

**MINUTES OF A LIBRARY BOARD MEETING
HELD IN THE COUNCIL CHAMBERS
March 1, 2018**

The meeting was called to order by Vice Chair Talbot at 6:05 pm

Board Members in attendance Chair Person Hansen, Council Chair Rowley, Vice Chair Talbot, Treasurer Case, Board Member DeGraffenreid, Board Member Watkins, Director Oryall and Secretary Wagner.

Invocation or Special thought

Vice Chair Talbot offered the invocation

Chair's Report

Valentine's Day fundraiser-

An estimate of \$700 made was given, but an exact amount should be in the next meeting with the treasurer's report (provided by City Manager Reeves or Director Oryall), at which time the board will discuss what needs the library has to use the money towards.

About 3 complaints occurred which were taken care of right away and resolved by Chair Hansen.

A question was raised if everything was tax exempt, and to make not of this for next year.

Other items to discuss if this fundraiser is done again next year

-A better tracking method with names on a separate roster with what they ordered and paid, so that it can be checked off and looked at if any questions arise as to what people ordered.

- Keep the brownies cold so the frosting stays in tact.

-The cards turned out well, so the board would do those again.

-The elementary said that it went really well, just add a space for grade next year, there were some mix ups but they were easily resolved.

-Consider the junior high and high school next time?

Secretary's Report

Nothing to report

Treasurer's financial report

The library has spent 55% of the budget, which is right where it needs to be.

88% on property tax, the board would like more information on that when the treasurer gives his report next time.

Library Director's Report

Payson is taking longer on the cooperative, their director was gone so they still need to get the sharing of libraries passed through city council on next Wednesday. The staffs of both will be trained after it passes. Everything should go through by next month.

Circulation has stayed up well this month in the past this has been a slower month.

Committee Reports

Nothing to report

Correspondence, Communications, and Public Comments

Nothing to Report

Unfinished Business

Nameplates made

Board members who need to be sworn in see Susan Farnsworth at the city office to swear in when they get time.

New Business

The Board approved all minutes unanimously

Other

Next Meeting

April 5, 2018 at 6:00 pm

Adjournment

At 6:21pm Chair Hansen motioned to adjourn, Vice Chair Talbot seconded, and all in favor, the meeting was adjourned at 6:21 pm.

Jennifer Hansen, Chair

Jennifer Wagner, Secretary