



**Museum Board Meeting Minutes
Tuesday May 28, 2019**

Board Chair Fernelius called the meeting to order at 4:03 p.m.

Roll Call

Jake Kester, Jenny Fernelius, Elizabeth Robertson, Council Member Lynn Meacham, Katie Bott, & Annette Bott

Pledge of Allegiance: Board Chair Fernelius led the Pledge of Allegiance

Invocation: Director Bott offered an invocation.

Approval of Minutes:

1. January 22, 2019

2. April 23, 2019

Motion: Board Member Kester motioned to approve the minutes from January 22nd 2019 and April 23rd 2019. Council Representative Meacham seconded. The vote was unanimous in the affirmative.

Action/ Discussion Items

Tour Report

Director Bott reported that two scout groups, three school groups, one young women group and a family have toured the Museum in April in May. She noted that usually there are more school groups, however traffic has gone down since the new Elementary School has been built. Apple Valley Elementary never contacted the Museum, but Orchard Hills and Santaquin Elementary did.

Summer Volunteers

Katie Bott provided the Summer Museum Schedule (see attachment A), and noted that volunteers are needed on those days. Director Bott stated that the Veterans will cover the Veterans room. Council Member Meacham asked if the Summer Museum Schedule has been posted on the City Facebook page. Katie Bott replied that it has been posted there. Director Bott recounted that a few weeks ago an article was posted on the Museum Facebook page regarding Earl Wall and his seeing eye dog and it received a lot of positive feedback.

Director Bott asked that the Museum Board Members let her know when they are available to volunteer.

Celebration Plans

Katie Bott discussed fundraising ideas for Orchard Days this August. The first idea as discussed at last meeting is to have a raffle to raise money for the Museum. So far they have decided to raffle a Cricut machine and supplies, as well as a quilt. Board Member Robertson offered to help make the quilt if needed.

Director Bott talked about collecting donations from local businesses. She feels that local merchants receive a lot of traffic for donations during the celebration. She suggested that instead Museum Board Members could contact any small business owners who would be willing to donate items for the raffle. Katie suggested that Jared Shurtleff a local photographer could be

approached to donate a photo. Director Bott clarified that raffle tickets could be purchased at the Museum or potentially online. She suggested that the Museum Board work with Amy the Recreation Director regarding online raffle tickets.

Katie Bott shared the idea of having a coloring contest during the City celebration to get kids involved with the Museum. She noted that she knows some local artists that could potentially draw a coloring page for kids. Director Bott suggested that the coloring pages could be displayed. Board Chair Fernelius recommended pool passes as a potential prize for the contest.

The Museum Board discussed their feelings that a bid is needed in order to move forward with donations. Board Member Kester suggested that the Board approach the City Council calling for the reroofing of the building, and asking that the City obtain a bid for this project. Board Member Kester suggested that this is added as an agenda item for the next City Council meeting. Mr. Bond noted that the bids for the project were done roughly 5 years ago. Board Member Kester declared that this request doesn't resemble the past bids. Mr. Bond expressed his feelings that the cost of the roof is not needed in order to start collecting donations. Director Bott feels that a ballpark figure or estimate is needed in order to collect donations and approach businesses and individuals. She explained that in the past they haven't been able to move forward with larger donations because of this.

Board Member Robertson asked what the benefit of the 501-C3 is. Mr. Bond explained that when a 501-C3 is in place it insures that donors get a tax write off for their donation. Mr. Bond expressed that having a specific number will help, but donations can still be received prior to receiving a bid. He indicated that the Council is supportive of the Museum Board moving forward with fundraising.

Director Bott explained that in the past the Museum raised 12,000 dollars which was used on the structural analysis. She expressed frustration that people feel that nothing has been done by the Museum Board. She noted the importance of receiving support from the City Council and City Staff. Director Bott would like to see a ballpark number of the amount of money needed. Council Member Meacham asked what Director Bott needs in order to feel support for the Museum. He noted that coming to a consensus regarding the Museum isn't going to happen between the current Council. Council Member Meacham explained that the entire Council supports preserving the artifacts and history, but the building is where opinions differ, and noted that safety is one of the biggest issues with the Museum building. Director Bott explained that 6-7 years ago she asked for money to help maintain the paint, etc. for the inside of the building. She stressed that although they have tried to accomplish things she feels that the City has not given support for these projects. Director Bott would like to feel like the City is behind the Museum with a common goal.

Mr. Bond suggested that the Council may support fundraising projects rather than specific maintenance projects. Board Chair Fernelius noted that the building also needs to be maintained rather than just renovated. Mr. Bond noted that it's already in a state of disrepair and the Council is looking for the Museum Board to find solutions rather than bringing problems to the Council.

The Museum Board discussed coming to the City Council Meeting to discuss a roofing project, and obtaining a bid. They asked that they are added to the next Council Meeting agenda. Mr.

Bond indicated that he will talk to the Mayor about adding the Museum to the next Council agenda. Council Representative Meacham suggested that a local contractor may be willing to donate their time to provide a rough estimate. He recommended that a ballpark estimate for the roof repair is obtained prior to approaching the Council and asking for their support to raise money. The Museum Board agreed to look into obtaining an estimate prior to attending a City Council meeting.

Board Member Kester asked when the 501-C3 will be ready? Mr. Bond stated that he will talk to City Manager Reeves and discuss it. He noted that a City Board will need to be created in order to run the 501-C3 prior to its completion.

Staff Report

Board Member Communication

Adjournment

Board Member Kester motioned to adjourn at 5:05 p.m.

Jenny Fernelius, Museum Board Chair

Kira Petersen, Deputy Recorder