



MUSEUM BOARD MINUTES

Santaquin City Council Chambers
May 19, 2016

Board Members Present: Chair Jenny Fernelius, Keela Goudy, Ron Petersen, Brad Peterson, Kellie Robbins and Elizabeth Robertson. Marianne Stevenson was excused.

Others Present: Assistant City Manager Dennis Marker, Museum Director Annette Bott, Museum Co-director Katie Davis.

The meeting was called to order by Chair Jenny Fernelius at 6:00 p.m.

Pledge of Allegiance

Chair Jenny Fernelius led the Pledge of Allegiance.

Invocation/Inspirational Thought

Board Member Ron Petersen offered an invocation.

Minutes

Board Member Robbins made a motion to approve the minutes from the April 21, 2016 meeting. Board Member Robertson seconded the motion. The vote to approve the April 21, 2016 minutes as written was unanimous.

New Business

Pioneer Day

Annette Bott said the wool spinner has been contacted and will be able to demonstrate at the Pioneer Day celebration. Lyn Peterson will demonstrate quilting. She will bring her own frames and equipment. Ms. Bott said last year the quilts were set up Friday night, and asked Board Member Brad Peterson to let her know if he and Lyn wanted to do the same this year. Wade Garner cannot do the blacksmithing this year, but he gave Ms. Bott an alternate name she will contact. Del Rowley will bring his handcart. Ms. Bott said the petting zoo is unavailable this year. Board Member Ron Petersen will teach flag folding in the military room. The museum will provide the flags. Ms. Bott said the museum has a large flag they will put up for the celebration.

Katie Davis said the 'I Spy' game booklet will be used by families to find articles in each room. The pages are laminated so the booklets can be used multiple times. A coloring page will be available in the school room, and 5 of the desks are sturdy enough to be used.

The celebration will be advertised in the City newsletter, on Facebook, and on the website. Dennis Marker has prepared some posters to hang around town. Flyers will be placed in businesses that are willing to distribute them. Board members indicated they would be willing to take the flyers to businesses. Some businesses, such as Payson Market, have a bulletin board for notices. Ms. Davis will email the board members when the flyers are ready to be picked up. Board Member Goudy said she has some sandwich boards available that could be used for the large posters.

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Pioneer Day, continued:

Contacting newspapers was discussed. The Serve Daily paper may be interested in an article about Pioneer Day, and the Daily Herald may also be willing to put in a notice. The Payson Chronicle charges \$50 for advertisements, but Mike Olson will be asked if he would put in a free notice.

Ms. Bott said 19 volunteers are needed for that day, someone in each room and a few outside for activities. Volunteers should be at the museum at 9:30 a.m. Board Members will contact Ms. Bott with the names of volunteers. Board Member Ron Petersen said he would do the butter churning if he can find un-homogenized cream. Board Member Robinson said she will donate watermelons for the celebration. It was noted that the outside water fountain is broken.

Staff Reports

Museum Director

Katie Davis passed out an information sheet with the summer open tour dates. As the tours are not guided, a 'highlights' list is placed in each room. No purses or backpacks are allowed, to help with theft prevention. Volunteers are needed to check on those taking the tours and to answer questions. Ms. Davis said inventory can be done when no one is visiting the museum. Board Members Robertson and Robinson volunteered to help on June 4. Board Member Ron Petersen said the American Legion would take care of the military room every Saturday, in two hour shifts.

Opening for a few hours on Memorial Day was discussed. After some discussion on publicity and holiday plans, Board consensus held that being open on Memorial Day would be considered for next year, but there was not enough time to make it a viable option this year. Board Member Ron Petersen suggested having the Museum open on Labor Day.

Annette Bott said there had been a lot of tours this month, especially cub scout groups and elementary schools.

The military room inventory has been completed.

Dennis Marker said a senior missionary couple is looking for volunteer hours, and suggested Ms. Bott ask Shannon Hoffman for their information. Board Member Ron Petersen asked Mr. Marker about supplies for the museum, such as markers and labels. Mr. Marker said administration has some supplies that can be used, and Ms. Hoffman would be the one to contact.

Adjournment

At 6:40 p.m. Chair Jenny Fernelius made a motion to adjourn. The vote to adjourn was unanimous.

Jenny Fernelius, Chair

Linda Midgley, Deputy City Recorder