



## **NOTICE AND AGENDA**

### **Santaquin City Library Board**

The Santaquin Library Board will hold their monthly meeting on November 3, 2016. The Meeting will be held in the Council Chambers, 45 West 100 South, Santaquin beginning at 6:00 pm.

#### **AGENDA**

1. Call to Order
2. Prayer or Special thought
3. Roll Call (recording both present and absent members)
4. Chair's Report
5. Secretary's Report
6. Treasurer's financial report
7. Library Director's Report
8. Committee Reports (if any)
9. Correspondence, communications, and Public Comments
10. Unfinished Business
  - Discuss Santa fundraiser**
11. New Business
  - Approve October Minutes**
  - Discuss Santaquin City Library Board Bylaws**
  - Swear in new board members**
  - 'Open Public Meetings' Training**
12. Other
13. Next Meeting December 1, 2016
14. Adjournment

If you are planning to attend this Public Meeting, and due to a disability, need assistance in understanding or participating in the meeting, please notify the Library twenty-four or more hours in advance and we will, within reason, provide what assistance may be required.

By: \_\_\_\_\_  
Jennifer Wagner, Secretary

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