

**MINUTES OF A LIBRARY BOARD MEETING
HELD IN THE COUNCIL CHAMBERS
December 7, 2017**

The meeting was called to order by Chair Hansen at 6:07 pm.

Board Members in attendance: Director Oryall, City Manager Reeves, Hansen, Fechner, Case, DeGraffenreid, Watkins, Talbot, Donna Gay (Payson Director)

Invocation or Special thought

Board Member Fechner offered the invocation

Chair's Report

Nothing to report

Secretary's Report

Nothing to report

Treasurer's financial report

Nothing to report

Library Director's Report

Director Oryall attended a directors retreat where there was training and it went well. Circulation is continuing steadily.

The library was closed extra days during Thanksgiving for inventory of the collection. Game night is every third Thursday and is going well, request that the board also promote it.

Committee Reports

Nothing to report

Correspondence, Communications, and Public Comments

Nothing to report

Unfinished Business

Valentine's Day Fundraiser

- Candy grams-information has to be ready for the newsletter by January 10th.
- Flyers need to be made for the schools and to advertise at the library
- High school kids to deliver?
- Contest to win a Valentine's date. (Businesses to donate?)
- Board Member Fechner to talk to her daughter about how it's done at school.

- Set the price and routes for economical routes
- Chair Hansen to see about donations
- January come prepared to get all details finalized.

New Business

- Chair Hansen motioned to approve October minutes, all approved.
- Collaboration with the Payson library will happen in 2018.
 - *This will require a rate increase for our Out of Town Library cards from \$35 to \$40 so that both libraries are changing the same amount.
 - * City Manager Reeves stated that we will have an inter-local agreement arranged by the city attorney that library cards can be used at either library, have to be returned to the library that they checked out at, and that when people sign up for a library card they are subject to that libraries rules and fines.
 - *Several items will have to be signed for approval before this can go forward. It will go before both Santaquin and Payson city councils in January.
 - *Each patron will have to have a card for the Payson library and Santaquin library and be in good standing.
 - *The library is paid for by city residents on their property tax, so it is necessary to charge if someone out of Santaquin city would like a card. We have about 3000 households in our community and that tax goes directly to the library budget. Payson has about 19,000 households and has approximately 20,000 more in materials. Library Directors buy differently in each community trying to cater to their patrons and have different budgets and buying patterns, which should make this a win for both communities as patrons will have new and different items to choose from.

After discussion Chair Hansen moved to approve the Out of Town fee raise and that the library go forward with the collaboration, all approved.

- Everyone was asked to think about a name to call the collaboration for next meeting

Other

Name plates will be ordered for the new library board members
New board members will be sworn in at January meeting (Joye, Tommy & Jon)

Next Meeting

Thursday, February 1, 2017 at 6:00 pm.

Adjournment

At 6:35pm Chair Hansen moved to adjourn, Board Member Fechner seconded, and all in favor, the meeting was adjourned at 6:35 pm.

Jennifer Hansen, Chair

Jennifer Wagner, Secretary