

**MINUTES OF A LIBRARY BOARD MEETING
HELD IN THE COUNCIL CHAMBERS
January 4, 2018**

The meeting was called to order by Chair Hansen at 6:05pm

Board Members in attendance Oryall, Reeves, Hansen, Talbot, Fechner, DeGraffenreid. City Council Representative Jeffs resigned, and a new member will be interviewed and assigned to the library at the next City Council meeting.

Invocation or Special thought

City Manager Reeves offered the invocation

Chair's Report

Nothing to report

Secretary's Report

Nothing to report

Treasurer's financial report

Nothing to report

Library Director's Report

The Payson/Santaquin collaboration is still underway and awaiting legal agreements to be completed and signed by both cities. Hopefully February will be when it is finalized and approved to start.

Circulation has continued to stay within consistent numbers for the season, even though we were closed more days for the holidays and inventory.

Storytime has been going well, and increasing in numbers every week, with several compliments to Faith who is the storytime leader.

Adult book club has a consistent amount of members with new ones joining.

Game night has been a success with several different groups of people joining and spreading the word.

New books are constantly being added and checked out in all areas of the library.

Committee Reports

Nothing to report

Correspondence, Communications, and Public Comments

Unfinished Business

Mandy reported on her research of candy gram prices

\$3.99 for a dozen brownies at Payson Market

\$25.50 for brownies from BYU 30 in a sheet (it was decided to get them from BYU and make them the bigger size to make it worth it)

For the delivery, see how many sell before getting people to volunteer.

Everything will be delivered on Wednesday, February 14th (Valentine's Day)

-Brownies will be \$5 to deliver w/ a heart card for a personal message

-Fruit roll ups will be \$1.00 delivered in a box to the school (Santaquin, Orchard, and CS Lewis)

-The money and hand written messages will be collected by library staff

The final count needs to be done by the 8th-10th of the month.

Board Member Fechner will find cost of either cellophane or boxes/ribbon/heart w/ the saying

Raffle for date to win was discussed decided against, until next year if this goes well and they decide to do it again.

Poster will be made to hang in the library that shows where the candy grams are going? And maybe one to show the different schools for competition. Things that are needed:

Poster showing the competition

Flyers to the schools

A statement for the city newsletter

A statement for Facebook

A statement for the Website

Poster at the library

The papers to fill out for the orders

Who will pick up the brownies

Figure out times to deliver –schools during the day for delivery, after school for brownies.

Everyone get together to put them together on Monday or Tuesday of the week of Valentine's so that delivery will be easier...(board mark this on your calendar so you're available)

Deciding on how many people to deliver as it gets closer

Need to have new members sworn in

Chair Hansen moved to approve December minutes, Vice Talbot seconded and all members approved.

New Business

Other

Next Meeting

March 1, 2018 at 6:00 pm

Adjournment

At 6:41pm Chair Hansen motioned to adjourn, Vice Talbot seconded, and all in favor, the meeting was adjourned at 6:41 pm.

Jennifer Hansen, Chair

Jennifer Wagner, Secretary