



**Museum Board Meeting Minutes
Tuesday, September 24, 2019**

Call Meeting to Order:

Board Chair Fernelius called the meeting to order at 4:05 p.m.

Roll Call: Katie Davis, Annette Bott, Jennie Fernelius, Jake Kester, Elizabeth Robertson and Keela Goudy.

Other's in Attendance: Jason Bond and John Bradley from Staff.

Pledge of Allegiance: Board Member Kester led the Pledge of Allegiance.

Invocation/ Inspirational Thought: Director Bott offered an invocation.

Approval of Minutes: August 27th, 2019

Motion: Board Member Robertson motioned to approve the minutes from August 27th 2019. The vote was unanimous in the affirmative.

Action/ Discussion Items

John Bradley introduced himself as the new Leisure Services Director who will be taking over as the Staff lesion for the Museum Board. He shared his background in Parks and Recreation and Leisure Services.

Discuss plans for the October Activity (Spooky Night at the Museum)

Director Bott announced the Spooky Night at the Museum that will be held on October 21st at 6:30 p.m. She explained that it is geared towards young children and families. Director Bott stated that the decorations are nearly ready and the activities are decided on and almost in place. She explained that volunteers are being gathered and the Santaquin Royalty and Youth City Council will be helping as well. Director Bott explained that there will be a suggested donation for the event, but not a required entrance fee. She noted that they are currently working on gathering prizes and treats.

Katie Bott explained that City social media has been used to advertise this event, as well as flyers posted at the library, City building, etc. A banner will also be made to put in front of the City Office buildings. Mr. Bradley described that a leisure services newsletter will be sent out in October which will include an advertisement for this event. Board Member Kester suggested that it could also be advertised in the Payson Chronicle. Mr. Bradley suggested that it is advertised in the Serve Daily as well to get the word out to others outside of the Community.

Board Member Kester asked how he can help. Director Bott stated that he can come and dress up

if he would like. Board Member Robertson offered to help prepare and attend. Director Bott stated that she will provide assignments to all of the Board Members who are willing and able to help. Assignments will be given for the event prior to it.

Discuss progress on gathering information for proposed roof project

Board Member Kester asked if everyone has read the letter Director Bott received from Steve Cornell. He explained that Mr. Cornell suggested that when the roof is replaced that would be the best time to install ties to help make the roof seismically safe. Board Member Kester noted that he doesn't know the cost of the ties. He stated that the City Engineer is a Civil Engineer rather than a Structural Engineer, so as a separate Structural Engineer will be needed for a project of this kind.

Director Bott explained that it's been discussed that a metal roof wouldn't look good with the building. Mr. Cornell suggested asphalt shingles that would look good on a historical building. Katie Bott noted that Peteetneet's roof is very similar to the Museum's, she is planning to talk to them and ask who repaired it, and what the cost was.

Board Member Kester volunteered to find a rough cost estimate for the roof ties. He asked if the gathered information can be presented to the Council so fund raising can begin. Mr. Bradley counseled Board Member Kester to give the info to Director Bott and he, prior to it going before the Council. Mr. Bradley asked if fixing other elements of the Museum should be included in this cost estimate. Mr. Bond explained that fixing the entire Museum is a multimillion dollar project, the thought is to fix the roof in order to help protect the building in the meantime. The Museum Board explained that they have been given the instruction to focus on the roof for now.

Director Bott reported that the roof fundraising account is currently at \$1,107.48. She noted that they can reach out to businesses, and alumni from the school for the donations once the Council approves the project. Mr. Bond explained that donations can be asked for prior to this approval, but in order to ask for donations for a specific project it must be approved by the Council.

Mr. Bradley reported that the 501-C3 status is getting closer. Director Bott asked if the RAP tax is collecting money for the Museum. Mr. Bond estimated that the RAP tax will generate 50,000-60,000 dollars a year. He clarified that a committee will be put together regarding dispersing the money. Mr. Bradley explained that he will work with the Museum as things move forward with the RAP tax to apply for some of the money. Director Bott shared her hope that the RAP tax will be shared between the different departments. Board Chair Fernelius asked when the RAP tax money will be distributed. Mr. Bradley explained that it is usually done once a year, but it depends on how Santaquin decides to do it. He noted that the entire amount of money doesn't have to be used each year.

Board Member Communication

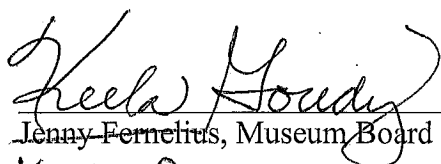
Board Member Kester asked Mr. Bradley if he has toured the Museum. Mr. Bradley answered that he hasn't yet, but he is scheduling a tour soon.

Board Chair Fernelius noted that the next meeting will be held on October 22nd, 2019. Mr. Bond informed the board that the regularly scheduled November and December meetings would be the


day after Thanksgiving, and Christmas Eve. Director Bott explained that communication can be done via phone if needed for those months.

Adjournment

Board Member Kester motioned to adjourn at 4:43 p.m. Board Member Robertson seconded.



Jenny Fernelius, Museum Board Chair
Keela Goudy



Kira Petersen, Deputy Recorder