library has attempted to select filtering software that best complies with CIPA while providing Library users with the broadest possible access to constitutionally protected speech and information. The Library cannot and does not guarantee that the filtering software will block all obscenity, child pornography, or materials that are harmful to minors. Nor can the Library guarantee that the filtering software will not restrict access to sites that may have legitimate research or other value.

EXPECTATIONS OF INTERNET USERS:

1. Use of the Internet is a privilege; not a right, inappropriate use will result in cancellation of this privilege.
2. All users of electronic information resources are expected to use these resources in a responsible, ethical manner. This should be consistent with the recreational, educational, and informational purposes for which they are provided.
3. Patrons will need to follow policies and regulations.
4. Our Library has established procedures for responsible and equitable use of public workstations provided for Internet access. These procedures may include:
 - Monitoring the workstations for assistance and security purposes and detection of Illegal activities.
 - Monitoring computer files for security purposes.
 - Limiting the length of time individuals may use the workstation.

GUIDELINES:

1. Use of an Internet access workstation is limited to up to one hour per day. When no other individual is waiting this may be extended. Under special circumstances, a Librarians may clear extension of time longer than one hour.

2. Patron use is limited to one time per day.
3. Only one client will be allowed to use the Internet workstation at a time. Exceptions are:
 - When a parent/guardian accompanies their child. This situation is encouraged.
 - At the Librarian's discretion, for example when two people are working on a research project, etc.
4. Printing from the Internet will be charged at the same rate for all other printing.
5. Internet content is filtered through the Library network.
6. The Library is not responsible for loss of documents due to viruses, power outages, computer malfunctions or any other problems.
7. The Library is not responsible for the consequences of Internet commerce.
8. The Library, staff, and/or representative, is not responsible for the content viewed by minor children. Parents are strongly encouraged to monitor children's use of the Internet.

ASSISTANCE:

1. Library staff will assist patrons with Internet use as time permits, but because of the many different Internet applications available, we cannot provide complete technical support.
2. Due to the variety of Internet applications available, library staff assistance may be limited to helping with basic use and printing and staff members may not be able to provide Internet help.
3. Staff are not allowed to enter personal information of the user in any online application.
4. Staff are not allowed to configure personal computer equipment or provide any type of technical assistance to laptops, notebooks, or any other handheld devices. Staff can assist patrons perform these tasks on their own if time allows.

WARNINGS:

1. Misuse or abuses of the workstation equipment or Internet access will result in suspension of Internet access privileges and/or library privileges.
2. Internet privileges may be denied if a patron card is Blocked or if there is a significant fine owed to any library system member library.
3. Privilege to chat or discussion groups may be eliminated if a patron is cited with improper use.
4. If a user fails to follow this policy or is discovered viewing offensive, pornographic, disturbing, and/or illegal material, regardless of age, will have internet privilege revoked for one week. If illegal material, law enforcement will be notified.
 - a. Second offense- privilege revoked for one month.
 - b. Third offense- privilege revoked indefinitely.

WIRELESS INTERNET ACCESS:

1. This service is for users with wireless-capable devices such as wireless capable laptops and handheld devices. Wireless access is available during normal operating hours of the Library, as well as outside 24-hour access. However, the Library cannot guarantee that wireless service will be available at any specific time. The Library cannot guarantee Internet speed or quality of the connection.
2. Wireless networks are not secure, and use is at the individual's own risk. Virus, security, and privacy protection are the responsibility of the user and are not provided by the Library. The Library is not responsible for any damage to data files, alteration of file systems or the functionality of the computer resulting from connecting to the wireless network.
3. Wireless internet content is filtered through the library's network.
4. The Library is not responsible for damage, theft, or loss of property, personal information, software, or other personal property used in the library.
5. Wireless users outside of the library building shall not obstruct access to the building's entrances, book return, parking lot or impede any operation of library services.

IMPLEMENTATION REQUIREMENTS:

A notice of the availability of this Policy will be posted in a conspicuous place within the library for all patrons to observe. This policy is also readily available to members of the public.

The Library Board has established procedures and guidelines to handle complaints about this policy, enforcement of this policy by library staff, and what a patron should do if they observe inappropriate behavior by another library patron. A notice of the availability of these procedures for public review will be posted, as well as the policies made readily available to all staff members. These procedures and guidelines will be adhered to by library staff to enforce the requirements of Sections 9-7-215 and 9-7-216 *UCA*.

ACCESS TO INFORMATION POLICY:

Santaquin City Library is guided by the following American Library Association statements on access to information:

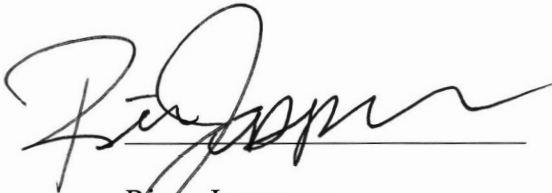
The Library Bill of Rights
Freedom to Read Statement

In general, the Library is guided by a commitment to access to information policies that provide appropriate protections to its patrons while being consistent with the Library's longstanding commitment to the principles of free expression as set forth in the First Amendment to the United States Constitution.

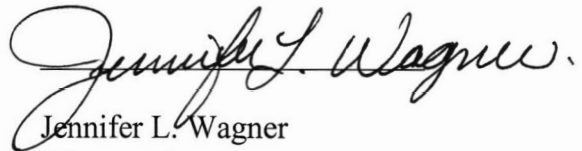
Policy Subject to Revision

This Policy document will be reviewed by the Santaquin City Library Board every three years or as needed per the Library Director, and a copy of the new policy will be sent to the Utah State Library Division as required by Administrative Rule R223-2.

This Internet and Online Access Policy was discussed and adopted during an open meeting of the Library Board on April 9, 2025. This policy supersedes all previous Internet and Online Access Policy statements of the Santaquin City Library and is effective on April 9, 2025.



Riana Jasperson
Library Board Chairman
Santaquin City Library



Jennifer L. Wagner
Library Director
Santaquin City Library

Adoption date:	June 21, 2001
First review date:	September 23, 2004
Second review date:	July 19, 2007
Third review date:	June 29, 2010
Fourth review date:	June 6, 2013
Fifth review date:	June 23, 2016
Sixth review date:	July 10, 2019
Seventh review date:	April 13, 2022
Eighth review date:	April 9, 2025