



**Museum Board Meeting Minutes
Tuesday, April 23, 2019**

Call Meeting to Order Board Chair Fernelius called the meeting to order at 4:05 p.m.

Roll Call: Museum Board Member's in Attendance: Annette Bott, Jenny Fernelius, Keela Goudy, and Jake Kester.

Pledge of Allegiance: Board Chair Fernelius led the Pledge of Allegiance.

Invocation: Director Bott offered an Invocation.

Approval of Minutes: 1. January 22, 2019

The minutes from January 22, 2019 were tabled due to a quorum not being in attendance.

Action/ Discussion Items

Summer Fundraiser Idea

Board Chair Fernelius explained that she is donating a new cricut machine and supplies that can be raffled for the Museum. Director Bott has also suggested that a quilt is made to be raffled as well. She suggested that the items are displayed at the Museum during the summer and that the raffle is held during Orchard days in August. Director Bott explained that the recreation department uses an online program to collect donations. She suggested that it may be something the Museum Board can use for their raffle. The board discussed doing two separate raffles for the large ticket items. Director Bott suggested that the board members come up with another item that can be raffled.

The board discussed ways to bring exposure to the raffle. Board Member Goudy suggested that the quilt is displayed at the quilt show. It was proposed that the raffle could be advertised on the City Facebook page. Director Bott suggested that posters are created to advertise the raffle items. Board Member Goudy suggested that the Museum Board approach local businesses and ask for donations for the raffle.

Board Member Kester asked what the money is being raised for. Director Bott stated that the money raised will go towards preserving the Museum Building. She noted that although it will be a small amount, she hopes it will show the City Council that the Museum Board is serious about raising money to save the Museum. Board Member Kester proposed that the Museum Board write a letter to the Council and ask for permission to fix the roof and eaves of the Museum building. He volunteered to contact the City Engineer to determine the amount required to fix the roof and eaves. The board discussed the option of writing a letter vs approaching the City Council in person. They decided that a letter should be written and presented in person to the Council.

Board Member Robertson was unable to attend the meeting but provided the following comments; She suggested that the Museum Board meet with Kylie Lance and Bill Morgan (Two residents who have expressed a desire to help preserve the Museum building.) to discuss saving the Museum.

Director Bott would like to include a statement regarding the Museum in the City newsletter. She thinks this would help to bring awareness to the Museum. The board discussed creating the statement and providing updates regarding the Museum in the newsletter. Director Bott also thinks that the Museum Board should provide statements and updates each month for the Council.

School Tour Volunteers

Director Bott listed the following dates and times when volunteers will be needed: Monday May 13th, at 9 a.m., Wednesday May 15th at 9:15 and Friday May 17th at 9:30 a.m. Director Bott asked that the Board members let her know if they are available to volunteer for any of the school tours. Board Member Kester asked what length of time the volunteers will need to be available for. Director Bott explained that it will be between 2-3 hours.

Summer Schedule

Director Bott indicated that she has created a flyer with the Museum's Summer Schedule, and will provide it to the Board Members soon.

Staff Report

Director Bott explained that Paydon Coombs is doing a video tour of the Museum for a Scout project. Scouts will be reading a short summary of each room in the video. They will be creating a QR code so that museum visitors can scan the code and view the video.

Director Bott noted that another Scout project will be making propped up stands for the displays from the Utah County Fair.

Director Bott reported that the Monument has been removed from the front of the Museum. Greenhall Construction was hired to remove the monument because it was too heavy for City equipment to remove it. Some rock was saved from the monument to put around the flower beds. Director Bott noted that this will create better visibility for the Museum.

Board Member Communication

Board Member Goudy asked if she should contact Bill Morgan and discuss the Museum. Director Bott stated that it's ok to discuss the Museum with him but to wait on doing anything official prior to talking to the City.

Adjournment

Board Member Goudy motioned to adjourn at 4:53 p.m.

Jenny Fernelius, Museum Board Chair

Kira Petersen, Deputy Recorder