

**MINUTES OF THE MUSEUM BOARD
HELD IN THE COUNCIL CHAMBERS
MAY 18, 2017**

The meeting was called to order by Board Member Jenny Fernelius at 4:06 pm. Board Members attending: Council/Board Member Marianne Stevenson, Elizabeth Robertson and Ron Peterson.

Others attending: City Manager Ben Reeves, EIT Jon Lundell, Museum Director Annette Bott, and Katie Davis.

Pledge of Allegiance

Council Member Stevenson led the Pledge of Allegiance.

Invocation/ Inspirational Thought

Museum Director Bott offered an Invocation.

Minutes

Approval of March 16, 2017 Meeting Minutes

Council/Board Member Stevenson moved to table the Minutes of March 16, 2017. Board Member Robinson seconded the motion. The vote was follows:

Board Member Fernelius	Aye
Board Member Peterson	Aye
Board Member Robertson	Aye
Board Member Stevenson	Aye

New business

Summer and Fall Tours

Summer tours will begin June 3rd with the museum being open every Saturday in June. The hours scheduled are 10 am to 1 pm. Board Member Peterson reported some of the Veteran's will be helping as well as "the Rositer's" who are missionaries within the City. The museum will be opened Saturday July 8th and 29th. It will be open at various time during the City Celebration. Those dates and times are July 31st for Family night; 6 pm to 9 pm, August 2nd; 1 pm to 4 pm and August 5th 1 pm to 4 pm. There will be fliers with all this information included placed in local businesses. The information will also be included in the City's Newsletter.

Histories and scanning

Ms. Davis reported she is currently working on scanning the Museum documents. She also had been gathering information to include with the documents. During her information search she was presented with an old Genealogy Book with information of the members of the "Palmyra Stake". After extracting the pertinent information, she will pass the book on to someone within the old Stake boundaries. Board Member Robertson indicated she is working on obtaining pictures with regard to the old post office and the employees.

Paint Project

Cole Bott will be obtaining costs to paint the Museum's front and back entrances as well as bottom level windows. More information will be shared as it is available.

Monument Project

The Board Members would like to replace and relocated the Museum Monument. They would like the monument relocated to West side of the building. Board Member Fernelius will be getting prices of a Bronze information plaque as an option to the larger monument. The Board would

also like to upgrade the landscape. Shane Bott will contact Greenhalgh Construction to see if they would donate a large rock to be placed in within the landscaping. Placing the Bronze plaque on the rock is also a possibility.

Emergency Plan

Shane Bott is working on establishing an Emergency Plan for the Museum. He will be seeking input from Fire Chief Olson. The back door of country store has been blocked off for a number of years. It was suggested to replace it with a push bar door which would also help with ventilation in that room.

Staff Reports

Nothing additional to be reported

Board Member reports

Nothing additional to be reported

Adjournment

At 4:27 pm Board Member Peterson moved to adjourn. Board Member Robinson seconded the motion. The vote was as follows:

Board Member Fernelius	Aye
Board Member Peterson	Aye
Board Member Robertson	Aye
Board Member Stevenson	Aye

The vote passed 3 to 0.

Approved on July 20, 2017

Jenny Fernelius, Board Member

Susan B. Farnsworth, City Recorder