



Museum Board Meeting

Thursday April 19, 2018

Board Members attending: Lynn Meacham, Elizabeth Robertson, Jenny Fernelius, Jake Kester, and Keela Goudy.

Others attending: Community Development Director Jason Bond, Museum Director Annette Bott, and Katie Davis.

Board Chair Fernelius called the meeting to order at 4:09 p.m.

Pledge: Katie Davis led the pledge of allegiance.

Invocation: Director Bott offered an invocation.

Minutes:

Museum Board Member Kester motioned to approve the minutes from February 15, 2018. Board Member Meacham seconded. The vote was unanimous in the affirmative.

Inventory Report:

Katie Davis stated that inventory is almost complete. She explained that 2/3 of the library and a few more rooms still remain. Board Member Meacham asked if the inventory will be digitized. Katie Davis answered that it will be. She explained the inventory process to the board members; Each room is sectioned into parts, each item is photographed, and entered into the computer along with a written description. Board member Goudy asked if the computer record will be backed up. Katie Davis confirmed that it will.

Report on Roof Information & Insurance on Antique Items:

Board Member Kester explained that he has been looking into repairing the Museum roof. In order to install a furnace, the roof would need to be insulated. According to the report, if insulation is added without first repairing the roof, the snow load could collapse it.

Board Member Kester explained that the roofing report states that there are 3 layers of shingles on the roof. He suggested that the shingles be removed and replaced with tin. The tin would prevent the snow from accumulating on the roof, and it could then be insulated to reduce the heating costs.

Board Member Kester stated that he has talked with the Mayor and City Manager Reeves, and they explained to him that there are other pressing issues that the City is currently working on. Board Member Kester stated that he would like to meet with the City Council to discuss why the Museum isn't currently a priority. Mr. Bond explained that the Senior Center is the main priority as it has been deemed unfit for occupancy due to infestation and structural issues.

Mr. Bond explained that right now the future of the Museum is finishing the inventory report. Mr. Bond stated that expanding Summit Ridge Parkway, and bringing a Grocery Store to town are current

priorities of the City. Board Member Meacham explained that citizens can't occupy these buildings because they are unsafe. He clarified that the Senior Center and Council Chambers are separate from the Museum. Director Bott stated that the connection of these buildings affect each other. Her fear is that if the Council Chambers and Senior Center are knocked down, that the museum will follow.

Board Member Kester asked Mr. Bond if the roof repairs can move forward, if donations and grants are obtained. Mr. Bond stated that if funding is provided for these projects they can move forward. Director Bott asked if a bid needs to be obtained before fundraising begins. She stated that in order to begin fundraising they need to complete a brochure, have a 501 C3 created for tax purposes, and bids for the work.

Mr. Bond explained that he asked the City Council for a budget increase to fund smaller maintenance projects, and the Council stated that they want the inventory completed prior to any additional funding. Mr. Bond told the Museum Board to move forward in other ways such as completing the brochure, and finishing inventory.

Mr. Bond also suggested that the Museum Board focus on getting the Council members involved with inventory, and tour the museum. Board Member Robertson stated that she believes the Council should tour the museum before they make any decisions. She also asked what benefits the inventory will have on the Museum. Mr. Bond explained that the Council wants to have a better understanding of the contents of the museum.

Mr. Bond posed the question, what is the Museum, the building or the items? The Museum Board all felt that it's both. Mr. Bond explained that there are different perspectives on this matter.

Board Member Goudy explained that it's difficult to have outside people participate in the inventory process. She suggested that a time is set after the inventory is finished for Katie and Annette to show the City Council the inventory process. She stated this will help the City Council understand why it took so long, and why the deadline is difficult. Board Chair Fernelius explained that the items are also being cleaned in the inventory process.

Board member Robertson stated her belief that the Museum building represents Santaquin City. She thinks that pride needs to be taken in preserving historical buildings rather than tearing them down. Mr. Bond stated that there isn't a current discussion about the museum, but there will be in the future. He explained that the restoration of the building is costlier than constructing a new building. Mr. Bond stated that the reality is that sometimes the liability is too great. He stated that the Museum Board's purpose is to help determine the future of the Museum. He emphasized that gathering information will help lead the discussion with the City Council in the future.

Board Member Goudy stated that professionals have volunteered to donate paint and their services to the Museum, and asked if they can move forward with that. Mr. Bond stated that the money isn't budgeted for projects, but if there are service opportunities he believes that the Council will support it.

Mr. Bond stated that the City was surprised that the bond for the new Library and Senior Center didn't pass. He pointed out that a bond can't pass without the support of the residents. In order to obtain funding the Museum will need to have residential support.

Board Member Meacham stated that Santaquin City has a small budget and it's difficult to justify restoring the Museum because of the high cost. He also stated that the lack of money doesn't mean the Museum shouldn't be restored. He pointed out that bringing in big businesses may help the City budget more money for the Museum. Board Member Meacham stated that he will be a voice for the Museum within the City Council.

Mr. Bond stressed the importance of obtaining funding opportunities and donors. Board Member Kester stated that a dollar amount needs to be determined before donors are approached, and a 501 C3 needs to be set up.

Board member Kester proposed that a donation booth is set up at Orchard Days. Board Member Meacham asked if money would be collected at the booth. Mr. Bond stated that some logistics will need to be determined beforehand. Director Bott suggested that the fundraising is focused on repairing the roof. Mr. Bond explained that it's important to educate the residents of Santaquin about the need to preserve the museum. Board Member Kester suggested that a float for the Museum is entered into the parade.

Insurance on antique items

Board Member Kester stated that it isn't possible to insure items that are irreplaceable, and asked how the inventory can be insured. Mr. Bond explained that the purpose of insuring the Museum's contents is so that value can be received from the items if something were to happen to them. He stated that the insurance company will need to come evaluate after the inventory is completed.

Questions about Summer & City Celebration:

Mr. Bond gave the Museum Board an update on Orchard Days 2018. He explained that the new recreation building is expected to be complete prior to Orchard Days. The Monday evening family night will be moved from behind the Museum to the Rodeo Grounds/Centennial Park. Director Bott stated that the Museum will still be open Monday Night for tours. Board Member Goudy suggested that signs are put up to advertise Museum tours.

Staff Reports:

Board Member Communication:

Director Bott stated that she needs two more suggestions for new Museum Board Members. Linda Brinkerhoff and Kim Bauer were suggested as possible new Museum Board Members.

Adjournment:

Board Member Robertson motioned to adjourn at 5:16 p.m. Board Member Kester seconded. The vote was unanimous.

Jenny Fernelius, Museum Board Chair

Robin Coalson, Recorder