

**MINUTES OF THE MUSEUM BOARD
HELD IN THE COUNCIL CHAMBERS
July 20, 2017**

The meeting was called to order by Board Member Jenny Fernelius at 4:06 pm. Board Members attending: Council/Board Member Mary Ann Stevenson, Elizabeth Robertson, Keela Goudy, Jenny Fernelius, Kellie Robbins, and Ron Peterson.

Others attending: Community Development Director Jason Bond, Museum Director Annette Bott.

Pledge of Allegiance

Council Member Fernelius led the pledge.

Invocation/ Inspirational Thought

Council Member Robertson offered an invocation.

Minutes

Approval of March 16, 2017 Meeting Minutes

Board Member Stevenson moved to table the Minutes of March 16, 2017. Board Member Robertson seconded the motion. The vote was follows:

Board Member Fernelius	Aye
Board Member Peterson	Aye
Board Member Robertson	Aye
Board Member Robbins	Aye
Board Member Goudy	Aye
Board Member Stevenson	Aye

The vote passed 6 to 0.

New Business

Orchard Days Celebration:

Director Bott reported that there are enough volunteers for the tours to be held during Orchard Days. She reminded the volunteers to be a half an hour early, and stay in their assigned area if patrons are there. Director Bott stated that the purpose of the volunteers will be to watch displays, and answer questions.

Break in:

Board Member Fernelius stated that she responded to the alarm after the break in, there was an officer at the museum when she arrived. The chain on the double doors in the back had been removed and a window was broken at the top of the stairs. The alarm sounded quickly after the break in happened, loose change from the donation box and candy were missing. Director Bott stated that the old window frame was broken and was replaced with plexi glass, it doesn't match but it was an efficient fix. Board Member Fernelius stated that they haven't been given any leads from the Police. Board Member Robbins asked if cameras could be installed in the museum. Board Member Fernelius stated that the walls are too thick to run a wireless connection. Board Member Robbins suggested that maybe a few cameras could be placed outside for safety reasons.

Work Completed:

Director Bott stated that Public Works removed the chain link fence and the cement pad, they also leveled the ground and added rocks. Director Bott explained that the farm equipment has been moved to the South.

Monument:

Director Bott stated that she believes putting the sign on the West will provide a clearer view of the museum. She explained that the monument is on the work list after Orchard Days. The state said that the new plaque can be re worded in order to make it politically correct, or it can be kept the same. The Museum Board agreed to keep the wording the same as they believe the wording is historical in itself. Board Member Fernelius stated that bids are needed for the new plaque. Mr. Bond suggested that the Museum Board get bids for different materials with multiple companies.

Tour Dates:

Director Bott asked if anyone is available to volunteer on the following dates from 10 a.m.-1 p.m.; August 12,19, and 26, and September 9,16,23, and 30. She asked that the Board Members look at their calendars to see if they can volunteer.

Filling a Vacant Seat on the Board:

Director Bott stated that Tommy Degraffenried was previously submitted as a possible new Board Member, one other candidate is still needed. Board Member Peterson suggested Clement 'Jake' Kester as another potential candidate. Director Bott suggested approaching the first candidate on the list and if they decline, approach the next. Board Member Robbins motioned to make a recommendation for Tommy Degraffenried as the primary choice for a new board member, and Jake Kester as a secondary choice.

Staff Reports

Mr. Bond stated that last fiscal year the museum received a 1,000-dollar grant to work on indexing and inventory. A grant for this fiscal year was recently awarded, and will be used to continue work on indexing and inventory. Director Bott thanked Mr. Bond for his work on the grant.

Director Bott stated that the number of museum tours are increasing and receiving positive feedback. She stated that she believes the add in the Payson Chronicle has helped increase traffic. Director Bott explained that any pictures taken at the museum can be sent to the Chronicle for an article at no charge.

Mr. Bond stated that he will find the previously budgeted expenses and bring them to the next meeting. He asked that the board propose items to be added to the budget for the next fiscal year.

Board Member reports

Board Member Fernelius asked if anyone has a simple rendering of the museum, she is planning on making T-shirts for Orchard Days. Board Member Robertson suggested that Lisa Greenhill is a local artist that could possibly draw a picture.

Board Member Peterson asked if the schools can give the Museum more notice on tour dates for the spring. Director Bott stated that the schools schedule it with the City, and there is a lack of communication between the City and the Museum. Director Bott asked that Mr. Bond, or Mr. Reeves contact the Museum verbally a couple of weeks prior to the tours that are scheduled.

Adjournment

At 5:05 p.m. Board Member Peterson moved to adjourn. Board Member Robertson seconded the motion. The vote was as follows:

Board Member Fernelius	Aye
Board Member Peterson	Aye
Board Member Robertson	Aye
Board Member Robbins	Aye
Board Member Goudy	Aye
Board Member Stevenson	Aye

The vote passed 4 to 0.

Jenny Fernelius, Board Member

Kira Petersen, Deputy Recorder