



Museum Board Meeting Minutes

Thursday, July 19 2018

Board Members attending: Keela Goudy, Jenny Fernelius, Jake Kester, Elizabeth Robertson.

Others attending: Community Development Director Jason Bond, Museum Director Annette Bott, and Katie Davis.

Board Chair Fernelius called the meeting to order at 4:05 p.m.

Pledge of Allegiance: Board Member Kester led the pledge of allegiance.

Invocation/Inspirational Thought: Board Member Robertson offered an invocation.

Approval of minutes:

Board Member Goudy motioned to table the minutes from April 19, 2018. Board Member Robertson seconded. The vote was unanimous in the affirmative.

Report of Museum Tours:

Director Bott gave a report of the number of Museum patrons since February 2018. In February C.S. Louis Academy brought 68 visitors, and Goshen Elementary brought 49 visitors. In April there were 4 unscheduled visitors, and Santaquin Elementary brought 304 visitors. In May there were 10 unscheduled visitors, and Orchards Hills brought 100 visitors. In June there were 25 visitors. And so far in July there have been 41 visitors. Director Bott explained that on July 27th there is a tour scheduled for the Benjamin F. Johnson reunion group.

Orchard Days Celebration:

Katie explained that she had a sign made to display at the Orchard Days family night to let people know that the museum is open.

Board Member Goudy suggested that a shuttle is set up to bring residents to the museum for tours on Family night. Mr. Bond stated that he thinks it's a good idea and he will look into it and see if it's a possibility. Director Bott stated that it may be too late to implement this year.

Director Bott suggested that they plan to host pioneer day activities behind the museum on family night next year. Mr. Bond pointed out that family night will be held two blocks away from the museum and a shuttle won't be a necessity for residents to visit the Museum. But, he suggested that the City may be able to rent golf carts to shuttle people back and forth similar to what was done at the Diamond Rio concert.

Board Member Goudy asked Mr. Bond if renting golf carts would come out of the Museum budget. Mr. Bond stated that he will see if it can be incorporated with Orchard Days. Board Member Goudy asked if personally owned side by sides could be insured under the City for Orchard days. Mr. Bond stated that

he will check into it. Board Chair Fernelius asked who would potentially drive the golf carts. Mr. Bond stated that it would probably be a City staff member or museum board members.

Director Bott explained that Amy Johnson the Parks and Rec director thinks the sign should be located in the middle of the park. Mr. Bond suggested that they put the sign on the fence in the park. Director Bott asked if the fence will be taken it down for the celebration. Mr. Bond stated that it was left up at last year's Celebration and shouldn't be taken down this year.

Mr. Bond suggested that a handcart is put next to the sign to draw more attention to it. Director Bott pointed out that handcarts have to be taken apart in order to be moved. Board Member Goudy suggested that bales of hay are put in the handcart to discourage people from climbing inside. Board Member Robertson stated that she has a trailer that could be used to transport hay. Director Bott stated that a 'no climbing' sign would be needed if equipment is displayed next to the sign.

Saturday Tour Volunteers:

Director Bott explained that she still needs museum volunteers during Orchard Days on Monday July 30th from 6-8 p.m. and Saturday August 4th from 1-4 p.m. She asked that any board member who volunteer, bring one additional person with them each day. Director Bott stated that Wednesday August 1st from 1-4 p.m. is listed as a museum tour date on the Orchards days' schedule, but the quilt show won't be held next to the Museum anymore. She stated that a few people will show up on Wednesday in case visitors come, but she won't need volunteers. Board Member Kester stated that he can volunteer on Monday and asked to volunteer in the mining room. Board Member Goudy stated that she can volunteer on Monday and she will check her schedule to see if she can volunteer on Saturday.

Director Bott explained that volunteers are needed in each room to monitor the items since the tours are not directed. Board Member Robertson stated that she can help on Saturday July 21st from 10-1. Board Member Goudy offered to help on Saturday the 21st as well. Director Bott stated that her main concern is gathering volunteers for Orchard Days.

Katie suggested that a sign is made to direct visitors to the pioneer cabin next to the library. Board Chair Fernelius offered to make a few signs advertising the pioneer cabin. Director Bott suggested that a sign is put up outside of the museum.

Director Bott asked the Board members to volunteer on any of the Saturday dates posted on the Museum Facebook page.

Board Member Kester stated that he has noticed Museum road signs on the freeway. He suggested that one is added for the Santaquin Museum. Mr. Bond stated that he will look into the process.

Staff Report:

Mr. Bond explained that the next step for inventory is to appraise, verify ownership, and insure the items. He explained that each item needs to be classified and assigned a value. Katie Davis suggested Jennifer Ortiz from the state as a resource to find someone to insure the Museum items.

Adjournment:

Board Member Goudy motioned to adjourn at 4:51 p.m. Board Member Kester seconded.