

**MINUTES OF A LIBRARY BOARD MEETING
HELD IN THE COUNCIL CHAMBERS
January 2, 2019**

The meeting was called to order by Chair Hansen at 6:10 pm.

Board Members in attendance: City Manager Reeves, Library Director Oryall, Chair Hansen, Council Member Rowley, Treasurer Case, Board Member DeGraffenreid, Board Member Shepherd, Board Member Worthen, Board Member Harward, Secretary Wagner, Juan and Rachel from the Utah State Library.

Prayer / Special thought

Council Member Rowley offered the invocation

Chair's Report

Nothing to report

Secretary's Report

Nothing to report

Treasurer's Financial Report

City Manager Reeves gave a financial overview explaining what the financial sheet looks like and how to read it. He explained that the most important item is the total equity line and that a negative is good for the library's purposes. November is traditionally the lowest month for the library on the spreadsheet. The three types of money that the library receives are transfers from the city, then grants obtained by the library director, and the last source is revenue from property taxes. This last source is why November is the lowest on the report. The goal is that each month it keeps going down until June when it should break even. At this point the library is on track.

*Financials are available to view online at the Santaquin City website.

Library Director's Report

The collaboration with Payson is still going well, and has brought more attention to our library, having more people open library cards.

Circulation is lower during the winter months, so we will start seeing an upturn in a bit.

Along with Adult Book Club, Children's Story Time, Game night, and Genealogy Help Night, we are starting a new program, the Magic Tree House book club for youth, which will have activities and crafts that they will do along with reading the book once a month. Signups will be tomorrow and we're expecting a good turn out, and if there happens to be enough we will hold it in 2 groups.

Committee Reports

Nothing to report

Correspondence, Communications, and Public Comments

Nothing to Report

Unfinished Business

New Business

Motion to approve June 2018 Minutes by Chair Hansen, Treasurer Case seconded and approved by board.

New board members were sworn in.

Discussion of the monthly meetings changing to quarterly meetings, will quarterly meetings be ok? The board will move the meeting in April because it's Spring break, so put that on the agenda April 10th will be that meeting time, move to make it the second the Wednesday of the month for the future.

Introductions of the board.

Discussion of the Fundraiser in February, since it did so well last year, continuing the Valentine candy gram. Fruit by the foot was \$1 delivered to the schools, and a BYU brownie sent to school or home for \$5. A committee was organized within the board (all council members except Council Member Rowley will be on Committee) to organize and be in charge of this fund raiser. They will hold an informal meeting on January 9th at 6 pm.

A motion to choose a new Vice Chair was called, Board Member Harward was nominated and approved by the board.

Time was then turned over to the Utah State Library for Board Member training.

Other

On Agenda for next meeting, talking more about how to add diversity to our library.

Next Meeting

April 10, 2019 at 6:00 pm

Adjournment

At 7:30pm Chair Hansen motioned to adjourn, Treasurer Case seconded, and all in favor, the meeting was adjourned at 7:30 pm.

Jennifer Hansen, Chair

Jennifer Wagner, Secretary

