



MUSEUM BOARD MINUTES

Santaquin City Council Chambers
March 17, 2016

Board Members Present: City Council Member Dave Hathaway, Chair Jenny Fernelius, Brad Peterson, and Ron Petersen. Keela Goudy, Kelly Robbins, and Elizabeth Robertson were excused.

Others Present: Assistant City Manager Dennis Marker, Museum Director Annette Bott, Museum Co-director Katie Davis.

The meeting was called to order by Chair Jenny Fernelius at 6:07 p.m.

Pledge of Allegiance

Chair Jenny Fernelius led the Pledge of Allegiance.

Invocation/Inspirational Thought

Katie Davis offered an invocation.

Minutes

Board Member Brad Peterson made a motion to approve the minutes from the February 18, 2016 meeting. Board Member David Hathaway seconded the motion. The vote to approve the February 18, 2016 minutes as written was unanimous.

New Business

Open Meetings Training

Dennis Marker said the Museum is a public body, appointed by the City Council and representing the interests of the public. State law requires that public bodies receive training on the Utah Open Meetings Act once a year. The Utah League of Cities and Towns has made a recording of David Church, a lawyer who represents several Utah cities, giving a presentation on open meetings. Viewing this video is considered sufficient to meet the State training requirement. The Board reviewed the Utah League of Cities and Towns training video concerning open meetings.

Inventory Update

Katie Davis said the inventory has been finished for the school room and the parlor. Work will begin on the military room next. Annette Bott said they have been able to do a thorough cleaning as well as inventory when the items are catalogued. Board Member Ron Petersen asked if a list was available for the military room. Ms. Bott said there were a couple of notebooks in each room, a donation notebook and an inventory notebook, as well as donation forms. Some of the items are labeled, but many of the older labels have fallen off. Board Member Petersen said Ted Jones knew about most of the military items. Ms. Davis said they would ask Mr. Jones for help if they have an item they do not have information on. Ms. Bott said Mr. Jones often donates items during a school tour in honor of the particular class, such as 'Second Grade Orchard Hills Elementary'. Ms. Bott said they would prepare a list of questions on items to ask him about next time he is in the Museum.

Staff Reports

Museum Director

Ms. Bott said a high school group, Latinos in Action, had come to a City Council meeting and volunteered to do some community service. Dennis Marker has suggested the group be asked to translate each room's information into Spanish so both the English and the Spanish lists could be hung together. Ms. Bott said there was also some painting to be done on the window frames and at the front and back entrances. She said these might be done as an Eagle project.

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Staff Reports, continued:

Board Member Ron Petersen said Eagle projects have to meet certain criteria, and painting alone may not qualify. Eagle projects were briefly discussed. A possible project plan could include scraping and preparation, as well as obtaining the paint. Ms. Bott said the town room had been made into a Trapper's cabin as an Eagle project. City Manager Ben Reeves has the phone number for the Latinos in Action group. The Museum will try to contact them soon, as they may disband for the summer.

Pioneer day will be held June 18th. Ms. Bott said ideas for Pioneer Day will be reviewed at the next meeting. Last year the Museum held a celebration day with open tours, pioneer activities and treats in honor of their 25th anniversary. This year they will again hold a day with the same kind of activities. Ms. Bott said she would like to have the Daughters of the Utah Pioneers open the cabin by the library at the same time.

Adjournment

At 6:50 p.m. Board Member Brad Peterson made a motion to adjourn. Board Member Ron Petersen seconded the motion. The vote to adjourn was unanimous.

Jenny Fernelius, Chair

Linda Midgley, Deputy City Recorder